

TOWN OF CHELMSFORD

ANNUAL TOWN REPORT • FISCAL 2025





Community Profile & Map

2025 Quick Facts

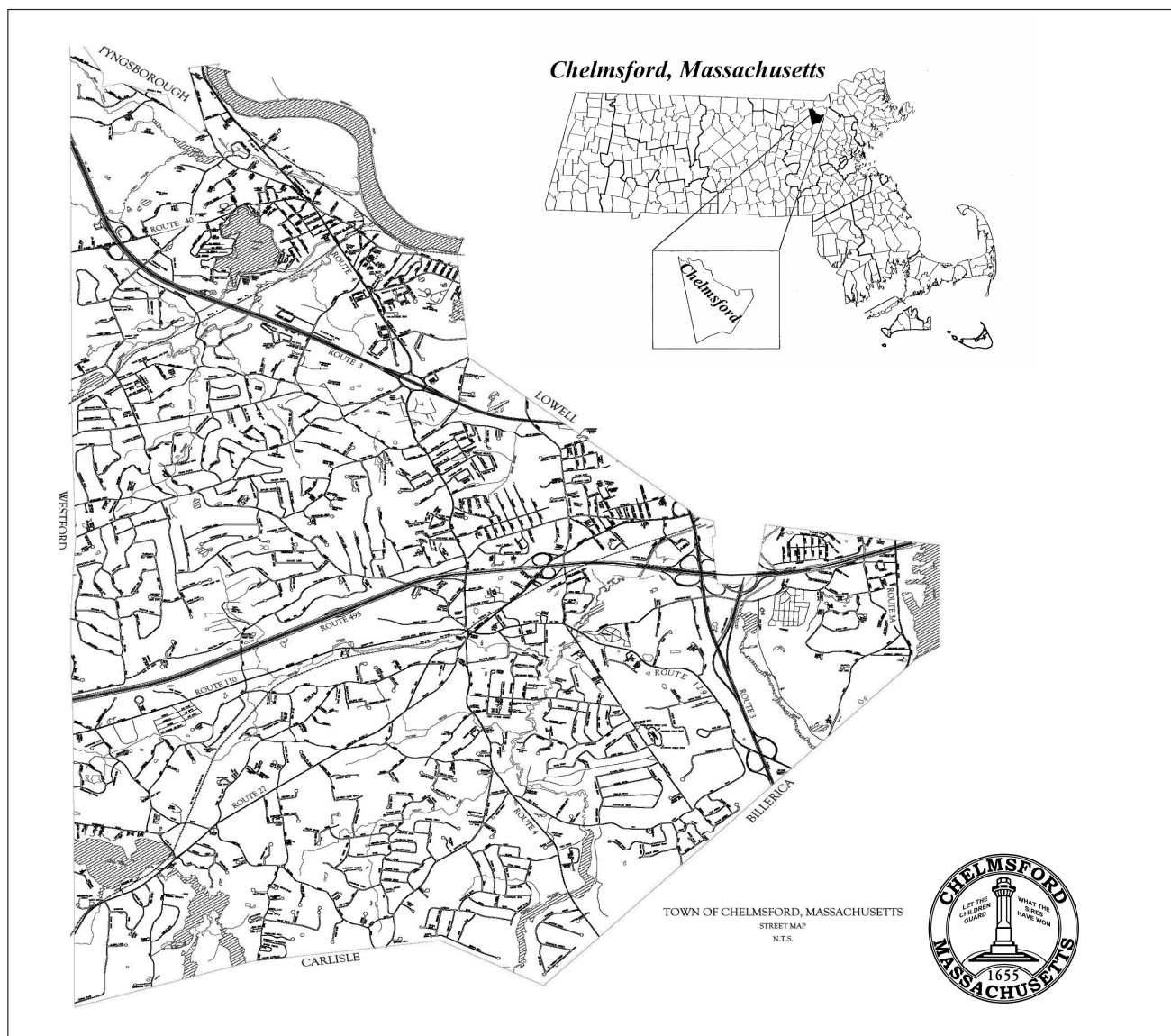
Incorporated: May 1655
Type of Government: Select Board
..... Town Manager
..... Representative Town Meeting
County: Middlesex
Land Area: 23.08 Sq. Miles
Public Road Miles 225
Total Population¹: 36,392
Registered Voters as of 12/31/2023: 26,145

Total Single Family Units: 9,064
Total Condo Units: 2,828
Total Households: 14,102
Avg. Single Family Home Value²: \$628,793
Tax Rate Per \$1000: (split in FY 20) Res \$13.62
..... CIP \$17.22
(Business Personal Property) PP \$17.06
Avg. Single Family Tax Bill³: \$8,564
Original FY 2024 Operating Budget: \$157,483,141
Websites: www.chelmsfordma.gov

¹ 2020 Census Population

² Municipal Databank on Massachusetts Dept. of Revenue, Division of Local Services Website

³ Municipal Databank on Massachusetts Dept. of Revenue, Division of Local Services Website



TOWN OF CHELMSFORD



ANNUAL TOWN REPORT FISCAL 2025

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Meeting Schedules

Select Board, Town Offices, 6 PM - alt. Monday
School Committee, 230 North Road, 6 PM - alt. Tuesday
Planning Board, Town Offices, 7 PM - 2nd & 4th Wednesday

Schedules are subject to change. To confirm all meetings, visit the Town's Official website at www.chelmsfordma.gov or please call the Town Clerk's Office at (978) 250-5205.



In Memoriam



Kevin Michael Cody Sr.

Kevin M. Cody - of Chelmsford, formerly of Woburn, died peacefully, Tuesday, May 6, 2025 at the age of seventy-seven after a courageous and hard fought two year health battle.

Born and raised in Woburn, Kevin was the loving son of the late John and Alice (Young) Cody. A graduate of Woburn High School, Kevin proudly served his country in the U.S. Army during the Vietnam War. Kevin later earned his Associates Degree from East Coast Aero Tech following his service.

A natural salesman and friend to all, Kevin spent the majority of his career in sales - making friends, building relationships and throwing in the occasional one-liner. Towards the end of his professional career, Kevin served as the Veterans Agent

for the town of Chelmsford.

Kevin loved to visit his children and grandkids, attend their ball games, or simply enjoy the outdoors - he often awaited a perfect sunny day to take his motorcycle for a ride, and a stop at Kimballs for some ice cream on the way home was a given.

A car enthusiast at an early age, his affinity of cars and all things automotive spanned further than his love of his convertibles, Volvos, and his MG. Always up for the challenge, Kevin spent countless hours fixing (and occasionally breaking) car after car. He was truly a jack of all trades.

Kevin's favorite things in life revolved around his family. For many years, he spent his weekends with Bunny on their boat on Lake Winnepesaukee with family and friends. He was also very supportive of and devoted to his children and grandkids - attending and cheering them on at hundreds of games, recitals, plays, and competitions. He truly loved to see them succeed and could not have been more proud.

Kevin will be sorely missed by those that knew and loved him. His wit, positivity, and ability to light up a room with a smile or joke will never be

forgotten.

He was the cherished partner of Eleanor Bunny Hedlund for more than thirty years, the devoted father of Kevin Cody and his wife Tina of Edgartown, Justin Cody of Chelmsford, and Ryan Cody and his wife Lynn of Worcester; the beloved Papa of Lyra Cody-Little, Caelainn and Jack Cody, Katie and Tommy Klesat, and Chris and Andrew Barbanti; and the dear brother of Carolyn Parrish of Woburn. He is also survived by his partners daughters - Jennifer and Keith Klesat of Flemington, New Jersey, and Kendra and Chris Barbanti of Chelmsford, and many nieces and nephews.

Sadly, he was predeceased by his siblings, Alicia McCarron, Joanne Cody, John Cody, and Bill Cody.



In Memoriam



Thomas Edward Moran

Thomas Edward Moran, 88, a longtime resident of Chelmsford, passed away peacefully as the result of decades of Type 1 Diabetes, on Thursday February 20, 2025, at his home surrounded by his loving family. He was the beloved husband of Irene M. (Antle) Moran with whom he shared 61 years of marriage.

He was born on October 28, 1936 in Lowell to the late Arthur and Christina (O'Neal) Moran. Tom was the brother of the late John Moran of Tewksbury, the late Robert Moran of Portland, Maine, the late Gerald P. Moran of Chelmsford, and the late Mary (Moran) Muldoon of Lowell.

Tom graduated from the Immaculate Conception Catholic School in Lowell in 1950 and Lowell High School, Class of 1954. After high school, Tom joined

the United States Navy and served upon the USS John Paul Jones, the newly commissioned Destroyer. After being honorably discharged, Tom enrolled at Lowell Tech graduating with an engineering degree and went on to graduate from Merrimack College with a business degree. Tom's first job was at Hewlett-Packard in Waltham where he met his future wife, Irene. In addition to his corporate career, he was very active in the Chelmsford community serving as Selectman, Sewer Commissioner, and Town Meeting Representative. These positions led to him making many lifelong friends and better yet great golf partners.

Tom had many interests over the years. He enjoyed running, gardening, riding his Peloton, and playing golf, which was his absolute favorite. Tom ran in road races all over Massachusetts and proudly completed several New York City and Boston marathons. He was a huge Red Sox and Patriots fan and was a season ticket holder 'back in the day' faithfully freezing through games at Schaefer Stadium.

Tom was the proud father of three daughters, Stephanie Moran Ludwig (Ken) of Carmel, Indiana, Allison Moran Pelosi (Andrew) of Needham, Massachusetts,

and Amy Moran of Novato, California. He was a wonderful 'girl dad', never missing a gymnastics meet, dance recital, or swim meet as well as encouraging his daughters to pursue their ambitions in the business world. He was a loving grandfather to his six grandchildren, Zachary, Nicholas, Gracie, and Madeleine Ludwig, and Henry and Aidan Pelosi.

Tom was a devout Catholic and a communicant at St. Mary's Church in Chelmsford.



In Memoriam



Kathryn Brough

Kathryn Elizabeth Brough, age 79, of Chelmsford, MA passed away gently on July 8, then circled by a few of her many daughters. She was born on October 19, 1944, in Worcester, Massachusetts. She was the youngest of six and her arrival brought surprise and joy. She was dearly cared for by her older brothers and sisters who raised her to live a life of giving. Shortly after graduating from technical high school, she left Worcester for New York City with her dear friend Rose to start her first career in bookkeeping.

In between work and relentless shenanigans, she met her future husband, James Brough. They settled in Cos Cob, Connecticut and daughter Emilie soon followed as the last addition to Jim's children,

Christopher and Stephanie. Kathy, Jim, and Emilie moved

from there to England and shortly thereafter decided to reside in Canada to avoid Nixon's America. There Kathy began developing her consummate culinary and hosting skills which so many enjoyed. Many recall that cars lined the streets for gatherings at Kathy's.

Her next stop was in Chelmsford where her passion and generosity were directed to social justice and non-profit work while continuing her employment as director of operations for various small businesses. For almost forty years, she was an elected town meeting representative as well as an advocate to many who had lost everything, triaging services for residents at the Lowell Transitional Living Center. Kathy involved many hands in her countless commitments to service on a local and global level and few could resist her recruitment efforts to stir good trouble and share a good laugh.

Kathy knew that without intervention, poverty was a prison that confined mostly women. She distilled her years of community advocacy, activism and networking into the co-founding of Budget Buddies (now Women's Money Matters) with friend Anita. For ten years they enlisted a cohort of executives to coach at risk women in financial literacy. Their vision continues to lift the lives of so many.

To have been loved or mentored, to have sparred in vain or stood in solidarity, one thing burns brightly in our hearts: Kathy Brough treasured her family and friends while fighting for the rights and dignity of strangers.

Linda Lee Webb

Linda Lee Webb, 82, a longtime resident of Chelmsford, passed away peacefully on Monday, July 22, 2024, at Sunny Acres in Chelmsford surrounded by her loving family.

She was born in Weston, West Virginia on July 9, 1942, and was the daughter of the late Harry A. and Dorothy E. Webb.

Linda graduated from Fairborn High School in Fairborn, Ohio. She attended Lowell State College and the University of New Hampshire. She retired from her position at Chelmsford Public Library where she worked for many years. Linda attended All Saints Episcopal Church in Chelmsford and was a member of the choir.

Linda leaves her sister Lisa J. Webb and her husband Paul J. Kouyoumjian of Ayer, and her brother-in-law Thomas E. Murphy of Townsend, husband of Linda's late sister Brenda M. Murphy.



In Memoriam



Firefighter Harvey M. Miller

Firefighter Harvey M. Miller passed away on December 27, 2024. He served from July 1960 to May 1981, earning the respect of his peers through his professionalism and commitment to public service. His contributions to the department and to the safety of Chelmsford's residents are appreciated.



Captain Allen C. Mello

Captain Allen C. Mello passed away on February 14, 2025. He began his service in June 1956 following his honorable service in the United States Army, and he continued his distinguished fire service career until his retirement in August 1979. Captain Mello was known for his strong leadership and unwavering dedication to duty.

Both Firefighter Miller and Captain Mello represent a generation of firefighters who laid the foundation for the department we know today. We honor their memory, their service, and the lasting impact they had on the Chelmsford Fire Department and the community they so faithfully served.



Town Administration

Elected Officials *Town Clerk's Listing as of June 12, 2025*

BOARD OF HEALTH

Richard J Day, Chair	4/7/26
David Arthur Paquette	4/6/27
Eric A Meikle, Vice-Chair	4/4/28

CEMETERY COMMISSION

Nancy S Sousa, Chair	4/7/26
Candace O Chase	4/6/27
Kirk D. Marshall	4/4/28

HOUSING AUTHORITY

Connie Donahue-Comtois	
David Hedison	
Wendy Mauriello	4/7/26
Michael John Murray	4/6/27
Judith E. O'Connor	4/4/28
VACANT	6/30/29
Maura Snow	4/2/30

LIBRARY TRUSTEES

Lesley Kimball	
Kevin Hamilton	4/7/26
Margaret E Marshall, Secretary	4/7/26
Adam Lloyd Schertzer, Treasurer	4/7/26
David M Braslau, Capital Planning Liaison	4/6/27
Bina Upadhyay	4/6/27
Kathleen M Fox, Vice-Chair	4/4/28
Deborah Robson, Chair	4/4/28

MODERATOR

Jon H Kurland	4/7/26
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PLANNING BOARD

Michael N Raisbeck	4/7/26
John B Sousa Jr, Vice-Chair	4/7/26
Martha Comtois	4/6/27
Deirdre Connolly	4/6/27
Ceretha Marie Fernandes, Assoc. Member	
Christopher R Lavallee, Chair	4/6/27
Joel J Luna, Clerk	4/4/28
Annita Tanini	4/4/28



Elected Officials *Town Clerk's Listing as of June 12, 2025*

PRECINCT 01-TMR

David M Sleeper	4/5/26
Deborah A Daley	4/7/26
Gerald N Daley	4/7/26
Jeffrey W Hoyt	4/7/26
Scot C Pratt	4/7/26
Karen L Allan	4/6/27
Nathan A Baker	4/6/27
Jonathan C Beall	4/6/27
Jo-Ellen Carkin	4/6/27
Joseph H Tierney	4/6/27
Pamela L Armstrong	4/4/28
William John Gilet Jr	4/4/28
David W Hadley	4/4/28
Janet O'Donnell	4/4/28
David E Rand	4/4/28

PRECINCT 02-TMR

Amanda Brooke Collison	4/7/26
Richard Frank Mahoney	4/7/26
Janet E Murphy	4/7/26
Paul J Rigazio	4/7/26
Kenneth J Tassi	4/7/26
Colleen M Arrington	4/6/27
James E Clancy IV	4/6/27
Sarah Haven Davis	4/6/27
Jeffrey David Merrill	4/6/27
Soterios George Zaharoolis	4/6/27
Albert Glenn Diggs	4/1/25
Courtney Ann Bezanson	4/4/28
Michelle Marie Daly	4/4/28
Albert Glenn Diggs	4/4/28
Valerie B Diggs Susan Tanner	4/4/28

PRECINCT 03-TMR

Ferdinand Baez	4/7/26
Dean L Contover	4/7/26
Diane Donovan	4/7/26
Christopher T Garrahan III	4/7/26
Eric Salerno	4/7/26
Tammy B Arena	4/6/27
Scott C Davidson	4/6/27
Maria L Santos	4/6/27
Julio Cesar Silva	4/6/27
William D Wagner	4/6/27
Virginia E Crocker Timmins	4/4/28
Michael F McCall	4/4/28
Ruth E Monahan	4/4/28
Scott Jeffrey Rummel	4/4/28
Genesee Arlene Schaufus	4/4/28



Town Administration

Elected Officials *Town Clerk's Listing as of June 12, 2025*

PRECINCT 04-TMR

Beth Ann Benoit	4/7/26
Maybelle Y DeViney	4/7/26
Gerald W Kaplan	4/7/26
Randy Scott Leach	4/7/26
Eric Lawrence Maase	4/7/26
Jason Dussault	4/6/27
David P Goselin Sr	4/6/27
Laura H. Napiorkowski	4/6/27
Samuel Poulten	4/6/27
Glenn R Thoren Jr	4/6/27
Karin O Bischoff	4/4/28
Karl F Bischoff	4/4/28
James M Lane Jr	4/4/28
Karthikeyan Natarajan	4/4/28
David Weller-Fahy	4/4/28

PRECINCT 05-TMR

Nicole Marie Bettinelli	4/7/26
David Daniel Davis Jr	4/7/26
Jonathan T Hastie	4/7/26
Kihm Lattimore	4/7/26
Michael M Tully	4/7/26
Thomas W. Amiro	4/6/27
Hana Barker	4/6/27
Michael Joseph Moore	4/6/27
Joseph Glenn Oberlander	4/6/27
Bruce Martin Rosen	4/6/27
Barry Joseph Briggs	4/4/28
Ginger Diane Carter Skoog	4/4/28
Helaine M Kaplan	4/4/28
Susan M Mackinnon	4/4/28

Philip Stanway 4/4/28

PRECINCT 06-TMR

Jennifer Battelle	4/7/26
Susanna Doyle	4/1/25
Stephen J Maher	4/1/25
April McCarthy	4/7/26
VACANT	4/7/26
Joanne M Anderson	4/6/27
Adam N. Brandow	4/6/27
Deborah L Dery	4/6/27
Sherman D Horton III	4/6/27
Virginia Lee Williams	4/6/27
Matthew G Castle	4/1/25
Matthew G Castle	4/4/28
Jeffrey A Hardy	4/4/28
Jeremy Paul Hastie	4/4/28
Walker Kibbe Horton	4/4/28
Louis G Robillard Jr	4/4/28



Elected Officials *Town Clerk's Listing as of June 12, 2025*

PRECINCT 07-TMR

Matthew Braunstein (Appointed)	4/7/26
William M Campbell	4/7/26
Rheanna Lanoie	4/7/26
Robert Copley Mayotte	4/7/26
John Tucker (Appointed)	4/7/26
Alvin J Drehman	4/6/27
William R Rice	4/6/27
Evelyn S Thoren	4/6/27
Karen D Uttecht	4/6/27
Robert J Uttecht	4/6/27
Thomas R Fall	4/4/28
Glenn R Thoren	4/4/28
Patricia Wojtas	4/4/28
Anne E Worth	4/4/28

PRECINCT 08-TMR

Cynthia A Goodland	4/7/26
Christine Enger McNamara	4/7/26
Stacey Ladd Mulholland	4/7/26
Michael N Raisbeck	4/7/26
Peter C Schulz	4/7/26
Nancy K Araway	4/6/27
Dennis Francis King II	4/6/27
Joseph D Ready	4/6/27
Lauren L Roberts	4/6/27
Patrick A Snow	4/6/27
Judith K Carven	4/4/28
Donna L. Ready	4/4/28
Kevin B Ready	4/4/28
John J Tubridy	4/4/28
Kathleen A Tubridy	4/4/28

PRECINCT 09-TMR

Diane M. Baxter	4/7/26
Aaron D Cunningham	4/7/26
Patrick J Maloney	4/7/26
Charles T Mooney	4/7/26
Carisa Dawn Pajak	4/7/26
Doreen A Deshler	4/6/27
Theresa R. Feely	4/6/27
Robert M Schneider	4/6/27
Johanna M Shaw	4/6/27
Nicole Toomey	4/6/27
Tracy Ellen Cole	4/4/28
Deirdre Connolly	4/4/28
Richard B Fratus	4/4/28
Brian P Latina	4/4/28
Helen A Manahan	4/4/28

PRECINCT 10-TMR

Erin E Drew	4/7/26
Dante Tanini Giles	4/7/26
Joel J Luna	4/7/26
Ruth E Luna	4/7/26
John B Sousa Jr	4/7/26
Christine E Bowman	4/6/27
Christopher R Lavallee	4/6/27
Katherine Melville	4/6/27
Denielle L Smith	4/6/27
Carl H Steiling Jr	4/6/27
Sean Campbell	4/4/28
Rodney E Cleaves	4/4/28
Anthony F Coit	4/4/28
Erin Elizabeth Sousa	4/4/28
Annita Tanini	4/4/28



Town Administration

Elected Officials *Town Clerk's Listing as of June 12, 2025*

PRECINCT 11-TMR

Douglas Byron Bruce	4/7/26
Rebecca J Gore	4/7/26
Sara M. Hesselton	4/7/26
Elizabeth U. Hryniewich	4/7/26
Badhri Uppiliappan	4/7/26
Diane L. Colucci	4/6/27
Courtney Leary Cooper	4/6/27
Eric J Hansson	4/6/27
Crystal Stewart	4/6/27
Keith Richard Walsh	4/6/27
Susan Beth Graves	4/4/28
Richard Leo Lamontagne	4/4/28
Karen Effie Walton	4/4/28
Robert F Walton	4/4/28
Michael Stephen Young	4/4/28

SCHOOL COMMITTEE

Dr Jay Lang	
Dennis Francis King II, Chair	4/7/26
Susan M Mackinnon	4/7/26
Diana Marie Lebeaux, Secretary	4/6/27
John W Moses	4/4/28
Maria L Santos, Vice-Chair	4/4/28

SELECT BOARD

Erin E Drew, Chair	4/7/26
Jeffrey A Hardy	4/6/27
Patrick J Maloney, Vice-Chair	4/6/27
Aaron D Cunningham, Clerk	4/4/28
Patricia Wojtas	4/4/28



Appointed Officials

ADA COORDINATOR

Jose Negron

AGE-FRIENDLY IMPLEMENTATION COMMITTEE

Steve Callaghan
 Connie Donahue-Comtois
 Donna Greenwood
 Lesley Kimball
 Lisa Marrone
 Colin Spence
 John Bowles 6/30/27
 Frederick G
 Brusseau, Co-Chair 6/30/27
 Debra M Siriani, Co-Chair 6/30/27

AGRICULTURAL COMMISSION

Henry G Parlee Jr 6/30/25
 John A Swenson Jr 6/30/26
 VACANT 6/30/26
 James L Dergay 6/30/27
 Michael N Raisbeck, Chair 6/30/27

ARTS & TECHNOLOGY EDUCATION FUND (ATEF)

Dr Jay Lang
 Theresa Ann Evans 6/30/25
 Kirk D Marshall 6/30/25
 Carrie Suzawa Meikle 6/30/25
 Beverly Barrett 6/30/26
 Evelyn S Thoren, Chair 6/30/26
 Hana Barker 6/30/27
 Candace O Chase 6/30/27
 Elizabeth Hastie 6/30/27

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Michael J Carignan, Vice-Chair 6/30/25
 Steven E Pustell 6/30/25
 Joshua Warhurst, Clerk 6/30/25
 Janet Haouchine 6/30/26
 Matthew D Ramon 6/30/26
 Robert M Schneider 6/30/26
 David Antonelli 6/30/27
 Robert Klinkhammer, Chair 6/30/27
 Sarah Maggio 6/30/27

BOARD OF ASSESSORS

Regan Flood, Assessor
 Samuel P Chase, Chair 6/30/25
 Michael Donoghue 6/30/26
 VACANT 6/30/27

BOARD OF REGISTRARS

Patricia E. Dzuris
 Curtis B Barton 6/30/25
 James M Lane Jr, Chair 6/30/26
 Thomas R Fall 6/30/27

CAPITAL PLANNING COMMITTEE

Darlene Lussier
 John B Sousa Jr, Chair
 David M Braslau 4/1/25
 David P Goselin Sr 4/1/25
 Dennis Francis King II 4/1/25
 Christopher R Lavallee 6/30/25
 Joseph H Tierney 6/30/26

CCA / TOWN HALL ADVISORY COMMITTEE

Eliza Duggan 6/30/25
 Maura Snow 6/30/25
 Donna DeWitt 6/30/26
 Michael L Rigney, Chair 6/30/26
 Beth Bellone 6/30/27
 Dacey Zouzas 6/30/27
 VACANT 6/30/28

CENTER VILLAGE MASTER PLAN IMPLEMENTATION COMMITTEE

Nancy K Araway 6/30/25
 Michael N Raisbeck,
 Voting Member 4/7/26
 Doreen A Deshler 6/30/26
 Michael L Rigney, Chair 6/30/26
 Janet L Askenburg 6/30/27

CLEAN ENERGY AND SUSTAINABILITY COMMITTEE

Jack Bergstrom 6/30/25
 Sean McGuigan 6/30/25
 Shrilatha Raajkumar 6/30/25
 James Walton 6/30/25
 Bern Kosicki 6/30/26
 Peter Spawn 6/30/26
 Priya Eswar 6/30/27
 Nicolas Mercier 6/30/27
 Badhri Uppiliappan, Chair 6/30/27

COMMISSION ON DISABILITIES

Matt Pellegrino 6/30/25
 VACANT 6/30/25
 VACANT 6/30/25
 Francis H Gilroy 6/30/26
 Katrina Marie Schmidt 6/30/26
 VACANT 6/30/26
 Joanne E Stanway 6/30/27
 VACANT 6/30/27
 VACANT 6/30/27

COMMUNITY PRESERVATION FUND COMMITTEE (CPC)

Evan Belansky
 Christine Clancy
 Karl F Bischoff 6/30/25
 Connie Donahue-Comtois 6/30/25
 Ruth E Luna 6/30/25
 Linda V Prescott, Chair 6/30/25
 Deirdre Connolly, Voting Member
 Patrick J Maloney, Voting Member 4/7/26
 Judith K Carven 6/30/26

CONSERVATION COMMISSION

Karl F Bischoff, Chair 6/30/25
 Marc A Gibbs 6/30/25
 Peter Spawn 6/30/26
 John A Swenson Jr 6/30/26
 Christopher T Garrahan III 6/30/27
 William R Vines 6/30/27
 Alexandra Hayden 6/30/28

CONSTABLE

Edwin Paul Eriksen 6/30/25

COUNCIL ON AGING BOARD

Sandra Hall 6/30/25
 Ruth I Anson 6/30/25
 VACANT 6/30/25
 Craig Bonaceto 6/30/26
 Robert M Schneider, Chair 6/30/26
 VACANT 6/30/26
 Diana Louise Boisvert 6/30/27
 Carole Hunt 6/30/27
 Steve Maffetone 6/30/27
 Penne J Shea 6/30/27



Town Administration

Appointed Officials

CULTURAL COUNCIL

Elaine D'Alessandro	6/30/25
William Douglas Sparks	6/30/25
Patrick Demers	6/30/26
Kathy Kliskey	6/30/26
Patrick A Snow	6/30/26
Barbara Acheampong	6/30/27
Michael L Rigney, Chair	6/30/27
Roberta Witts	6/30/27

DIVERSITY, EQUITY, AND INCLUSION COMMITTEE (DEIC)

Carly Connor Reim	6/30/25
Treasurer & Communications	
Meghan Ryle	6/30/25
Douglas R Snow	6/30/25
Jennifer Melanson Co-Vice-Chair	6/30/26
Elizabeth A Picos	6/30/26
Jeff Solomon	6/30/26
Kim Briand	6/30/27
William M Campbell, Chair	6/30/27
Linda Morel, Secretary	6/30/27

DOG PARK ADVISORY COMMITTEE

Danielle Corsino	6/30/25
Erik E Merrill	6/30/25
Vivian W Merrill, Vice-Chair	6/30/26
Barbara L Reilly, Clerk	6/30/26
Arthur C. Corsino, Chair	6/30/27

FINANCE COMMITTEE

James E Clancy IV	6/30/26
Steven Kovalck	6/30/26
Samuel P Chase	6/30/27
Elaine M MacDonald	6/30/27
Annita Tanini	6/30/27
Cynthia A Goodland	6/30/28
David P Goselin Sr	6/30/28

HISTORIC DISTRICT COMMISSION

Brenda J Lovering	6/30/25
Deborah A Taverna	6/30/25
Janet L Askenburg	6/30/26
Debra L Belden	6/30/26
Donna L. Ready	6/30/26
Lisa Grasso	6/30/27
VACANT	6/30/27

HISTORICAL COMMISSION

Pan Du	6/30/25
Deborah A Taverna	6/30/25
Kelly Daniell	6/30/26
David Wayne Vigeant	6/30/26
Frederic S Merriam	6/30/27
Jeffrey David Merrill	6/30/27
Linda V Prescott	6/30/27

HOLIDAY DECORATING COMMITTEE

John Floria Jr	12/31/25
Angela Hughes	12/31/25
Erik E Merrill	12/31/25
Vivian W Merrill	12/31/25
Deborah A Taverna	12/31/25
VACANT	12/31/25
VACANT	12/31/25

HOUSING ADVISORY BOARD

Deirdre Connolly, Voting Member	4/7/26
Erin E Drew, Voting Member	4/7/26
Valerie B Diggs, Voting Member	4/7/26
Connie Donahue-Comtois	6/30/26
Voting Member	
Deborah A Taverna, Chair	6/30/26

MASTER PLAN IMPLEMENTATION COMMITTEE

Evan Belansky	4/7/26
Frederick G Brusseau	4/7/26
James L Dergay	4/7/26
Jeffrey A Hardy	4/7/26
Michael N Raisbeck	4/7/26
Scott Jeffrey Rummel	4/7/26
Brian F Stripp	4/7/26
Deborah A Taverna	4/7/26
Patricia Wojtas, Voting Member	4/7/26

MIDDLESEX CANAL COMMISSION

Douglas N Chandler	6/30/26
Lisa Grasso	6/30/26

MILITARY COMMUNITY COVENANT TASK FORCE

Charles G Fidler	6/30/25
Bradley C Panton	6/30/25
Richard M Cockley	6/30/26
Pan Du	6/30/26
Brian E Fredriksson	6/30/26
Niles M. Cocanour	6/30/27
Patricia Wojtas, Chair	6/30/27

NASHOBA DISTRICT SCHOOL COMMITTEE

Lawrence J MacDonald	3/31/26
Jodie Murphy	3/31/27
Jasmine M Waddell	3/31/28
Patricia Wojtas	3/31/28

NORTH TOWN HALL ADVISORY COMMITTEE

Donna Marie Salyards	6/30/25
John W Thompson, Chair	6/30/25
Laura A Lee	6/30/26
Karen A Thorp-Dussourd	6/30/26
Joseph H Tierney	6/30/27

PARADE COMMITTEE

Candace O Chase	7/31/25
Samuel P Chase	7/31/25
Paige Gilet	7/31/25
Sean Hannaway	7/31/25
Jeffrey A Hardy, Chair	7/31/25
Eric Linstad	7/31/25
Charles Marcella	7/31/25
Lynn Marcella	7/31/25
Kirk D Marshall	7/31/25
Karen Reidy	7/31/25
Richard W Romano	7/31/25



Appointed Officials

PARKER MIDDLE SCHOOL BUILDING COMMITTEE

Joshua Blagg
Christine Clancy
James E Clancy IV
Paul E Cohen
Brian Curley
Joanna Johnson-Collins
Brandon Kelly
Dennis Francis King II
Dr Jay Lang
Patrick J Maloney
Timothy D Powderly
Matthew Schweitzer
John B Sousa Jr

PERMANENT BUILDING COMMITTEE

Christine Clancy
Gary Ryan
Michael Joseph Moore 6/30/25
Steven M Roberts 6/30/25
Debra L Belden 6/30/26
Michael Donoghue 6/30/26
Timothy D Powderly, Chair 6/30/27
Evelyn S Thoren 6/30/27

PERSONNEL BOARD

Lisa Marrone, HR Director
Robert Crowley 6/30/25
Nancy Danahy 6/30/25
Jessica Porter, Chair 6/30/25
Michael Vosnakis 6/30/26
Ann E Wade 6/30/26

RECYCLING COMMITTEE

Chris Haley
Norman Eisenmann 6/30/25
Rebecca J Gore 6/30/25
Gina S Lannin 6/30/26
Virginia Lee Williams, Chair 6/30/26
Karen A Willis 6/30/26
David P Foley 6/30/27
Lindsey Sieber 6/30/27

TREE COMMITTEE

Christine Enger McNamara, 6/30/25
Clerk
Peter Spawn, Chair 6/30/25
James F Martin 6/30/26
John W Thompson 6/30/26
Ian Farley, Vice-Chair 6/30/27

VINAL SQUARE STRATEGIC ACTION PLAN COMMITTEE

Evan Belansky
William John Gilet Jr 6/30/25
Laura A Lee 6/30/25
Ceretha Marie Fernandes 4/7/26
Voting Member
Joseph H Tierney, Vice-Chair 6/30/26
Joan Walters 6/30/26
Brian Creamer 6/30/27
Lauralynne Morey, Clerk 6/30/27
Virginia E Crocker Timmins 6/30/28
Chair
Michael S Walsh 6/30/28

WETLAND BYLAW AND REGULATIONS REVIEW SUB-COMMITTEE

Karl F Bischoff 4/7/26
Christopher T Garrahan III 4/7/26
Peter Spawn 4/7/26

ZONING BOARD OF APPEALS

Albert Glenn Diggs 6/30/25,
Associate Member
Steven A Mendez 6/30/25
Charles Wojtas 6/30/25
Peter Casserly 6/30/26
Brian P Reidy, Chair 6/30/26
Rodney E Cleaves, 6/30/27
Associate Member
Jamie Leigh Outland-Brown 6/30/27
Daniel Ruiz, Associate Member 6/30/27



Town Administration

Select Board

Erin Drew, Chair



*Front Row Left to Right: Patrick J. Maloney, Erin Drew, Aaron D. Cunningham
Back Row Left to Right: Pat Wojtas, Jeffrey A. Hardy*

The start of the Fiscal Year is proudly marked by Chelmsford's spectacular Fourth of July Parade — one of the largest, most celebrated, and best-attended in the state! Each year, we welcome hundreds of participants from across the region and the country, along with tens of thousands of spectators who line the parade route. We are incredibly grateful to the dedicated volunteers who make this cherished tradition possible and magical year after year.

Fiscal Year 2025 was a particularly busy and productive year for the Chelmsford Select Board. This spring marked a significant transition with the retirement of two

longstanding members: George Dixon and Virginia Crocker Timmins. George served sixteen years, and Virginia served six. Their many years of dedicated service were celebrated at a lively and heartfelt gathering at *The Establishment*. Their leadership, contributions, and commitment have left a lasting impact on our town. We are deeply grateful for their service, and those of us continuing their work remain thankful for their guidance and enduring presence in our community.



Select Board

The April 2025 Annual Town Election welcomed two new members to the Board: Aarron Cunningham and Jeff Hardy. At the next regular meeting, the Board held its traditional reorganization of officers for Fiscal Year 2025. The current officers are: Erin Drew as Chair, Patrick Maloney as Vice Chair, and Aaron Cunningham as Clerk.

Throughout the year, the Select Board remained focused on advancing several long-standing initiatives, with an eye toward meaningful progress. Active engagement with residents, as well as close collaboration with standing boards and committees, was essential to moving these efforts forward and achieving shared goals.

The Volunteer Fair was held in March, recognizing long-term volunteers and offering community members a valuable opportunity to connect with representatives from various town boards and committees, and to learn how they can get involved. We're pleased to report that by the end of Fiscal Year 2025, vacancies on town boards and committees had significantly decreased—an encouraging sign of growing community engagement. This increased participation has directly contributed to many of the accomplishments achieved over the past year.

The Town's first Strategic Plan has come to fruition, offering clear guidance—based on community input—on the direction residents envision for Chelmsford's future.

The Fire Station Study Committee, established by the Select Board several years ago, successfully completed its long-term project to evaluate Chelmsford's five fire stations and presented its findings at the Fall Town Meeting. As a result of their work, Town Meeting Representatives voted to fund the renovation of two fire stations and voters approved a Proposition 2½ debt exclusion to support the initiative. We are deeply grateful to the committee for their dedication and collaboration with our public safety officials over the past several years. Supporting public safety—and protecting those who protect us—remains, and will always be, a top priority.

Efforts continued throughout Fiscal Year 2025 to ensure that the \$10,000,000 in federal ARPA (American Rescue Plan Act) funds received during the COVID-19 pandemic are fully utilized before their expiration on December 31, 2026. In close collaboration with the Town Manager and the Director of Public Works, the Select Board remains committed to ensuring that every dollar of these funds is invested thoughtfully and effectively to benefit our community.

Double utility poles have been a longstanding concern in Chelmsford, but the Board made significant progress in collaboration with National Grid during Fiscal Year 2025. While new double poles may continue to be installed, making it unlikely to ever reach zero, ongoing efforts are in place to maintain and build upon this progress.



Select Board

The underground utility project—long a complex and challenging topic of discussion—has reached a pivotal point. A plan is now underway to utilize Community Preservation Act (CPA) funds to support and advance the project.

As in previous years, the Select Board held periodic meetings with Chelmsford's legislative delegation to discuss key issues under consideration at the state level and explore how our state representatives can best support the Town. Major topics of discussion included state housing initiatives, Medicare-related costs, and a range of infrastructure concerns—such as funding for roads and sidewalks, addressing double utility poles, and the ongoing impact of PFAS and ensuring access to critical water and sewer resources.

The Board was pleased to learn that the Town once again maintained its AAA bond rating from Standard & Poor's—an important achievement that enables Chelmsford to secure capital bonds at highly favorable interest rates. This top-tier rating reflects the exemplary financial management of our municipal team and provides the Town with valuable flexibility and agility in managing the budget and funding key capital projects.

The Board closely followed the Town's progress as it completed the Massachusetts School Building Authority (MSBA) Eligibility Period for a new middle school—an exciting and significant initiative for the future of public education in Chelmsford.

Chelmsford welcomed several new businesses this year, including HairSpace Salon, Playa Bowls, CAVA, Heritage Kitchen Designs, and Smoke Shop BBQ.

Several of Chelmsford's recreational spaces saw meaningful improvements in Fiscal Year 2025. Pickleball courts have been in high demand, and the courts at McCarthy will soon be renovated to help meet this growing need. Renovations are scheduled to begin in the coming days, enhancing recreational opportunities for residents of all ages. Varney Playground underwent a complete renovation, featuring a brand-new playground structure to better serve families and children in the area. At Friendship Park, we celebrated the grand opening of Junie's Place—a new addition designed specifically for the youngest members of our community. This special space honors the memory of Juniper Dillon, who tragically passed away in 2022, and stands as a heartfelt tribute to her life and the impact she had on those around her.

The Board continued to support efforts to memorialize and honor individuals who have made a lasting impact on our lives and our Town. Several requests for monuments and memorials were submitted through the procedure established in Fiscal Year 2024. These included memorial benches at playgrounds, commemorative plaques, and planted trees, each serving as a meaningful tribute within our community.



Select Board

Loss is inevitable and this year was no different. We were saddened to hear of the loss of various members of the community over the course of the year, many of whom have made significant contributions to the Town over the years, including former Select Board member Tom Moran and Kathy Brough, who served continuously as a Town Meeting Representative since the Town adopted the Charter in 1989. They will be missed.

Chelmsford's residents are the heart of our community. Your continued commitment to making Chelmsford a better place to live is evident in the spirit of activism and volunteerism that defines our town. Whether through time, talent, or care, residents consistently contribute in ways that reflect and advocate for the best interests of their families, friends, and neighbors. As the Select Board, we are proud to serve a community so deeply engaged and dedicated. Thank you for all that you are—and all that you do. May we continue working together to keep Chelmsford safe, strong, and thriving.

Respectfully submitted,

Erin Drew

Chair, Chelmsford Select Board



Town Administration

Town Manager

Paul E. Cohen

Fiscal Year 2025 was a period of planning, financial stability, and capital investment. The Town created its first strategic plan. The Strategic Plan Steering Committee, working with consultant BerryDunn, engaged the community to develop a plan to guide the community's priorities and decisions over the next five years. The vision statement is for Chelmsford to "strive to be a livable, diverse, welcoming, and multigenerational community, honoring our history while adapting to a dynamic environment. Our residents enjoy excellence in education, access to open space, and a vibrant, sustainable quality of life." The strategic priorities are community engagement, high-performing government, infrastructure, managing growth, and quality of life.

The Commonwealth's ongoing actions to promote housing construction impacted the Town. In the aftermath of the State's implementation of the MBTA Communities housing law that mandated zoning for multifamily housing, the State enacted a law to allow for accessory dwelling units by right in any area that is zoned to allow single-family homes. Town Meeting met in January to amend its accessory dwelling unit bylaw to conform to the requirements of the new state law. Town Officials also participated in the Northern Middlesex Council of Government's initiative known as "At Home in Greater Lowell" to develop a regional housing strategy. The first phase of the construction of 396 rental housing units at 255 Princeton Street, the former UMass Lowell West Campus, was completed in May. The Town's average single-family home assessment increased to \$634,510



The State's application of the federal 2020 census data resulted in the Town's Subsidized Housing Inventory slightly dropping below the 10% level of its total housing stock. Falling below that threshold allows developers to file Massachusetts General Laws Chapter 40B comprehensive permit affordable housing applications with a right to appeal a local denial to the State. A new affordable housing development was permitted off Marose Avenue. Once these units were approved, the Zoning Board of Appeals denied applications for Comprehensive Permits at the intersection of North Road/Crosby Lane and at 243 Riverneck Road. The applicants are appealing their denials by asserting that the Town had not reached the 10% threshold prior to the submission of their applications.



Town Manager

The November 2024 national elections resulted in the return of Donald Trump as President along with his Republican Party in control of the Congress. The expectation of reduced federal funding for state and local governments created fiscal uncertainty. The Town operated within its operating budget, received a clean financial audit, adopted a required balanced budget for the upcoming fiscal year, and maintained its highest possible 'AAA' bond rating.

In its ratings report issued in advance of the Town's \$8.825M bond issuance in June for capital improvements, Standard and Poor's Global Ratings highlighted the Town's consistent financial performance, strong management, and uptick in reserves. The report expressed concerns with the Town's \$196.2M unfunded pension and other postemployment benefit (OPEB) liabilities. The Town is scheduled to pay off its unfunded pension liability in 10 years. The Middlesex County Retirement System assessment to the Town exceeded \$12M in the current fiscal year, will increase by \$1M for the upcoming fiscal year, and is forecast to increase annually by at least 6.5% thereafter.

The Town continued to invest in its infrastructure. At the 2024 Fall Annual Town Meeting, the Town appropriated \$2.5M for roadway and sidewalk construction, \$975K for outdoor recreational courts at the McCarthy Middle School behind the police station, \$100K for the schematic design of the partial roof replacement at the South Row Elementary School, and \$25M to reconstruct/expand or replace the West Chelmsford and South

Chelmsford Fire Stations. The fire stations construction projects were contingent upon the passage of the Proposition 2½ debt exclusion ballot question, which was approved at the November State election.

At the 2025 Spring Annual Town Meeting, Town Meeting Representatives approved a \$5.97M capital improvement plan. This included funding to replace a portion of the McCarthy Middle School roof, new boilers at the McCarthy Middle School, secure entrances at the elementary schools and Parker Middle School, HVAC upgrades at the Adams Library, and parking lot, roadway, and sidewalk construction. A Special Town Meeting was convened in late June to appropriate \$4.53M for the partial roof replacement at the South Row Elementary School (with a State reimbursement of 52.26% of eligible project costs) and \$700K in supplemental funding for the Chelmsford High School, McCarthy Middle School, and Westlands Community Center elevator replacement projects.

The Town also completed the Massachusetts School Building Authority's (MSBA) Eligibility Period for a new Parker Middle School. At the beginning of the calendar year, the Town entered the MSBA Feasibility Study phase of the middle school construction project. The MSBA approved the Town's engagement of LeftField as the Owner's Project Manager. The MSBA then advanced the Town into the procurement process for the selection of an architectural firm for designer services. A vote on the construction of a middle school project is expected in 2027.



Town Manager

The Department of Public Works continued its progress towards the December 2026 deadline to complete several million dollars in American Rescue Plan Act (ARPA) infrastructure projects. This included McCarthy School electrical switchgear, culvert repairs along Stony Brook, an upgrade to the Senior Center HVAC system, the replacement of the Kensington Road sewer pump station, and exterior improvements to the Old Town Hall/Chelmsford Center for the Arts.

Town Meeting also appropriated \$2M in Community Preservation Funding towards phase two of the town center underground utility project. This will expand the suppression of utility lines and removal of utility poles from the edge of the first phase near the town common, through Central Square, to the Adams Library.

The Town also worked with new Town Counsel KP Law to address the expanded volume of commercial trucks on Ledge Road from the Westford quarries' operations. Town Counsel assisted the Building Commissioner/Zoning Enforcement Officer in the issuance of a cease-and-desist order that was based upon the expansion of a preexisting nonconforming use in a residentially zoned area. Town Counsel then aided the Zoning Board of Appeals in the Board's denial of the appeal of the cease-and-desist order. The matter is now before the Massachusetts Land Court.

Town Counsel also assisted the Select Board in its ongoing negotiations with the North Chelmsford Water District regarding the per- and polyfluoroalkyl substances (PFAS) contamination of the District's

wellfield resulting from the former highway maintenance building operations at 54 Richardson Road. The operations of the Town's groundwater treatment system have resulted in significantly lower PFAS levels. The federal government and state government are lowering the allowable contaminant levels for PFAS in the water supply.

Fiscal Year 2025 was full of challenges. Ongoing elevated inflation levels and the expectation of reduced federal funding to state and local governments will prevent the Town from maintaining services and making all of the necessary investments in infrastructure. The Town is well-prepared to face the future. This is a result of the community's contributions and support. The Town has a group of committed volunteers who serve on town boards and committees. Our local government is staffed with outstanding individuals who take pride in their work and work tirelessly. Town Meeting Representatives continue to be engaged and support the community. Finally, the residents and business owners continue to make Chelmsford a great place to live, work, and enjoy. It is an honor to be part of this effort.



Finance Department

John Sousa, Jr., Finance Director, Treasurer, Collector



From left to right: Lauren Halloran, Cassie Merrill, John Sousa, Jr., Jennifer Levesque, Kim Pease

The Town successfully closed the fiscal year ending June 30, 2025 with positive financial results. Total assessed valuation (AV) increased by \$163M or 1.9% in FY25 to \$8.69 billion. The real estate market for residential property reflected strong demand and a limited supply of properties available for purchase. Property values remained strong with an average single-family residential assessed valuation of \$634,510. Our tax base remained diverse with the 10 largest taxpayers accounting for only 3.75% of total AV. Chelmsford's unemployment rate for June 2025 was 4.7%, an increase of 0.9% from one year ago. The inflation rate slowed with the Consumer Price Index increasing 2.7% for the 12 months ending June 2025 vs. 3.0% for the year ending June 2024.

Revenues

Receipts from some local sources of revenue were stronger than anticipated. The Town collected 98.5% of FY25 real estate and personal property taxes within the fiscal year. Total Local Receipts of \$14.74M exceeded budgeted revenue by \$2.24M or 17.9%. Over

80% of this surplus revenue resulted from three categories: motor vehicle excise taxes, building permit fees (building, electrical, and plumbing), and interest earned on the Town's cash holdings. These sources exceeded budget revenues by \$593,595, \$480,304, and \$769,975 respectively.

Motor vehicle excise tax revenue collections of \$6.49M, increased \$340,022 or 5.5% from the prior year. Investment earnings of \$1.21M increased \$271,887 or 28.7% from FY24 due to market interest rates on short-term investments remaining higher than anticipated. Hotel room occupancy tax revenue of \$598,438 increased by \$13,180 or 2.3% from the prior year while meals tax collections of \$887,928 declined by \$40,343 or 4.4% from FY24. Chelmsford received \$21.64M of State Aid during FY25.

Reserves

At the beginning of FY25, General Stabilization reserves equaled \$15.33M or 9.2% of budgeted operating revenues. Town Meeting voted in October 2024 to transfer \$560,482 of Free Cash into the fund. There were no transfers from Stabilization during FY25. Stabilization assets earned a net investment return of \$846,261 or 5.4%. For comparison, the Bloomberg U.S. Aggregate Bond Index gained 5.6% over the same period. The Stabilization Fund balance closed FY25 at \$16.74M, or approximately 10% of budgeted operating revenues.

Following the closeout of FY24, free cash was certified at \$4,742,817 as of July 1, 2024.



Finance Department

On October 21st, Town Meeting approved the following appropriations from Free Cash: \$560,482 transfer to General Stabilization, \$232,335 transfer to Sewer Construction Stabilization, \$2,500,000 for roadway and sidewalk improvements, \$975,000 for the reconstruction of outdoor recreational courts at McCarthy Middle School, \$300,000 for the digitization of Town documents, \$75,000 for the development of a tree and invasive species management plan, and \$100,000 for the schematic design to replace the South Row school roof.

Liabilities

The FY25 General Operating Budget included a \$1.5M contribution to the OPEB (Other Post-Employment Benefits) Liability Trust Fund. The Town's OPEB Trust assets are invested in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust) Fund. Interested readers may access further information on PRIT at www.mapension.com. OPEB Trust assets earned a net investment return of \$2,553,333 or 9.6%. At the end of FY25, the OPEB Liability Trust Fund balance was \$30,304,508.

Standard and Poor's considers the Town's overall long-term debt profile strong due to the rapid amortization of existing debt, with 92% of principal being retired within 10 years. Debt service expenditures remain manageable with total general fund debt service charges of \$10.55M amounting to 6.3% of FY25 total budgeted expenditures or 4.9% of total expenditures net of betterment-funded sewer debt. During FY25, the Town made principal payments of \$9.48M and issued \$11.775M of bonds. At the end of FY25, the Town's total outstanding long-term debt was \$52.69M, an increase of 2.29M.

Bond Rating

Standard and Poor's (S&P Global) affirmed the Town's bond rating at AAA with a Stable Outlook on June 11, 2025. The AAA rating is the highest credit rating assigned by S&P Global and allows the Town to receive the most favorable market interest rates on our upcoming borrowing. Analysts noted the rating reflects consistently strong financial performance, well-embedded financial policies and practices, strong management, and a manageable debt profile.

The Town anticipates issuing general obligation bonds in July 2025 to finance a portion of the Chelmsford Housing Authority property redevelopment at 1 Smith St. for \$2.6M through the Community Preservation Fund, a Stormwater Enterprise dump truck for \$290,000, as well as \$5.94M of capital improvements authorized by Town Meeting in April 2025.

A note of appreciation to our Treasurer/Collector's Office staff, which includes: Kim Pease, Assistant Treasurer, Lauren Halloran, Assistant Collector, Jennifer Levesque, Treasury Clerk, and Cassandra Merrill, Treasury Clerk for their dedication and efforts throughout the year. Thank you to Bonnie Steadman for her assistance as a volunteer during peak collection times.

John Sousa, Jr.
Finance Director/ Treasurer-Collector



Finance Committee

James E. Clancy IV, Chair

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term and terms are staggered to maximize flow of information and continuity of experience. The chief responsibility of the Finance Committee is to provide recommendations on the Town's budget and proposed warrant articles which will be considered by Town Meeting Representatives at the Spring and Fall Town Meetings and at any Special Town Meetings.

Finance Committee members are assigned to town departments and other town boards and committees as liaisons to review and bring information back to the Committee for deliberation and recommendations concerning financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. Department heads are then asked to present their department's budget to the Committee and answer questions from Finance Committee members. A member of the Finance Committee sits as a voting member of the Capital Planning Committee.

In addition to reviewing the budgets of town departments, the Finance Committee is presented the overall proposed budget and recommended capital plan. The Town Manager presents his proposed budget along with any additional information requested by the Finance Committee. The Capital Planning Committee Chair presents the capital plan to the Finance Committee for review. The Finance Committee may also invite others, including representatives from the CPC, proponents, petitioners, or other interested parties to attend Finance Committee meetings to answer questions with respect to all warrant articles which may have a financial impact on the town.

Once all the information needed to effectively deliberate is gathered, the Finance Committee makes informed recommendations to the Town Meeting Representatives on the budget and financial warrant articles and on any other warrant article which may have financial implications now or in the future. The Finance Committee makes its recommendations to Town Meeting based upon its own review, but it also presents that same information to Town Meeting through our handbooks and during our public meetings. Agendas and meeting minutes are posted and preserved on the Town's website and meetings are recorded for future viewing through Chelmsford TeleMedia's efforts. While the Committee hopes that its insight is beneficial to Town Meeting, and while the Committee further believes that its recommendations are both thoughtful and thorough, it is ultimately the responsibility of Town Meeting to review what proponents of the articles have presented, to weigh the arguments for and against each article, and to vote for the most beneficial course of action for the Town as a whole.

When not preparing for Town Meeting, the Committee monitors the Town's financial situation throughout the year and may ask representatives of departments to meet and explain financial projects and the status of Town funds. The Committee also has discretion over the use of the Finance Committee Reserve Fund, which can be used to address extraordinary or unforeseen expenditures at any time between town meetings, avoiding the need to call a Special Town Meeting which, when held, creates additional and sometimes unnecessary cost to the Town. The unexpended funds may be appropriated at Town Meeting to fund warrant articles and unused funds, once certified, are returned as Free Cash at the end of the Fiscal Year.



Finance Committee

I. 2024 Fall Annual Town Meeting

In the fall of 2024, the Town implemented the FY25 budgetary plan that was voted on and approved in April 2024 at the Spring Town Meeting. The Town certified \$4,742,817.20 in free cash, which was higher than in previous years: \$1,855,663.20 more than FY23's \$2,887,154, and \$1,324,816.20 more than FY22's \$3,418,001. The Committee supported the use of funds to 1) transfer \$2,500,000 to fund roadway and sidewalk construction to continue to infuse much needed funds into construction and maintenance efforts, 2) transfer \$560,482 from Free Cash to the General Stabilization Fund to bring the fund to 9.4% of the operating budget, 3) transfer \$232,335 to the Sewer Construction Stabilization Fund, 4) transfer \$975,000 to fund the construction of outdoor recreational playing surfaces and pedestrian access improvements at the McCarthy Middle School on the portion of the property located adjacent to the Police Station, 5) transfer \$300,000 to continue efforts to digitize and manage public records, 6) transfer \$75,000 for a tree and invasive species inventory and management plan, and 7) transfer \$100,000 from Free Cash to be expended for the schematic design of the partial roof replacement at the South Row Elementary School. All recommended and supported transfers were approved at Town Meeting. The Finance Committee also voted in favor of funding various yearly funds.

The Finance Committee unanimously recommended against approval of a citizen petition to change the source of funding from an approved borrowing to free cash for up to \$1,800,000, a figure reserved for the Feasibility Study of the Parker Middle School, which would have made the approval of the other transfers of free cash impossible. The measure was not successful at Town Meeting. The Committee supported transfer of \$125,000 from the Sewer Enterprise Fund Retained Earnings

to replace the sewer force main pipe on Progress Avenue and the transfer of \$650,000 from the Sewer Enterprise Fund Retained Earnings to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and other components of the sewer system with the goal of removing an estimated 22,000 gallons per day of infiltration from the sewer system. The Committee voted to recommend transfer of \$50,000 from the Golf Course Enterprise Fund Retained Earnings to extend the property line netting and poles located at the first hole of the Chelmsford Country Club to address claims of golf ball trespass.

One of the larger projects voted on in the fall, and supported by the Committee, was a borrowing in the amount of \$25,000,000 to fund the design and reconstruction of the fire station located at 260 Old Westford Road and the design and construction of a new fire station to replace the existing fire station located at 295 Acton Road. The reconstruction and replacement of the two stations is expected to keep response times at an acceptable level, address building integrity, correct existing fire fighter safety and operational issues, and preemptively address expected implementation of newly proposed OSHA standards. The article, which was not without its budgetary concerns, required the successful passage of a Proposition 2½ debt exclusion ballot question at the November 5, 2024 State election, which it ultimately received.

The Committee supported 1) the rescission of unexpended appropriation for the creation of a façade improvement program for buildings located in the town center and/or Vinal Square, which was voted under Article 19 of the October 21, 2019 Fall Annual Town Meeting Warrant, with the Community Preservation Fund as its source of funding, and to return the unexpended funds to the Community



Finance Committee

Preservation Fund, and 2) the borrowing \$2,600,000 for the creation of Community Housing on a three acre parcel of land located at 1 Smith Street, a portion of the overall cost to improve and provide for 96 units of much needed affordable senior housing. The grant of a non-exclusive easement to the Chelmsford Water District for the purpose of installing and maintaining a water transmission main across a portion of parcels on the Parker Middle School property and a portion of the McCarthy Middle School property, the transfer of Town-owned parcels of land to the Conservation Commission for care and control, and the acceptance as a town way of a portion of Parkhurst Road were all proposed, supported by the Finance Committee, and ultimately approved at Town Meeting. With those final recommendations and votes, the Fall Town Meeting came to a close.

II. Special Town Meeting

In January of 2025, a Special Town Meeting was held to approve amendments to the Zoning Bylaw to address the pending implementation of the new statewide accessory dwelling unit ("ADU") law. The Town did not currently have zoning bylaws specifically addressing accessory dwelling units and therefore the less stringent State law would apply if changes were not implemented to allow for reasonable limitations on the approval of accessory dwelling units before the new law was set to go into effect in February of 2025. The changes to the bylaws were promulgated and reviewed by the Planning Board with the guidance of Town Counsel and were crafted to provide reasonable limitations on ADUs. The Committee supported approval of the amendments and, after much discussion, the Town Meeting voted to implement them.

III. 2025 Spring Annual Town Meeting

In the spring of 2025, after thorough review with division and department heads, and

further deliberation during the prior months leading up to Town Meeting, the Committee unanimously recommended approval of the proposed budgets for the Town (\$84,714,260), Chelmsford Public School System (\$75,650,000), and our portion of the Nashoba Valley Technical School District (\$4,035,630). All were passed by Town Meeting. An amendment of the FY25 budget was also supported by the Committee and passed by Town Meeting. The Capital Budget was increased slightly over the previous year to \$5,969,385 and was ultimately supported at Town Meeting with projects including flooring replacement at the Senior Center, parking lot rehabilitation at the Adams Public Library and Police Station, computer replacement at the libraries, continued HVAC work at the Adams Library, a command staff vehicle replacement at the Fire Department, sidewalk and road construction, a mini excavator replacement, sidewalk snow removal equipment, truck replacements, ADA accessibility improvements, restroom renovations at the Town offices, Center Elementary School and McCarthy Middle School partial roof replacements, a water heater at South Row Elementary School, boilers at the McCarthy Middle School, and secure entryways at all four elementary schools, Parker Middle School, and Chelmsford High School. These projects were just a portion of the those presented to the Capital Planning Committee and represented those that were chosen to be brought forward this year. In regular course, annual enterprise funds were funded, and departmental revolving funds were supported. The Finance Committee chose to support a borrowing in the amount of \$290,000, with debt service to be paid for by the Town's Stormwater Enterprise Fund, for the purchase of a dump truck for the Department of Public Works Stormwater Division, which was needed to help aid the operations of the Stormwater Division and which was fitted with a snowplow to add to the fleet of in-house snow clearing apparatus.



Finance Committee

Appropriations in the amounts of \$502,264 to fund the cost of employee contract agreements for the Police Commanding Officers' Association, NEPBA Local 6 for FY25 in the amount of \$37,931 and FY26 in the amount of \$80,767, for the Police Superior Officers' Association, NEPBA Local 20 for FY26 in the amount of \$45,786, and for the Police Patrol Officers' Association, FOP Lodge 110 for FY26 in the amount of \$337,780, were supported and successful, along with the approval of contracts through FY28. Due to increased costs, the Committee supported the rescission of a vote from the 2024 Spring Annual Town Meeting to transfer \$80,000 from the Overlay Surplus to fund property valuation services for the Fiscal Year 2026 five-year property valuation certification required by the Massachusetts Department of Revenue and instead transfer \$160,000 from the Overlay Surplus. The Committee recommended approval of additional tax exemptions for veterans and seniors, the funding of a study to explore cost saving measures and revenue producing endeavors to help reduce the fiscal burden facing the Town in the coming year, the adoption of foster care reimbursement, and increases to license fees for dogs and weights and measures fees.

A bylaw amendment changing the timing for submission to the Finance Committee of a proposed budget and capital improvement program for the ensuing fiscal year to allow the proper flow of information was approved. The Committee and Town Meeting supported the use of Community Preservation Funds for a portion of the cost to suppress overhead utility lines and remove utility poles in the town center. And, while the Committee did not support a resolution to obtain a Town owned parcel of land for the creation of a pet cemetery, and did support an article to amend the Route 129 Business Amenities Overlay District zoning bylaw to allow for stand-alone drive through fast casual restaurants to be

located on Billerica Road from Alpha Road to the Billerica town line and on the end of Mill Road near Route 129, Town Meeting ultimately voted opposite to the Committee's recommendations.

Amendments to our outdoor lighting bylaws were not supported by the Committee for various financial reasons and those articles were withdrawn by the proponent prior to presentation at Town Meeting. Technical corrections to Zoning Bylaws were proposed, and supported by the Committee, but not supported at Town Meeting, while changes to the floodplain district were both supported and upheld. Finally, easements for the installation and maintenance of electric vehicle chargers at five separate locations across town and the acceptance of Woodbine Terrace as a town way were recommended by the Committee and supported by Town Meeting.

IV. Conclusion

The Finance Committee expresses its sincere appreciation to Town Manager, Paul Cohen, Finance Director, John Sousa, Town Accountant, Darlene Lussier, Chelmsford Public School District Superintendent, Dr. Jay Lang, Nashoba Valley Technical School District Superintendent, Denise Pigeon, Town Clerk, Patricia Dzuris, DPW Director, Christine Clancy, former Departmental Support Coordinator Harrison Mayotte, and to all Chelmsford department and division heads and their staff for their wealth of information and assistance in helping the Finance Committee reach its decisions. The Committee extends its gratitude to Chelmsford TeleMedia for broadcasting and recording its meetings. The Finance Committee also thanks Virginia Crocker Timmins and the Fire Station Study Committee, David J. Hedison, Executive Director of the Chelmsford Housing Authority, Christopher Lavalley and the Planning Board, and all other boards and committees who



Finance Committee

appear before it yearly, the Citizen petitioners, and, as always, the Committee extends a huge "thank you" to Pam Morrison, its clerk, who helps the Finance Committee remain current, organized, and punctual in its reporting of information and decisions to Town Meeting.

The Finance Committee as a body serves the taxpayers of Chelmsford and as such always welcomes comments and suggestions. Meetings are held during the budget season and leading up to both Fall and Spring Annual Town Meetings on Thursday nights at 6:30 p.m. or 7:30 p.m., subject to time changes, and public comment is always on the agenda. The Finance Committee strives to improve our Town by overseeing the budget process throughout each Fiscal Year, making sure we are all guarding "what the sires have won."

The Finance Committee (Fiscal Year 2025):

Jim Clancy, Chair
Annita Tanini, Vice Chair
Samuel Chase
David Goselin
Cindy Goodland
Elaine MacDonald
Steve Kovalck



Town Administration

Accounting

CHELMSFORD								
Combined Balance Sheet - All Fund Types and Account Groups								
as of June 30, 2025								
(UnAudited)								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Account	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Fund Types Trust and Agency	Groups Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	11,337,643.78	38,398,675.95	11,601,999.18	4,154,350.20		56,185,314.91		121,677,984.02
Investments								0.00
Receivables:								
Personal property taxes	48,765.62							48,765.62
Real estate taxes	1,572,685.23							1,572,685.23
Allowance for abatements and exemptions	(371,685.97)							(371,685.97)
Tax liens	755,206.64							755,206.64
Deferred taxes	498,436.24							498,436.24
Motor vehicle excise	702,127.78							702,127.78
Other excises								0.00
User fees				999,574.70				999,574.70
Utility liens added to taxes	18,743.50			37,465.71				56,209.21
Departmental								0.00
Special assessments	7,125.00							7,125.00
Due from other governments		287,077.60						287,077.60
Other receivables		426,104.51				107,000.00		533,104.51
Foreclosures/Possessions	39,792.17							39,792.17
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							52,695,471.53	52,695,471.53
Amounts to be provided - vacation/sick leave							1,811,603.70	1,811,603.70
Total Assets	14,608,839.99	39,111,858.06	11,601,999.18	5,191,390.61	0.00	56,292,314.91	54,507,075.23	181,313,477.98
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	2,216,561.36	388,068.57	265,195.78	147,546.91		5,698.23		3,023,070.85
Accounts payable								0.00
Accrued payroll	385,542.00							385,542.00
Withholdings								0.00
Accrued claims payable	2,007,438.61							2,007,438.61
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities								0.00
Deferred revenue:								
Real and personal property taxes	1,249,764.88							1,249,764.88
Tax liens	755,206.64							755,206.64
Deferred taxes	498,436.24							498,436.24
Foreclosures/Possessions	39,792.17							39,792.17
Motor vehicle excise	702,127.78							702,127.78
Other excises								0.00
User fees				999,574.70				999,574.70
Utility liens added to taxes	18,743.50			37,465.71				56,209.21
Departmental								0.00
Special assessments	7,125.00							7,125.00
Due from other governments		287,077.60						287,077.60
Other receivables	30,140.28	426,104.51						456,244.79
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings								0.00
IBNR								0.00
Agency Funds						1,095,762.55		1,095,762.55
Notes payable								0.00
Bonds payable							52,695,471.53	52,695,471.53
Vacation and sick leave liability							1,811,603.70	1,811,603.70
Total Liabilities	7,910,878.46	1,101,250.68	265,195.78	1,184,587.32	0.00	1,101,460.78	54,507,075.23	66,070,448.25
Fund Equity:								
Reserved for encumbrances	1,335,857.26					55,190,854.13		1,335,857.26
Reserved for expenditures		34,599,165.33	11,336,803.40					101,126,822.86
Reserved for continuing appropriations				727,647.18				727,647.18
Reserved for petty cash	2,295.00							2,295.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service	52,391.95							52,391.95
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	5,307,417.32	3,411,442.05		3,279,156.11				11,998,015.48
Unreserved retained earnings								0.00
Investment in capital assets								0.00
Total Fund Equity	6,697,961.53	38,010,607.38	11,336,803.40	4,006,803.29	0.00	55,190,854.13	0.00	115,243,029.73
Total Liabilities and Fund Equity	14,608,839.99	39,111,858.06	11,601,999.18	5,191,390.61	0.00	56,292,314.91	54,507,075.23	181,313,477.98
PROOF BALANCE SHEET IS IN BALANCE								
0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00								
PROOF FUND BALANCE DETAIL								
AGREES TO THE BALANCE SHEET								
0.00 0.00 0.00 0.00 0.00 0.00								
PROOF RECEIVABLES DETAIL								
AGREES TO THE BALANCE SHEET								
0.00 0.00 0.00 0.00 0.00								



Assessing Division *Regan Flood, Assessor*



*Michelle O'Hagan, Brian Cororan, Regan Flood,
and Monica Walsh*

FY 2024 BOARD OF ASSESSORS

Sam Chase, Chairman

Mike Donoghue

Harrison Mayotte (resigned March 2025)

Telephone: (978) 250-5220

Fax: (978) 250-5223

Chelmsford Town Offices

Assessor's Office

50 Billerica Rd.

Chelmsford, MA 01824-2777

www.ChelmsfordMA.Gov

Chief Assessor

Regan Flood

Assistant Assessor

Brian Corcoran

Assistant to the Chief Assessor

Michelle O'Hagan

Principal Clerk

Monica Walsh

The Board of Assessors consists of three members appointed to three-year staggered terms by the Town Manager.

Under Massachusetts State Law (MGL Ch 59 Sec. 5), Assessors are primarily responsible for identifying and determining Assessed Values for all real and personal property located within their municipality. All real property must be valued at Full and Fair Cash Value as of the assessment date, which for FY25 was January 1, 2024. Additionally, the Assessor's Office must meet the Commissioner of Revenue's property valuation recertification requirements every three years.

In addition to the general statutory responsibility described above, the Board is directly responsible for:

- Reviewing and approving the annual Recapitulation Summary and related supporting valuation documents (LA forms) prior to submission to the Department of Revenue, preparatory to the annual setting of the Tax Rate.
- Approving real estate, personal property, and excise tax commitment amounts for submission to the Tax Collector.
- Acting on all abatement, exemption and general hardship exemption requests, pursuant to statutory guidelines.
 - Assisting the Chief Assessor and Town Counsel in preparing for Taxpayer appeals before the State Appellate Tax Board
- Acting as a general resource and support to the Chief Assessor and other Departments/Boards as requested.



Assessing Division

Although all Board members must qualify as Assessors by completing State certification requirements, we do not as a Board manage day-to-day assessing operations. That is done by the Chief Assessor and office staff.

The Chief Assessor is primarily responsible for managing the valuation and assessment process and ensuring that the Town complies with state certification and other Department of Revenue requirements on an ongoing basis. The team collects and reviews property information and maintains a database consisting of every real property parcel in town. They interact daily with the Registry of Deeds to ensure the accuracy of property record ownership and manage the general public's requests for information and assistance. The Chief Assessor and team are constantly responding to residents' requests for property value adjustment and validation, which often involve property inspection. Property inspections are done at the invitation and authorization of the property owner.

The Valuation Process

The assessment/valuation process is not arbitrary or subjective.

Assessment = Mass Appraisal. In mass appraisal, values for individual parcels, both residential and commercial, are based on models developed from existing market data and current construction cost and depreciation schedules. The Assessor's job is to determine the market and catalog property data that is correct, complete and timely before engaging in the Mass appraisal process to arrive at a property's fair market value.

Definition of Fair Market Value:

In Massachusetts, Property must be assessed at its fair market value as of January 1 of each fiscal year. "Fair Market Value" is defined by Massachusetts law as: "The standard of valuation of property subject to local taxation is fair cash value. This means fair market value, which is the price an owner willing but not under compulsion to sell ought to receive from one willing but not under compulsion to buy....A valuation limited to what the property is worth to the purchaser is not market value.... The fair cash value is the value the property would have had on January 1 of any taxable year in the hands of any owner, including the present owner...." (Boston Gas v. Assessors of Boston, 334 Mass. 549, Massachusetts Supreme Judicial Court, 1956)

The Mass Appraisal process requires Assessors to apply three professionally and legally recognized methods as appropriate for arriving at property value: the Sales Comparison, Cost, and Income Capitalization methods. The methodology is required because the market value of an unsold property cannot be determined, nor can only one sale of a property determine its market value (see Boston Gas vs. Assessors of Boston, above). State law requires that Assessors use at least two of these methods in combination to determine value for a residential or commercial property. For residential properties, Assessors use the Cost and Sales Comparison methods together; the Income method cannot be used. For commercial properties, all three methods together are typically used to ensure the most accurate outcome.



Assessing Division

Sales Comparison/Market Approach: We use adjusted sales prices of properties comparable to the subject property ("subjects") to establish general market value ("Determine the Market"). The subjects are compared with similar properties that have recently sold (comparable sales, or "comps"). The Comps' sales prices are then adjusted for differences from the subject and other influences that do not reflect market conditions such as lot subdivision potential, seller financing, non-arms-length sale, short sale, foreclosure sale, etc. When determining residential property market values for assessment purposes, it is important to remember that the assessed land value is based primarily on the property's current use, not its lot size or potential future use.

Income Approach: The income approach is used to value commercial properties that generate income, such as office buildings, hotels, storefront retail sales, and malls. This approach is based on the principle that the value of an investment property reflects the amount of income that it will generate over its life. This approach is also imputed to non-income generating owner-occupied commercial properties assuming "highest and best use," current market rental and expense data, and current capitalization rates.

Estimating the value of an income-producing property is done by capitalization, defined as dividing net operating income by a capitalization rate ("Cap rate") that is derived from the market. In applying this method, Assessors determine the market for typical rents and expenses of similar properties by collecting Income and Expense information

supplied by commercial property owners within the market area. Current market information is used because (a.) the law requires it (see *Boston Gas vs. Assessors of Boston*, above) and (b.) because only the value of the land and buildings is relevant to the real estate property value. Non-market Lease Fee and other value considerations that may attach to or be included in the real estate sale may not by law be considered part of the real estate value, and property owners may not be taxed on value that is not real estate. It is important to emphasize that an assessment of an individual commercial property is not based only on that specific property's financial performance; rather, the assessment is based on current market rents and expenses, with appropriate adjustments applicable to the specific property.

Cost Approach: The cost approach uses estimates of land value, accrued depreciation and the current cost of constructing buildings. Depreciation is subtracted from the current construction cost to obtain an estimate of improvement (building) value. The value of the (buildable) vacant land is then added to the value of the improvements to arrive at the value of the property. The cost approach works best for new construction because depreciation is not a significant factor. The cost approach is also a reliable method for unique properties that have no available sales comparables.

It is important to note that the Massachusetts Department of Revenue reviews the Assessor's work and must certify that all real estate values meet the legal standard of being at "full and fair cash value" before the Town's Select Board can set a tax rate.



Town Administration

Assessing Division

On behalf of the Board, I want to express our gratitude to our capable staff for the outstanding work they do to ensure that residents are treated fairly and courteously. Residents who have questions concerning property valuations should feel comfortable contacting the Assessor's office at 978-250-5220. Ms. Flood and her team are always available to assist residents.

Samuel P. Chase, Chairman
Chelmsford Board of Assessors
July 30, 2025



Human Resources

Lisa L. Marrone, Director of Human Resources



MISSION STATEMENT

To attract, develop, and retain a high-quality, diverse workforce dedicated to serving the community, by providing equitable, innovative, and employee-focused human resources services and fostering a culture of collaboration, respect, and continuous improvement.

PERSONNEL BOARD

Jessica Porter / Chair (term 6/30/27)
 Anneke Wade (term 6/30/26)
 Michael Vosnakis (term 6/30/26)
 Nancy Danahy (term 6/30/26)
 Lisa Marrone

TOWN STATISTICS

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. HR processed 71 new employee hires, 11 retirements, 27 resigned, 4 terminations, 2 layoffs

SCHOOL STATISTICS

Town of Chelmsford Human Resources provides support to the school staff for retirement insurance changes processing. Town HR for School support; 129 resignations, 15 retired, and 217 new hires

RETIREMENTS

Jeffrey Bernier	Police	2/05/2025
Stephen Callaghan	Municipal Facilities	7/11/2025
Glynis Evans	Library	6/30/2025
Joseph Ralls	Municipal Facilities	12/31/2024
Frank Reen	Assessing	7/21/2024
Daniel Reid	Police	1/24/2024
George Ryan	Fire	8/31/2024
Susan Taylor	Assessing	9/13/2023
George Tyros	Police	7/31/2024
Rebecca Tyros	Police	7/31/2024
Craig Walsh	Police	7/10/2024

Unemployment Expenses: \$4,764.12

School: \$ 4,182.12

Town: \$ 582.00

HEALTH INSURANCE ENROLLMENT

– Month of JUNE 2025 only

Blue Care Elect PPO				
	Town	School	Retirees	Water
Individual	2	13	15	2
Family	4	20	10	
Network Blue HMO				
Individual	86	126	34	12
Family	118	285	22	23
HMO Select				
Individual	4	16	0	0
Family	2	6	0	0
Medical Advantage PPO				
		142		1
Medex				
		704		21

Total Headcount for Health Insurance Participants
 June 2025 = 1,668 (one month only)

Grand Total Expense: \$1,926,915.82

Submitted by:

Lisa Marrone, Human Resources Director



Town Administration

Town Employee Payroll

TOWN MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GERAGHTY	JAMES	\$81,002.43	\$0.00	\$81,002.43
BRUCE	KRISTINA	\$106,410.09	\$140.25	\$106,550.34
COHEN	PAUL	\$230,013.32	\$17,553.04	\$247,566.36

FINANCE COMMITTEE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MORRISON	PAMELA	\$3,066.46	\$0.00	\$3,066.46

ACCOUNTING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DREW	OLIVIA	\$53,002.76	\$0.00	\$53,002.76
LUSSIER	DARLENE	\$153,883.57	\$11,235.20	\$165,118.77
MACLEOD	JOHN	\$88,099.40	\$0.00	\$88,099.40
MCCARTHY	KIMBERLY	\$94,873.53	\$5,716.16	\$100,589.69
MORGAN	DIANE	\$11,434.00	\$0.00	\$11,434.00

ASSESSOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CORCORAN	BRIAN	\$77,747.31	\$0.00	\$77,747.31
FLOOD	REGAN	\$107,815.18	\$0.00	\$107,815.18
OHAGAN	MICHELLE	\$68,430.15	\$0.00	\$68,430.15
REEN	FRANK	\$8,452.50	\$7,524.41	\$15,976.91
TAYLOR	SUSAN	\$17,616.68	\$7,592.76	\$25,209.44
WALSH	MONICA	\$42,944.10	\$0.00	\$42,944.10

TREASURER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HALLORAN	LAUREN	\$81,809.03	\$2,464.52	\$84,273.55
LEVESQUE	JENNIFER	\$55,670.18	\$0.00	\$55,670.18
MERRILL	CASSANDRA	\$54,319.86	\$0.00	\$54,319.86
PEASE	KIM	\$94,873.53	\$4,287.12	\$99,160.65
SOUSA	JOHN	\$181,956.90	\$8,190.00	\$190,146.90

HUMAN RESOURCES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MARRONE	LISA	\$113,560.40	\$0.00	\$113,560.40
SMITH	KAITLIN	\$68,751.25	\$0.00	\$68,751.25



Town Employee Payroll

COMMUNITY SERVICES COORDINATOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MELANSON	JENNIFER	\$56,727.19	\$4,311.24	\$61,038.43
PERNETT	CINDY	\$9,922.00	\$0.00	\$9,922.00

MIS/TECHNOLOGY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HALL	MATHEW	\$114,605.13	\$12,588.54	\$127,193.67
LUTTER	EDWARD	\$125,331.13	\$16,688.00	\$142,019.13

TOWN CLERK

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALMEIDA	JENNIFER	\$3,410.00	\$0.00	\$3,410.00
COMPANION	MARIA	\$75,797.50	\$9,068.31	\$84,865.81
DZURIS	PATRICIA	\$119,289.44	\$7,015.64	\$126,305.08
GILCHREST	PAMELA	\$64,938.01	\$7,324.19	\$72,262.20
HAYDEN	ALEXANDRA	\$26,152.94	\$9,896.26	\$36,049.20
MAYOTTE	HARRISON	\$46,652.46	\$8,815.66	\$55,468.12
PERKINS	CHERYL	\$1,876.25	\$1,643.50	\$3,519.75

REGISTRAR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
FALL	THOMAS	\$500.00	\$0.00	\$500.00
LANE	JAMES	\$500.00	\$0.00	\$500.00
BARTON	CURTIS	\$500.00	\$0.00	\$500.00

CONSERVATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KOONCE	DAVID	\$68,583.81	\$0.00	\$68,583.81

COMMUNITY DEVELOPMENT

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BELANSKY	EVAN	\$125,339.71	\$5,663.54	\$131,003.25
MERRILL	VIVIAN	\$7,169.66	\$0.00	\$7,169.66

PLANNING BOARD

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DASILVA-CONDE	BECKY	\$60,301.32	\$0.00	\$60,301.32



Town Administration

Town Employee Payroll

POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABDELDAIM	MOSAB	\$17,025.71	\$0.00	\$17,025.71
AHERN	TODD	\$112,688.61	\$162,535.59	\$275,224.20
ANDERSON	KEVIN	\$56,575.53	\$12,617.04	\$69,192.57
BARRY	TODD	\$74,940.18	\$4,855.33	\$79,795.51
BEERS	RACHEL	\$72,819.36	\$8,440.46	\$81,259.82
BENNETT	KATHLEEN	\$64,933.64	\$28,286.94	\$93,220.58
BERNIER	JEFFREY	\$72,646.53	\$74,724.14	\$147,370.67
BLODGETT	JEFF	\$70,120.39	\$54,187.14	\$124,307.53
BOYLE	DAVID	\$62,271.24	\$74,977.50	\$137,248.74
BRADY	SHAWN	\$94,391.79	\$89,219.15	\$183,610.94
BROWN	COOPER	\$17,025.71	\$481.47	\$17,507.18
BROWN	ROBERT	\$91,241.80	\$89,046.49	\$180,288.29
BUCKLEY	STEVEN	\$70,120.44	\$64,629.89	\$134,750.33
BUXTON	MICHAEL	\$62,545.88	\$35,798.22	\$98,344.10
CARLO	WILLIAM	\$112,688.58	\$145,310.70	\$257,999.28
CERULO	JACK	\$17,025.71	\$0.00	\$17,025.71
CHIPCHAK	CHRISTOPHER	\$66,389.74	\$110,902.11	\$177,291.85
CONKLIN	STEVEN	\$70,120.54	\$6,126.16	\$76,246.70
CULLEN	COLLEEN	\$40,070.69	\$16,759.57	\$56,830.26
DEMERS	LISA	\$64,114.76	\$23,395.43	\$87,510.19
DENTREMONT	CORY	\$24,277.02	\$36,279.79	\$60,556.81
DESILVIO	DOMINIC	\$53,840.40	\$37,270.84	\$91,111.24
DIPIETRO	GINA	\$54,534.70	\$5,979.76	\$60,514.46
DOUCETTE	BARRY	\$17,025.71	\$0.00	\$17,025.71
DUBE	PHILIP	\$91,316.75	\$67,316.28	\$158,633.03
FERNALD	MATTHEW	\$93,866.74	\$59,048.22	\$152,914.96
FINERTY	ANDREW	\$45,743.77	\$9,271.38	\$55,015.15
FREDERICKS	STEPHEN	\$101,657.70	\$129,969.70	\$231,627.40
FREKER	ALEXANDER	\$59,945.71	\$59,386.10	\$119,331.81
GARCIA	RICARDO	\$45,743.77	\$5,330.62	\$51,074.39
GILLIS	AIDAN	\$70,120.40	\$57,877.24	\$127,997.64
GOGUEN	DANIEL	\$100,179.50	\$79,125.53	\$179,305.03
GOODE	FRANCIS	\$112,688.61	\$103,857.69	\$216,546.30
GOODE	TIMOTHY	\$64,114.83	\$24,962.88	\$89,077.71
HANNAGAN	GARY	\$135,713.89	\$86,577.29	\$222,291.18
HANSCOM	JASON	\$112,688.59	\$94,196.77	\$206,885.36
HARTSHORN	JAMES	\$55,746.46	\$55,879.39	\$111,625.85
HILL	DEREK	\$70,120.48	\$81,542.45	\$151,662.93
HOUMILLER	ANDREW	\$60,826.27	\$35,084.52	\$95,910.79



Town Employee Payroll

POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KILMARTIN	MATTHEW	\$61,318.92	\$141,580.03	\$202,898.95
KOCH	CARL	\$69,625.84	\$9,859.94	\$79,485.78
LECZYNSKI	KEITH	\$89,180.25	\$82,982.28	\$172,162.53
LEO	DAVID	\$70,120.43	\$129,841.09	\$199,961.52
LINSTAD	DAVID	\$70,120.43	\$56,322.59	\$126,443.02
LUCAS	HALEIGH	\$54,438.06	\$62,968.71	\$117,406.77
MARSHALL	KALEIGH	\$809.23	\$4,763.69	\$5,572.92
MAUTI	CHRISTOPHER	\$70,120.48	\$86,666.55	\$156,787.03
MCCARTHY	RYAN	\$96,041.76	\$57,845.37	\$153,887.13
MEAD	CRAIG	\$73,073.32	\$78,278.10	\$151,351.42
MEEHAN	KENNETH	\$73,786.83	\$64,986.17	\$138,773.00
MURNANE	SAMANTHA	\$40,337.59	\$1,546.63	\$41,884.22
NOLAN	MELISSA	\$63,349.89	\$0.00	\$63,349.89
OBRIEN	PATRICK	\$54,534.69	\$8,361.39	\$62,896.08
OKEEFE	RILEY	\$70,120.45	\$64,536.52	\$134,656.97
PHILAPHANDETH	AARON	\$22,928.31	\$25,963.66	\$48,891.97
POOR	JASON	\$112,688.58	\$98,274.12	\$210,962.70
POOR	JOHN	\$64,114.78	\$11,784.92	\$75,899.70
QUINN	KEVIN	\$70,120.51	\$62,701.26	\$132,821.77
REEDY	BRANDON	\$70,120.53	\$65,110.50	\$135,231.03
REID	DANIEL	\$60,460.44	\$77,263.56	\$137,724.00
RICHARD	BRIAN	\$91,170.58	\$51,294.27	\$142,464.85
RIORDAN	ROBERT	\$28,592.94	\$48,215.07	\$76,808.01
ROBINSON	ANDREW	\$59,945.75	\$59,288.37	\$119,234.12
ROBINSON	CHRISTOPHER	\$70,120.47	\$56,827.91	\$126,948.38
ROKAS	ASHLEY	\$70,120.44	\$35,643.27	\$105,763.71
ROSE	CARLY	\$45,743.77	\$16,793.78	\$62,537.55
SANCHEZ	DANIEL	\$23,990.08	\$3,858.98	\$27,849.06
SECH	MATTHEW	\$70,120.41	\$61,868.29	\$131,988.70
SPENCE	COLIN	\$220,837.70	\$0.00	\$220,837.70
STARK	DEREK	\$22,388.81	\$11,145.97	\$33,534.78
SULLIVAN	DANIEL	\$70,120.47	\$65,618.72	\$135,739.19
THAYER	NICHOLAS	\$70,120.46	\$95,820.14	\$165,940.60
TIRONE	KAILA	\$52,646.91	\$13,299.83	\$65,946.74
TYROS	DEREK	\$17,393.09	\$24,730.67	\$42,123.76
UBELE	BRIAN	\$70,120.46	\$52,270.83	\$122,391.29
WEGENER-FARR	LAUREN	\$20,860.19	\$3,439.97	\$24,300.16
ZAHER	CHRISTOPHER	\$70,120.38	\$44,026.02	\$114,146.40
ZIMINSKY	NICHOLAS	\$91,091.76	\$81,605.26	\$172,697.02



Town Administration

Town Employee Payroll

FIRE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	JOSHUA	\$97,959.49	\$40,968.69	\$138,928.18
ALBON	ROBERT	\$72,564.61	\$21,529.52	\$94,094.13
AMUNDSON	WILLIAM	\$72,564.59	\$22,711.47	\$95,276.06
AUBERT	JUSTIN	\$61,376.16	\$19,505.59	\$80,881.75
BACON	WILLIAM	\$72,564.59	\$21,473.87	\$94,038.46
BAKER	GARY	\$72,564.61	\$27,739.24	\$100,303.85
BENNETT	WILLIAM	\$72,564.63	\$52,260.70	\$124,825.33
BOISSEAU	EDWARD	\$72,564.63	\$23,802.17	\$96,366.80
BONICA	ROBIN	\$15,276.75	\$0.00	\$15,276.75
BOUDREAU	A	\$72,564.57	\$35,533.80	\$108,098.37
BOWLER	MICHAEL	\$62,537.51	\$31,725.61	\$94,263.12
BROTHERS	MICHAEL	\$72,564.58	\$45,923.39	\$118,487.97
BROTHERS	THOMAS	\$72,564.62	\$58,535.95	\$131,100.57
BYAM	ERIK	\$95,192.24	\$35,058.18	\$130,250.42
CANCELLA	JEFFREY	\$72,564.63	\$49,419.98	\$121,984.61
CARKIN	JO ELLEN	\$3,588.09	\$0.00	\$3,588.09
CASEY	EDWARD	\$72,564.61	\$25,044.40	\$97,609.01
CHIASSON	MICHAEL	\$72,564.61	\$35,985.11	\$108,549.72
COREY	DANIEL	\$70,570.71	\$32,631.16	\$103,201.87
DALEY	PATRICK	\$72,564.62	\$30,417.45	\$102,982.07
DUCHARME	MICHAEL	\$72,564.58	\$39,827.30	\$112,391.88
EVANS	TYLER	\$61,754.45	\$26,268.99	\$88,023.44
FADER	FRANK	\$80,744.48	\$15,641.60	\$96,386.08
FUNARO	DANIEL	\$93,184.51	\$42,214.81	\$135,399.32
GARDNER	ROBERT	\$72,564.61	\$22,466.26	\$95,030.87
GRIFFIN	ANNA	\$64,933.57	\$3,978.96	\$68,912.53
HAMILTON	DEREK	\$72,564.64	\$46,162.96	\$118,727.60
HIGGINS	BRANDON	\$25,749.64	\$3,310.68	\$29,060.32
HILLMAN	CHRISTOPHER	\$53,362.34	\$19,042.27	\$72,404.61
HOULE	DAVID	\$72,564.60	\$39,160.71	\$111,725.31
HOULE	RYAN	\$114,200.50	\$25,441.84	\$139,642.34
KIVLAN	JOHN	\$4,284.15	\$37,130.98	\$41,415.13
KOHL	DONALD	\$72,564.61	\$23,558.41	\$96,123.02
KOUTSOUFIS	DANIELLE	\$93,599.60	\$59,553.47	\$153,153.07
LABRECQUE	KENNETH	\$72,564.61	\$48,814.85	\$121,379.46
LINDSAY	KEITH	\$72,564.61	\$31,521.58	\$104,086.19
MAHER	DAVID	\$72,564.62	\$41,344.08	\$113,908.70
MAHER	MICHAEL	\$72,564.61	\$44,748.18	\$117,312.79
MANLEY	DANIEL	\$93,184.47	\$43,904.64	\$137,089.11



Town Employee Payroll

FIRE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MANLEY	LEO	\$72,564.61	\$20,773.54	\$93,338.15
MARSON	ELLEN	\$3,379.93	\$0.00	\$3,379.93
MCGARRY	PATRICK	\$72,564.60	\$16,822.61	\$89,387.21
MCNIFF	TIMOTHY	\$72,564.60	\$27,267.94	\$99,832.54
MICU	ANDREW	\$72,564.62	\$56,637.32	\$129,201.94
NELSON	MICHAEL	\$72,564.62	\$34,818.52	\$107,383.14
NEVES	LUIS	\$63,427.58	\$20,208.34	\$83,635.92
NEWCOMB	SCOTT	\$72,564.60	\$27,342.88	\$99,907.48
NOONE	MICHAEL	\$55,062.70	\$15,825.64	\$70,888.34
OBRIEN	KEVIN	\$93,184.51	\$60,010.23	\$153,194.74
OXIER	CHRISTOPHER	\$63,878.60	\$16,253.04	\$80,131.64
PHELAN	CASEY	\$72,564.63	\$32,824.62	\$105,389.25
PICHARDO DOUGHTY	MELVIN	\$63,776.74	\$37,839.64	\$101,616.38
PINE	AUBREY	\$72,564.60	\$23,651.71	\$96,216.31
RACIOPPI	ALEC	\$42,847.38	\$7,191.54	\$50,038.92
RYAN	GARY	\$171,185.68	\$37,738.49	\$208,924.17
RYAN	GEORGE	\$13,664.57	\$19,749.85	\$33,414.42
SACCO	MICHELLE	\$72,564.61	\$34,654.46	\$107,219.07
SHELLBACH	WILLIAM	\$98,140.46	\$61,032.15	\$159,172.61
SEGNINI	GREGORY	\$72,564.62	\$38,120.69	\$110,685.31
SHANAHAN	TIMOTHY	\$72,564.58	\$19,248.30	\$91,812.88
SHOMPHE	JACK	\$25,749.63	\$3,494.61	\$29,244.24
SPARKS	GREGORY	\$72,564.60	\$36,269.53	\$108,834.13
SPINALE	NICHOLAS	\$55,062.69	\$39,182.56	\$94,245.25
TURNER	JASON	\$72,564.61	\$40,702.29	\$113,266.90
TURNER	JOSHUA	\$72,564.61	\$76,786.64	\$149,351.25
WALSH	GARRETT	\$72,564.59	\$32,642.61	\$105,207.20
YENCHO	CHELSEY	\$49,294.85	\$15,229.47	\$64,524.32
YOUNG	MICHAEL	\$72,564.60	\$30,172.71	\$102,737.31

BUILDING INSPECTION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANDERSON	DOUGLAS	\$776.68	\$0.00	\$776.68
ANDRADE	DAVID	\$48,717.70	\$5,287.37	\$54,005.07
CLAUSON	VERA	\$64,938.01	\$1,956.16	\$66,894.17
COLLUPY	EVERETT	\$2,097.04	\$0.00	\$2,097.04
DAMORE	PAUL	\$99,676.53	\$7,612.29	\$107,288.82
MORASH	DONALD	\$50,465.23	\$5,209.69	\$55,674.92



Town Administration

Town Employee Payroll

BUILDING INSPECTION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
NEGRON	JOSE	\$109,024.45	\$1,200.00	\$110,224.45
ROBERTS	ERIC	\$85,090.91	\$5,422.08	\$90,512.99
SEMPRIT	NOEL	\$14,718.78	\$3,638.12	\$18,356.90
SQUIBB	FRANK	\$1,708.70	\$0.00	\$1,708.70

ANIMAL CONTROL OFFICER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CIANCI	MARK	\$64,933.56	\$23,170.78	\$88,104.34

DPW/ENGINEERING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRANSON	JACK	\$72,829.10	\$3,599.61	\$76,428.71
COLLINS	TREVOR	\$103,807.39	\$6,416.96	\$110,224.35
JOYCE	SHEILA	\$77,094.16	\$0.00	\$77,094.16
KUTSHKE	CALLA	\$6,489.00	\$0.00	\$6,489.00
LAWSON	MEGHAN	\$7,364.00	\$0.00	\$7,364.00
MARCOTTE	NICHOLAS	\$1,764.00	\$0.00	\$1,764.00
REPPUCCI	ANTHONY	\$132,389.31	\$0.00	\$132,389.31
WALKER	ALLEGRA	\$2,205.00	\$0.00	\$2,205.00

DPW DIRECTOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CLANCY	CHRISTINE	\$159,002.05	\$0.00	\$159,002.05

DPW BUSINESS MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
COTE	JOYCE	\$90,294.75	\$6,885.50	\$97,180.25

DPW/HIGHWAY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BAGNI	CHARLES	\$63,895.89	\$17,632.92	\$81,528.81
BOMIL	KEITH	\$65,548.98	\$16,265.70	\$81,814.68
COTE	PAUL	\$68,680.05	\$20,303.91	\$88,983.96
CRAVEN	MATTHEW	\$56,718.52	\$16,257.03	\$72,975.55
CURA	RICHARD	\$56,694.88	\$11,629.57	\$68,324.45
ERIKSEN	JOSEPH	\$130,688.54	\$12,874.30	\$143,562.84
GILET	JOHN	\$8,917.48	\$250.80	\$9,168.28



Town Employee Payroll

DPW/HIGHWAY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GREENE	JAMES	\$66,553.22	\$18,494.43	\$85,047.65
GUILMETTE	JOHN	\$79,415.16	\$18,198.42	\$97,613.58
HOULE	RANDY	\$56,521.72	\$8,428.14	\$64,949.86
IRVINE	DAVID	\$86,396.80	\$36,555.01	\$122,951.81
KEELEY	JAMES	\$56,277.69	\$17,037.25	\$73,314.94
MALONE	RICHARD	\$76,853.75	\$21,915.33	\$98,769.08
MALONE	TIMOTHY	\$71,366.22	\$23,369.83	\$94,736.05
RYAN	THOMAS	\$29,769.95	\$281.06	\$30,051.01
SIMARD	DANIEL	\$67,118.28	\$30,497.28	\$97,615.56
SMITH	JACK	\$62,354.00	\$14,625.18	\$76,979.18
ST JEAN	NICHOLAS	\$62,400.78	\$20,063.14	\$82,463.92
SWISSLER	TIMOTHY	\$67,547.40	\$25,337.50	\$92,884.90
THOMAS	MICHELLE	\$61,793.67	\$3,035.81	\$64,829.48
WALSH	TRAVIS	\$73,324.28	\$28,685.88	\$102,010.16
WOJTAS	FRANK	\$72,769.05	\$17,313.65	\$90,082.70

DPW/SEWER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BELKAS	DANIEL	\$127,487.15	\$7,682.24	\$135,169.39
BOYER	SHARON	\$64,933.69	\$4,278.77	\$69,212.46
BRULE	CHRIS	\$67,187.55	\$7,239.70	\$74,427.25
DEVITTO	RICHARD	\$11,744.78	\$0.00	\$11,744.78
DUPONT	MATTHEW	\$82,793.73	\$12,212.88	\$95,006.61
GARBARZ III	GABRIEL	\$38,622.56	\$3,833.73	\$42,456.29
GENDRON	SHANE	\$110,727.03	\$26,666.32	\$137,393.35
GEOFFROY	JUSTIN	\$74,979.34	\$8,427.74	\$83,407.08
LAURENCIO	ADAM	\$76,853.74	\$12,405.90	\$89,259.64
LEMASURIER	ANDREW	\$74,588.21	\$19,714.62	\$94,302.83
MORAN	NEIL	\$80,744.54	\$11,011.57	\$91,756.11
OCZKOWSKI	JOSEPH	\$105,410.68	\$12,564.19	\$117,974.87
SILVA	ROBERT	\$105,410.71	\$24,513.61	\$129,924.32

DPW/STORM WATER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALTAVESTA	MICHAEL	\$64,577.03	\$5,494.92	\$70,071.95
CARBERRY	FREDERICK	\$41,321.53	\$3,313.23	\$44,634.76
DESTREMPE	SCOTT	\$54,818.19	\$13,970.91	\$68,789.10
LEGRO	CODY	\$61,263.18	\$9,148.07	\$70,411.25



Town Administration

Town Employee Payroll

DPW/STORM WATER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LEVESQUE	JAMES	\$68,463.11	\$7,666.00	\$76,129.11
MCKENNA	MICHAEL	\$67,585.54	\$3,629.21	\$71,214.75
RACINE	RAYMOND	\$10,784.58	\$438.90	\$11,223.48
RICE	STEPHEN	\$50,836.54	\$11,022.55	\$61,859.09
SILVA	ANDREW	\$71,050.46	\$11,937.75	\$82,988.21
THOMPSON	COURTNEY	\$92,552.02	\$0.00	\$92,552.02
VOYER	DEAN	\$61,995.68	\$16,993.16	\$78,988.84
WALKER	NATHAN	\$79,021.60	\$0.00	\$79,021.60
WOOD	ROBERT	\$100,327.17	\$0.00	\$100,327.17

DPW/FACILITIES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALEXANDER	RICHARD	\$73,337.39	\$0.00	\$73,337.39
BEAUREGARD	SEAN	\$5,203.00	\$0.00	\$5,203.00
CALLAGHAN	STEPHEN	\$78,775.17	\$3,978.14	\$82,753.31
DIPERSIO	JASON	\$80,227.94	\$11,978.37	\$92,206.31
FAULKNER	ADAM	\$60,868.69	\$15,822.53	\$76,691.22
FERRANTE	AVERY	\$10,433.24	\$0.00	\$10,433.24
GRANT	KEVIN	\$80,227.95	\$18,296.98	\$98,524.93
HALEY	CHRISTOPHER	\$85,097.42	\$2,200.00	\$87,297.42
HARROW	STEPHEN	\$56,521.76	\$6,123.33	\$62,645.09
IANNELLI	JOHN	\$57,935.65	\$3,615.37	\$61,551.02
LUTTER	DECLAN	\$10,966.11	\$0.00	\$10,966.11
MCARTHUR	CATHERINE	\$2,786.85	\$0.00	\$2,786.85
MCCAFFREY	TIMOTHY	\$74,979.34	\$7,034.40	\$82,013.74
MCDONOUGH	LYNN	\$32,423.16	\$1,462.42	\$33,885.58
MURRAY	TYLER	\$4,310.00	\$0.00	\$4,310.00
NORMANDIE	TYLER	\$3,685.00	\$0.00	\$3,685.00
ORSO	BRIAN	\$96,314.28	\$16,410.60	\$112,724.88
PELKEY	RODNEY	\$69,262.54	\$17,809.25	\$87,071.79
PERSICHETTI	GARY	\$55,012.50	\$0.00	\$55,012.50
PHOENIX	SCOTT	\$42,215.59	\$8,268.43	\$50,484.02
RALLS	JOSEPH	\$41,335.28	\$7,117.81	\$48,453.09
RUGGIERO	DANIEL	\$65,925.04	\$6,639.03	\$72,564.07
SCHWEITZER	MATTHEW	\$126,018.97	\$0.00	\$126,018.97
SCOMIS	BRIAN	\$78,378.60	\$7,520.76	\$85,899.36
TRAINOR	SHAUN	\$84,305.15	\$12,873.44	\$97,178.59
WILKINS	MATTHEW	\$646.15	\$0.00	\$646.15



Town Employee Payroll

CEMETERY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BOYLE	DAVID	\$98,805.41	\$10,844.43	\$109,649.84
CAIRES	CHASE	\$1,280.00	\$15.00	\$1,295.00
DEFREITAS	JORGE	\$80,744.56	\$18,724.32	\$99,468.88
FIELDING	CHRISTOPHER	\$6,704.00	\$456.75	\$7,160.75
MCCARTHY	MATTHEW	\$5,760.00	\$0.00	\$5,760.00
MERRICK	MICHAEL	\$800.00	\$0.00	\$800.00
PEREZ	JUELIAN	\$9,810.00	\$0.00	\$9,810.00
SILVA	MARYANN	\$26,850.91	\$0.00	\$26,850.91
VELAZQUEZ	LUIS	\$3,530.00	\$135.00	\$3,665.00
ZGONIS	NICHOLAS	\$68,905.93	\$9,912.67	\$78,818.60

BOARD OF HEALTH

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANGEL	TARYN	\$69,115.31	\$2,534.00	\$71,649.31
BEALL	DARCY	\$92,552.03	\$8,071.90	\$100,623.93
CAMERON	MARISSA	\$55,756.66	\$12,546.79	\$68,303.45
DANAHY	NANCY	\$58,837.52	\$1,689.95	\$60,527.47
DESTREMPE	CHARLENE	\$45,423.05	\$5,554.61	\$50,977.66
DUNN-GREENWOOD	DONNA	\$118,203.38	\$0.00	\$118,203.38
MASIELLO	MARK	\$90,278.68	\$6,425.13	\$96,703.81
PASCIUTO	ALYSSA	\$5,068.02	\$0.00	\$5,068.02
ROSA	SUSAN	\$782.29	\$15,462.70	\$16,244.99

COUNCIL ON AGING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BARRY	DEBORAH	\$45,048.06	\$144.72	\$45,192.78
BISCHOFF	NICHOLINA	\$2,235.96	\$0.00	\$2,235.96
BLAIR	RUTH	\$4,355.92	\$0.00	\$4,355.92
BRAMAN DUSSAULT	NATALIE	\$68,220.94	\$2,055.20	\$70,276.14
CONSALVI	STEVEN	\$9,981.44	\$0.00	\$9,981.44
COONEY	ANN	\$23,703.30	\$0.00	\$23,703.30
DANAHY	THOMAS	\$48,006.78	\$969.72	\$48,976.50
DEAR	ELENA	\$62,390.31	\$3,759.62	\$66,149.93
DYER	THOMAS	\$6,026.40	\$0.00	\$6,026.40
FERNALD	NANCY	\$12,180.73	\$0.00	\$12,180.73
GEORGE	BINDU	\$878.85	\$0.00	\$878.85
GRANT	LISA	\$35,343.80	\$2,102.46	\$37,446.26
GUERIN	JAMES	\$17,595.51	\$0.00	\$17,595.51



Town Administration

Town Employee Payroll

COUNCIL ON AGING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HARVEY	MARY	\$2,115.75	\$0.00	\$2,115.75
HASAN	CHARLENE	\$2,135.44	\$0.00	\$2,135.44
HENCKLER	CHARLES	\$27,341.56	\$0.00	\$27,341.56
HUNT	APRIL	\$59,963.92	\$23.07	\$59,986.99
JOHNSON	MERRILEE	\$3,045.75	\$0.00	\$3,045.75
JOHNSTON	SANDRA	\$3,492.15	\$0.00	\$3,492.15
LANGNER	GAIL	\$4,315.20	\$0.00	\$4,315.20
LIAKOS	ARTHUR	\$10,902.70	\$0.00	\$10,902.70
MACPHERSON	JANET	\$54,314.61	\$1,636.50	\$55,951.11
NORMANDY	COLLEEN	\$67,172.40	\$3,276.72	\$70,449.12
ONEIL	MEGAN	\$47,738.79	\$0.00	\$47,738.79
ONEIL	TRACY	\$37,882.56	\$1,349.80	\$39,232.36
PANNIELLO	CHRISTINE	\$236.99	\$0.00	\$236.99
SIRIANI	DEBRA	\$103,807.39	\$3,127.28	\$106,934.67
SPELLISSEY	JUDITH	\$4,477.95	\$0.00	\$4,477.95
WALSH	PETER	\$54,326.63	\$0.00	\$54,326.63
WORTHEN	PAUL	\$13,499.36	\$0.00	\$13,499.36

VETERANS AGENT

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRONKEMA	AMY	\$36,873.29	\$2,156.59	\$39,029.88
JACKSON	REGINA	\$99,668.42	\$6,005.54	\$105,673.96

LIBRARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AUGERI	MICHELE	\$15,228.60	\$801.88	\$16,030.48
BOWSER	TODD	\$62,419.96	\$1,524.58	\$63,944.54
CHRISTOPHER	JIANNA	\$67,668.54	\$722.02	\$68,390.56
CONBOY	MICHAEL	\$131.85	\$0.00	\$131.85
COOK	AIDAN	\$13,563.68	\$2,681.92	\$16,245.60
COWGILL	MICHAEL	\$20,918.07	\$2,203.60	\$23,121.67
DENEHY	JOSEPH	\$27,374.95	\$2,751.34	\$30,126.29
EVANS	GLYNIS	\$57,458.13	\$4,052.52	\$61,510.65
FITZHANSO	JESSICA	\$101,275.71	\$3,051.00	\$104,326.71
GADGIL	TRUPTI	\$53,255.06	\$5,861.65	\$59,116.71
GARLICK	KAYLA	\$406.55	\$0.00	\$406.55
GILCHRIST	JULIE	\$350.36	\$0.00	\$350.36
GOUGH	MELISSA	\$4,100.66	\$55.50	\$4,156.16



Town Employee Payroll

LIBRARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GRANT	ANDREA	\$43,787.14	\$4,116.97	\$47,904.11
HARGROVE	CASSIDY	\$999.80	\$0.00	\$999.80
HARTMAN	JEFFREY	\$78,163.82	\$1,212.78	\$79,376.60
HENRY	JEFFREY	\$1,150.26	\$395.58	\$1,545.84
HILDERBRANDT	LEIGH	\$56,961.24	\$0.00	\$56,961.24
HOYT	JEFFREY	\$28,864.04	\$2,087.98	\$30,952.02
HUTCHINSON	EVANGELINE	\$1,801.80	\$0.00	\$1,801.80
IATRON	JULIE	\$60,046.07	\$879.01	\$60,925.08
JONES	WESLEY	\$32,936.26	\$373.78	\$33,310.04
KAZI	MAHNOOR	\$2,733.50	\$0.00	\$2,733.50
KENNY	JILLIAN	\$70,270.22	\$342.50	\$70,612.72
KHELA	KAREN	\$3,542.00	\$0.00	\$3,542.00
KIMBALL	LESLEY	\$127,505.52	\$0.00	\$127,505.52
LEAL	ALDEVINO	\$68,879.59	\$8,274.03	\$77,153.62
LONGCHAMP	CHARLENE	\$57,680.05	\$3,694.87	\$61,374.92
MAFFETONE	DONNA	\$38,453.23	\$2,500.00	\$40,953.23
MANDAVA	HAARIKA	\$4,481.40	\$0.00	\$4,481.40
MASON	MARTHA	\$75,983.17	\$1,104.91	\$77,088.08
MCMENEMY MCCOLM	NANCY	\$89,878.90	\$279.50	\$90,158.40
MORRIS	KRISTIN	\$2,888.56	\$878.50	\$3,767.06
MORRISSEY	DEBORAH	\$36,287.01	\$486.97	\$36,773.98
MURPHY	LINDA	\$97.12	\$0.00	\$97.12
NELSON	STEPHANIE	\$46,244.65	\$241.50	\$46,486.15
PALMER	EMILY	\$5,694.15	\$125.50	\$5,819.65
PETRO-ROY	JENNIFER	\$25,865.69	\$1,678.14	\$27,543.83
PHILLIPS	JAMES	\$16,587.85	\$0.00	\$16,587.85
ROWE	DOMINIQUE	\$3,711.99	\$51.00	\$3,762.99
SMITH	SUSAN	\$558.87	\$1,971.49	\$2,530.36
STAPLES	ALYSSA	\$89,744.02	\$701.62	\$90,445.64
SULLIVAN	JULIA	\$62,137.43	\$2,659.88	\$64,797.31
TRAINOR	ERIN	\$83.67	\$167.33	\$251.00
TURCOTTE	VICKIE	\$114,584.12	\$6,903.86	\$121,487.98
VINOSKI	CYNTHIA	\$6,512.60	\$125.50	\$6,638.10
WALSH	BRENNA	\$708.40	\$0.00	\$708.40
WALSH	EILEEN	\$53,675.76	\$3,932.35	\$57,608.11
ZISCH	HEIDI	\$4,004.08	\$0.00	\$4,004.08



Town Administration

Town Employee Payroll

NORTH TOWN HALL CUSTODIAN

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
POOR	ERIC	\$3,608.00	\$0.00	\$3,608.00

CHELMSFORD CENTER FOR THE ARTS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADAMSKY	DANIEL	\$12,142.50	\$5,265.00	\$17,407.50
CHASE	TIMOTHY	\$10,490.00	\$0.00	\$10,490.00
COCHRAN	LAUREN	\$41,922.94	\$577.09	\$42,500.03
DEWITT	EMMA	\$11,690.00	\$0.00	\$11,690.00
GLEASON	NATHAN	\$2,400.00	\$3,395.00	\$5,795.00
HOFFMAN	SEBASTIAN	\$10,990.00	\$2,553.37	\$13,543.37
JENSEN-FELLOWS	THEODORE	\$950.00	\$0.00	\$950.00
LAIDER	RICHARD	\$3,130.00	\$0.00	\$3,130.00
ROSE	WILLIAM	\$10,900.00	\$0.00	\$10,900.00
SNOW	PATRICK	\$330.00	\$0.00	\$330.00

PUBLIC ACCESS CABLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DEWS	PETER	\$50,155.52	\$0.00	\$50,155.52
HEINRICH	KURT	\$11,640.38	\$907.76	\$12,548.14
PEDULLA	PETER	\$114,605.14	\$6,903.86	\$121,509.00
PETERSON	THOMAS	\$102,160.04	\$23,382.05	\$125,542.09
STEIMEL	DIANNE	\$55,372.33	\$625.50	\$55,997.83
TARI	VILLU	\$87,225.01	\$5,255.38	\$92,480.39

POLICE/AUXILARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALBERT	JOHN	\$30,392.40	\$8,109.58	\$38,501.98
BARRY	JAMES	\$21,522.68	\$2,831.37	\$24,354.05
CALLAHAN	JOHN	\$51,365.88	\$5,837.50	\$57,203.38
CRAWFORD	DONALD	\$1,118.56	\$0.00	\$1,118.56
LAFFERRIERE	PAUL	\$17,629.27	\$629.20	\$18,258.47
MACKENZIE	DAVID	\$56,427.93	\$9,018.39	\$65,446.32
MCPADDEN	JAMES	\$24,672.70	\$2,237.12	\$26,909.82
MIRABELLA	SALVATORE	\$50,836.33	\$9,193.19	\$60,029.52
MOORE	KENNETH	\$34,555.73	\$9,997.15	\$44,552.88
MURPHY	ROBERT JAMES	\$49,314.92	\$5,173.35	\$54,488.27
OBRIEN	DAVID	\$30,622.98	\$6,466.68	\$37,089.66
RAVANIS	PETER	\$3,505.33	\$0.00	\$3,505.33



Town Employee Payroll

POLICE/AUXILARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
RIVERA	JOSE	\$35,443.51	\$7,480.37	\$42,923.88
ROARK	JOHN	\$5,281.65	\$0.00	\$5,281.65
SMITH	EDWARD	\$64,845.16	\$5,627.76	\$70,472.92
SPINAZOLA	ANTHONY	\$4,509.23	\$0.00	\$4,509.23
SPINNEY	JAMES	\$35,517.86	\$7,165.79	\$42,683.65
TEEHAN	FRANCIS	\$71,212.59	\$6,291.90	\$77,504.49
TOUMAYAN	SYLVIA	\$35,258.54	\$559.28	\$35,817.82
TYROS	GEORGE	\$8,862.71	\$10,730.94	\$19,593.65
TYROS	REBECCA	\$6,730.45	\$11,604.60	\$18,335.05
WALSH	CRAIG	\$3,553.47	\$23,095.40	\$26,648.87



School Employee Payroll

CENTRAL OFFICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARGENZIANO	JEFFREY	\$56,461.60	\$0.00	\$56,461.60
BATOR	MARY	\$11,470.00	\$0.00	\$11,470.00
BLAKE	ZACHARY	\$12,114.83	\$0.00	\$12,114.83
BRADSHAW	CHRISTINE	\$65,224.12	\$953.28	\$66,177.40
BREKALIS	PETER	\$54,776.54	\$0.00	\$54,776.54
CAIN	ROBERT	\$28,524.65	\$73.62	\$28,598.27
CAREY	DIANE	\$142,405.90	\$8,645.88	\$151,051.78
CORBETT	ROBYN	\$64,099.62	\$0.00	\$64,099.62
CURLEY	BRIAN	\$147,108.00	\$9,678.16	\$156,786.16
DANTAS	DONNA	\$69,801.48	\$0.00	\$69,801.48
DOUKSZEWICZ	ROBERTA	\$8,270.00	\$0.00	\$8,270.00
DREW	MICHAEL	\$70,987.02	\$165.00	\$71,152.02
FREELOVE	BRIDGET	\$39,466.98	\$0.00	\$39,466.98
GIGLIO	SHARON	\$5,395.00	\$0.00	\$5,395.00
GUILLEMETTE	TRACY	\$49,907.52	\$0.00	\$49,907.52
GUNTER	JORDAN	\$69,488.90	\$0.00	\$69,488.90
HIRSCH	LINDA	\$173,995.90	\$25,510.26	\$199,506.16
JOHNSON-COLLINS	JOANNA	\$162,804.98	\$15,510.86	\$178,315.84
LANG	ROGER	\$245,208.60	\$35,732.17	\$280,940.77
MARCOUX	JASON	\$70,987.02	\$135.00	\$71,122.02
MCDONALD	JANE	\$67,493.14	\$0.00	\$67,493.14
MERCIER	KATHERINE	\$64,099.62	\$13,000.00	\$77,099.62
NEHME	DAVID	\$97,324.24	\$0.00	\$97,324.24
NORMANDIN	STEVEN	\$50,425.18	\$0.00	\$50,425.18
OEMIG	JENNIFER	\$66,950.00	\$0.00	\$66,950.00
PACELLI	DONNA	\$44,551.29	\$0.00	\$44,551.29
PHILLIPS	DEBORAH	\$23,944.78	\$0.00	\$23,944.78
REESE	AMY	\$162,804.98	\$18,708.22	\$181,513.20
ROSE	WIOLETTKA	\$68,287.96	\$4,500.00	\$72,787.96
SHIN	DONG	\$95,481.10	\$0.00	\$95,481.10
SILVER	WILLIAM	\$162,804.98	\$15,510.86	\$178,315.84
SOUSA	NANCY	\$60,163.74	\$1,876.16	\$62,039.90
WOODMAN	KAREN	\$46,255.56	\$0.00	\$46,255.56
WOODMAN	TYLER	\$46,679.62	\$0.00	\$46,679.62
ABOELSAAD	DAWN	\$101,259.08	\$0.00	\$101,259.08
ACHESON	BRIAN	\$102,189.10	\$750.00	\$102,939.10
AHIRE	GAUREE	\$23,789.01	\$0.00	\$23,789.01
ALVES	MADALENA	\$102,189.10	\$0.00	\$102,189.10
ALVES-PIGEON	ALISON	\$119,692.04	\$915.00	\$120,607.04



School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AMENKOWICZ	MARYANNE	\$7,972.14	\$0.00	\$7,972.14
ANTETOMASO	MARY	\$102,189.10	\$1,050.00	\$103,239.10
ASHTON	REBECCA	\$7,890.36	\$0.00	\$7,890.36
AYLWARD	JAMES	\$95,951.96	\$0.00	\$95,951.96
BAK	CARA	\$89,142.06	\$0.00	\$89,142.06
BARTOS	MATTHEW	\$102,189.10	\$5,009.00	\$107,198.10
BELL	ANNE	\$27,036.72	\$1,565.39	\$28,602.11
BELLISSIMO	JENNIFER	\$84,059.04	\$0.00	\$84,059.04
BEYRANEVAND	MATTHEW	\$21,630.60	\$0.00	\$21,630.60
BISCHOFF	SHANNON	\$119,187.90	\$0.00	\$119,187.90
BLAGG	KAREN	\$101,259.08	\$3,797.00	\$105,056.08
BORREGO	KARYN	\$80,571.33	\$2,549.57	\$83,120.90
BRODEUR	JAELITHE	\$84,333.90	\$0.00	\$84,333.90
BURLAND	JASON	\$95,951.96	\$750.00	\$96,701.96
CAFARELLI	JOHN	\$89,142.04	\$0.00	\$89,142.04
CALLAHAN	DELANA	\$33,443.02	\$565.00	\$34,008.02
CARPENITO	SAMUEL	\$95,001.92	\$7,660.00	\$102,661.92
CHAGNON	KATHARINE	\$57,461.04	\$2,020.00	\$59,481.04
CHAGNON	MAIRIN	\$101,259.08	\$5,096.00	\$106,355.08
CHOWDHURY	SOMDATTA	\$94,636.88	\$1,396.00	\$96,032.88
CHRONOPOULOS	CHRISTOPHER	\$23,789.01	\$1,322.45	\$25,111.46
COLE	BENJAMIN	\$95,951.96	\$29,091.00	\$125,042.96
COMEAU	KATE	\$95,951.96	\$3,335.00	\$99,286.96
COURTEMANCHE	STEVEN	\$102,188.94	\$1,863.00	\$104,051.94
COX	COLIN	\$104,202.02	\$0.00	\$104,202.02
CUNNINGHAM	ALEXANDRA	\$64,028.07	\$9,091.00	\$73,119.07
DANIELS	ADAM	\$74,291.88	\$13,701.00	\$87,992.88
DASCOLI	BRIDGET	\$26,661.98	\$1,544.54	\$28,206.52
DEGEN	DANA	\$95,011.98	\$7,510.00	\$102,521.98
DEHAAN	LAUREN	\$61,323.08	\$0.00	\$61,323.08
DEMERS	JONATHAN	\$54,061.98	\$7,841.66	\$61,903.64
DERY	TARYN	\$123,188.00	\$0.00	\$123,188.00
DESCHENES	KATHRYN	\$95,951.96	\$2,164.00	\$98,115.96
DESILVIO	CHRISTINE	\$32,786.00	\$0.00	\$32,786.00
DIAS MONTEIRO	LUIZA	\$24,063.90	\$600.00	\$24,663.90
DIBBLE	MATTHEW	\$95,951.96	\$0.00	\$95,951.96
DICARLO	CHRISTOPHER	\$95,951.94	\$1,458.50	\$97,410.44
DICK	ABBEY	\$121,975.88	\$0.00	\$121,975.88
DISTASI	REBECCA	\$40,861.08	\$11,861.00	\$52,722.08



Town Administration

School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DIXON	KEVIN	\$41,823.20	\$0.00	\$41,823.20
DOAK	JENNIFER	\$95,951.96	\$5,463.00	\$101,414.96
DOHERTY	JOHN	\$86,682.96	\$450.00	\$87,132.96
DOMINGUEZ	MARIA	\$5,795.76	\$0.00	\$5,795.76
DOULAMIS	KATHERINE	\$95,951.94	\$1,396.00	\$97,347.94
DRISCOLL HICKENBOTTOM	KELLEY	\$31,241.36	\$3,205.19	\$34,446.55
DUSSAULT	JASON	\$95,951.96	\$3,650.92	\$99,602.88
DUTCHER	SHAWN	\$64,751.13	\$300.00	\$65,051.13
EASTMAN	MARGARET	\$27,112.05	\$0.00	\$27,112.05
ELLIS	JAMIE	\$69,546.67	\$2,610.52	\$72,157.19
EMILE	SAMUEL	\$58,196.06	\$7,891.00	\$66,087.06
FARRELL	COURTNEY	\$95,951.96	\$3,285.00	\$99,236.96
FERRONETTI	JESSICA	\$84,523.75	\$2,883.25	\$87,407.00
FITZGIBBONS	MEGHAN	\$64,450.10	\$10,784.00	\$75,234.10
FURTADO	JULIANNE	\$67,706.08	\$75.00	\$67,781.08
GADBOIS	VERONICA	\$101,259.08	\$1,230.00	\$102,489.08
GADIRI	MERIEM	\$24,340.05	\$0.00	\$24,340.05
GAFFNEY	LEAH	\$0.00	\$23,403.00	\$23,403.00
GHAFOURIAN	FARANAK	\$14,863.64	\$0.00	\$14,863.64
GILBERT	STEPHANIE	\$102,189.10	\$450.00	\$102,639.10
GILLIGAN	KATHERINE	\$74,291.88	\$5,802.00	\$80,093.88
GONSALVES	JULIE	\$69,932.78	\$2,699.00	\$72,631.78
GOVER	ALLISON	\$87,443.80	\$3,653.92	\$91,097.72
GRAHAM	REBECCA	\$95,951.96	\$0.00	\$95,951.96
GRAY-WILLIAMS	MANDY	\$95,951.96	\$720.90	\$96,672.86
GREENE	JEREMY	\$101,259.08	\$600.00	\$101,859.08
GREENWOOD	MEGAN	\$51,558.99	\$2,200.00	\$53,758.99
GUARENTE	MATTHEW	\$89,142.04	\$10,359.00	\$99,501.04
HARDY	MARY	\$8,550.99	\$0.00	\$8,550.99
HARRINGTON	CHRISTOPHER	\$0.00	\$500.00	\$500.00
HART	DANIEL	\$120,975.92	\$0.00	\$120,975.92
HARTERY	MARTHA	\$43,966.00	\$0.00	\$43,966.00
HAYES	KELLY	\$14,999.92	\$0.00	\$14,999.92
HENRICKSON	KENDRA	\$4,499.31	\$899.86	\$5,399.17
HOLLERAN	JEFFREY	\$95,951.96	\$0.00	\$95,951.96
HOPKINS	JULIE	\$80,876.90	\$0.00	\$80,876.90
HUBBARD	MAUREEN	\$95,951.94	\$0.00	\$95,951.94
HUGH	BARBARA	\$1,267.59	\$0.00	\$1,267.59
HUGHES	ANGELA	\$38,010.00	\$2,703.00	\$40,713.00



School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HUGHES	MATTHEW	\$21,494.56	\$730.00	\$22,224.56
HUNT	ILYSSA	\$101,259.08	\$0.00	\$101,259.08
JACOB	SHOBA	\$71,158.08	\$389.91	\$71,547.99
KAMEL	NANCY	\$30,796.08	\$0.00	\$30,796.08
KAVERUD	KRISTINA	\$107,186.10	\$4,036.00	\$111,222.10
KEA	KRISTINA	\$85,745.92	\$9,494.00	\$95,239.92
KEATING	LAUREN	\$80,876.90	\$75.00	\$80,951.90
KELLEY	KARA	\$87,126.00	\$3,884.41	\$91,010.41
KENDER	MICHELLE	\$101,259.08	\$0.00	\$101,259.08
KIERNAN-BELL	NANCY	\$0.00	\$23,403.00	\$23,403.00
KING	JOHN	\$95,951.96	\$3,092.00	\$99,043.96
KOAM	SAMUTH	\$8,210.96	\$0.00	\$8,210.96
KOBRENSKI	REBECCA	\$101,259.08	\$0.00	\$101,259.08
KONG	CATHLEEN	\$64,412.92	\$1,014.48	\$65,427.40
LAFLAMME	KATHRYN	\$101,259.08	\$3,783.00	\$105,042.08
LAFORTUNE	JOSHUA	\$107,186.04	\$1,399.00	\$108,585.04
LAVIN	BRIANNA	\$0.00	\$2,711.50	\$2,711.50
LEARY	TAMMY	\$102,189.10	\$3,075.82	\$105,264.92
LECLAIR	STEPHANIE	\$30,564.46	\$75.00	\$30,639.46
LESLIE	KATHLEEN	\$27,352.05	\$11,766.07	\$39,118.12
LICHTENTHAL	VALERIE	\$93,145.00	\$1,863.00	\$95,008.00
LIMA	CHRISTINE	\$95,951.96	\$3,154.58	\$99,106.54
LORING	ELISABETH	\$84,334.12	\$1,396.00	\$85,730.12
LUDWAR	CAYCE	\$45,812.00	\$0.00	\$45,812.00
MACISAAC	JOHN	\$124,037.94	\$0.00	\$124,037.94
MACNEIL	ERIN	\$118,620.06	\$720.00	\$119,340.06
MAHONEY	DANJA	\$116,298.00	\$0.00	\$116,298.00
MARSETTA	LAUREN	\$102,189.10	\$0.00	\$102,189.10
MARSHALL	ERIN	\$101,259.08	\$0.00	\$101,259.08
MARSHALL	MICHAEL	\$95,951.96	\$18,210.00	\$114,161.96
MARTINEZ	AXEL	\$84,333.90	\$1,863.00	\$86,196.90
MASON	MARCY	\$38,010.00	\$0.00	\$38,010.00
MATSON	AMY	\$127,569.00	\$360.00	\$127,929.00
MATTEUCCI	ANDREW	\$71,000.02	\$9,717.00	\$80,717.02
MCGOWAN-GUMP	MARGARET	\$120,975.92	\$0.00	\$120,975.92
MCGRATH	DANIEL	\$74,291.88	\$15,354.48	\$89,646.36
MCINTYRE	ZACHARY	\$101,259.08	\$0.00	\$101,259.08
MCMANUS	JENNIFER	\$101,259.06	\$1,396.00	\$102,655.06
MCMENIMAN-PINHEIRO	AMY	\$47,749.00	\$1,650.00	\$49,399.00



Town Administration

School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MEEGAN	MEAGAN	\$93,145.00	\$585.00	\$93,730.00
MERRILL	CONNOR	\$74,291.88	\$2,017.00	\$76,308.88
MIAN	AAMINA	\$26,381.90	\$0.00	\$26,381.90
MIKUS	KELLEY	\$84,334.12	\$5,697.52	\$90,031.64
MITZA	CHRISTINA	\$118,140.10	\$1,590.37	\$119,730.47
MOHANRAJ	DEVUUMA	\$26,861.98	\$1,707.91	\$28,569.89
MORRIS	JONATHAN	\$120,975.92	\$1,950.00	\$122,925.92
MORRISSETTE	JENNA	\$98,374.90	\$0.00	\$98,374.90
MOTTRAM	SHAWNA	\$119,187.90	\$0.00	\$119,187.90
MURPHY	JOAN	\$95,951.96	\$2,300.00	\$98,251.96
MURRAY	STEPHEN	\$159,877.90	\$0.00	\$159,877.90
O'DONNELL	COLLEEN	\$89,142.04	\$2,063.00	\$91,205.04
O'KEEFE	MICHAEL	\$95,951.96	\$720.00	\$96,671.96
O'SULLIVAN	JOHN	\$101,259.08	\$1,399.00	\$102,658.08
ORSINI	JENNIFER	\$95,001.92	\$10,810.28	\$105,812.20
PARATO	LISA	\$101,259.08	\$0.00	\$101,259.08
PARSONS	RYAN	\$101,259.08	\$0.00	\$101,259.08
PECORA	JOHN	\$95,951.96	\$0.00	\$95,951.96
PELLAND	DENISE	\$28,953.05	\$0.00	\$28,953.05
POISSON	RYAN	\$13,376.73	\$9,460.06	\$22,836.79
PREES	HOLLY	\$26,341.98	\$7,458.03	\$33,800.01
QUINN	STEPHANIE	\$123,976.06	\$1,900.00	\$125,876.06
RABIAS	SUSAN	\$300.00	\$5,810.00	\$6,110.00
REGA	ALLISON	\$71,000.02	\$12,826.00	\$83,826.02
REGAN	SUSAN	\$95,951.96	\$0.00	\$95,951.96
REILLY	CAROL	\$88,188.10	\$0.00	\$88,188.10
RICHARD	KATHERINE	\$110,273.87	\$0.00	\$110,273.87
RICHARD	TIMOTHY	\$67,706.08	\$3,903.00	\$71,609.08
RICHTER	DANIEL	\$95,951.96	\$14,864.00	\$110,815.96
RIVARD	DONNA	\$27,152.05	\$77.56	\$27,229.61
ROBERTS	PATRICIA	\$101,259.08	\$0.00	\$101,259.08
ROBERTSON	CRAIG	\$0.00	\$4,271.50	\$4,271.50
ROBILLARD	SCOTT	\$101,259.08	\$0.00	\$101,259.08
ROEDER	AMANDA	\$95,951.96	\$8,539.00	\$104,490.96
ROGERS	KELLY	\$123,976.06	\$100.00	\$124,076.06
RUGGIERO	MARGARET	\$26,741.98	\$0.00	\$26,741.98
RUSSO	ROBERT	\$0.00	\$23,403.00	\$23,403.00
RYAN	SHEA	\$24,543.90	\$2,230.26	\$26,774.16
SALOMAA	JOANNE FAGAN	\$87,126.00	\$3,249.00	\$90,375.00



School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SANCHEZ	PATRICIA	\$120,731.83	\$1,424.12	\$122,155.95
SCARFO	KERRY ANN	\$31,097.02	\$0.00	\$31,097.02
SEXAUER	MATTHEW	\$95,951.96	\$9,039.00	\$104,990.96
SHAW	MARY JANE	\$54,192.87	\$0.00	\$54,192.87
SHAY	JOSEPH	\$97,217.90	\$0.00	\$97,217.90
SHEA	KAITLYN	\$27,101.98	\$0.00	\$27,101.98
SHEA	MICHAEL	\$101,259.08	\$0.00	\$101,259.08
SHEEHAN	JUDITH	\$107,186.04	\$4,216.00	\$111,402.04
SHEERAN	JOAN	\$21,449.85	\$0.00	\$21,449.85
SHEPPARD	LINDSEY	\$100,257.04	\$2,640.00	\$102,897.04
SHUPE	ANDREW	\$95,951.94	\$2,640.00	\$98,591.94
SIMES	KATHRYN	\$123,976.06	\$2,010.00	\$125,986.06
SLOAN	MICHELE	\$101,259.08	\$0.00	\$101,259.08
SMITH	MARIAN	\$101,259.08	\$4,036.00	\$105,295.08
SOARES	SHEALAGH	\$95,951.96	\$866.31	\$96,818.27
SOUSA	THOMAS	\$95,951.96	\$2,640.00	\$98,591.96
ST. LOUIS	RENEE	\$26,461.98	\$3,971.68	\$30,433.66
STEEVES	DAVID	\$101,259.08	\$1,008.50	\$102,267.58
SUKERMAN	KELSEY	\$23,788.96	\$0.00	\$23,788.96
SULLIVAN	KATELYN	\$89,142.04	\$2,048.50	\$91,190.54
SULLIVAN	KATHRYN	\$101,259.08	\$3,238.00	\$104,497.08
SWEENEY	MARILYN	\$124,976.02	\$1,400.00	\$126,376.02
SYLVESTER	NICOLE	\$92,221.37	\$0.00	\$92,221.37
TANINI	LINDA	\$107,186.10	\$4,069.50	\$111,255.60
THOMPSON	AMY	\$14,423.01	\$10,000.00	\$24,423.01
TOWER	ESTEFANIA	\$73,705.61	\$0.00	\$73,705.61
TRAVERS	GWEYN	\$33,442.92	\$5,603.56	\$39,046.48
TRAVERS	KRISTEN	\$21,625.00	\$0.00	\$21,625.00
TROCHEZ-POTTS	LIRIO	\$23,185.20	\$2,051.07	\$25,236.27
TRUE MELLO	KRISTEN	\$49,058.10	\$6,980.38	\$56,038.48
TYLENDIA	JESSICA	\$101,259.06	\$6,033.68	\$107,292.74
UPADHYAY	BINA	\$26,581.98	\$2,027.00	\$28,608.98
VAN BLARCOM	IAN	\$94,374.66	\$6,895.00	\$101,269.66
VANNI	ELIZABETH	\$89,884.08	\$210.00	\$90,094.08
VARGA	ERIK	\$101,259.08	\$0.00	\$101,259.08
VARGHESE	JINCE	\$25,871.04	\$0.00	\$25,871.04
VITALE	CRAIG	\$95,951.96	\$5,318.00	\$101,269.96
VITALE	JACLYN	\$107,186.04	\$8,027.00	\$115,213.04
WARD	JASON	\$37,588.48	\$0.00	\$37,588.48



School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
WHITE	THERESA	\$27,221.98	\$2,112.50	\$29,334.48
WHITTLESEY	CHRISTINA	\$124,976.02	\$0.00	\$124,976.02
WINDT	SANDRA	\$50,389.48	\$363.17	\$50,752.65
WITTE	MATTHEW	\$95,951.96	\$0.00	\$95,951.96
ZOPES	PETER	\$101,259.08	\$1,538.00	\$102,797.08
ZOUZAS	HARIKLIA	\$50,584.04	\$0.00	\$50,584.04

MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AGARWAL	KAMINI	\$22,984.83	\$1,989.02	\$24,973.85
AYOUB	ERICA	\$28,638.96	\$600.00	\$29,238.96
BERUBE	BENJAMIN	\$95,951.96	\$0.00	\$95,951.96
BONNAR	ROSLYN	\$95,951.94	\$3,697.00	\$99,648.94
BOUCHER	MARC	\$89,884.08	\$600.00	\$90,484.08
BRAZIL	KATHLEEN	\$89,142.04	\$659.78	\$89,801.82
BRIAND	KIMBERLY	\$101,259.08	\$1,148.00	\$102,407.08
CALOBRISI	KERRY ANN	\$120,975.92	\$0.00	\$120,975.92
CARTER	ERIKA	\$41,964.15	\$698.00	\$42,662.15
CARUSO	CHRISTINA	\$78,953.94	\$1,370.00	\$80,323.94
CASABURRI	FAYE	\$87,126.00	\$75.00	\$87,201.00
CASEY	LAURA	\$101,259.08	\$2,694.00	\$103,953.08
CHARIG	MOYA	\$89,142.04	\$715.00	\$89,857.04
CHEMALY	JEFFREY	\$26,255.33	\$0.00	\$26,255.33
CLANCY	REGINA	\$51,558.99	\$1,137.52	\$52,696.51
CLIMO	KIMBERLY	\$49,058.10	\$2,160.00	\$51,218.10
COURTEMANCHE	KARA	\$93,145.00	\$2,694.00	\$95,839.00
CROWLEY	JENNIFER	\$49,058.10	\$7,825.52	\$56,883.62
CURRAN	THERESA	\$9,665.04	\$0.00	\$9,665.04
DA SILVA MCDONOUGH	MARIA	\$10,749.63	\$0.00	\$10,749.63
DALY	VIRGINIA	\$25,326.00	\$0.00	\$25,326.00
DENNY-BROWN	ANN	\$98,374.90	\$0.00	\$98,374.90
DENSON	MICHELE	\$102,188.94	\$0.00	\$102,188.94
DENTY	IRENE	\$25,446.00	\$0.00	\$25,446.00
DESTEFANO	VINCENT	\$80,876.90	\$10,141.50	\$91,018.40
DEWING	MELISSA	\$64,413.09	\$0.00	\$64,413.09
DRAGOUMANOS	ELIZABETH	\$101,259.08	\$600.00	\$101,859.08
DUPREWILSON	LAURA	\$71,000.02	\$0.00	\$71,000.02
EDOUARD	MARIE	\$9,665.04	\$0.00	\$9,665.04
EGAN	ASHLEY	\$74,291.88	\$2,640.00	\$76,931.88



School Employee Payroll

MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
EL-HADDAD	RIMA	\$61,322.94	\$600.00	\$61,922.94
EPSTEIN	SHELLEY LYNN	\$101,259.08	\$1,815.00	\$103,074.08
ERIKSEN	TAYLOR	\$67,706.08	\$0.00	\$67,706.08
EVERETT	KELLY	\$24,827.04	\$0.00	\$24,827.04
FINN	KATHLEEN	\$26,326.08	\$5,300.12	\$31,626.20
GALLAGHER	THOMAS	\$85,771.95	\$1,879.23	\$87,651.18
GANNON	JULIA	\$81,594.87	\$754.11	\$82,348.98
GERMAIN	TRACEY	\$95,951.96	\$0.00	\$95,951.96
GOMEZ	ELIZABETH	\$14,954.76	\$420.00	\$15,374.76
GOSLIN	JULIE	\$71,158.10	\$75.00	\$71,233.10
GRAHAM	PATRICK	\$95,951.96	\$1,396.00	\$97,347.96
HALEY	LIAM	\$58,196.06	\$0.00	\$58,196.06
HANLON	NICOLE	\$80,533.96	\$3,348.50	\$83,882.46
HANSON	LAURA	\$23,102.10	\$679.04	\$23,781.14
HARRIS	SYDNEY	\$74,797.04	\$232.50	\$75,029.54
HAVENER	LYNN	\$25,726.00	\$0.00	\$25,726.00
HERLIHY	JODIE	\$44,566.08	\$1,420.89	\$45,986.97
HESLIN	JACKELYN	\$101,259.08	\$0.00	\$101,259.08
HILL	KATHERINE	\$89,884.08	\$1,415.00	\$91,299.08
HOLLAND	KELLEY	\$29,083.69	\$121.47	\$29,205.16
HUGHES	MAEGHAN	\$64,450.05	\$561.35	\$65,011.40
ISAACS	KELLY	\$93,145.00	\$1,471.00	\$94,616.00
JACKSON	KERRIE	\$16,359.17	\$1,776.72	\$18,135.89
JEAN	ASHLEY	\$91,647.99	\$9,376.00	\$101,023.99
JOHNSON	TAYLOR	\$74,779.12	\$2,325.00	\$77,104.12
JOHNSTONE	JORDAN	\$74,291.88	\$0.00	\$74,291.88
KANTOR	MICHAEL	\$81,231.02	\$620.82	\$81,851.84
KEOHANE	THERESE	\$101,259.08	\$0.00	\$101,259.08
KILEY	SARAH	\$88,188.10	\$1,396.00	\$89,584.10
KISH	SHEILA	\$102,189.10	\$5,499.00	\$107,688.10
KOMPERDA	JOSEPH	\$24,020.01	\$106.68	\$24,126.69
KONITZER	MICHELE	\$3,679.50	\$0.00	\$3,679.50
KOSCIOLEK	RAMONA	\$10,194.03	\$0.00	\$10,194.03
KUMAR	SUDHA	\$0.00	\$8,942.50	\$8,942.50
LALLY	ERIN	\$101,259.06	\$75.00	\$101,334.06
LANOUELLE	CATHERINE	\$95,951.96	\$1,295.00	\$97,246.96
LAROCHELLE	LISA	\$25,966.00	\$1,727.10	\$27,693.10
LIVINGSTON	SHAUN	\$95,951.96	\$0.00	\$95,951.96
LUCENTE	KATHRYN	\$101,259.08	\$0.00	\$101,259.08



Town Administration

School Employee Payroll

MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LYNCH	STEFANIE	\$67,706.08	\$75.00	\$67,781.08
MACGREGOR	CAITLYN	\$77,585.04	\$30.00	\$77,615.04
MAHER	GLENN	\$46,793.53	\$0.00	\$46,793.53
MANNION	IDA	\$42,017.04	\$1,061.53	\$43,078.57
MANOLOPOULOS	MARISSA	\$93,145.00	\$67.50	\$93,212.50
MARSON	ELLEN	\$14,763.06	\$0.00	\$14,763.06
MATHUR	MONAL	\$23,037.92	\$41.92	\$23,079.84
MCAULIFFE	DANIEL	\$95,951.94	\$0.00	\$95,951.94
MCCLURE	STEPHEN	\$101,259.08	\$0.00	\$101,259.08
MENG	WEIJUN	\$23,406.07	\$9.38	\$23,415.45
MILLER	LUCAS	\$84,334.12	\$4,036.00	\$88,370.12
MORTON	GWENDOLYN	\$64,450.10	\$1,396.00	\$65,846.10
MORTON	LISA	\$95,951.96	\$0.00	\$95,951.96
MULROONEY	MATTHEW	\$101,259.08	\$600.00	\$101,859.08
O'MEARA	PAMELA	\$89,884.08	\$750.00	\$90,634.08
PARKS	ANGELA	\$95,951.96	\$3,326.00	\$99,277.96
PARKS	JEFFERY	\$144,096.94	\$7,919.00	\$152,015.94
RAJI	PATRICIA	\$23,644.92	\$3,011.94	\$26,656.86
RAMU	KRITHIKA	\$0.00	\$3,016.50	\$3,016.50
RICHARDSON	JODI	\$95,951.94	\$10,560.00	\$106,511.94
ROBINSON	JESSICA	\$91,647.92	\$0.00	\$91,647.92
RYLE	MEGHAN	\$95,943.12	\$698.00	\$96,641.12
SCHILLE	JAYNE	\$25,486.08	\$0.00	\$25,486.08
SEERO	ELYSE	\$101,177.96	\$715.00	\$101,892.96
SHATTUCK	MARCIA	\$9,501.61	\$0.00	\$9,501.61
SHEEHAN	SIOBHAN	\$73,884.80	\$887.08	\$74,771.88
SHERLOCK	JOHN	\$101,259.08	\$5,001.64	\$106,260.72
SILVA	AMIE	\$15,144.09	\$1,786.03	\$16,930.12
SOM	BOLIKA	\$4,347.82	\$0.00	\$4,347.82
SORRENTINO	LINDA	\$102,189.10	\$937.50	\$103,126.60
SORROWS	ELISABETH	\$67,706.10	\$698.00	\$68,404.10
SORY	SARETH	\$9,419.70	\$0.00	\$9,419.70
SOUSA	ERIN	\$67,706.08	\$4,225.02	\$71,931.10
SUCHECKI	ERIN	\$89,142.04	\$416.40	\$89,558.44
SWEENEY	BRITNI	\$93,145.00	\$0.00	\$93,145.00
TERENZIO	MARY	\$9,664.98	\$0.00	\$9,664.98
TESTA	CYNTHIA	\$101,259.08	\$75.00	\$101,334.08
THORP-DUSSOURD	KAREN	\$84,333.90	\$2,106.00	\$86,439.90
VAN DYNE	MAGGIE-MOLLOY	\$64,412.92	\$2,702.02	\$67,114.94



School Employee Payroll

MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
VENUGOPAL	DEVI	\$101,259.08	\$1,850.00	\$103,109.08
VORONOV	JULIA	\$98,374.92	\$0.00	\$98,374.92
WARNOCK	JAKE	\$71,000.02	\$3,406.00	\$74,406.02
WEAVER	JESSICA	\$102,189.10	\$1,437.50	\$103,626.60
WELLER-FAHY	CHRISTINA	\$63,354.24	\$0.00	\$63,354.24
WING	PAUL	\$100,149.38	\$1,295.00	\$101,444.38

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBASCIANO	MICHELLE	\$77,585.04	\$0.00	\$77,585.04
AMANCHA	ARCHANA	\$347.79	\$0.00	\$347.79
ANNUNZIATA	DAWNMARI	\$80,876.90	\$5,591.50	\$86,468.40
ATHANAS	DOROTHEA	\$102,189.10	\$75.00	\$102,264.10
AVILA	LINDA	\$26,356.96	\$0.00	\$26,356.96
AYLWARD	JENNIFER	\$95,951.96	\$0.00	\$95,951.96
BAILLARGEON	DANIELLE	\$95,951.96	\$0.00	\$95,951.96
BAIN	JACLYN	\$101,259.08	\$0.00	\$101,259.08
BAKER	AMY	\$101,259.08	\$1,902.62	\$103,161.70
BARKER	EMILY	\$24,707.90	\$109.05	\$24,816.95
BARO	EDITH	\$9,027.26	\$0.00	\$9,027.26
BEAUDOIN	MELISSA	\$77,585.04	\$1,846.00	\$79,431.04
BHARTI	PREETI	\$23,366.07	\$74.14	\$23,440.21
BLAGG	JOSHUA	\$137,803.12	\$813.00	\$138,616.12
BROCKMYRE-MARTIN	MARY	\$101,259.08	\$4,537.00	\$105,796.08
BUTLER	JALISA	\$89,142.04	\$2,769.00	\$91,911.04
CITRO	MALEIGH	\$64,412.93	\$703.20	\$65,116.13
CLARK	JENNIFER	\$74,291.88	\$1,720.36	\$76,012.24
CODY	TRACEY	\$95,951.96	\$450.00	\$96,401.96
COHAN	MARCIA	\$26,196.96	\$0.00	\$26,196.96
COLON	MEGHAN	\$85,745.92	\$4,327.54	\$90,073.46
CONLEY	MARTIN	\$71,000.02	\$2,428.00	\$73,428.02
CONNELLY	DARLENE	\$26,678.15	\$0.00	\$26,678.15
CORBO	STACY	\$95,951.96	\$75.00	\$96,026.96
CRANNEY	SARAH	\$71,000.02	\$1,935.00	\$72,935.02
CROCKER	CATHERINE	\$26,156.96	\$0.00	\$26,156.96
CULVER	MOLLY	\$0.00	\$19,385.00	\$19,385.00
CURRIER	KENDRA	\$64,412.92	\$930.50	\$65,343.42
DECKER	SHANNON	\$5,544.44	\$0.00	\$5,544.44
DELUCA	NANCY	\$11,837.91	\$0.00	\$11,837.91



Town Administration

School Employee Payroll

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DEVITO	KATHRYN	\$102,189.10	\$1,295.00	\$103,484.10
DOLAN	AUTUMN	\$107,186.04	\$2,761.50	\$109,947.54
DUBE	ROBYN	\$101,259.08	\$1,295.00	\$102,554.08
EASTMAN	JENNIFER	\$101,259.08	\$1,295.00	\$102,554.08
ENGEL	SHANNON	\$101,259.08	\$4,136.00	\$105,395.08
FELZANI	ADAM	\$102,189.10	\$0.00	\$102,189.10
FIGUCIA	RACHEL	\$67,706.08	\$75.00	\$67,781.08
FITZGERALD	MEAGHAN	\$74,779.12	\$1,358.48	\$76,137.60
FLANAGAN	JENNIFER	\$101,259.08	\$4,572.50	\$105,831.58
FLANAGAN	TAMMIE	\$102,189.10	\$1,474.00	\$103,663.10
FOLEY	DONNA	\$58,358.04	\$0.00	\$58,358.04
GHALI	SUSAN	\$71,000.02	\$200.00	\$71,200.02
GILLIES	LINDSEY	\$71,371.71	\$0.00	\$71,371.71
GIORDANO	LAUREN	\$100,257.04	\$75.00	\$100,332.04
HANSBURY	ALEXANDRA	\$77,585.04	\$810.50	\$78,395.54
HEIN	MOLLY	\$89,142.06	\$0.00	\$89,142.06
HOGAN	JESSICA	\$74,291.88	\$0.00	\$74,291.88
HOWARD	KERRY	\$11,913.00	\$0.00	\$11,913.00
KAMENIDES	LISA	\$95,951.96	\$3,163.96	\$99,115.92
KAZARIAN	LYNN	\$0.00	\$15,981.00	\$15,981.00
KHAN	SIDRA	\$8,242.26	\$0.00	\$8,242.26
KLICK-MCHUGH	CAITLIN	\$101,259.06	\$0.00	\$101,259.06
KOMPERDA	JENNIFER	\$101,259.08	\$75.00	\$101,334.08
KURTH	KRISTIANA	\$77,584.92	\$773.00	\$78,357.92
KUTUVA JAYARAM	RANIMAI	\$21,284.40	\$0.00	\$21,284.40
LAKSHMEESHA	PAVITHRA	\$2,898.25	\$0.00	\$2,898.25
LAROCHELLE	NORMA	\$11,275.95	\$0.00	\$11,275.95
LAROSA	CHARLES	\$51,558.99	\$4,426.93	\$55,985.92
LARRABEE	TERRIE	\$93,145.00	\$1,396.00	\$94,541.00
LEBLANC	KELLY	\$8,037.68	\$0.00	\$8,037.68
LEONARD	NICOLE	\$101,259.08	\$1,295.00	\$102,554.08
LINSNER	ERIC	\$88,188.10	\$4,036.00	\$92,224.10
LOCOCO	KAREN	\$101,259.08	\$1,967.50	\$103,226.58
LOSSO	DEBORAH	\$21,161.92	\$9,798.81	\$30,960.73
LYONS	KRISTEN	\$102,189.10	\$4,837.00	\$107,026.10
MACALLISTER	MARYBETH	\$95,951.96	\$3,718.00	\$99,669.96
MACISAAC	MELISSA	\$95,951.96	\$0.00	\$95,951.96
MACPHEE	JENNIFER	\$95,951.96	\$450.00	\$96,401.96
MAGNUSON	REBECCA	\$95,951.96	\$0.00	\$95,951.96



School Employee Payroll

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MANGIARATTI	CATHERINE	\$85,745.92	\$75.00	\$85,820.92
MARINO	COLLEEN	\$74,291.88	\$1,396.00	\$75,687.88
MCCARTHY	GARRETT	\$95,951.96	\$1,138.16	\$97,090.12
MCCORMICK	VIRGINIA	\$25,446.00	\$0.00	\$25,446.00
MERRILL	SHANNON	\$101,259.08	\$3,450.00	\$104,709.08
MILLER	JOELLE	\$22,837.92	\$0.00	\$22,837.92
MORSE	CEARA	\$18,529.20	\$0.00	\$18,529.20
MURRAY	PAMELA	\$101,259.08	\$120.00	\$101,379.08
MYLLMAKI	ERICA	\$80,876.90	\$142.50	\$81,019.40
NAIK	KIRTI	\$22,258.35	\$25.89	\$22,284.24
NORMAN	ASHLEY-LYNN	\$31,034.01	\$0.00	\$31,034.01
OBRIEN INZ	SUSAN	\$14,095.68	\$1,605.00	\$15,700.68
ODUNFA	SARAH	\$6,099.81	\$0.00	\$6,099.81
ONEILL	MYRIAM	\$34,531.12	\$0.00	\$34,531.12
ORFANEDES	MAURA	\$97,217.90	\$0.00	\$97,217.90
ORTIZ	MATARA	\$23,766.07	\$0.00	\$23,766.07
OTTMAN	RACHEL	\$95,951.96	\$0.00	\$95,951.96
PALLAPOTHU	CHITRA	\$23,844.95	\$0.00	\$23,844.95
PANAGIOTAKOS	CHRISTINE	\$0.00	\$19,127.50	\$19,127.50
PANNETON	SHERRI	\$61,323.08	\$3,246.00	\$64,569.08
PAUL	LYNN	\$26,436.96	\$0.00	\$26,436.96
PIAZZA	SUSAN	\$102,189.10	\$0.00	\$102,189.10
PICUCCI	ANGELICA	\$7,664.20	\$0.00	\$7,664.20
PRATT	BEI	\$9,042.33	\$0.00	\$9,042.33
RAMOS	MIOSOTIS	\$0.00	\$157.50	\$157.50
REINERT	JACQUELYN	\$97,217.90	\$550.00	\$97,767.90
RIPPETOE	KRISTEN	\$57,780.06	\$1,224.30	\$59,004.36
ROBERTSON	MARTHA	\$74,291.88	\$9,215.00	\$83,506.88
ROBINSON	DEBORAH	\$47,275.02	\$235.20	\$47,510.22
ROCHWARG	CATHARINE	\$95,001.92	\$0.00	\$95,001.92
SAWYER	JOSHUA	\$11,593.00	\$140.07	\$11,733.07
SCHMUNK	DANIEL	\$67,576.08	\$0.00	\$67,576.08
SEMENTELLI	KATHLEEN	\$26,076.96	\$0.00	\$26,076.96
SENKAL	CAROLINE	\$23,366.07	\$600.00	\$23,966.07
SHAH	KEJAL	\$23,644.95	\$0.00	\$23,644.95
SIDELINGER	GLORIA	\$9,665.04	\$0.00	\$9,665.04
SKAFF	LISA ANN	\$95,426.19	\$0.00	\$95,426.19
SOUZA	MARK	\$123,976.06	\$0.00	\$123,976.06
STUTZ	CHRISTI	\$78,953.94	\$75.00	\$79,028.94



School Employee Payroll

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SULESKI	MICHAEL	\$101,259.08	\$608.34	\$101,867.42
SULLIVAN	JULIE	\$101,259.08	\$1,295.00	\$102,554.08
SULLIVAN	KELLIE	\$95,951.96	\$120.00	\$96,071.96
SULLIVAN	MICHAEL	\$93,960.80	\$555.20	\$94,516.00
SWEENEY	KEVIN	\$24,020.01	\$6,229.22	\$30,249.23
TIANO	LISA	\$95,951.96	\$4,036.00	\$99,987.96
TROISI	LAURA	\$0.00	\$15,850.00	\$15,850.00
VIGIL KASPAR DEV	AMIRTHA LINCY	\$17,517.43	\$0.00	\$17,517.43
VU	JESSICA	\$54,344.99	\$0.00	\$54,344.99
WALSH	JANICE	\$11,837.91	\$20,438.00	\$32,275.91
WHITE	TARA	\$19,770.24	\$450.00	\$20,220.24
WOLFE	ABIGAIL	\$57,832.59	\$0.00	\$57,832.59
WU-MARSHALL	JANNIS	\$25,686.00	\$0.00	\$25,686.00

BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AJIKUTIRA	SANGEETHA	\$95,001.92	\$75.00	\$95,076.92
ATKINSON	KIMBERLY	\$95,951.96	\$0.00	\$95,951.96
AUFIERO	MARY	\$71,000.02	\$120.00	\$71,120.02
BABSON	KRISTIN	\$95,951.96	\$1,415.00	\$97,366.96
BEDARD	LINDA	\$23,382.10	\$1,807.01	\$25,189.11
BEGIN	ROSEMARIE	\$74,291.91	\$0.00	\$74,291.91
BELLAVITA-SLATER	ALESSIA	\$0.00	\$6,391.25	\$6,391.25
BENEDETTI	CLAUDIA	\$11,682.93	\$349.43	\$12,032.36
BERNIER	AMANDA	\$98,374.90	\$510.00	\$98,884.90
BHUSANI	VIGNESHWARI	\$9,665.04	\$0.00	\$9,665.04
BOUTIN	KANDACE	\$78,953.94	\$0.00	\$78,953.94
BROWN	AMY	\$82,349.02	\$0.00	\$82,349.02
BURGESS	CATHERINE	\$95,951.96	\$75.00	\$96,026.96
BURKE	JOSEPH	\$7,000.74	\$0.00	\$7,000.74
CAMIRE	ALYSSA	\$101,259.08	\$195.00	\$101,454.08
CAREY	JANET	\$95,951.96	\$0.00	\$95,951.96
CARNEVALE	VICTORIA	\$91,647.99	\$4,200.00	\$95,847.99
CARSON	SARAH	\$95,951.96	\$0.00	\$95,951.96
CASTONGUAY	MARY	\$26,557.94	\$0.00	\$26,557.94
CIAMPA	JAMIE	\$9,665.04	\$0.00	\$9,665.04
COOK	KATE	\$19,516.03	\$22.00	\$19,538.03
CORMACK-ODONNELL	MARIE	\$101,259.08	\$1,295.00	\$102,554.08
DANIELSON	APRIL	\$3,041.78	\$0.00	\$3,041.78



School Employee Payroll

BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DESCHENES	EMILY	\$24,388.25	\$651.35	\$25,039.60
DOLAN	ELIZABETH	\$121,975.88	\$0.00	\$121,975.88
DOSSIN	ANNE	\$44,930.97	\$0.00	\$44,930.97
DRISCOLL	BETSEY	\$51,558.99	\$0.00	\$51,558.99
DUDEVOIR	JENNIFER	\$79,399.66	\$467.56	\$79,867.22
DUPONT	LAUREN	\$22,840.35	\$696.60	\$23,536.95
EDSON	KATHERINE	\$69,695.08	\$0.00	\$69,695.08
FERNANDEZ FAMILIA	ELIANA	\$23,420.00	\$696.60	\$24,116.60
FERRONETTI	SUSAN	\$95,012.06	\$2,665.00	\$97,677.06
FREDETTE	JASON	\$136,658.08	\$3,000.00	\$139,658.08
GOFF	MICHAEL	\$26,476.96	\$0.00	\$26,476.96
GOLDSTEIN	JENNIFER	\$101,259.06	\$450.00	\$101,709.06
GRABER	MATTHEW	\$98,374.90	\$1,295.00	\$99,669.90
HANAFIN	SHERRI	\$95,951.96	\$0.00	\$95,951.96
HANS	ANSHUL	\$12,264.00	\$306.00	\$12,570.00
HARRIS	KATHERINE	\$102,189.10	\$0.00	\$102,189.10
HICKS	MEGHANNE	\$95,951.96	\$0.00	\$95,951.96
HILTZ	ERIC	\$74,291.88	\$0.00	\$74,291.88
HOGAN	LINDSAY	\$4,057.34	\$0.00	\$4,057.34
HOGAN	MEGHAN	\$95,951.96	\$1,295.00	\$97,246.96
HOLMAN	MELISSA	\$101,259.08	\$0.00	\$101,259.08
HUGHES	REBECKA	\$9,757.06	\$620.33	\$10,377.39
HUNTER	MEGHEN	\$3,826.68	\$0.00	\$3,826.68
ISHTIAQ	HIRA	\$3,826.86	\$0.00	\$3,826.86
JACKSON	KATHRYN	\$74,291.91	\$0.00	\$74,291.91
KAPOPOULOS	CHRISTINE	\$10,194.03	\$0.00	\$10,194.03
KELLEY	LISA	\$22,790.54	\$701.60	\$23,492.14
KENNEDY	MEGHAN	\$102,189.10	\$3,190.00	\$105,379.10
KOWALIK	JESSICA	\$95,426.18	\$0.00	\$95,426.18
KREBS	KRISTIN	\$24,547.95	\$651.93	\$25,199.88
LACAVA	JESSICA	\$70,416.44	\$0.00	\$70,416.44
LANTEIGNE	REBECCA	\$24,907.95	\$667.50	\$25,575.45
LAROSE-YORK	RENEE	\$95,951.96	\$1,474.00	\$97,425.96
LOJZIM	KRISTIE	\$67,576.08	\$0.00	\$67,576.08
MACDONALD	CAROL	\$26,996.96	\$0.00	\$26,996.96
MAGUIRE	ELEN	\$101,259.08	\$1,415.00	\$102,674.08
MAHER	MEAGHAN	\$0.00	\$17,495.00	\$17,495.00
MANUPELLI	LISA	\$25,966.00	\$9,501.96	\$35,467.96
MARCHANT	KRISTINA	\$101,259.08	\$0.00	\$101,259.08



School Employee Payroll

BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MARCOUX	VICTORIA	\$46,555.08	\$0.00	\$46,555.08
MARKHAM	JILL	\$25,406.00	\$1,357.18	\$26,763.18
MARTIN	LISA	\$0.00	\$18,177.50	\$18,177.50
MARTIN-LOEW	CATHERINE	\$95,951.96	\$200.00	\$96,151.96
MASTAS	JENNIFER	\$67,706.08	\$75.00	\$67,781.08
MATSON-DURKIN	HOLLY	\$101,036.78	\$375.00	\$101,411.78
MCCALL	CARRIE	\$88,188.10	\$0.00	\$88,188.10
MCCANN	KELLIE	\$0.00	\$9,082.50	\$9,082.50
MCMENIMAN	PAMELA	\$95,951.97	\$75.00	\$96,026.97
MURPHY	STELLA	\$22,841.91	\$4,175.70	\$27,017.61
NOVELLANO	DIANE	\$22,382.57	\$1,970.75	\$24,353.32
O'NEIL	LYNDSEY	\$80,876.90	\$4,139.00	\$85,015.90
PAPPO	EMMA	\$71,158.10	\$489.91	\$71,648.01
PATIL	MANALEE	\$22,840.35	\$696.60	\$23,536.95
PATIN-KOOKEN	KARLA	\$95,951.96	\$1,295.00	\$97,246.96
PORTER	ALCINDA	\$9,174.39	\$0.00	\$9,174.39
PREES	EVAN	\$8,600.00	\$3,949.02	\$12,549.02
QUINN	COURTNEY	\$95,951.96	\$6,597.00	\$102,548.96
REGAN	AMY	\$0.00	\$1,882.50	\$1,882.50
RICCIARDI	JASON	\$5,772.05	\$0.00	\$5,772.05
RILEY	MONICA	\$26,476.96	\$0.00	\$26,476.96
ROBICHAUD	JULIANNE	\$23,182.10	\$0.00	\$23,182.10
SANAM	SHEETHAL	\$26,731.96	\$671.50	\$27,403.46
SEXAUER	ELIZABETH	\$94,374.65	\$0.00	\$94,374.65
SMITH	LAUREN	\$77,584.92	\$0.00	\$77,584.92
SRINIVASAN	RASIKA	\$6,839.87	\$0.00	\$6,839.87
STREETER	KRISTY	\$95,951.96	\$0.00	\$95,951.96
SULLIVAN	JAIME	\$6,723.94	\$0.00	\$6,723.94
SULLIVAN	LAUREN	\$95,951.96	\$0.00	\$95,951.96
TULLY	ALYCE	\$26,532.03	\$655.00	\$27,187.03
VARMA	MEERA	\$25,326.00	\$0.00	\$25,326.00
VAUGHAN	SHEILA	\$744.26	\$0.00	\$744.26
WACHTEL	NANCY	\$0.00	\$630.00	\$630.00
WALSH	ASHLEY	\$93,145.00	\$0.00	\$93,145.00
WEEKS	LARISSA	\$100,257.04	\$0.00	\$100,257.04
WILLIAMS	RACHEL	\$3,777.62	\$0.00	\$3,777.62
WRIGHT	THERESA	\$24,283.98	\$600.00	\$24,883.98



School Employee Payroll

CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AKTER	SHAMIMA	\$23,200.35	\$648.30	\$23,848.65
BEAUREGARD	OLIVIA	\$67,706.08	\$2,618.00	\$70,324.08
BERGLUND	CATHARINA	\$25,526.00	\$600.00	\$26,126.00
BRUNEAULT	SHERRY	\$9,615.98	\$0.00	\$9,615.98
CAKOUNES	ASHLEY	\$375.00	\$14,485.00	\$14,860.00
CAMPBELL	DAVID	\$9,665.04	\$0.00	\$9,665.04
CARLSON	NICOLE	\$62,068.00	\$1,445.00	\$63,513.00
CHEN	LING-HUI	\$9,665.04	\$0.00	\$9,665.04
COLBERT	JENNIFER	\$26,611.96	\$9,577.39	\$36,189.35
CONATSER	CHRISTINE	\$24,547.95	\$1,292.16	\$25,840.11
CONNORS	FAITH	\$67,706.08	\$75.00	\$67,781.08
COTTER	DIANNE	\$95,951.96	\$0.00	\$95,951.96
CUNNINGHAM	ALICIA	\$95,951.96	\$1,399.00	\$97,350.96
DARWIN	LISA	\$26,316.96	\$13,652.00	\$39,968.96
DENNIS	SHANNON	\$0.00	\$1,998.82	\$1,998.82
DRISCOLL-DOWD	RENEE	\$71,000.02	\$2,982.50	\$73,982.52
ELY	CHRISTINE	\$20,821.92	\$75.83	\$20,897.75
ENGDAHL	MEAGHAN	\$58,358.04	\$0.00	\$58,358.04
FELZANI	ROSE	\$80,876.90	\$0.00	\$80,876.90
FULREADER	DIANNA	\$136,658.08	\$3,000.00	\$139,658.08
FYTEN	ANN MARIE	\$10,391.01	\$0.00	\$10,391.01
GIESEKER	ANNE	\$50,045.88	\$0.00	\$50,045.88
GILMORE	MARSHA	\$0.00	\$19,157.50	\$19,157.50
GREGORY	KATHLEEN	\$83,291.00	\$0.00	\$83,291.00
GROUT	KRISTI	\$58,196.06	\$5,483.55	\$63,679.61
HERON	JULIE	\$22,543.65	\$706.26	\$23,249.91
HILBERG	ALEIGHA	\$64,413.09	\$0.00	\$64,413.09
HILL	KIMBERLY	\$26,316.96	\$0.00	\$26,316.96
HUGUET	ALESSANDRA	\$94,374.71	\$200.00	\$94,574.71
IANNALFO	MEGAN	\$71,000.02	\$75.00	\$71,075.02
JOHNSON	ERICA	\$89,052.44	\$774.50	\$89,826.94
JOYCE	ALANA	\$67,576.08	\$3,320.08	\$70,896.16
KARTHIKEYAN	JEYARANI	\$22,867.56	\$48.85	\$22,916.41
KIVI	TANYA	\$102,189.10	\$0.00	\$102,189.10
KRAFSIG	JENNIFER	\$95,951.96	\$4,617.88	\$100,569.84
L'ABBE	JEFFREY	\$101,259.08	\$0.00	\$101,259.08
LAFFERRIERE	GABRIELLE	\$23,584.83	\$1,554.39	\$25,139.22
LALLAS	CATHERINE	\$43,270.34	\$0.00	\$43,270.34
LAM	ELIZABETH	\$77,584.92	\$1,295.00	\$78,879.92



Town Administration

School Employee Payroll

CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LAROCHELLE	KATHLEEN	\$86,161.46	\$165.00	\$86,326.46
LEARY	RACHEL	\$0.00	\$1,200.00	\$1,200.00
LNU	DURGESH NANDINI	\$8,302.98	\$0.00	\$8,302.98
LOMICKA	BARBARA	\$25,560.91	\$1,380.00	\$26,940.91
MACLEAN	CORRIE	\$82,348.98	\$1,295.00	\$83,643.98
MANSOUR	RANIA	\$9,665.04	\$0.00	\$9,665.04
MARA	KIMBERLY	\$101,259.08	\$450.00	\$101,709.08
MARCHIONI	SUSAN	\$8,487.56	\$0.00	\$8,487.56
MAY	GABRIELA	\$0.00	\$20,623.15	\$20,623.15
MCCARTIN	SALLY	\$26,396.96	\$9,412.24	\$35,809.20
MCCONNELL	BRENDA	\$87,126.00	\$0.00	\$87,126.00
MCELENEY	KATE	\$23,810.00	\$0.00	\$23,810.00
MCGILLICUDDY	CHRISTOPHER	\$70,999.95	\$4,808.00	\$75,807.95
MCHUGH	LAUREN	\$23,646.07	\$0.00	\$23,646.07
MILLER	AMY	\$61,323.09	\$0.00	\$61,323.09
MORIN	GABRIELLE	\$33,193.15	\$0.00	\$33,193.15
O'KEEFE	ABIGAIL	\$71,000.02	\$0.00	\$71,000.02
OHEARN	CHERYL	\$41,810.08	\$0.00	\$41,810.08
OLSON	KRISTEN	\$101,259.08	\$0.00	\$101,259.08
OLSSON	MARYELLEN	\$95,951.96	\$1,295.00	\$97,246.96
OMOBONO	DONNA	\$119,187.90	\$0.00	\$119,187.90
PANDEY SARASWAT	SWATI	\$22,258.35	\$106.26	\$22,364.61
PAPPERT	ALYSSA	\$49,058.10	\$0.00	\$49,058.10
PARDO	ANGELA	\$23,262.10	\$0.00	\$23,262.10
PIERCE-CLARKE	KARI	\$95,951.96	\$5,535.00	\$101,486.96
POOLEY	JESSICA	\$74,291.91	\$0.00	\$74,291.91
RABIDEAU	SARAH	\$74,291.88	\$0.00	\$74,291.88
REMICK	JESSICA	\$95,951.96	\$1,295.00	\$97,246.96
RICHERD GLADIUS	JUDITH GLADIUS	\$23,646.07	\$0.00	\$23,646.07
RYAN	COURTNEY	\$77,585.04	\$0.00	\$77,585.04
SANTOS	STEPHANIE	\$89,884.08	\$0.00	\$89,884.08
SOUSA	ALLISON	\$24,204.95	\$1,331.25	\$25,536.20
SRIVASTAVA	SHRUTI	\$23,644.95	\$0.00	\$23,644.95
STUART	SARAH	\$95,951.96	\$0.00	\$95,951.96
SUSHMA DEVI	FNU	\$9,665.04	\$0.00	\$9,665.04
TASSINARI	HEATHER	\$89,884.08	\$0.00	\$89,884.08
THAKUR	ISHITA	\$0.00	\$18,632.50	\$18,632.50
WELLS	HEATHER	\$71,000.02	\$0.00	\$71,000.02
WEST	SARAH	\$64,412.92	\$0.00	\$64,412.92



School Employee Payroll

CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
YANKA	LESLEY	\$101,259.08	\$510.00	\$101,769.08
YANKOPOULOS	CLAIRE	\$98,374.90	\$75.00	\$98,449.90
YOST	SHANNEN	\$77,585.04	\$0.00	\$77,585.04

HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	KATHLEEN	\$26,076.96	\$0.00	\$26,076.96
ALAVALLAPPIL	ANUPAMA	\$15,513.71	\$300.00	\$15,813.71
ALVES FERREIRA DA SILVA	ALEXANDRA	\$8,956.72	\$0.00	\$8,956.72
ASHDOWN	LISA	\$95,951.96	\$0.00	\$95,951.96
ASSELIN	ROBERT	\$136,658.08	\$3,000.00	\$139,658.08
AUTIO	JENNIFER	\$17,284.32	\$0.00	\$17,284.32
BAER	JENNIFER	\$77,585.04	\$240.00	\$77,825.04
BAKANOWSKY	ALLISON	\$85,745.92	\$1,295.00	\$87,040.92
BARRASSO	MARLANA	\$80,533.95	\$3,085.00	\$83,618.95
BASTIEN	MATTHEW	\$89,884.08	\$1,250.00	\$91,134.08
BOYNTON	JENNIFER	\$0.00	\$17,707.50	\$17,707.50
BUCKLEY	DENISE	\$64,450.10	\$3,575.00	\$68,025.10
CARRESI	ASHLEY	\$86,682.96	\$120.00	\$86,802.96
CARROLL	ANNA	\$67,706.08	\$75.00	\$67,781.08
CARROLL	JENNIFER	\$87,619.49	\$240.00	\$87,859.49
CASSELS	KATHLEEN	\$25,326.00	\$0.00	\$25,326.00
CODDAIRE	ELIZABETH	\$95,951.96	\$0.00	\$95,951.96
COHEN-LAFFONT	CAROLINE	\$24,547.95	\$600.00	\$25,147.95
COLARUSSO	ASHLEY	\$67,706.08	\$75.00	\$67,781.08
COLE	IAN	\$78,953.94	\$0.00	\$78,953.94
CORMIER	KELLY	\$95,951.96	\$0.00	\$95,951.96
COTE	KRISTINA	\$93,145.00	\$2,694.00	\$95,839.00
CROWLEY	KELLY	\$74,291.88	\$120.00	\$74,411.88
DANIELI	ELIZABETH	\$95,001.92	\$0.00	\$95,001.92
DEROSA	AMANDA	\$77,585.04	\$0.00	\$77,585.04
DUA	SATYAWATI	\$22,064.63	\$706.26	\$22,770.89
DURKIN	OLIVIA	\$71,000.02	\$75.00	\$71,075.02
FIDLER	HEATHER	\$49,058.10	\$1,295.00	\$50,353.10
FITZGERALD	KATELYN	\$84,334.12	\$75.00	\$84,409.12
FLAHERTY	ANA CARLA	\$64,450.05	\$0.00	\$64,450.05
FORTIER	JOHN	\$23,108.00	\$706.26	\$23,814.26
GARCIA IRAUSQUIN	MELISSA	\$20,325.68	\$646.26	\$20,971.94
GILBERT	STACY	\$95,951.96	\$1,295.00	\$97,246.96



School Employee Payroll

HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GONYEA	ROBIN	\$9,665.04	\$0.00	\$9,665.04
GRABOWSKI	KAREN	\$120,188.12	\$0.00	\$120,188.12
GRAHAM	KRISTEN	\$94,637.53	\$0.00	\$94,637.53
HAYWARD	CHRISTOPHER	\$25,046.39	\$600.00	\$25,646.39
HOFFMAN	JANET	\$95,951.96	\$120.00	\$96,071.96
HOLM	TAYLOR	\$22,917.88	\$0.00	\$22,917.88
JOACINE	CHRYSTELLE	\$23,635.96	\$9,741.91	\$33,377.87
KALABOKIS	GEORGE	\$4,289.20	\$0.00	\$4,289.20
KALWANKAR	KIRTI	\$24,002.58	\$994.37	\$24,996.95
KELLEHER	KASSIE	\$9,042.33	\$240.00	\$9,282.33
KINGSTON	TAMMY LEE	\$26,116.96	\$0.00	\$26,116.96
KOLAKOWSKI	CATHERINE	\$95,012.06	\$0.00	\$95,012.06
LESAFFRE RUFO	CAROLYN	\$66,774.04	\$75.00	\$66,849.04
LOVETT	KAREN	\$9,346.15	\$0.00	\$9,346.15
MALCOLM	COURTNEY	\$75,558.08	\$0.00	\$75,558.08
MANIKABARATHAN	NARMADHA	\$23,043.46	\$107.47	\$23,150.93
MARCHAND	MELISSA	\$21,938.83	\$551.12	\$22,489.95
MARMO	ANDREA	\$95,951.96	\$200.00	\$96,151.96
MARVIN	MICHELLE	\$95,951.96	\$1,370.00	\$97,321.96
MAZZONE	KELLY	\$78,397.02	\$0.00	\$78,397.02
MCCORMACK	SUSAN	\$26,076.96	\$0.00	\$26,076.96
MENESES	ANGELA	\$80,876.90	\$0.00	\$80,876.90
MESERVE	ROSALIND	\$6,770.28	\$0.00	\$6,770.28
MILNER	VICTORIA	\$9,076.32	\$0.00	\$9,076.32
MORRISON	JESSICA	\$85,745.92	\$0.00	\$85,745.92
MULLIGAN	DONALD	\$23,738.56	\$1,383.21	\$25,121.77
NAGLE	KAITLYN	\$77,585.04	\$1,295.00	\$78,880.04
NELANTI	PAVANI	\$17,157.43	\$0.00	\$17,157.43
OTTO	SUSAN	\$26,116.96	\$0.00	\$26,116.96
PAGE	MICHELLE	\$50,584.04	\$77.82	\$50,661.86
PAILES	THERESA	\$101,259.08	\$0.00	\$101,259.08
PIMENTEL	MEGHAN	\$49,058.10	\$885.00	\$49,943.10
FLOURDE	JENNIFER	\$9,027.26	\$0.00	\$9,027.26
POTCNER	LEAH	\$84,334.12	\$1,415.00	\$85,749.12
PROEHL	MICHELLE	\$82,349.02	\$0.00	\$82,349.02
PROIA	JOCELYNE	\$24,547.95	\$600.00	\$25,147.95
RHAMES	LINDSAY	\$60,106.85	\$1,790.00	\$61,896.85
RITTER	KATIE	\$67,576.08	\$0.00	\$67,576.08
SAART	KIMBERLY	\$20,361.12	\$464.60	\$20,825.72



School Employee Payroll

HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SCHOFIELD	LYNDSAY	\$92,919.76	\$0.00	\$92,919.76
SCHWEICKERT	MADISON	\$13,420.56	\$0.00	\$13,420.56
SHELDON	DOLORES	\$9,665.04	\$0.00	\$9,665.04
STEVENSON	BETH	\$0.00	\$16,042.50	\$16,042.50
SUBRAMANIYAN	RAJESWARI	\$0.00	\$18,340.00	\$18,340.00
SYKES-MACLEOD	DYLAN	\$64,412.92	\$0.00	\$64,412.92
TGIBEDES	MELISSA	\$9,665.04	\$0.00	\$9,665.04
THORNTON	ERICA	\$0.00	\$16,917.50	\$16,917.50
TREDEAU	MARY	\$26,196.96	\$1,295.33	\$27,492.29
TROUP	ELIZABETH	\$89,884.08	\$0.00	\$89,884.08
WURTZLER	STEVE	\$95,951.96	\$0.00	\$95,951.96
WYETH	JANET	\$115.93	\$0.00	\$115.93
YADAV	DEEPTI	\$22,259.97	\$1,309.72	\$23,569.69
ZILKA	COURTNEY	\$34,625.45	\$0.00	\$34,625.45

SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	TAMMY	\$95,001.92	\$0.00	\$95,001.92
ANDERSON	ELIZABETH	\$9,301.46	\$0.00	\$9,301.46
BAGNI	KERRIE	\$46,554.90	\$0.00	\$46,554.90
BEALS	ERIN	\$70,999.95	\$75.00	\$71,074.95
BOTT	MICHELLE	\$23,382.10	\$0.00	\$23,382.10
BOYD	TRICIA	\$87,126.00	\$75.00	\$87,201.00
BROGAN	DEIRDRE	\$107,186.04	\$0.00	\$107,186.04
BULLOCK	CARA	\$89,884.08	\$120.00	\$90,004.08
BURLAMACHI	ELIZABETH	\$25,366.00	\$0.00	\$25,366.00
CASSIDY	LAUREN	\$74,291.88	\$0.00	\$74,291.88
COOPER	AMANDA	\$95,001.92	\$3,011.00	\$98,012.92
COSTELLO	SARAH	\$84,334.12	\$4,155.00	\$88,489.12
COTE	MACAYLA	\$3,709.55	\$0.00	\$3,709.55
CRAIG	ANNE	\$95,951.96	\$0.00	\$95,951.96
CRISTANTIello	JANE	\$95,951.96	\$0.00	\$95,951.96
D'AMICO	ALLISON	\$71,000.02	\$0.00	\$71,000.02
DENNEY	ALAINA	\$0.00	\$16,926.25	\$16,926.25
DININO	KRISTINA	\$9,640.51	\$0.00	\$9,640.51
DIONNE	ASHLEY	\$9,665.04	\$0.00	\$9,665.04
DIXON-MASSON	PAMELA	\$10,194.03	\$0.00	\$10,194.03
DUNCAN	JACLYN	\$89,884.08	\$4,155.00	\$94,039.08
DURKIN	JULIE	\$102,189.10	\$560.00	\$102,749.10



Town Administration

School Employee Payroll

SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ELDAKKACHE	SONYA	\$10,194.03	\$0.00	\$10,194.03
FINKEL	EMILY	\$0.00	\$15,785.00	\$15,785.00
FRASCA	STACY	\$95,951.96	\$0.00	\$95,951.96
GAMBLE-BROWN	REBECCA	\$93,145.00	\$0.00	\$93,145.00
GENTILE	CAITLYN	\$22,877.88	\$1,817.10	\$24,694.98
GILBERT	THERESA	\$134,637.88	\$0.00	\$134,637.88
HAMM	MARIA	\$51,559.04	\$0.00	\$51,559.04
HEATER	JENNIFER	\$25,486.00	\$0.00	\$25,486.00
HECTOR	TRACEY	\$10,194.03	\$0.00	\$10,194.03
HEVEY	ALLISON	\$95,951.96	\$75.00	\$96,026.96
HEVEY	ERIN	\$0.00	\$18,090.00	\$18,090.00
HICKS	CATHERINE	\$92,218.66	\$0.00	\$92,218.66
HOGAN	SARAH	\$95,951.96	\$5,280.00	\$101,231.96
HOUREAS	DANIELLE	\$24,222.34	\$50.80	\$24,273.14
HUNT	JOSHUA	\$24,283.98	\$0.00	\$24,283.98
KELLERMAN	AMANDA	\$74,291.88	\$0.00	\$74,291.88
KELLEY	DEIRDRE	\$101,259.08	\$1,295.00	\$102,554.08
KNIGHT	BARBARA	\$675.00	\$39,375.50	\$40,050.50
KRAUCH	MARTHA	\$95,951.96	\$1,415.00	\$97,366.96
LEFEBVRE	KIM	\$47,614.56	\$1,108.75	\$48,723.31
LEWIS	JULIA	\$68,082.19	\$0.00	\$68,082.19
LIECHTY	JUSTIN	\$75,558.08	\$0.00	\$75,558.08
LY	CHRISTINE	\$0.00	\$1,440.00	\$1,440.00
MAGRATH	ERICA	\$71,000.02	\$0.00	\$71,000.02
MARTIN	MICHELLE	\$84,334.12	\$1,900.00	\$86,234.12
MARTIN	SANDRA	\$10,194.03	\$0.00	\$10,194.03
MATHEWS	BETH-ANN	\$0.00	\$23,403.00	\$23,403.00
MONAHAN	MEAGAN	\$70,999.95	\$75.00	\$71,074.95
MOORE	ELIZABETH	\$25,566.00	\$0.00	\$25,566.00
ONEILL	DEBORAH	\$43,711.92	\$0.00	\$43,711.92
ONESSIMO	SAMANTHA	\$74,291.88	\$75.00	\$74,366.88
PADHY	SUNITA	\$23,302.10	\$0.00	\$23,302.10
PATRIQUIN	ABIGAIL	\$80,876.90	\$0.00	\$80,876.90
PINTAL	KATHLEEN	\$24,827.04	\$0.00	\$24,827.04
RAMALHO	JAYSON	\$121,822.04	\$153.84	\$121,975.88
REIDY	DIANE	\$26,116.96	\$0.00	\$26,116.96
RETICKER	COURTNEY	\$77,585.04	\$75.00	\$77,660.04
RICHMAN	EMILY	\$63,525.87	\$0.00	\$63,525.87
RIGBY	JENNIFER	\$93,145.00	\$1,415.00	\$94,560.00



School Employee Payroll

SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
RUHMANN	MICHELLE	\$101,259.08	\$4,028.67	\$105,287.75
SANBORN	JENNIFER	\$101,259.08	\$120.00	\$101,379.08
SANTOS	ARTHUR	\$62,698.05	\$1,150.00	\$63,848.05
SECOR	ROSHEEN	\$23,844.95	\$0.00	\$23,844.95
SEMENZA	SHANNON	\$74,291.91	\$1,279.69	\$75,571.60
SEPE	KIMBERLY	\$22,173.06	\$454.08	\$22,627.14
STAGNONE	ANNE	\$101,259.08	\$0.00	\$101,259.08
TICE	LISA	\$101,259.08	\$25,449.75	\$126,708.83
TRAHAN	AMANDA	\$17,832.27	\$0.00	\$17,832.27
VANDEVOORDT	SHANNON	\$77,585.04	\$1,824.12	\$79,409.16
VASQUEZ	AUDRA	\$95,951.96	\$0.00	\$95,951.96
WARNOCK	HALLE	\$22,837.88	\$38.64	\$22,876.52
WEBBER	JAMIE	\$95,012.06	\$0.00	\$95,012.06
WHITNEY-PERRY	AMY	\$9,665.04	\$0.00	\$9,665.04

CUSTODIANS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARIAS	PEDRO	\$52,175.60	\$16,745.14	\$68,920.74
BATOR	RONALD	\$16,487.50	\$0.00	\$16,487.50
BUFFUM	CHARLES	\$64,435.20	\$16,689.56	\$81,124.76
BYRNE	SAMUEL	\$6,800.00	\$525.00	\$7,325.00
CUNHA	CHRISTOPHER	\$50,628.16	\$12,747.08	\$63,375.24
GAUTHIER	DANIEL	\$4,750.00	\$2,265.00	\$7,015.00
GEOFFROY	NORMAND	\$17,698.75	\$0.00	\$17,698.75
GOOR	JEFFERY	\$19,612.50	\$0.00	\$19,612.50
HIRSCH	ADAM	\$47,749.60	\$10,418.88	\$58,168.48
KELLY	SHAWN	\$39,745.02	\$3,570.85	\$43,315.87
MANNINEN	MATTHEW	\$50,638.40	\$7,380.42	\$58,018.82
OCASIO	GLORIVEE	\$52,175.60	\$6,525.32	\$58,700.92
ROMAC	THOMAS	\$52,175.60	\$4,510.27	\$56,685.87
SPAULDING	CHERYL	\$52,175.60	\$4,202.63	\$56,378.23
TRUJILLO	NICOLAS	\$52,175.60	\$6,776.43	\$58,952.03
WOODMAN	ALLEN	\$49,183.60	\$13,395.78	\$62,579.38



Town Administration

School Employee Payroll

CHIPS PROGRAM

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANGADI	SOWMYA	\$25,655.96	\$600.00	\$26,255.96
BARRETT	ELIZABETH	\$95,951.94	\$75.00	\$96,026.94
BERRY	ABBY	\$101,259.08	\$75.00	\$101,334.08
CHHIM	SOKORNTAR	\$27,677.96	\$3,570.00	\$31,247.96
DOAK	ERICA	\$87,126.06	\$315.00	\$87,441.06
DONAHUE	BETHANN	\$40,860.96	\$0.00	\$40,860.96
DOOLAN	MEGHAN	\$21,941.29	\$6,594.68	\$28,535.97
FORTY	MARY ELLEN	\$101,259.08	\$75.00	\$101,334.08
HENNIG	AMELIA	\$93,145.00	\$3,390.00	\$96,535.00
KIVLAN	SARAH	\$29,037.99	\$600.00	\$29,637.99
KURUP	ANJALI	\$23,789.01	\$2,417.10	\$26,206.11
LANDON	ALICIA	\$74,291.88	\$75.00	\$74,366.88
LYNCH	KRISTEN	\$83,291.00	\$456.39	\$83,747.39
MARSHALL	DARLEEN	\$25,020.03	\$600.00	\$25,620.03
MARTIN	LISA	\$93,145.00	\$75.00	\$93,220.00
MATHEWS	ANJU	\$24,234.71	\$600.00	\$24,834.71
MAZARES	MELANIE	\$104,202.02	\$75.00	\$104,277.02
MBALIRO	SHAMIR	\$26,120.90	\$2,417.10	\$28,538.00
MCGUIRK	MEGAN	\$119,187.90	\$435.00	\$119,622.90
NEUMEIER	EDMUND	\$25,868.21	\$3,510.00	\$29,378.21
NICOLOSI	LAUREN	\$101,259.08	\$165.00	\$101,424.08
PANDA	PRANGYA	\$27,717.99	\$600.00	\$28,317.99
PENNACHI	CHRISTINA	\$82,349.02	\$75.00	\$82,424.02
RANEY	LYNN	\$101,259.08	\$75.00	\$101,334.08
RAU	SARAH	\$24,499.90	\$600.00	\$25,099.90
REED	DIANE	\$25,861.08	\$600.00	\$26,461.08
RUSZKOWSKI	WENDY	\$27,472.05	\$600.00	\$28,072.05
SCOTT	LAUREN	\$98,374.92	\$0.00	\$98,374.92
SEXTON	HEATHER	\$26,541.98	\$600.00	\$27,141.98
THIBAUT	MORGAN	\$17,911.76	\$480.00	\$18,391.76
WEAVER-MORRIS	LISA	\$74,291.88	\$75.00	\$74,366.88
ZULIANI	CAROLINA	\$40,623.66	\$0.00	\$40,623.66



School Employee Payroll

DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARSENEAULT	MATTHEW	\$0.00	\$223.00	\$223.00
ATHORN	NICOLE	\$3,229.17	\$0.00	\$3,229.17
AVILA	LEO	\$288.00	\$0.00	\$288.00
AVILA	LINDA	\$592.00	\$0.00	\$592.00
AYOUB	ANTHONY	\$0.00	\$3,795.00	\$3,795.00
BACHAND	HANNAH	\$0.00	\$1,800.00	\$1,800.00
BAKER	SAVANNAH	\$4,562.50	\$0.00	\$4,562.50
BARNES	AMANDA	\$0.00	\$1,500.00	\$1,500.00
BARRY	KEVIN	\$25,012.50	\$750.00	\$25,762.50
BASTEK	ANNMARIE	\$750.00	\$0.00	\$750.00
BEAN	CHERYL	\$2,750.00	\$0.00	\$2,750.00
BEAUCHESNE	GERALD	\$500.00	\$0.00	\$500.00
BENNETT	STEVEN	\$8,625.00	\$0.00	\$8,625.00
BERGES	ARLYN	\$10,200.00	\$3,570.00	\$13,770.00
BLAKE	ARLENE	\$3,072.00	\$0.00	\$3,072.00
BLASCHKE	FRANCIS	\$17,175.00	\$875.00	\$18,050.00
BOLDUC	PHILLIP	\$14,729.17	\$0.00	\$14,729.17
BOURRELL	KACIE	\$4,000.00	\$0.00	\$4,000.00
BRESNIHAN	MARGARET	\$250.00	\$0.00	\$250.00
BROWARNIK	BROOKE	\$0.00	\$1,544.55	\$1,544.55
BUCHHOLZ	SARAH	\$1,312.50	\$0.00	\$1,312.50
BUCKLEY	OLIVIA	\$16,000.00	\$0.00	\$16,000.00
BURNS	MIA	\$2,832.00	\$0.00	\$2,832.00
CAIN	SARAH	\$62.50	\$0.00	\$62.50
CALDEIRA PACHECO	ROSHELLE	\$16,250.00	\$0.00	\$16,250.00
CARUSO	LEAH	\$0.00	\$1,200.00	\$1,200.00
CHARBONNEAU	AMANDA	\$19,400.00	\$0.00	\$19,400.00
CHHUN	ORIEN	\$0.00	\$866.00	\$866.00
CIFUENTES	ADA	\$250.00	\$0.00	\$250.00
CLAFFEY	NEIL	\$4,875.00	\$0.00	\$4,875.00
COLOMBA	MATTHEW	\$0.00	\$60.50	\$60.50



Town Administration

School Employee Payroll

DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
COOKE	BARBARA	\$150.00	\$0.00	\$150.00
CORMIER	MARGARET	\$5,456.00	\$0.00	\$5,456.00
CRANE	BRIAN	\$0.00	\$11,449.00	\$11,449.00
CRANNELL	MARTHA	\$14,812.50	\$0.00	\$14,812.50
CROWLEY	BRITTNEY	\$0.00	\$4,700.00	\$4,700.00
CROWLEY	MICHAEL	\$0.00	\$7,903.00	\$7,903.00
CULVER	MEGHAN	\$676.00	\$0.00	\$676.00
DAIGNEAULT	DAVID	\$0.00	\$4,794.00	\$4,794.00
DAVE	HEMAXI	\$13,687.50	\$0.00	\$13,687.50
DEMERS	JOHN	\$812.50	\$0.00	\$812.50
DEMERS	SHIELA	\$456.00	\$0.00	\$456.00
DIFABIO	KAREN	\$5,968.00	\$0.00	\$5,968.00
DISTASI	LOUIS	\$0.00	\$8,815.00	\$8,815.00
DOCKENDORFF	JESSICA	\$2,187.50	\$0.00	\$2,187.50
DOE	CHRISTINE	\$4,125.00	\$0.00	\$4,125.00
DOHERTY	KATHRYN	\$344.00	\$0.00	\$344.00
DOONAN	CONOR	\$1,536.00	\$0.00	\$1,536.00
DRISCOLL	REBECCA	\$0.00	\$3,250.00	\$3,250.00
DUFFY	KATHLEEN	\$187.50	\$1,417.50	\$1,605.00
DUONG	KELLY	\$0.00	\$2,530.00	\$2,530.00
DUPREE	OLIVIA	\$0.00	\$5,628.00	\$5,628.00
ERVIN	THOMAS	\$0.00	\$5,628.00	\$5,628.00
FARNHAM D'AGOSTINO	SUSAN	\$0.00	\$5,575.00	\$5,575.00
FEI	DAVID	\$0.00	\$0.00	\$0.00
FERREIRA	AURORA	\$2,688.00	\$0.00	\$2,688.00
FERREIRA	MEREDITH	\$12,584.00	\$0.00	\$12,584.00
FLANAGAN	EMILY	\$0.00	\$3,570.00	\$3,570.00
FLOOD	MOLLY	\$1,937.50	\$0.00	\$1,937.50
FOLEY	DONNA	\$35,000.00	\$100.00	\$35,100.00
FOLEY	KLAUDIA	\$1,000.00	\$0.00	\$1,000.00
FRAM	ISAAC	\$10,937.50	\$0.00	\$10,937.50
FREELove	EMILY	\$125.00	\$0.00	\$125.00
FREELove	TREVOR	\$1,200.00	\$0.00	\$1,200.00
FULGHAM	ERIC	\$0.00	\$7,421.00	\$7,421.00
GAGNE-HEBERT	MONIQUE	\$1,750.00	\$0.00	\$1,750.00
GARCIA	GENEVA	\$1,432.00	\$0.00	\$1,432.00
GAUVIN	KERRY	\$0.00	\$10,100.00	\$10,100.00
GELINEAU	EMMA	\$6,552.00	\$172.00	\$6,724.00
GIBSON	ALICE	\$17,750.00	\$0.00	\$17,750.00



School Employee Payroll

DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GIBSON	CHARLENE	\$0.00	\$4,800.00	\$4,800.00
GILLESPIE	WENDY	\$1,246.33	\$0.00	\$1,246.33
GIORDANO	CHRISTOPHER	\$0.00	\$7,903.00	\$7,903.00
GODIN	JENIEL	\$250.00	\$0.00	\$250.00
GOFFIN	JUDITH	\$1,425.00	\$0.00	\$1,425.00
GOODWIN	JANNA	\$912.00	\$0.00	\$912.00
GOWER	FRANCIS	\$9,750.00	\$0.00	\$9,750.00
GRANEY	SOPHIE	\$1,562.50	\$0.00	\$1,562.50
GREEN	ALLISON	\$0.00	\$2,520.00	\$2,520.00
HANNON	KATHLEEN	\$5,731.68	\$1,228.14	\$6,959.82
HANUMANTHU	RAMA	\$11,952.00	\$0.00	\$11,952.00
HARRINGTON	LAUREN	\$7,187.50	\$0.00	\$7,187.50
HARTSHORN	CURTIS	\$0.00	\$1,617.00	\$1,617.00
HAWES	ABIGAIL	\$0.00	\$3,195.00	\$3,195.00
HAYWOOD	DEBORA	\$12,675.00	\$0.00	\$12,675.00
HOFFMAN	JORDAN	\$0.00	\$765.00	\$765.00
HOHRATH	MARY	\$2,625.00	\$0.00	\$2,625.00
HOLCOMB	JOYCE	\$13,062.50	\$0.00	\$13,062.50
HOUSTON	JASON	\$0.00	\$5,508.00	\$5,508.00
HUTCHINS	LINDSEY	\$812.50	\$0.00	\$812.50
HYLANDER	LINDA	\$13,875.00	\$0.00	\$13,875.00
JACKSON	KATELYN	\$2,112.00	\$2,220.90	\$4,332.90
JANIAK	DORIS	\$7,500.00	\$0.00	\$7,500.00
JONES	JILLIAN	\$1,760.00	\$0.00	\$1,760.00
JOSHI	TEJAL	\$413.00	\$0.00	\$413.00
KAMINSKY	DANIEL	\$21,971.09	\$0.00	\$21,971.09
KAVANAGH	DONNA	\$1,350.00	\$0.00	\$1,350.00
KELEPOURIS	SAMANTHA	\$192.00	\$0.00	\$192.00
KELLY	KERRI	\$5,187.50	\$0.00	\$5,187.50
KESHWALA	SHEETAL	\$1,687.50	\$0.00	\$1,687.50
KINNETT	HARRIET	\$0.00	\$5,574.00	\$5,574.00
KOWALYK	MICHAELA	\$388.00	\$0.00	\$388.00
LABRANCHE	JUDITH	\$0.00	\$600.00	\$600.00
LABRECQUE	CHERYL	\$4,500.00	\$0.00	\$4,500.00
LACAVA	NICHOLAS	\$0.00	\$3,558.94	\$3,558.94
LEBLANC	ANGELA	\$375.00	\$0.00	\$375.00
LEE	ESTHER	\$3,500.00	\$0.00	\$3,500.00
LEGER	MEGAN	\$0.00	\$2,677.50	\$2,677.50
LEHAN	CATHERINE	\$3,196.00	\$0.00	\$3,196.00



School Employee Payroll

DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LEONARD JR	KEVIN	\$0.00	\$7,903.00	\$7,903.00
LEVAR	EMMALINE	\$0.00	\$3,570.00	\$3,570.00
LOCKWOOD	ALANAH	\$875.00	\$0.00	\$875.00
LOMBARDI	CATHERINE	\$672.00	\$0.00	\$672.00
LUNDIN	ERICA	\$0.00	\$7,992.00	\$7,992.00
LUPOLI	SOPHIA	\$31,350.00	\$0.00	\$31,350.00
MACLEOD	KELLEY	\$192.00	\$0.00	\$192.00
MALONEY	KATHLEEN	\$7,350.00	\$0.00	\$7,350.00
MARSHALL	MELIA	\$200.00	\$0.00	\$200.00
MARTINES	LAURIE	\$4,200.00	\$0.00	\$4,200.00
MATAMOROS	CHRISTIAN	\$0.00	\$3,985.00	\$3,985.00
MAUTI	ALANAH	\$0.00	\$4,206.00	\$4,206.00
MCCANN	WILLIAM	\$0.00	\$4,439.52	\$4,439.52
MCGOWAN	KAITLIN	\$0.00	\$4,743.00	\$4,743.00
MESCALL	GRACE	\$16,050.68	\$0.00	\$16,050.68
MILLER	LAURIE	\$1,000.00	\$0.00	\$1,000.00
MONTBLEAU	EILEEN	\$1,350.00	\$0.00	\$1,350.00
MORRISSEY	LAURA	\$0.00	\$3,420.00	\$3,420.00
MOUNTAIN	SARAH	\$7,700.00	\$0.00	\$7,700.00
MURPHY	ALENA	\$0.00	\$5,628.00	\$5,628.00
NEEDHAM	LEANNE	\$21,837.50	\$562.50	\$22,400.00
NEWAY	BRITTANY	\$7,062.50	\$0.00	\$7,062.50
O'MALLEY	BRENNA	\$0.00	\$1,776.72	\$1,776.72
PAGE	DOUGLAS	\$11,750.00	\$0.00	\$11,750.00
PANAGAKIS	SOPHIA	\$2,448.00	\$0.00	\$2,448.00
PARKS	ELLA	\$2,064.00	\$1,801.96	\$3,865.96
PEARSON	KAITLIN	\$4,062.50	\$0.00	\$4,062.50
PETERSON	GEORGE	\$0.00	\$10,940.00	\$10,940.00
PHILIPS	ERICA	\$3,875.00	\$0.00	\$3,875.00
PISCIONE	CHRIS	\$0.00	\$7,903.00	\$7,903.00
QUINN	CAROLYN	\$8,000.00	\$0.00	\$8,000.00
RALLS	KATHLEEN	\$0.00	\$3,189.00	\$3,189.00
RAPPOPORT	ABIGAIL	\$1,312.50	\$0.00	\$1,312.50
REALE	STEVEN	\$0.00	\$4,206.00	\$4,206.00
REPOZA	MADISON	\$375.00	\$0.00	\$375.00
RICHARD	KALVIN	\$16,256.00	\$125.00	\$16,381.00
ROBERGE-HORNBAKER	DARLENE	\$12,696.00	\$0.00	\$12,696.00
ROSE	JUDITH	\$7,320.00	\$0.00	\$7,320.00
ROSS-MYERS	DEBORAH	\$1,000.00	\$0.00	\$1,000.00



School Employee Payroll

DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ROSSMAN	JON	\$0.00	\$570.00	\$570.00
ROSSMAN	KATHRYN	\$0.00	\$1,832.50	\$1,832.50
ROWSSELL	TAYLOR	\$0.01	\$2,428.00	\$2,428.01
SCANLON	CHRISTOPHER	\$0.00	\$5,575.00	\$5,575.00
SCHIEFEN	DELANEY	\$4,450.00	\$2,944.50	\$7,394.50
SCIACCA	LINDSEY	\$624.00	\$0.00	\$624.00
SETT	JAYATRI	\$14,375.00	\$0.00	\$14,375.00
SEVIGNY	ANN	\$11,687.50	\$0.00	\$11,687.50
SHAHAB	ANNE	\$16,541.66	\$0.00	\$16,541.66
SHAMBLEY	CLAIRE	\$96.00	\$0.00	\$96.00
SHAW	BRYAN	\$3,875.00	\$0.00	\$3,875.00
SILK	STEPHEN	\$7,610.50	\$0.00	\$7,610.50
SILVA	SARA	\$100.00	\$0.00	\$100.00
SINGH	SHIKHA	\$10,937.50	\$0.00	\$10,937.50
SKREHOT	KRISTINA	\$7,625.00	\$0.00	\$7,625.00
SNEDEKER	LAUREN	\$4,447.92	\$0.00	\$4,447.92
SPARKES	AMY	\$0.00	\$2,640.00	\$2,640.00
SPELIOTIS	GREGORY	\$20,500.00	\$0.00	\$20,500.00
SPIEGEL	BRAD	\$548.00	\$0.00	\$548.00
STAGER	DARREN	\$0.00	\$698.00	\$698.00
STARKEY	BRIANNA	\$0.00	\$3,100.00	\$3,100.00
STEFANO	LAUREN	\$0.00	\$2,895.00	\$2,895.00
STONE	KEITH	\$0.00	\$3,557.00	\$3,557.00
STONEHOUSE	JENNIFER	\$14,656.24	\$0.00	\$14,656.24
SWIERZBIN	ANNA	\$35,000.00	\$1,225.00	\$36,225.00
SZETO	TAYLOR	\$0.00	\$6,908.00	\$6,908.00
TANNER	JAIME	\$0.00	\$2,010.00	\$2,010.00
TAYS	JOSEPH	\$0.00	\$4,464.00	\$4,464.00
TERRANOVA	KYLE	\$0.00	\$5,508.00	\$5,508.00
TERRANOVA	RACHEL	\$0.00	\$3,770.00	\$3,770.00
THEBERGE	HEATHER	\$0.00	\$3,100.00	\$3,100.00
TORRES	AMANDA	\$0.00	\$2,625.00	\$2,625.00
VALDEZ	EDGAR	\$0.00	\$11,150.00	\$11,150.00
VECCHIONE	JOSEPH	\$0.00	\$4,794.00	\$4,794.00
VIJAY	ADITYA	\$62.50	\$0.00	\$62.50
VOZELLA	CHRISTINA	\$0.00	\$1,847.39	\$1,847.39
VOZZELLA	JENNIFER	\$437.50	\$0.00	\$437.50
WALSH	RYAN	\$500.00	\$0.00	\$500.00
WEINBECK	MICHAELLA	\$16,366.25	\$921.00	\$17,287.25



Town Administration

School Employee Payroll

DISTRICT WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
WEST	SUSAN	\$2,701.00	\$0.00	\$2,701.00
WHALEN	LILIE	\$10,062.50	\$5,452.81	\$15,515.31
WHITE	MIKAYLA	\$0.00	\$1,008.50	\$1,008.50
WONG	ABIGAIL	\$0.00	\$400.00	\$400.00
WOOD	CHRISTINE	\$2,250.00	\$0.00	\$2,250.00
WOOD	GRACIE	\$192.00	\$0.00	\$192.00
YANG	CHRISTINE	\$8,983.83	\$0.00	\$8,983.83
YASSEMEDIS	DAVID	\$750.00	\$0.00	\$750.00
YUTKINS	RICHARD	\$0.00	\$4,857.00	\$4,857.00
ZAWASKI	CHRISTINA	\$9,062.50	\$0.00	\$9,062.50
ZOUZAS	HOPE	\$144.00	\$0.00	\$144.00
ZWART	RENEE	\$1,536.00	\$0.00	\$1,536.00

FOOD SERVICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AGOSTO	NICOLE	\$13,865.40	\$400.00	\$14,265.40
ALVAREZ VARELA	JOSE ANTONIO	\$21,047.41	\$900.00	\$21,947.41
ANTOLINI	NANCY	\$104,691.08	\$0.00	\$104,691.08
BETTENCOURT	CLARA	\$419.18	\$10.00	\$429.18
BISHOP	LAURA	\$56,227.71	\$0.00	\$56,227.71
BURETTA	DEBORAH	\$3,474.49	\$500.00	\$3,974.49
CAIRES	ADELINO	\$23,028.18	\$0.00	\$23,028.18
CARROLL	MARY	\$10,260.49	\$500.00	\$10,760.49
CHALIFOUX	PAULA	\$15,239.46	\$850.00	\$16,089.46
CHONAY	ESTER	\$26,890.75	\$1,050.00	\$27,940.75
CIANO	CAROL	\$15,361.59	\$500.00	\$15,861.59
COIMIN	BERLINE	\$17,619.34	\$500.00	\$18,119.34
CURRAN	DEVIN	\$21,022.87	\$605.00	\$21,627.87
DE YOUNG	LESLIE	\$36,604.13	\$5,691.24	\$42,295.37
DEL SOLAR	JENNIFER	\$17,940.73	\$850.00	\$18,790.73
DEMERS	ASHLEY	\$32,540.29	\$1,072.50	\$33,612.79
DERISMA	FREDELIN	\$15,984.57	\$500.00	\$16,484.57
ELDRIDGE	KATHRYN	\$12,822.12	\$500.00	\$13,322.12
FENJAN	SUNDES	\$22,833.89	\$985.00	\$23,818.89
FINNEGAN	TAMMY	\$15,727.47	\$800.00	\$16,527.47
GEOFFROY	AMANDA	\$12,570.60	\$400.00	\$12,970.60
GOVINDE GOWDA	ARCHANA	\$23,143.62	\$1,050.00	\$24,193.62
GUMP	CASEY	\$17,705.66	\$500.00	\$18,205.66
IANUZZI	LAUREN	\$23,186.64	\$900.00	\$24,086.64



School Employee Payroll

FOOD SERVICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ISSA	YOUNOUSSA	\$9,768.00	\$0.00	\$9,768.00
JACINTO	HAIJIE	\$22,230.45	\$500.00	\$22,730.45
JALBERT	STEVEN	\$15,150.85	\$840.00	\$15,990.85
JOCELYN	VICTORIA	\$18,168.95	\$500.00	\$18,668.95
JOSEPH	RUTH	\$17,987.30	\$500.00	\$18,487.30
KHALIL	MICHEL	\$224.00	\$0.00	\$224.00
LANE	DEANNA	\$35,833.21	\$900.00	\$36,733.21
LONG	JAMES	\$53,560.08	\$0.00	\$53,560.08
LUCONTONI	NORMA	\$21,886.14	\$500.00	\$22,386.14
LUNDI	WOOD-LYNE	\$18,378.51	\$500.00	\$18,878.51
MAJIDI	ABDUL	\$14,568.69	\$465.00	\$15,033.69
MARCANO	HAYLE	\$752.00	\$0.00	\$752.00
MUNROE	JEFFREY	\$36,783.00	\$1,012.50	\$37,795.50
PACIULAN	KAREN	\$17,270.05	\$490.00	\$17,760.05
PERRY	LEAH	\$36,912.51	\$500.00	\$37,412.51
PINO	GINA	\$2,105.20	\$400.00	\$2,505.20
RAMOS ALICEA	IJEILYS	\$7,480.00	\$0.00	\$7,480.00
RAPPE	BRIANNA	\$14,186.57	\$500.00	\$14,686.57
READY	HOLLEY	\$55,105.05	\$0.00	\$55,105.05
ROBICHAUD	RANDY	\$35,882.55	\$800.00	\$36,682.55
ROCA	GUERLANDE	\$14,824.00	\$0.00	\$14,824.00
SAFI	FAHIMA	\$8,772.00	\$0.00	\$8,772.00
TOMAH	AMIE	\$9,324.00	\$0.00	\$9,324.00
TWOMBLY	JAIME	\$15,323.20	\$500.00	\$15,823.20
VELAZQUEZ	NIDIA	\$13,599.90	\$490.00	\$14,089.90
WANG	XIAOPEI	\$19,290.13	\$500.00	\$19,790.13
WHITE	DONALD	\$7,810.45	\$0.00	\$7,810.45
WILCOX	JAN	\$11,774.18	\$500.00	\$12,274.18
ZOPES	MARIA	\$15,655.15	\$850.00	\$16,505.15



School Employee Payroll

COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADAMS	CADEN	\$0.00	\$1,068.38	\$1,068.38
ADAMS	ROBYN	\$101,253.88	\$0.00	\$101,253.88
ALSAMARRAEI	DURAR	\$17,472.00	\$0.00	\$17,472.00
ASHRAF	AZAN	\$0.00	\$7,185.09	\$7,185.09
BECKER	JOLIE	\$0.00	\$2,229.38	\$2,229.38
BHAGAT	PRANJAL	\$0.00	\$1,725.01	\$1,725.01
BONE	NYASIA	\$0.00	\$5,276.25	\$5,276.25
BOSSI	MAUREEN	\$41,046.18	\$0.00	\$41,046.18
BRENNAN	VICKI	\$0.00	\$22,608.25	\$22,608.25
BRYAN	MALIA	\$0.00	\$3,423.75	\$3,423.75
BRYANT	AARON	\$0.00	\$7,175.46	\$7,175.46
BURLAMACHI	CAROLINE	\$0.00	\$1,381.25	\$1,381.25
CAIRES	GABRIELLA	\$0.00	\$1,057.50	\$1,057.50
CASTINE	LINDA	\$0.00	\$7,425.70	\$7,425.70
CLARK	KAYLEE	\$0.00	\$1,821.00	\$1,821.00
CLARK	MELODY	\$0.00	\$236.25	\$236.25
CLARK	STEPHANIE	\$44,419.83	\$0.00	\$44,419.83
CORMIER	KATHLEEN	\$0.00	\$900.00	\$900.00
COWGILL	JUDITH	\$0.00	\$7,985.75	\$7,985.75
CZERNICKI	KENDRA	\$0.00	\$5,352.00	\$5,352.00
DEAN	JULIA	\$0.00	\$5,880.89	\$5,880.89
DEHAAN	SARA	\$0.00	\$2,212.51	\$2,212.51
DELOREY	CATHERINE	\$0.00	\$741.31	\$741.31
DEMARCO	JENNIFER	\$41,608.56	\$3,734.50	\$45,343.06
DESJARDINS	SKYLA	\$0.00	\$2,715.00	\$2,715.00
DIFOLCO	KELLEY	\$68,597.88	\$0.00	\$68,597.88
ERICKSON	DAFNA	\$0.00	\$12,950.45	\$12,950.45
FANNON	LISA	\$0.00	\$18,377.50	\$18,377.50
FAUCHER	LILY	\$0.00	\$1,326.56	\$1,326.56
FIELDS	BENJAMIN	\$0.00	\$3,384.50	\$3,384.50
FULTZ	AURORA	\$0.00	\$1,953.75	\$1,953.75
GOODE	SAMANTHA	\$0.00	\$588.75	\$588.75
GREEN	KIMARA	\$40,821.27	\$0.00	\$40,821.27
GREEN	LAURA	\$19,787.15	\$0.00	\$19,787.15
GROVES	JEAN	\$44,409.33	\$0.00	\$44,409.33
HOOVER	MEGHAN	\$29,181.36	\$20.62	\$29,201.98
KALABOKIS	BETHANY	\$39,945.99	\$0.00	\$39,945.99
KARRA	MADHAVI	\$31,229.52	\$3,806.96	\$35,036.48
KARROUMI	SARA	\$0.00	\$3,780.00	\$3,780.00



School Employee Payroll

COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KNOX	ROBIN	\$0.00	\$8,860.35	\$8,860.35
KONDAKCHYAN	ARINA	\$0.00	\$4,523.17	\$4,523.17
KUMARI	SNEHA	\$12,699.00	\$0.00	\$12,699.00
LACEDRA	RENEE	\$0.00	\$4,177.13	\$4,177.13
LAFLAMME	KATHLEEN	\$0.00	\$8,537.40	\$8,537.40
LAPLACA	AMANDA	\$0.00	\$1,271.25	\$1,271.25
LAURENT	JONATHAN	\$0.00	\$5,043.75	\$5,043.75
LI	NICKY	\$0.00	\$6,457.13	\$6,457.13
LINDAUER	BRYNN	\$0.00	\$3,513.75	\$3,513.75
LITWINSKY	GABRIELLA	\$0.00	\$1,563.75	\$1,563.75
LOTTO	MARGERY	\$0.00	\$19,502.27	\$19,502.27
MACCARONE	MAKAYLA	\$0.00	\$926.25	\$926.25
MATTSEN	PAULA	\$30,723.00	\$0.00	\$30,723.00
MCBOURNIE	AMY	\$0.00	\$18.75	\$18.75
MCCARTIN	JANICE	\$33,996.32	\$4,257.00	\$38,253.32
MCGUIGAN	ETHAN	\$0.00	\$1,530.00	\$1,530.00
MCGUIGAN	LEA	\$0.00	\$1,739.07	\$1,739.07
MELTZER	SAMANTHA	\$0.00	\$768.75	\$768.75
MILLS	JEANNETTE	\$0.00	\$446.50	\$446.50
MITCHELL	LORRAINE	\$0.00	\$7,161.06	\$7,161.06
MONKE	KALEY	\$0.00	\$881.25	\$881.25
MORRILL	COLBY	\$0.00	\$5,924.29	\$5,924.29
PAOLUCCI	RACHELE	\$41,608.56	\$0.00	\$41,608.56
PARKS	ARIANNA	\$0.00	\$1,410.00	\$1,410.00
PEARCE	GINA	\$0.00	\$4,088.26	\$4,088.26
PELKEY	CAMERON	\$0.00	\$3,277.50	\$3,277.50
PERRY	ASHLEE	\$0.00	\$4,089.38	\$4,089.38
PERRY	KORYN	\$0.00	\$2,995.31	\$2,995.31
PIELESKI	MICHELE	\$64,514.32	\$0.00	\$64,514.32
PLEVA	BENJAMIN	\$0.00	\$5,390.63	\$5,390.63
PLEVA	NICHOLAS	\$0.00	\$3,027.51	\$3,027.51
POISSON	CATHERINE	\$0.00	\$10,010.04	\$10,010.04
POOLE	RHONDA	\$37,284.00	\$0.00	\$37,284.00
PRATT	LAUREN	\$0.00	\$3,018.75	\$3,018.75
PROWER	CORA	\$0.00	\$3,247.50	\$3,247.50
ROCHE	CAROL	\$0.00	\$782.00	\$782.00
RODRIGUEZ CARRILLO	VICTTORIA	\$0.00	\$8,982.35	\$8,982.35
ROGERS	JUDITH	\$0.00	\$3,412.08	\$3,412.08
RUGGIERO	EMMA	\$0.00	\$10,388.19	\$10,388.19



Town Administration

School Employee Payroll

COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SANDELLI	GINA	\$0.00	\$1,257.75	\$1,257.75
SANDELLI	MIA	\$0.00	\$6,017.45	\$6,017.45
SAPIENZA	KIMBERLY	\$0.00	\$1,905.81	\$1,905.81
SCALZI	EMMA	\$0.00	\$1,552.50	\$1,552.50
SHAW	TRACY	\$29,085.84	\$0.00	\$29,085.84
SILVA	MARIE	\$25,646.92	\$4,004.09	\$29,651.01
SMITH	COLLEEN	\$52,649.48	\$0.00	\$52,649.48
SNEDEN	NICHOLAS	\$0.00	\$8,337.09	\$8,337.09
SPOONER	MEGAN	\$0.00	\$1,802.00	\$1,802.00
SPOONER	TRACEY	\$33,534.00	\$1,620.00	\$35,154.00
STOFFERS	CATHERINE	\$0.00	\$79.32	\$79.32
STROUD	ABIGAIL	\$0.00	\$2,523.75	\$2,523.75
STROUD	ELIZABETH	\$0.00	\$3,307.50	\$3,307.50
SULLIVAN	YVETTE	\$2,044.00	\$0.00	\$2,044.00
TOOMEY	YVONNE	\$0.00	\$935.00	\$935.00
TRAINOR	EMME	\$0.00	\$4,728.75	\$4,728.75
TRONCOSO	MIA	\$0.00	\$1,267.50	\$1,267.50
TRUDEL	CYNTHIA	\$0.00	\$1,410.08	\$1,410.08
TUFFOUR	ELIZABETH	\$0.00	\$5,515.17	\$5,515.17
UPADHYAY	KEYA	\$0.00	\$2,247.76	\$2,247.76
VALENCIA	BLANCA	\$0.00	\$4,066.57	\$4,066.57
VALLIERE	LIONEL	\$0.00	\$855.00	\$855.00
VERCELLI	EMILY	\$0.00	\$2,970.00	\$2,970.00
WESTLAND	LINDA	\$32,129.95	\$220.24	\$32,350.19
WHIPPLE	JOAN	\$0.00	\$892.50	\$892.50
WOODS	KATARINA	\$0.00	\$3,566.09	\$3,566.09
YADHAVAN	SATHYAPRIYA	\$15,581.77	\$0.00	\$15,581.77
YOFFE	EMILY	\$0.00	\$10,209.67	\$10,209.67
ZHU	SAMUEL	\$0.00	\$3,164.06	\$3,164.06



School Employee Payroll

INTERIM EMPLOYEES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AGRAWAL	SWEETY	\$3,690.23	\$0.00	\$3,690.23
CARTER	BRIANNA	\$58,196.04	\$0.00	\$58,196.04
DALY	MAUREEN	\$24,547.95	\$356.63	\$24,904.58
DEARBORN	APRIL	\$20,325.68	\$646.26	\$20,971.94
FERREIRA	KAYLEIGH	\$4,521.06	\$150.00	\$4,671.06
FIRICANO	NATALIA	\$25,455.92	\$600.00	\$26,055.92
GREEN	ABIGAIL	\$4,467.40	\$120.00	\$4,587.40
GUERTIN	CHANTAL	\$10,555.21	\$300.00	\$10,855.21
HALDER	MADHABI	\$15,577.32	\$420.00	\$15,997.32
KARACEK	STACEY	\$34,562.95	\$1,940.00	\$36,502.95
KELBER	KELLY	\$3,529.25	\$0.00	\$3,529.25
KHEMMALAY	ALINA	\$4,289.20	\$0.00	\$4,289.20
KINGSLEY	CASSONDRA	\$28,301.33	\$0.00	\$28,301.33
LEBEL	LINDA	\$25,230.06	\$600.00	\$25,830.06
MCCARTHY	KRISTIN	\$28,638.96	\$2,820.90	\$31,459.86
MCKENNA	KATHERINE	\$58,196.04	\$0.00	\$58,196.04
MEIER	LINDSAY	\$24,283.98	\$600.00	\$24,883.98
PELLERIN	KATRYN	\$64,450.10	\$0.00	\$64,450.10
SCHNAIDER VIDAL	LARISSA	\$0.00	\$1,727.10	\$1,727.10
WOODWARD	ALYSSA	\$20,466.88	\$1,145.22	\$21,612.10



Town Clerk

Patricia E. Dzuris, CMC, CMMC



(Left to Right) Assistant Town Clerk Pamela Gilchrest, Deputy Clerk Maria Companion, Town Clerk Patricia Dzuris, Departmental Support Coordinator Alexandra Hayden

MISSION STATEMENT

Trust, Integrity, Excellence – Serving Chelmsford with Transparency and Fairness

STAFF

The Town Clerk staff consists of four full-time positions. The Town Clerk's Office benefits from having many dedicated volunteers, election workers, and a robust internship program to assist with the year-round functions of the office. The Town Clerk's Office thrives on mentorship, teamwork, and professional development.

Deputy Clerk, Maria Companion graduated from the New England Municipal Clerk's Institute and Academy in July of 2024. She achieved her Certified Municipal Clerk (CMC) designation on March 6, 2025. Maria was given the title of Deputy Clerk upon her return from the IIMC Conference in May 2025.

Assistant Town Clerk, Pamela Gilchrest was sworn into the role of Assistant Town Clerk on May 29, 2025. Pam has been accepted into the New England Municipal Clerk's Institute and will begin her three-year training in July of 2025. The educational opportunities and certificate programs are vital to the succession planning for the Town Clerk's Office. In addition to her

significant duties in the office, Pam has served as the Town Clerk's Office Social Media content creator. Be sure to check out the Chelmsford Town Clerk Facebook, Instagram, and Tik Tok pages!

Alexandra Hayden was hired as our Departmental Support Coordinator in April 2025. We are very fortunate to have Allie join the Town Clerk team! Allie came to us from the Chelmsford Police Department where she served as a Dispatcher and as the Records Clerk. Her extensive expertise in Public Records will greatly benefit the Town Clerk's Office.

We were sad to say goodbye to Harrison Mayotte as he ran a successful campaign as the elected Town Clerk in Townsend. We wish him the best in this role and as his career moves forward in Municipal Government.

Maria married Scott Companion on June 28, 2025, and changed her name to Maria Companion. Pam will be marrying Cameron Connors on August 15, 2025, and will be known as Pamela Connors. Both filed their Marriage Intentions in Chelmsford. Please come by and congratulate them!

The Office of the Town Clerk turned over the following amounts to the Town Treasuries as of June 30, 2025:

REVENUE

Dog Licenses, late fees and citations	\$64,735.00
General Revenue	\$69,392.00
Other Department Revenue	\$7,657.00
Permits	\$5,650.00
Total revenue collected from July 1, 2024, to June 30, 2025	\$147,4347.00



Town Clerk

ELECTIONS

Chapter 92 of the Acts of 2022

AN ACT FOSTERING VOTER OPPORTUNITIES, TRUST EQUITY, AND SECURITY passed and enacted 6/22/2022.

During fiscal year 2025 the office executed three elections:

State Primary, Election September 3, 2024,
Vote-by- Mail, applications available on the State and Town website, mailed to each voter by SOC Elections Division, and one week of in-person early voting.

General Election, November 5, 2024, •
Vote-by-Mail, applications available on the State and Town website, mailed to each voter by SOC Elections Division, and two weeks of in-person early voting..

Annual Town Election April 1, 2025,
No early voting in-person, Vote-by Mail, applications available on the State and Town website as well as mailed to every household with the Annual Census.

2024 State Primary:

7675 Vote-by-Mail applications received, and ballots mailed out.
4,280 Vote-by-Mail ballots accepted.
3,302 Vote-by-Mail ballots not returned.
147 Vote-by-Mail ballots rejected.
(13) already voted,
(42) received late,
(63) failed delivery,
(21) no signature,
(1) missing ballot,
(2) missing inner envelope,
(1) spoiled ballot,
(4) other, i.e.: parties came in and voted absentee at the counter

2024 General Election:

9,967 Vote-by-Mail applications received, and ballots mailed out.
8,688 Vote-by-Mail ballots accepted.
831 Vote-by-Mail ballots not returned.
467 Vote-by-Mail ballots rejected.
(251) already voted,
(11) received late,
(134) failed delivery,
(3) incomplete ballot envelope,
(50) no signature,
(1) missing ballot,
(10) missing inner envelope,
(3) spoiled ballot,
(4) other, i.e.: parties came in and voted absentee at the counter

2025 Local Election:

5,568 Vote-by-Mail applications received, and ballots mailed out.
2,592 Vote-by-Mail ballots accepted.
2,786 Vote-by-Mail ballots not returned.
190 Vote-by-Mail ballots rejected.
(116) received late,
(50) failed delivery,
(13) no signature,
(4) missing inner envelope,
(7) spoiled ballot,

The work done in advance of the 2024 Primary and State Election, including the purchase of a digital addressing printer and high-speed opener with date stamp, helped to streamline and create efficiencies in the execution of Vote-by-Mail.

SUMMARY OF ABSENTEE / EARLY / IN PERSON VOTING BY ELECTION

ELECTION	ABSENTEE	% to total	EARLY	% to total	IN PERSON	% to total	TOTAL
September 3, 2024	48	1%	4,232	66%	1,972	33%	6,350
November 5, 2024	121	1%	12,849	59%	8,735	40%	21,705
April 1, 2025	41	>1%	2,551	58%	1,879	42%	4,471



Town Clerk

We first introduced the online Election Worker Training and Certification Program in 2019. These videos have been shared at the request of Clerks across the Commonwealth. We have been working to modernize them by using new AI platforms. Our new Election Worker Training videos will be released in August 2025. This training format has made it easier for interested parties to apply and get certified to work elections. We are so grateful to the pool of talented individuals that continue to execute our elections with precision, dedication, and pride.

The office held voter registration sessions, where the office remained open from 8:30 AM to 5:00 PM in advance of the September Primary, General Election and Annual Town Election, two of which were held on Saturdays. The office processed 2065 new voter registrations from July 1, 2024, to June 30, 2025.

CENSUS

Returning your local Census form annually ensures that registered voters in your household remain active on the Voting List. In January 2025, the office mailed the local census to nearly 15,000 households utilizing the Commonwealth's Voter Registration Information System. It is through this system that the Jury List and Street List are produced, as required by law. You will find other important information on the Census form such as upcoming election dates, Vote-by-Mail and Early Voting information, as well as dog licensing information.

TOWN MEETINGS

- The 2024 Fall Annual Town Meeting commenced on Monday, October 21, 2024, at the Chelmsford Senior Center, and continued to October 24, 2024.
- Special Town Meeting held on January 27, 2025
- The 2025 Spring Annual Town Meeting opened on Monday, April 28, 2025, at the Chelmsford Senior Center and continued to May 1, 2025.

- Special Town Meeting held on June 23, 2025

The Town Clerk and Town Moderator extend gratitude to the 165 Town Meeting Representatives who give their time to ensure each of our eleven precincts is fully represented. A special thanks to Connie Silvia and Cheryl Perkins, for their assistance in ensuring all representatives are accurately checked in and provided with their badges and other pertinent materials.

ETHICS/CONFLICT OF INTEREST

The Office administers the Oath of Office and provides conflict-of-interest and open meeting law summaries, and ethics training information to all appointed and elected officials. The following statutorily required notice was sent on December 20, 2024, to all Municipal Employees, including Board & Committee Members, concerning the Conflict-of-Interest Law Education Requirements:

The State Ethics Commission manages conflict of interest law online training within the online program. <https://massethicstraining.skillburst.com/>

You must register and log in to the State Ethics Commission Online Training Program to acknowledge receipt of the Yearly Conflict of Interest Law Summary and to comply with the State Ethics Conflict of Interest Law Education Requirements.

Recognizing and properly responding to a conflict of interest is a key element to maintaining the public's confidence in government and in the integrity of the work we do as public employees.

Education and Training Guidelines available on the Commission's website, www.mass.gov/ethics. The guidelines provide helpful information about who is required to comply with these statutory requirements, record-keeping requirements, and the process to exempt certain municipal positions from these requirements.



Town Clerk



DOG LICENSING

The Clerk's Office, in concert with the Animal Control Officer, continues to strengthen its outreach to dog owners to be law compliant. State law requires that all dogs have up-to-date rabies vaccinations and current licenses from the town. For the 2025 licensing year through June 30, 2025, we have licensed 4103 of the 4364 known dogs in town. This reflects 94% compliance. We urge dog owners to please call the Town Clerk's Office if a dog has died or has moved from town.



License Period 12/1 – 6/30	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
# Dogs Licensed	3866	4010	4092	4144	4170	4235	4345	4240	4224	4177	4103

PUBLIC RECORDS REQUESTS

The Town Clerk acts as the Records Access Officer for the Town of Chelmsford per Massachusetts Public Records Law, G.L. c.66 and c.4, §7(26) These guidelines are intended to assist members of the public seeking access to public records in the custody of the Town of Chelmsford. The Public Records Portal can be found here <https://www.townforms.com/FOIADirect-ChelmsfordMACitizens/Public/Request/PublicRequest.aspx>. Go to the Town website for more information: <https://www.chelmsfordma.gov/641/Public-Records-Law>

PUBLIC RECORDS REQUESTS	2017	2018	2019	2020	2021	2022	2023	2024	2025
# Requests logged	48	109	156	129	153	182	270	268	530



Town Clerk

VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2024 as of December 31, 2024:

VITAL STATISTICS	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Births	334	300	326	295	302	329	319	319	355	355	309	347
Marriage Intentions	122	157	134	158	132	147	124	165	160	143	185	159
Marriages	119	145	127	145	145	144	114	160	155	142	185	151
Deaths	356	367	372	391	391	376	399	456	407	384	393	450

INITIATIVES

Through research and collaboration, the Clerk's Office continuously strives to meet the needs of citizens by embracing streamlined processes and technologies.

We pride ourselves on our preparedness in anticipating challenges and working toward solutions before problems arise.

Records Management is an ongoing challenge. Forward momentum begins slowly and as progress builds, efficiencies increase as does public confidence. We continue our mission of restoring, preserving, protecting, and improving access for our historic records. Historic records continue to be digitized, and we are working toward making public records easier to access for departmental staff and the public. After many years of coordinated efforts, the fire suppression conversion from a wet system to a dry system in the record storage areas will be completed in the early part of FY 26. Due to Chelmsford's successful and innovative progress in Records Management, Tricia was asked to present on the topic to Municipal Clerks across the Commonwealth during the June 2025 Massachusetts Town Clerk's Association Conference.



New technologies have been implemented over the last year. ChatGPT Plus has been useful in many varied functions in our office. We are using AI generated avatars to revamp our Election Worker Trainings Videos. The Town Clerk's Office has the advantage of learning so much from our young interns as we explore new ways to utilize these technologies!

In October 2024, we were invited to speak to the third-grade classes at the Center Elementary School about how Town Government and Elections work. Pam and Maria executed a mock election where the students got to cast their vote for their favorite cartoon dog and deposit their ballots into an actual ballot box. Out of five candidates, Snoopy was the clear winner!

The Chelmsford Town Clerk's Office continues to increase its Community Engagement through our strong Social Media presence. The creative and informative content has captured the attention of other Municipal Clerks beyond the Commonwealth. Pam is famous in the Clerk world for her entertaining posts! The International Institute of Municipal Clerks, Region 1 Director reposts her content and encourages other Clerks to follow our pages on Facebook, Instagram and TikTok. Be sure to check it out! Don't forget to Like and Follow!

- facebook.com/chelmsfordtownclerksoffice
- instagram.com/ChelmsfordTownClerk
- tiktok.com/@chelmsfordtco



Town Clerk

C.L.E.R.K. INTERNSHIP PROGRAM

The Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program has had over thirty five enthusiastic individuals graduate from the program since its inception in 2012. The CLERK Internship Program is a year-round opportunity for high school students, college students, postgraduates, and professionals to gain valuable experience working in local government. The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

I am honored to serve as your Town Clerk and to continue the tradition of excellence in public service that has been a long-standing expectation in this office. It is a privilege to work alongside an inspirational and amazing team of dedicated people every day. Please stop by the office and join me in expressing heartfelt thanks to Maria Companion, Pamela Gilchrest, and Allie Hayden for their exemplary service. Don't forget to bring your dogs!

Respectfully Submitted:

Patricia E. Dzuris, CMC,
CMMC
Town Clerk
Public Records Compliance Officer
Justice of the Peace





Town Administration

Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of Commonwealth, provides voters in the Town of Chelmsford the opportunity to participate in their government through voting. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct elections.

The Board of Registrars, through the Town Clerk's Office, offers a comprehensive year-round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars, and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. With the implementation of Automatic Voter Registration, registering to vote has become a very convenient process. Any interaction with a State Agency will automatically register eligible persons to vote. Qualified individuals can also register to vote online by visiting the Secretary of Commonwealth's website, in person at the Town Clerk's Office during business hours, or a mail-in voter registration form requested by calling the Clerk's Office. Voter registration applications are also available online by visiting the Secretary of Commonwealth's website. The VOTES ACT, effective January 1, 2023, reduced the deadline to register to vote from 21 days to 10 days before an election.

The Registrars and Town Clerk perform additional functions that include developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries; and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

Based on the results of the 2020 Federal Census and the decision of the Legislative Redistricting Committee to use old precinct lines instead of the new lines drawn by the Town Clerk and Board of Registrars in conjunction with the Town Manager and the US Census Bureau, Chelmsford is comprised of eleven voting precincts with two split precincts, which are located at the following locations:

Precincts 1 and 2:	Chelmsford Senior Center, 75 Groton Road North Chelmsford
Precincts 3A & 3B:	McCarthy Middle School Small Gymnasium 250 North Rd.
Precincts 4, 5A & 5B, 6, 7, and 8:	McCarthy Middle School Large Gymnasium 250 North Rd.
Precincts 9, 10 and 11:	Town Offices, 50 Billerica Road

Respectfully submitted by the Board of Registrars,

Curtis B. Barton
Thomas R. Fall
James M. Lane, Jr.
Patricia E. Dzuris, Town Clerk



Board of Registrars

LEGEND			
A - Conservative Party	J - Green Rainbow	R - Republican	Z – Working Families
B - Natural Law Party	K - Constitution Party	S - Socialist	AA - Pizza Party
C - New World Council	L - Libertarian	T - Interdependent 3rd Party	BB - American Term Limits
D - Democrat	M - Timesizing Not Downsizing	U - Unenrolled	CC - United Independent Party
E - Reform Party	N - New Alliance Party	V - America First Party	DD - Twelve Visions Party
F - Rainbow Coalition	O - MA Independent Party	W - Veterans Party America	
G - Green Party USA	P - Prohibition Party	X - Pirate Party	
H - We the People	Q - American Independent Party	Y - World Citizens Party	

Voting Strength as of December 31, 2024 Enrolled Voters																						
Precinct	A	AA	CC	D	E	EE	G	H	J	K	L	O	Q	R	S	T	U	V	X	Y	Z	TOTALS
1	1		2	449			2		1		4	3	1	215	1	1	1595				1	2276
2	1	1	11	548				1	3	1	12	3	3	242	1	1	1679			1	1	2509
3A			2	221			1				2			97	1		842					1166
3B			4	213						1	8			92		2	871					1191
4			1	461	1						7	1	1	243			1810					2525
5A			1	368					1		3	2	1	211		1	1435					2023
5B	1			98			1				2			63		1	446					612
6	1		2	487							6	2		236			1766					2500
7	2	1	4	480			1	1	1		10	2	3	220	1		1770					2496
8	1	2	6	461							7	1		177			1608					2263
9	4	1	4	517		1			2		5		1	280			1852		1			2668
10	1		3	450							7		1	224		1	1662		1			2350
11			1	504					1		4		2	212	1	2	1832	1				2560
Totals	12	5	41	5257	1	1	5	2	9	2	77	14	13	2512	5	9	19168	1	2	1	2	27139

COUNT OF RESIDENTS AS OF 12/31/2024				
Precinct	Active Voters	Inactive Voters	Non-Voter	Grand Total
1	2077	199	337	2613
2	2248	261	402	2911
3A	1055	1111	193	1359
3B	1117	74	197	1388
4	2424	101	476	3001
5A	1917	106	404	2427
5B	584	28	137	749
6	2300	200	482	2982
7	2220	276	550	3046
8	2121	142	386	2649
9	2450	218	503	3171
10	2102	248	538	2888
11	2402	158	485	3045
Total	25017	2122	5090	32229



Town Administration

Fall 2024 Town Meeting *Warrant Article Summary*

ARTICLE	DESCRIPTION	TOWN MEETING ACTION
2	Citizen Petition - Pet Cemetery	Withdrawn
3	Cemetery Improvement and Development Fund	Carries by two-thirds vote under Consent Agenda
4	Sewer Construction Stabilization Fund	Carries by two-thirds vote under Consent Agenda
5	Amend Fiscal Year 2025 Operating Budget	No Action
6	Citizen Petition – Appropriate Free Cash to Offset Cost of Parker School Feasibility Study	Fails to carry
7	Roadway and Sidewalk Construction	Carries by majority vote
8	McCarthy Middle School Exterior Recreational Area Adjacent to the Police Station	Carries by majority vote
9	Sewer Force Main Pipe Replacement-Progress Ave.	Carries by unanimous consent
10	Sewer Infiltration and Inflow	Carries by unanimous consent
11	Document Digitization	Carries by unanimous consent
12	Tree & Invasive Species Inventory & Mgmt. Plan	Carries by majority vote



Fall 2024 Town Meeting Warrant Article Summary

13	Golf Course Netting and Pole Extensions	Carries by two-thirds vote under Consent Agenda
ARTICLE	DESCRIPTION	TOWN MEETING ACTION
14	South Row School Partial Roof Replacement Schematic Design	Carries by majority vote
15	Transfer Free Cash to the General Stabilization Fund	Carries by majority vote
16	West Chelmsford and South Chelmsford Fire Station Construction Projects	Carries by two-thirds vote
17	Rescind Unexpended Community Preservation Fund Appropriation	Carries by two-thirds vote under Consent Agenda
18	Community Preservation Fund - Community Housing at 1 Smith Street	Carries by two-thirds vote
19	Easement-Chelmsford Water District to Install Water Main Across CHS, McCarthy & Parker Schools	Carries by two-thirds vote
20	Transfer Parcels from Select Board to Conservation Commission	Carries by two-thirds vote
21	Street Acceptance: Parkhurst Road	Carries by two-thirds vote under Consent Agenda



Fall 2024 Annual Town Meeting *October 21, 2024*

The 2024 Fall Annual Town Meeting, held at the Chelmsford Senior Center, 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, October 21, 2024. All stood for the Pledge of Allegiance. There were 104 Town Meeting Representatives present, which satisfied the quorum requirement of 83 Representatives. Mr. Moderator called for a moment of silence to honor the passing of Town Meeting Representatives George Ripsom, Kathryn Brough, and Norman A. Labrecque. Mr. Moderator determined that the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: Chelmsford Town Presentation. The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: Chelmsford Telemedia Recording.

Select Board Chair, Pat Wojtas recognized the following Town Meeting Representatives for their ten years of service and presented each with a certificate: Sarah Haven Davis, Glenn R. Thoren Jr, David E. Rand, James E. Clancy IV, and Jeffrey David Merrill

ARTICLE 1. To hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: Select Board

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees

SUBMITTED BY: Select Board

Town Manager Paul Cohen introduced DPW Director Christine Clancy, who provided an update on ongoing capital projects. Finance Director John Sousa then presented highlights of the Town's five-year financial forecast.

Paul Cohen also reviewed the list of articles that deal with the appropriation of Free Cash. Finance Director, John Sousa provided highlights of our FY 2025 revenue projections and our overall five-year financial forecast.

Paul Cohen reviewed the allocation of free cash.

CONSENT AGENDA.

I move that the Town consider at this time, under a consent agenda, the following seven warrant articles:

- | | |
|-------------|---|
| Article 2. | Pet Cemetery - WITHDRAWN; |
| Article 3. | Cemetery Improvement and Development Fund; |
| Article 4. | Sewer Construction Stabilization Fund; |
| ; | |
| Article 5. | Amend Fiscal Year 2025 Operating Budget; |
| Article 13. | Golf Course Netting and Pole Extensions; |
| Article 17. | Rescind Unexpended Community Preservation Fund Appropriation; |
| Article 21. | Street Acceptance: Parkhurst Road; |

SUBMITTED BY: Town Manager

Motion made by S. George Zaharoolis of Precinct 2 to consider the Consent Agenda. The motion was seconded by William Wagner of Precinct 3.

YES: 116 NO: 3 Abstentions: 0

The motion to hear the Consent Agenda passes by majority vote



Fall 2024 Annual Town Meeting

October 21, 2024

CONSENT AGENDA:

ARTICLE 2. To see if the Town will vote to approve the creation of a pet cemetery.

SUBMITTED BY: Mary A. Donovan
Citizen Petition -

MOTION UNDER ARTICLE 2. I move that the Town take no action under this Article.

SUBMITTED BY: Mary A. Donovan
Citizen Petition -

ARTICLE 3. To see if the Town will vote to transfer a sum of money from the Sale of Graves and Lots Account to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: Cemetery Commission

MOTION UNDER ARTICLE 3. I move that the Town transfer \$60,000 from the Sale of Graves and Lots Account to the Cemetery Improvement and Development Fund

SUBMITTED BY: Cemetery Commission

ARTICLE 4. To see if the Town will vote to transfer from Free Cash a sum of money to the Sewer Construction Stabilization Fund; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 4. I move that the Town transfer \$232,335 from Free Cash to the Sewer Construction Stabilization Fund

SUBMITTED BY: Town Manager

ARTICLE 5. To see if the Town will vote to amend the Fiscal Year 2025 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 29, 2024; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 5. I move that the Town take no action under this Article.

ARTICLE 13. To see if the Town will vote to raise and appropriate and/or transfer from available funds a certain sum of money to extend the property line netting and poles located at the first hole of the Chelmsford Country Club, including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 13. To see if the Town will vote to raise and appropriate and/or transfer from available funds a certain sum of money to extend the property line netting and poles located at the first hole of the Chelmsford Country Club, including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

ARTICLE 17. To see if the Town will vote to rescind the unexpended appropriation for the creation of a façade improvement program for buildings located in the town center and/or Vinal Square, which was voted under Article 19 of the October 21, 2019 Fall Annual Town Meeting Warrant, whose source of funding is the Community Preservation Fund, and to return said unexpended funds to the Community Preservation Fund; or act in relation thereto.

SUBMITTED BY: Town Manager



Town Administration

Fall 2024 Annual Town Meeting

October 21, 2024

MOTION UNDER ARTICLE 17. I move that the Town rescind the unexpended appropriation for the creation of a facade improvement program for buildings located in the town center and/or Vinal Square, which was voted under Article 19 of the October 21, 2019 Fall Annual Town Meeting Warrant, whose source of funding is the Community Preservation Fund, and to return said unexpended funds to the Community Preservation Fund.

SUBMITTED BY: **Town Manager**

ARTICLE 21. To see if the Town will vote to:
a) accept as a public town way a portion of Parkhurst Road as laid out by the Select Board and shown by reports and plans which are on file in the office of the Town Clerk; b) authorize the Select Board to acquire, by gift, purchase, eminent domain, or otherwise and upon such terms and conditions as it may determine, any and all easements and any property in fee simple, with the trees thereon, within said layout and abutting lands as may be necessary for the purpose of completing such acceptance and making traffic safety and road improvements incidental to such acceptance; c) raise and appropriate and/or transfer from available funds a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for payment of any damages which may be awarded as a result of any such taking; and, d) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

MOTION UNDER ARTICLE 21. I move that the Town accept as a public town way a portion of Parkhurst Road as laid out by the Select Board and shown by reports and plans which are on file in the office of the Town Clerk.

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Articles 3, 4, 13, 17, 21 and takes no action under Article 5.

Select Board: Unanimously recommends approval of Articles 3, 4, 13, 17, 21 and recommends no action under Article 5.

YES: 117 NO: 2 Abstentions: 0

MOTION UNDER CONSENT AGENDA:
Carries by two-thirds vote.

ARTICLE 2. Considered under Consent Agenda

ARTICLE 3. Considered under Consent Agenda

ARTICLE 4. Considered under Consent Agenda

ARTICLE 5. Considered under Consent Agenda

ARTICLE 6. To see if the Town will vote to transfer up to \$1,800,000 from Free Cash to offset the cost of the Parker Middle School feasibility study approved in May 2024

SUBMITTED BY: **Paul J. Rigazio**
 Citizen Petition



Fall 2024 Annual Town Meeting

October 21, 2024

MOTION UNDER ARTICLE 6. I move that the Town amend the vote taken under Article 8 on the Warrant for the April 29, 2024 Spring Annual Town Meeting pertaining to a feasibility study for the Colonel Moses Parker Middle School, 75 Graniteville Road, Chelmsford, Massachusetts, by changing the funding source for the appropriation of One Million Eight Hundred Thousand Dollars (\$1,800,000) from borrowing to Free Cash.

SUBMITTED BY: Paul J. Rigazio
Citizen Petition

Recommendations:

Finance Committee: Unanimously recommends against approval of Article 6.

Select Board: Unanimously recommends against approval of Article 6.

YES: 28 NO: 93 Abstentions: 1

MOTION UNDER ARTICLE 6: Fails to carry.

ARTICLE 7. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund roadway and sidewalk construction including all incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 7. I move that the Town transfer Two Million Five Hundred Thousand Dollars (\$2,500,000) from Free Cash to fund roadway and sidewalk construction, including all incidental and related expenses.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 7.

Select Board: Unanimously recommends approval of Article 7.

YES: 116 NO: 5 Abstentions: 0

MOTION UNDER ARTICLE 7: Carries by majority vote.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the construction of outdoor recreational playing surfaces and pedestrian access improvements at the McCarthy Middle School located at 230-250 North Road on the portion of the property located adjacent to the Police Station, including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 8. I move that the Town transfer Nine Hundred Seventy-Five Thousand Dollars (\$975,000) from Free Cash for the construction of outdoor recreational playing surfaces and pedestrian access improvements at the McCarthy Middle School located at 230-250 North Road on the portion of the property located adjacent to the Police Station, including any incidental and related expenses.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 8

Select Board: Unanimously recommends approval of Article 8.

YES: 107 NO: 12 Abstentions: 1

MOTION UNDER ARTICLE 8: Carries by majority vote.



Town Administration

Fall 2024 Annual Town Meeting October 21, 2024

ARTICLE 9. To see if the Town will vote to raise and appropriate and/or transfer from available funds a certain sum of money for the replacement of a sewer force main pipe on Progress Avenue including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 9. I move that the Town transfer One Hundred Twenty-Five Thousand Dollars (\$125,000) from the Sewer Enterprise Fund Retained Earnings to replace the sewer force main pipe on Progress Avenue including any incidental and related expenses.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 9.

Select Board: Unanimously recommends approval of Article 9.

YES: 120 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 9: Carries by unanimous consent.

ARTICLE 10. To see if the Town will vote to raise and appropriate and/or transfer from available funds a certain sum of money to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes facilities and other components of the sewer system including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 10. I move that the Town transfer Six Hundred Fifty Thousand Dollars (\$650,000) from the Sewer Enterprise Fund Retained Earnings to correct, remedy, repair, prevent and prohibit any and all forms

of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities, and other components of the sewer system including any incidental and related expenses.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 10.

Select Board: Unanimously recommends approval of Article 10.

YES: 118 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 10: Carries by unanimous consent.

ARTICLE 11. To see if the Town will vote to raise and appropriate and/or transfer from available funds a certain sum of money to digitize and manage public records including any incidental and related expenses; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 11. I move that the Town transfer Three Hundred Thousand Dollars (\$300,000) from Free Cash to digitize and manage public records including any incidental and related expenses.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 11.

Select Board: Unanimously recommends approval of Article 11.

YES: 113 NO: 0 Abstentions: 1

MOTION UNDER ARTICLE 11: Carries by unanimous consent.



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ARTICLE 12. I move that the Town transfer Seventy-Five Thousand Dollars (\$75,000) from Free Cash for a tree and invasive species inventory and management plan including any incidental and related expenses.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 12. I move that the Town transfer Seventy-Five Thousand Dollars (\$75,000) from Free Cash for a tree and invasive species inventory and management plan including any incidental and related expenses.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 12.

Select Board: Unanimously recommends approval of Article 12.

YES: 116 NO: 1 Abstentions: 1

MOTION UNDER ARTICLE 12: Carries by majority vote.

ARTICLE 13. Considered under Consent Agenda

ARTICLE 14. To see if the Town will vote to raise and appropriate, borrow or transfer from available funds an amount of money to be expended under the direction of Town Manager for the schematic design of the partial roof replacement at the South Row Elementary School.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 14. I move that the Town transfer \$100,000 from Free Cash to be expended under the direction of Town Manager for the schematic design of the partial roof replacement at the South Row Elementary School, located at 250 Boston Road, Chelmsford, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"); the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 14.

Select Board: Unanimously recommends approval of Article 14.

YES: 112 NO: 3 Abstentions: 0

MOTION UNDER ARTICLE 14: Carries by majority vote.

ARTICLE 15. To see if the Town will vote to transfer from Free Cash a sum of money to the General Stabilization Fund; or act in relation thereto.

SUBMITTED BY: Town Manager



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MOTION UNDER ARTICLE 15. I move that the Town transfer Five Hundred Sixty Thousand Four Hundred Eighty-Two Dollars (\$560,482) from Free Cash to the General Stabilization Fund.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 15.

Select Board: Unanimously recommends approval of Article 15.

The electronic voting devices registered the following votes:

YES: 110 NO: 4 Abstentions: 0

MOTION UNDER ARTICLE 14: Carries by majority vote.

The Moderator deferred **ARTICLE 16** to be taken up at the start of the second session of the Fall Annual Town Meeting on Thursday, October 24.

ARTICLE 17. Considered under Consent Agenda

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the Community Preservation Fund, and/or borrow pursuant to General Laws Chapter 44, Sections 7 or 8, and/or Chapter 44B, Section 11, or any other enabling authority, a certain sum of money to fund the creation of Community Housing on an 3-acre parcel of land located at 1 Smith Street; or act in relation thereto.

**SUBMITTED BY: Town Manager
Two-Thirds Vote**

MOTION UNDER ARTICLE 18. I move that upon the recommendation of the Community Preservation Committee, the Town appropriate \$2,600,000 to fund the creation of Community Housing on an 3-acre parcel of land located at 1 Smith Street through the acquisition of an affordable housing restriction on the property; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$2,600,000 pursuant to General Laws Chapter 44, Sections 7 or 8, and/or Chapter 44B, Section 11, or any other enabling authority and issue bonds and notes of the Town therefor; and that the Select Board and the Town Manager are authorized to contract for and expend any federal or state aid available for the project, to enter into a grant agreement, and to acquire an affordable housing restriction on the property; and that the Select Board and Town Manager are authorized to take any other action necessary or convenient to carry out this project.

**SUBMITTED BY: Town Manager
Two-Thirds Vote**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 18.

Select Board: Unanimously recommends approval of Article 18.

The electronic voting devices registered the following votes:

YES: 105 NO: 3 Abstentions: 0

MOTION UNDER ARTICLE 18: Carries by Two-Thirds Vote.



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ARTICLE 19. To see if the Town will vote to authorize the School Committee to grant, upon such terms and conditions as the School Committee may determine, non-exclusive easements to the Chelmsford Water District for the purpose of installing and maintaining a water transmission main across a portion of parcels of land that are under the care, custody, and control of the School Committee known as the Parker Middle School property located at 75 Graniteville Road.

SUBMITTED BY: School Committee
Two-Thirds Vote

MOTION UNDER ARTICLE 19. I move that the Town transfer the care, custody, management and control of the portions of the property described below from the School Committee for school purposes to the School Committee for those purposes and for the purposes of granting the easements, and authorize the School Committee to grant, upon such terms and conditions as the School Committee may determine, non-exclusive easements to the Chelmsford Water District for the purpose of installing and maintaining a water transmission main across a portion of parcels of land that are under the care, custody, and control of the School Committee known as the Parker Middle School property located at 75 Graniteville Road, identified by the Board of Assessors as Map 30, Block 199, Lot 1; a portion of the Chelmsford High School property located at 120 Richardson Road and 23 Graniteville Road, identified by the Board of Assessors as Map 31, Block 119, Lot 2, Map 31, Block 111, Lot 5, and Map 31, Block 111, Lot 3; and a portion of the McCarthy Middle School property located at 230 North Road, identified by the Board of Assessors as Map 38, Block 117, Lot 1, as depicted on plans of land and legal descriptions which are on file in the Office of the Town Clerk.

SUBMITTED BY: School Committee
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 19.

Select Board: Unanimously recommends approval of Article 19.

The electronic voting devices registered the following votes:

YES: 102 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 14: Carries by Two-Thirds Vote.

ARTICLE 20. To see if the Town will vote to transfer the care, custody, management and control of the Town-owned parcels of land described below from the Select Board and/or any other board or officer for the purposes for which they are presently held to the Conservation Commission for the promotion and development of the natural resources and for the protection of watershed resources under Massachusetts General Laws Chapter 40, Section 8C, and to dedicate such land to the protections of Article 97 of the Amendments to the Massachusetts Constitution:

- known as Warren-Pohl Land
95 Boston Road, Lot 14 on Assessor's Map 94, Block 348, containing 53.33 acres, more or less;
- Parker Road, Lot 8 on Assessor's Map 102, Block 348, containing .29 acres, more or less;
- Bartlett Street, Lot 8 on Assessor's Map 93, Block 348, containing .41 acres, more or less;
- Park Place, Lot 1 on Assessor's Map 117, Block 449, containing .23 acres, more or less;
- Park Place, Lot 2 on Assessor's Map 117, Block 449, containing 3.95 acres, more or less;
- Hunt Road, Lot 2 on Assessor's Map 108, Block 405, containing 3.48 acres, more or less;



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- Hunt Road, Lot 3 on Assessor's Map 108, Block 405, containing 1.15 acres, more or less;
- Pine Hill Road, Lot 14 on Assessor's Map 91, Block 378, containing .22 acres, more or less;

; or act in relation thereto.

SUBMITTED BY: Select Board

MOTION UNDER ARTICLE 20. I move that the Town transfer the care, custody, management and control of the Town-owned parcels of land described below from the Select Board and/or any other board or officer for the purposes for which they are presently held to the Conservation Commission for the promotion and development of the natural resources and for the protection of watershed resources under Massachusetts General Laws Chapter 40, Section 8C, and to dedicate such land to the protections of Article 97 of the Amendments to the Massachusetts Constitution:

- known as Warren-Pohl Land
95 Boston Road, Lot 14 on Assessor's Map 94, Block 348, containing 53.33 acres, more or less;
- Parker Road, Lot 8 on Assessor's Map 102, Block 348, containing .29 acres, more or less;
- Bartlett Street, Lot 8 on Assessor's Map 93, Block 348, containing .41 acres, more or less;
- Park Place, Lot 1 on Assessor's Map 117, Block 449, containing .23 acres, more or less;
- Park Place, Lot 2 on Assessor's Map 117, Block 449, containing 3.95 acres, more or less;
- Hunt Road, Lot 2 on Assessor's Map 108, Block 405, containing 3.48 acres, more or less;
- Hunt Road, Lot 3 on Assessor's Map 108, Block 405, containing 1.15 acres, more or less;
- Pine Hill Road, Lot 14 on Assessor's Map 91, Block 378, containing .22 acres, more or less;

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 20.

Select Board: Unanimously recommends approval of Article 20.

Conservation Commission recommends approval of Article 20.

Philip Stanway of Precinct 5A made a motion to amend Article 20 by striking the words:

- known as Warren-Pohl Land
95 Boston Road, Lot 14 on Assessor's Map 94, Block 348, containing 53.33 acres, more or less;
- Parker Road, Lot 8 on Assessor's Map 102, Block 348, containing .29 acres, more or less;
- Bartlett Street, Lot 8 on Assessor's Map 93, Block 348, containing .41 acres, more or less;
- Park Place, Lot 1 on Assessor's Map 117, Block 449, containing .23 acres, more or less;
- Park Place, Lot 2 on Assessor's Map 117, Block 449, containing 3.95 acres, more or less;
- Hunt Road, Lot 2 on Assessor's Map 108, Block 405, containing 3.48 acres, more or less;
- Hunt Road, Lot 3 on Assessor's Map 108, Block 405, containing 1.15 acres, more or less;
- Pine Hill Road, Lot 14 on Assessor's Map 91, Block 378, containing .22 acres, more or less;

AMENDED MOTION UNDER ARTICLE 20. I move that the Town transfer the care, custody, management and control of the Town-owned parcels of land described below from the Select Board and/or any other board or officer for the purposes for which they are presently held to



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the Conservation Commission for the promotion and development of the natural resources and for the protection of watershed resources under Massachusetts General Laws Chapter 40, Section 8C, and to dedicate such land to the protections of Article 97 of the Amendments to the Massachusetts Constitution:

- ~~known as Warren-Pohl Land~~
~~—95 Boston Road, Lot 14 on Assessor's Map 94,~~
~~—Block 348, containing 53.33 acres, more or less;~~

Parker Road, Lot 8 on Assessor's Map 102,
Block 348, containing .29 acres, more or less;

Bartlett Street, Lot 8 on Assessor's Map 93,
Block 348, containing .41 acres, more or less;

- Park Place, Lot 1 on Assessor's Map 117,
Block 449, containing .23 acres, more or less;
- Park Place, Lot 2 on Assessor's Map 117,
Block 449, containing 3.95 acres, more or less;
- Hunt Road, Lot 2 on Assessor's Map 108,
Block 405, containing 3.48 acres, more or less;
- Hunt Road, Lot 3 on Assessor's Map 108,
Block 405, containing 1.15 acres, more or less;
- Pine Hill Road, Lot 14 on Assessor's Map 91,
Block 378, containing .22 acres, more or less;

SUBMITTED BY: Town Manager

The electronic voting devices registered the following votes:

YES: 74 NO: 27 Abstentions:

AMENDMENT TO ARTICLE 20: Carries by majority vote.

The electronic voting devices registered the following votes:

YES: 101 NO: 27 Abstentions: 0

MOTION AS AMENDED UNDER ARTICLE 20:
Carries by Two-Thirds Vote.

ARTICLE 21. Considered under Consent
Agenda

Town Moderator Jon Kurland called for a motion to adjourn session one of the 2024 Fall Annual Town Meeting to reconvene on Thursday, October 24 at 7:30 PM. A motion was made and seconded from the floor and the Moderator recognized a majority in favor and adjourned at 10:35 PM.



Fall 2024 Annual Town Meeting October 24, 2024, Session II

The second session of the 2024 Fall Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Thursday, October 24, 2024. All stood for the Pledge of Allegiance. There were 107 Town Meeting Representatives present which satisfied the quorum requirement of 83 Representatives. The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/Bw-9XGyPPto>

Fire Station Study Committee Chair, Virginia Crocker Timmins introduced the members of the committee then presented Article 16.

ARTICLE 16. To see if the Town will vote to appropriate \$25,000,000 for the design and reconstruction of the fire stations located at 260 Old Westford Road and 295 Acton Road, including furnishings, equipment, and incidental expenses, contingent upon a Proposition 2½ debt exclusion ballot question.

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

UNDER ARTICLE 16. I move that the Town appropriate Twenty-Five Million Dollars (\$25,000,000) to fund the design and reconstruction of the fire station located at 260 Old Westford Road and the design and construction of a new fire station to replace the existing fire station located at 295 Acton Road, including for both projects furnishings, equipment, related survey, legal, and other incidental and related expenses; that to meet this appropriation, the Treasurer with the approval of the Select Board is authorized to borrow said amount under Chapter 44, Section 7 of the General Laws or any other enabling authority and issue bonds and notes of the Town therefor; and that the Select Board and the Town Manager are authorized to take any other action necessary or convenient to carry out these projects, provided, however, that

the vote taken hereunder shall be expressly contingent upon approval by the voters of a so-called Proposition 2½ debt exclusion under Massachusetts General Laws Chapter 59, Section 21C(m) allowing the moneys needed to pay the debt and interest on the project to be raised outside the limits of Proposition 2½.

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 16.

Select Board: Majority recommends approval of Article 16 by a vote of 4 in favor and 1 opposed.

Thomas Fall of Precinct 7 made a motion to move the question.

The electronic voting devices registered the following votes:

YES: 67 NO: 47 Abstentions: 2

MOTION TO MOVE THE QUESTION: Fails to carry.

The electronic voting devices registered the following votes:

YES: 116 NO: 7 Abstentions: 2

MOTION UNDER ARTICLE 16: Carries by two-thirds vote.

Town Moderator Jon Kurland called for a motion to adjourn the 2024 Fall Annual Town Meeting. A motion was made and seconded from the floor and the Moderator recognized a majority in favor and adjourned the 2024 Fall Annual Town Meeting at 8:52 PM.

Respectfully Submitted,

Town Clerk



2025 Special Town Meeting January 27, 2025

The Special Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, January 27, 2025. All stood for the Pledge of Allegiance. There were 115 Town Meeting Representatives present which satisfied the quorum requirement of 83 Representatives. Mr. Moderator determined the warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Meeting presentation can be found at the following link: https://www.chelmsfordma.gov/DocumentCenter/View/19241/Town-Meeting-ADU_Proposal_Presentation-Amended. The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/r-Cwvm-djEY>

Town Manager Paul Cohen introduced Planning Board Vice-Chair and Precinct 10 Town Meeting Representative, Christopher Lavallee, to present Article 1. Christopher Lavallee explained that the presentation has been amended as the State finalized the ADU Regulations, 760 CMR 71.00: PROTECTED USE ACCESSORY DWELLING UNITS, on January 17, 2025, which was after the warrant was posted and the Finance Committee Warrant book was printed. Mr. Lavallee presented the following friendly amendments as recognized by the Moderator.

1. I move to amend the motion under Article 1 as follows:

a. In subsection B of the proposed new Section 195-6.1, delete the definition of "principal dwelling" in its entirety and replace it with the following sentence:

The definitions set forth in 760 CMR 71.00, et seq., as it may be amended, shall apply to all terms of this ADU Bylaw not expressly defined herein.

b. In subsection D(3) of the proposed new Section 195-6.1, delete the sentence beginning: "For the purpose of this bylaw, 'Gross Floor Area' is defined as . . . "

2. I move to amend the motion under Article 1 as follows:

In subsection D(2) of the proposed new Section 195-6.1, delete the words " . . . and shall not have a height in excess of 20 feet or two stories or greater".

ARTICLE 1. To see if the Town will vote to amend the Town Code, Chapter 195: "Zoning bylaw," as follows:

1. Delete the existing section 195-6.1 in its entirety and replace it with a new Section 195-6.1 as follows:

195-6.1 Accessory Dwelling Units

A. Objectives.

- (1) To comply with the State Zoning Act, Chapter 40A, Section 3 and regulations adopted thereunder;
- (2) To provide for flexibility within the existing Zoning Bylaw to afford an opportunity to accommodate additional living arrangements;
- (3) To plan for changing demographics and economic climate;
- (4) To increase the supply of affordable housing;
- (5) To ensure compliance with building, safety, fire code standards and zoning provisions.



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B. Definitions. The following definitions shall apply to this ADU Bylaw:

Accessory Dwelling Unit (ADU) A self-contained housing unit, inclusive of sleeping, cooking, and sanitary facilities located on the same lot as a principal dwelling, either attached or detached from the principal dwelling and accessory to that dwelling, that maintains a separate entrance, either directly from the outside or through an entry hall or corridor shared with the principal dwelling sufficient to meet the requirements of the state building code for safe egress.

Principal Dwelling. A structure, regardless of whether it conforms to current zoning requirements, including use requirements and dimensional requirements such as setbacks, bulk, and height, that contains at least one dwelling unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation, and is located on the same Lot as an ADU allowed by right as accessory to such principal dwelling under this bylaw.

C. Applicability/Eligibility.

- (1) An Accessory Dwelling Unit is allowed by right as accessory to a principal dwelling in each zoning district where single-family dwellings are expressly permitted or otherwise lawfully allowed, as set forth in the Use Regulation Schedule, Section 195-5 and otherwise.
- (2) A building permit application for an ADU shall be filed with the Building Commissioner. Architectural floor plans for the principal dwelling, with dimensions and calculations for gross floor area, and proposed ADU, with dimensions and gross floor area, and a certified site survey for the existing and proposed footprint / building locations, with setback dimensions, Floor area ratio and lot coverage calculations, shall be submitted in order for the Building Commissioner to determine compliance with Section C(3) and Section D.
- (3) The ADU shall comply with the dimensional standards applicable to lots and principal dwellings for the district in which the ADU is located, as set forth in the Table of Dimensional Requirements, Attachment 2, except as may be otherwise set forth herein. For purposes of applying such requirements, ADU's shall be considered part of the principal dwelling to which they are accessory, and not as a separate accessory building or structure under Section 195-11 or otherwise. Where the ADU does not comply with such dimensional standards, the applicant may seek relief in accordance with the Zoning Bylaws.
- (4) Where the principal dwelling is a nonconforming single or two family structure, the ADU shall meet the requirements of Section 195-8.E as applied by the Building Commissioner and the Board of Appeals as set forth therein, and where the principal dwelling is a nonconforming multi- family (3 or more units) structure, the ADU shall meet the



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requirements of 195-8.C, as applied by the Planning Board, provided that when a determination is required in either case that the ADU will not be substantially more detrimental than the existing nonconforming structure to the neighborhood, such determination will be made by majority vote and shall not be subject to special permit criteria.

- (5) An ADU for a multi-family principal dwelling (three or more units), shall be subject to Minor Site Plan Review, per section 195-104. G.
- (6) Proposed ADU's that comply with the requirements of section C and section D shall be granted a building permit.

D. Design and Use standards.

- (1) Ingress, egress, access for ADU within and attached. Adequate provision, as determined by the Building Inspector, shall be provided for separate ingress and egress to the ADU. To the extent possible, common / shared entryways should be utilized, rather than exterior passageways and accessways. New exterior doorways for the ADU should be located to the side or rear of the single-family dwelling. Staircases, serving a second or third floor, shall be enclosed.
- (2) Detached. Consistent with Section 195-11, detached ADU's shall not be located within the required front yard area and shall not have a height in excess of 20 feet or two stories or greater.
- (3) Area limitation. An ADU shall be limited to a maximum of 900 square feet of gross floor area or ½ the gross floor area of the principal dwelling, whichever is smaller. For the purpose of this bylaw "Gross floor area" is defined as the sum of the areas of all floors of the building, including basements, cellars, mezzanine and intermediate floored tiers and penthouses of headroom height, measured from the exterior faces of exterior walls or from the centerline of walls separating buildings, but excluding: (i) covered walkways, open roofed-over areas, porches and similar spaces; and (ii) pipe trenches, exterior terraces or steps, chimneys, roof overhands and similar features.
- (4) Parking. Not more than one additional off-street parking space shall be required for each ADU, provided that where the ADU will be accessory to a principal dwelling located within 0.5 miles of a commuter rail station, subway station, ferry terminal or bus station, as those terms may be defined by regulations adopted for ADU's pursuant to G.L. c.40A, s.3, no additional off-street parking space shall be required. An off-street parking space shall have vehicular access to the existing driveway. A separate driveway shall not be permitted for an ADU.
- (5) No new curb cut shall be permitted for an ADU.



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- (6) The construction of any ADU must be in conformity with the Mass State building and Fire Codes and any other local bylaws and regulations including but not limited to the Department of DPW's Sewer Capacity and Connection Restrictions and Board of Health regulations as applicable.
- (7) The use of the ADU for short term rentals, as defined in MGL Chapter 64G Section 1, shall be prohibited.
- (8) ADU's shall provide adequate provisions for emergency services via a hard surface (paved, brick, concrete) walkway from the ADU to a walkway for the existing single family and / or a walkway with a connection directly to a roadway and identifiable from the street via mailboxes and / or address numbering on the building.
- (9) Prior to issuance of an occupancy permit, the ADU shall apply to the E-911 committee, via the Town Clerk's office, to obtain official addressing.

2. Amend the Use Regulations Schedule 195 Attachment 1 to add a new line A.9.f, "Accessory Dwelling Units", as follows:

f. Accessory Dwelling Units (Section 195-6.1)

RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CXP	OS
Y	Y	Y	Y	N	N	N	N	N	N	N	N	N	N

SUBMITTED BY: **Planing Board**

AMENDED MOTION UNDER ARTICLE 1. I move that the Town amend the Town Code, Chapter 195: "Zoning bylaw," as follows:

1. Delete the existing section 195-6.1 in its entirety and replace it with a new Section 195-6.1 as follows:

195-6.1 Accessory Dwelling Units



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A. Objectives.

- (1) To comply with the State Zoning Act, Chapter 40A, Section 3 and regulations adopted thereunder;
- (2) To provide for flexibility within the existing Zoning Bylaw to afford an opportunity to accommodate additional living arrangements;
- (3) To plan for changing demographics and economic climate;
- (4) To increase the supply of affordable housing;
- (5) To ensure compliance with building, safety, fire code standards and zoning provisions.

B. Definitions. The following definitions shall apply to this ADU Bylaw:

Accessory Dwelling Unit (ADU) A self-contained housing unit, inclusive of sleeping, cooking, and sanitary facilities located on the same lot as a principal dwelling, either attached or detached from the principal dwelling and accessory to that dwelling, that maintains a separate entrance, either directly from the outside or through an entry hall or corridor shared with the principal dwelling sufficient to meet the requirements of the state building code for safe egress.

Principal Dwelling. ~~A structure, regardless of whether it conforms to current zoning requirements, including use requirements and dimensional requirements such as setbacks, bulk, and height, that contains at least one dwelling unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation, and is located on the same Lot as an ADU allowed by right as accessory to such principal dwelling under this bylaw.~~

The definitions set forth in 760 CMR 71.0, et seq., as it may be amended, shall apply to all terms of this ADU Bylaw not expressly defined herein.



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C. Applicability/Eligibility.

- (1) An Accessory Dwelling Unit is allowed by right as accessory to a principal dwelling in each zoning district where single-family dwellings are expressly permitted or otherwise lawfully allowed, as set forth in the Use Regulation Schedule, Section 195-5 and otherwise.
- (2) A building permit application for an ADU shall be filed with the Building Commissioner. Architectural floor plans for the principal dwelling, with dimensions and calculations for gross floor area, and proposed ADU, with dimensions and gross floor area, and a certified site survey for the existing and proposed footprint / building locations, with setback dimensions, Floor area ratio and lot coverage calculations, shall be submitted in order for the Building Commissioner to determine compliance with Section C(3) and Section D.
- (3) The ADU shall comply with the dimensional standards applicable to lots and principal dwellings for the district in which the ADU is located, as set forth in the Table of Dimensional Requirements, Attachment 2, except as may be otherwise set forth herein. For purposes of applying such requirements, ADU's shall be considered part of the principal dwelling to which they are accessory, and not as a separate accessory building or structure under Section 195-11 or otherwise. Where the ADU does not comply with such dimensional standards, the applicant may seek relief in accordance with the Zoning Bylaws.
- (4) Where the principal dwelling is a nonconforming single or two family structure, the ADU shall meet the requirements of Section 195-8.E as applied by the Building Commissioner and the Board of Appeals as set forth therein, and where the principal dwelling is a nonconforming multi-family (3 or more units) structure, the ADU shall meet the requirements of 195-8.C, as applied by the Planning Board, provided that when a determination is required in either case that the ADU will not be substantially more detrimental than the existing nonconforming structure to the neighborhood, such determination will be made by majority vote and shall not be subject to special permit criteria.
- (5) An ADU for a multi-family principal dwelling (three or more units), shall be subject to Minor Site Plan Review, per section 195-104. G.
- (6) Proposed ADU's that comply with the requirements of section C and section D shall be granted a building permit.



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D. Design and Use standards.

- (1) Ingress, egress, access for ADU within and attached. Adequate provision, as determined by the Building Inspector, shall be provided for separate ingress and egress to the ADU. To the extent possible, common / shared entryways should be utilized, rather than exterior passageways and accessways. New exterior doorways for the ADU should be located to the side or rear of the single-family dwelling. Staircases, serving a second or third floor, shall be enclosed.
- (2) Detached. Consistent with Section 195-11, detached ADU's shall not be located within the required front yard area and shall not have a height in excess of 20 feet or two stories or greater.
- (3) Area limitation. An ADU shall be limited to a maximum of 900 square feet of gross floor area or $\frac{1}{2}$ the gross floor area of the principal dwelling, whichever is smaller. For the purpose of this bylaw "Gross floor area" is defined as the sum of the areas of all floors of the building, including basements, cellars, mezzanine and intermediate floored tiers and penthouses of headroom height, measured from the exterior faces of exterior walls or from the centerline of walls separating buildings, but excluding: (i) covered walkways, open roofed-over areas, porches and similar spaces; and (ii) pipe trenches, exterior terraces or steps, chimneys, roof overhands and similar features.
- (4) Parking. Not more than one additional off-street parking space shall be required for each ADU, provided that where the ADU will be accessory to a principal dwelling located within 0.5 miles of a commuter rail station, subway station, ferry terminal or bus station, as those terms may be defined by regulations adopted for ADU's pursuant to G.L. c.40A, s.3, no additional off-street parking space shall be required. An off-street parking space shall have vehicular access to the existing driveway. A separate driveway shall not be permitted for an ADU.
- (5) No new curb cut shall be permitted for an ADU.



Town Administration

2025 Special Town Meeting

January 27, 2025

- (6) The construction of any ADU must be in conformity with the Mass State building and Fire Codes and any other local bylaws and regulations including but not limited to the Department of DPW's Sewer Capacity and Connection Restrictions and Board of Health regulations as applicable.
- (7) The use of the ADU for short term rentals, as defined in MGL Chapter 64G Section 1, shall be prohibited.
- (8) ADU's shall provide adequate provisions for emergency services via a hard surface (paved, brick, concrete) walkway from the ADU to a walkway for the existing single family and / or a walkway with a connection directly to a roadway and identifiable from the street via \ mailboxes and / or address numbering on the building.
- (9) Prior to issuance of an occupancy permit, the ADU shall apply to the E-911 committee, via the Town Clerk's office, to obtain official addressing.

2. Amend the Use Regulations Schedule 195 Attachment 1 to add a new line A.9.f, "Accessory Dwelling Units", as follows:

f. Accessory Dwelling Units (Section 195-6.1)

RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CXP	OS
Y	Y	Y	Y	N	N	N	N	N	N	N	N	N	N

SUBMITTED BY: **Planing Board**

Recommendations:

Finance Committee: Unanimously recommended approval of the original motion under Article 1 and took no action on the amendments.

Select Board: Unanimously recommended approval of the original motion under Article 1, reviewed the amendments and viewed them favorably in the spirit of compliance with State Law.

Planning Board: Unanimously recommended approval of the original motion under Article 1. Members were polled at Town Meeting. Unanimously recommended in favor of the amendments to the motion under Article 1

Doreen Deshler of Precinct 9 made a motion to adjourn the Town Meeting.



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The electronic voting devices registered the following votes:

YES: 7 NO: 110 Abstentions: 3

MOTION TO ADJOURN: Fails to carry.

Farokh Karani, a resident of 28 Eldorado Drive posed questions to Town Counsel and the Planning Board.

James E. Clancy IV of Precinct 2 made a motion to move the question.

The electronic voting devices registered the following votes:

YES: 110 NO: 13 Abstentions: 0

MOTION TO MOVE THE QUESTION: Carries by majority vote.

The body voted on the article as amended.

The electronic voting devices registered the following votes:

YES: 109 NO: 11 Abstentions: 0

MOTION TO AMEND ARTICLE 1: Carries by majority vote.

Town Moderator Jon Kurland called for a motion to adjourn the Special Town Meeting. A motion was made and seconded from the floor and the Moderator recognized a majority in favor and adjourned the Special Town Meeting at 9:00 PM.

Respectfully Submitted,

Town Clerk



Town Administration

Spring 2025 Town Meeting *Warrant Article Summary*

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
2	Amend Fiscal Year 2025 Operating Budget	Carries by two-thirds vote under consent agenda
3	Nashoba Valley Technical School District FY2026 Assessment	Carries by unanimous consent
4	Fiscal Year 2026 Chelmsford Public Schools Operating Budget	Carries by majority vote
5	Fiscal Year 2026 General Government Operating Budget	Carries by majority vote
6	Collective Bargaining Agreements	Carries by majority vote
7	Finance Committee Reserve Fund	Carries by two-thirds vote under consent agenda
8	Fiscal Year 2026 Capital Budget	Carries by two-thirds vote
9	Fiscal Year 2026 Sewer Enterprise Fund Operating Budget	Carries by two-thirds vote under consent agenda
10	Fiscal Year 2026 Stormwater Management Enterprise Fund Operating Budget	Carries by two-thirds vote under consent agenda
11	Stormwater 10-Wheel Dump Truck	Carries by two-thirds vote
12	Fiscal Year 2026 Forum Ice Rink Enterprise Fund Operating Budget	Carries by two-thirds vote under consent agenda
13	Fiscal Year 2026 PEG Access and Cable Related Enterprise Fund Operating Budget	Carries by two-thirds vote under consent agenda
14	Fiscal Year 2026 Golf Course Enterprise Fund Operating Budget	Carries by two-thirds vote under consent agenda
15	Annual Authorization of Departmental Revolving Funds	Carries by two-thirds vote under consent agenda
16	Cemetery Improvement and Development Fund	Carries by two-thirds vote under consent agenda
17	Property Valuation Services for FY26 Five-Year Property Valuation Certification	Carries by majority vote
18	Accept M.G.L. Chapter 59, Section 5, Clause 22I to Increase Veterans	Carries by majority vote
19	Accept M.G.L. Chapter 59, Section 5, Clause 17F to Increase Seniors Exemption	Carries by unanimous consent



Spring 2025 Town Meeting Warrant Article Summary

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
20	Study Options to Fund and Improve Municipal Operations	Carries by majority vote
21	School Department Foster Care Children Transportation Reimbursement	Carries by unanimous consent
22	General Bylaw Amendment: Submission of Town Manager's Proposed Budget	Carries by unanimous consent
23	General Bylaw Amendment: Dog and Kennel License Fees	Carries by majority vote
24	General Bylaw Amendment: Sealer of Weights and Measures Fees	Carries by majority vote
25	Community Preservation Fund: FY26 Debt Service, Admin. Expenses & Reserves	Carries by two-thirds vote under consent agenda
26	Community Preservation Fund: Town Center Underground Utilities Project	Carries by majority vote
27	Citizen Petition: Happy Tails Pet Cemetery	Carries by majority vote
28	Zoning Bylaw Amendment: Fast Casual Restaurants in Route 129 Overlay District	Fails to carry
29	General Bylaw Amendment: Chapter 108 Outdoor Lighting	Withdrawn
30	Zoning Bylaw Amendment: Section 195-34 Outdoor Illumination Underground Utilities Project	Withdrawn
31	Zoning Bylaw Amendment: Various Corrections	Fails to carry
32	Zoning Bylaw Amendment: Floodplain District	Carries by majority vote
33	Easements on Town Properties for Electric Vehicle Charging Stations	Carries by two-thirds vote under consent agenda
34	Street Acceptance: Woodbine Street Extension	Carries by two-thirds vote under consent agenda



Town Administration

Spring 2025 Annual Town Meeting

April 28, 2025

The 2025 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, April 28, 2025. All stood for the Pledge of Allegiance. Mr. Moderator called for a moment of silence for former Town Meeting Representative Thomas Moran who passed away February 20, 2025. There were 140 Town Meeting Representatives present which satisfied the quorum requirement of 83 Representatives. Jon Kurland introduced Ameena Langford as the newly appointed Assistant Town Moderator. Town Clerk, Patricia Dzuris, swore in the newly Elected Town Meeting Members. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. He notified the body that they will be asked to vote to allow a consent agenda. He also announced that Article 27 will be taken up first at the second session of Town Meeting on Thursday, May 1st. The Town Manager's presentation can be found at the following link: <https://www.chelmsfordma.gov/DocumentCenter/View/19903/2025-Spring-Annual-Town-Meeting-Presentation>.

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: https://youtu.be/5LjFD_ZtrTc

ARTICLE 1. To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: Select Board

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: Select Board

Town Manager Paul Cohen announced that the following will be reported under Article 1.

Strategic Plan Committee, Parker Middle School Building Committee, Financial Overview.

Paul thanked everyone involved and all that participated in the development of the Strategic Plan that will be published on the Town website tomorrow. Selectman Patrick Maloney presented the report for the Parker Middle School Building Committee. Paul Cohen presented the Financial Overview.

CONSENT AGENDA. I move that the Town consider at this time, under a consent agenda, the following 12 warrant articles:

- Article 2: Amend Fiscal Year 2025 Operating Budget
- Article 7: Finance Committee Reserve Fund
- Article 9: Fiscal Year 2026 Sewer Enterprise Fund Operating Budget
- Article 10: Fiscal Year 2026 Stormwater Management Enterprise Fund Operating Budget
- Article 12: Fiscal Year 2026 Forum Ice Rink Enterprise Fund Operating Budget
- Article 13: Fiscal Year 2026 PEG Access & Cable Related Enterprise Fund Operating Budget
- Article 14: Fiscal Year 2026 Golf Course Enterprise Fund Operating Budget
- Article 15: Annual Authorization of Departmental Revolving Funds
- Article 16: Cemetery Improvement and Development Fund
- Article 25: Community Preservation Fund: FY26 Debt Service, Admin. Expenses & Reserves
- Article 33: Easements on Town Properties for Electric Vehicle Charging Stations
- Article 34: Street Acceptance: Woodbine Street Extension

SUBMITTED BY: Town Manager



Spring 2025 Annual Town Meeting

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A Motion was made and seconded on the floor as recognized by the Moderator to allow for the consideration of the Consent Agenda.

The electronic voting devices registered the following votes:

YES: 133 NO: 6 Abstentions: 1

Town Manager Paul Cohen presented all articles under the Consent Agenda.

CONSENT AGENDA:

ARTICLE 2. To see if the Town will vote to amend the Fiscal Year 2025 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 29, 2024; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 2. I move that the Town amend the Fiscal Year 2025 operating budget adopted under Articles 3, 4, and 5 of the Warrant for the Spring Annual Town Meeting held on April 29, 2024, by transferring \$347,500 from the Fiscal Year 2025 Finance Committee Reserve Fund to the following budget line items:

- Line Item #2, Municipal Administration Expenses: \$124,500
- Line Item #3, Public Safety Personnel Services Expenses: \$21,000
- Line Item #4, Public Safety Expenses: \$200,000
- Line Item #13, Community Services Expenses: \$2,000.

SUBMITTED BY: Town Manager

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2026, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 7. I move that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2026, as provided in General Laws Chapter 40, Section 6.

SUBMITTED BY: Town Manager

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2026 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 9. I move that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2026:

- Personnel Services: \$1,211,095
- Expenses: \$4,391,110
- Total: \$5,602,205 and that \$5,602,205 be raised from Sewer Enterprise revenues.

SUBMITTED BY: Town Manager



Town Administration

Spring 2025 Annual Town Meeting *April 28, 2025*

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2026 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 10. I move that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2026:

- Personnel Services: \$906,568
- Expenses: \$765,391
- Total: \$1,671,959

and to meet this appropriation that \$1,671,959 be raised from Stormwater Management Enterprise revenues.

SUBMITTED BY: Town Manager

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2026 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 12. I move that the Town appropriate \$65,000 to operate the Chelmsford Forum Ice Rink Enterprise Fund for Fiscal Year 2026, and to meet this appropriation that \$65,000 be raised from Chelmsford Forum Ice Rink Enterprise Fund revenues.

SUBMITTED BY: Town Manager

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2026 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 13. I move that the Town appropriate the following sums to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2026:

- Personnel Services: \$457,730
- Expenses: \$120,244
- Total: \$577,974

And to meet this appropriation that \$577,974 be raised from cable television licensing revenues.

SUBMITTED BY: Town Manager

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2026 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 14. I move that the Town appropriate \$30,000 to operate the Golf Course Enterprise for Fiscal Year 2026 and to meet this appropriation that \$30,000 be raised from Golf Course Enterprise revenues.

SUBMITTED BY: Town Manager



Spring 2025 Annual Town Meeting

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ARTICLE 15. To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2026 which funds have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford, with such expenditure limitations to be applicable from fiscal year to fiscal year unless sooner revised by Town Meeting prior to July 1 in any fiscal year:

- Dog Pound & Licensing:.....\$10,000
- Senior Citizen Trip Program:.....\$75,000
- Senior Citizen Respite Care Program: ..\$150,000
- Police Cruiser Communications
Equipment:..... \$20,000
- Fire Life Safety Equipment: \$20,000
- Cemetery Wreath/Floral Decorations:\$10,000
- Onsite Sewage Facility:..... \$75,000
- Public Shade Tree: \$30,000

or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 15. I move that the Town authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2026 which funds have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford, with such expenditure limitations to be applicable from fiscal year to fiscal year unless sooner revised by Town Meeting prior to July 1 in any fiscal year:

- Dog Pound & Licensing:.....\$10,000
- Senior Citizen Trip Program:.....\$75,000
- Senior Citizen Respite Care Program: ..\$150,000
- Police Cruiser Communications
Equipment: \$20,000
- Fire Life Safety Equipment: \$20,000
- Cemetery Wreath/Floral Decorations:\$10,000
- Onsite Sewage Facility:..... \$75,000
- Public Shade Tree: \$30,000

SUBMITTED BY: Town Manager

ARTICLE 16. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: Cemetery Commission

MOTION UNDER ARTICLE 16. I move that the Town transfer \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund.

SUBMITTED BY: Cemetery Commission

ARTICLE 25. To see if the Town will vote to:

- A. Hear and act on the report of the Community Preservation Committee on the Fiscal Year 2026 Community Preservation budget;
- B. Appropriate a certain sum of money from Fiscal Year 2026 Community Preservation Fund revenues and/ or from Community Preservation Fund reserves for the payment of Fiscal Year 2026 debt service;
- C. Appropriate from Fiscal Year 2026 Community Preservation Fund \ revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2025; and
- D. Reserve for future appropriation amounts from Fiscal Year 2026 Community Preservation Fund revenues as recommended by the Community Preservation Committee:
 - (1) a sum of money for the acquisition, creation and preservation of open space,
 - (2) a sum of money for the acquisition and preservation of historic resources,



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- (3) a sum of money for the creation, preservation and support of community housing; and
- (4) a sum of money for the Community Preservation Fund Fiscal Year 2026 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: Community Preservation Committee

MOTION UNDER ARTICLE 25. I move that the Town:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2026 Community Preservation budget;
- B. appropriate \$150,000 from the Community Preservation Fund Open Space Reserve, \$150,000 from the Community Preservation Fund Community Housing Reserve, \$135,000 from the Community Preservation Fund Community Housing Reserve, and \$752,965 from the Community Preservation Fund General Reserve for the payment of Fiscal Year 2026 debt service;
- C. appropriate \$50,000 from Fiscal Year 2026 Community Preservation Fund revenues to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2026; and
- D. reserve for future appropriation amounts from Fiscal Year 2026 Community Preservation Fund revenues as recommended by the Community Preservation Committee, as follows:

- (1) \$150,000 for the acquisition, creation and preservation of open space,
- (2) \$150,000 for the acquisition and preservation of historic resources,
- (3) \$150,000 for the creation, preservation and support of community housing; and
- (4) \$250,000 for the Community Preservation Fund Fiscal Year 2026 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting.

SUBMITTED BY: Community Preservation Committee

ARTICLE 33. To see if the Town will vote to authorize the Select Board to grant, upon such terms and conditions as the Select Board may determine, easements to public utilities in the following Town properties for the purpose of obtaining new or additional electrical service: 1) 50 Billerica Road, Assessors Parcel ID 73-289-5; 2) 25 Boston Road, Assessors Parcel ID 84-340-4; 3) 75 Groton Road, Assessors Parcel ID 12-18-4; 4) 30 Vinal Square, Assessors Parcel ID 13-19-9; and 5) 260-268 Old Westford Road, Assessors Parcel ID 58-276-1, as more or less depicted on documents placed on file and available for review in the Offices of the Town Clerk and the Department of Public Works; and further to transfer the care, custody, management and control of the portions of such property where the easements will be located from the Library Trustees and/or any other board or officer for the purposes for which they are presently held to the Select Board for the sole purpose of granting



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the easements, such portions otherwise remaining in the care, custody, management and control of such Trustees, boards or officers, and to authorize the Select Board to seek such approvals under Article 97 of the Massachusetts Constitution or otherwise, if any, as may be required to allow for such grants, and to execute any and all documents, enter into all agreements, and take such other action as may be necessary or convenient in the furtherance of the objectives of this article; or act in relation thereto

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

MOTION UNDER ARTICLE 33. I move that the Town to authorize the Select Board to grant, upon such terms and conditions as the Select Board may determine, easements to public utilities in the following Town properties for the purpose of obtaining new or additional electrical service: 1) 50 Billerica Road, Assessors Parcel ID 73-289-5; 2) 25 Boston Road, Assessors Parcel ID 84-340-4; 3) 75 Groton Road, Assessors Parcel ID 12-18-4; 4) 30 Vinal Square, Assessors Parcel ID 13-19-9; and 5) 260-268 Old Westford Road, Assessors Parcel ID 58-276-1, as more or less depicted on documents placed on file and available for review in the Offices of the Town Clerk and the Department of Public Works; and further to transfer the care, custody, management and control of the portions of such property where the easements will be located from the Library Trustees and/or any other board or officer for the purposes for which they are presently held to the Select Board for the sole purpose of granting the easements, such portions otherwise remaining in the care, custody, management and control of such Trustees, boards or officers, and to authorize the Select Board to seek such approvals under Article 97 of the Massachusetts Constitution

or otherwise, if any, as may be required to allow for such grants, and to execute any and all documents, enter into all agreements, and take such other action as may be necessary or convenient in the furtherance of the objectives of this article.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

ARTICLE 34. To see if the Town will vote to: a) accept as a public way an extension of Woodbine Street as laid out by the Select Board and shown by reports and plans which are on file in the office of the Town Clerk; b) authorize the Select Board to acquire, by gift, purchase, eminent domain, or otherwise and upon such terms and conditions as it may determine, any and all interests in land, including easements or fee simple interest, with the trees thereon, within said layout and abutting lands as may be necessary for the purpose of completing such acceptance, making traffic safety and road improvements incidental to such acceptance, and otherwise providing for the use and maintenance of said way and drainage facilities incidental thereto for all purposes for which public ways are used in the Town of Chelmsford; c) raise and appropriate and/or transfer from available funds a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for payment of any damages which may be awarded as a result of any such taking; and, d) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

SUBMITTED BY: **Select Board**
Two-Thirds Vote



Town Administration

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MOTION UNDER ARTICLE 34. I move that the Town:

- a) accept as a public way an extension of Woodbine Street as laid out by the Select Board and shown by reports and plans which are on file in the office of the Town Clerk;
 - b) authorize the Select Board to acquire, by gift, purchase, eminent domain, or otherwise and upon such terms and conditions as it may determine, any and all interests in land, including easements or fee simple interest, with the trees thereon, within said layout and abutting lands as may be necessary for the purpose of completing such acceptance, making traffic safety and road improvements incidental to such acceptance, and otherwise providing for the use and maintenance of said way and drainage facilities incidental thereto for all purposes for which public ways are used in the Town of Chelmsford; and
 - c) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto.
- Recommendations:

SUBMITTED BY: **Select Board**
 Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 4.

Select Board: Unanimously recommends approval of Articles 2, 7, 9, 10, 12, 13, 14, 15, 16, 25, 33 and 34.

School Committee: Unanimously recommends approval of Articles 2, 7, 9, 10, 12, 13, 14, 15, 16, 25, 33 and 34.

The electronic voting devices registered the following votes:

YES: 140 NO: 2 Abstentions: 1

MOTION UNDER CONSENT AGENDA:
Carries by two-thirds vote.

Nashoba School Committee member, Lawrence MacDonald presented Article 3.

ARTICLE 3. To see it the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2026 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 3. I move that the Town raise and appropriate \$4,053,630 to fund the Town's Fiscal Year 2026 assessment to the Nashoba Valley Technical School District.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 3.

Select Board: Unanimously recommends approval of Article 3.

Nashoba School Committee: Unanimously recommends approval of Article 3.

The electronic voting devices registered the following votes:

YES: 141 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 3: Carries by unanimous consent.

Dr. Jay Lang, Superintendent of Schools presented Article 4.



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ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2025 through June 30, 2026; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 4. I move that the Town raise and appropriate \$73,880,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2025 through June 30, 2026.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 4.

Select Board: Unanimously recommends approval of Article 4.

School Committee: Unanimously recommends approval of Article 4.

The electronic voting devices registered the following votes:

YES: 135 NO: 2 Abstentions: 0

MOTION UNDER ARTICLE 4: Carries by majority vote.

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2025 through June 30, 2026; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 5. I move that the Town raise and appropriate \$80,697,409; transfer \$10,000 from the Wetlands Protection Act Revolving Fund; transfer \$1,291,832 from the Sewer Capital Improvement Fund; transfer \$500,000 from the Sewer Betterment Fund; transfer \$500,000 from the Sewer Construction Stabilization Fund; transfer \$861,414 from Sewer User Revenue; transfer \$404,784 from Stormwater Management User Revenue; transfer \$107,080 from Cable Television License Revenue; transfer \$10,478 from Excluded Debt Bond Premium Reserve; and transfer \$331,263 from the Childcare Revolving Fund to defray charges of the Town's General Government operations for the fiscal period July 1, 2025 through June 30, 2026 according to the following line items.

Municipal Administration

1. Personnel Services:	\$2,799,647
2. Expenses:	\$1,348,217

Public Safety

3. Personnel Services:	\$15,712,677
4. Expenses:	\$1,838,654

Public Works

5. Personnel Services:	\$2,379,992
6. Expenses:	\$5,781,863
7. Snow and Ice Removal:	\$1,150,000

Municipal Facilities

8. Personnel Services:	\$1,494,869
9. Expenses:	\$1,160,700

Cemetery Commission

10. Personnel Services:	\$387,676
11. Expenses:	\$78,860

Community Services

12. Personnel Services:	\$1,262,010
13. Expenses:	\$400,798



Town Administration

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Library

14. Personnel Services:	\$1,881,504
15. Expenses:	\$640,500

Benefits and Insurance

16. Expenses:	\$36,008,221
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Debt & Interest

17. Non-Excluded:	\$7,823,140
18. Betterment - Funded:	\$2,291,832
19. Excluded:	\$273,100

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 5.

Select Board: Unanimously recommends approval of Article 5.

The electronic voting devices registered the following votes:

YES: 137 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 5: Carries by majority vote.

ARTICLE 6. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund the cost items of the first fiscal year of employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 6. I move that the Town raise and appropriate \$502,264 to fund the cost items of the first fiscal year of collective bargaining agreements between the Town and its collective bargaining units for the periods as follows:

July 1, 2024 – June 30, 2028:

Police Commanding Officers' Association,
NEPBA Local 6 - FY24: \$37,931

Police Commanding Officers' Association,
NEPBA Local 6 – FY25: \$80,767

July 1, 2025 – June 30, 2028:

Police Superior Officers' Association,
NEPBA Local 20: \$45,786

Police Patrol Officers' Association,
FOP Lodge 110: \$337,780

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 6.

Select Board: Unanimously recommends approval of Article 6.

The electronic voting devices registered the following votes:

YES: 134 NO: 3 Abstentions: 2

MOTION UNDER ARTICLE 6: Carries by majority vote.

ARTICLE 7. Considered under Consent Agenda

John Sousa, Finance Director and Chair of the Capital Planning Committee presented Article 8..

ARTICLE 8. To see if the Town will vote to:

a.) appropriate a certain sum of money for the following capital projects:



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FY2026 PROPOSED CAPITAL BUDGET

Function	Department /Location	Project	Expenditure
Community Services	<u>Senior Center</u>	Flooring Replacement - Phase 2	\$170,000
	<u>Adams Library</u>	Parking Lot Repaving	\$365,000
		Computer Replacement	\$60,000
		HVAC System - Phase 2	\$450,000
	<i>Community Services Subtotal</i>		\$1,045,000
Public Safety	<u>Police</u>	Parking Lot Repaving	\$405,000
	<u>Fire</u>	Command Vehicle Replacement	\$111,885
	<i>Public Safety Subtotal</i>		\$516,885
Public Works	<u>Highway</u>	Sidewalk Improvements	\$375,000
		Roadway Improvements	\$425,000
		Mini Excavator	\$130,000
		Sidewalk Snow Clearing Equipment	\$210,000
	<i>Public Works Subtotal</i>		\$1,140,000
Public Facilities	<u>Municipal Facilities</u>	Pickup Truck with Plow	\$85,000
		Pickup Truck with Plow	\$85,000
	<u>Parks, Playgrounds, & Open Spaces</u>	ADA Improvements	\$150,000
	<u>Town Offices</u>	Restroom Renovation	\$180,000
	<i>Municipal Facilities Subtotal</i>		\$500,000
	<u>Byam Center, Harrington</u>	Secure Entryways & Emergency Egress	\$877,500
	<u>So. Row, Parker, & High Sch.</u>		
	<u>Center School</u>	Partial Roof Replacement	\$130,000
	<u>South Row School</u>	Water Heater Replacement	\$60,000
	<u>McCarthy Middle School</u>	Partial Roof Replacement	\$1,000,000
		Boiler Replacement	\$700,000
	<i>School Facilities Subtotal</i>		\$2,767,500
CAPITAL PROJECTS TOTAL			\$5,969,385



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; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**
 Capital Planning Committee
 Two-Thirds Vote

MOTION UNDER ARTICLE 8. I move that the Town (a.) appropriate \$5,969,385 for the following capital projects including, but not limited to, any associated equipping, installation, removal or other incidental and related costs:

Senior Center- Flooring Replacement - Phase 2:	\$170,000
Adams Library - Parking Lot Repaving:	\$365,000
Adams Library - Computer Replacement:	\$60,000
Adams Library - HVAC System - Phase 2:	\$450,000
Police - Parking Lot Repaving:	\$405,000
Fire - Command Vehicle Replacement:	\$111,885
Highway - Sidewalk Improvements:.....	\$375,000
Highway - Roadway Improvements:.....	\$425,000
Highway - Mini Excavator:.....	\$130,000
Highway - Sidewalk Snow Clearing Equipment:	\$210,000
Facilities - Pickup Truck with Plow:	\$85,000
Facilities - Pickup Truck with Plow:	\$85,000
Parks/Playgrounds/Open Spaces - ADA Improvements:	\$150,000
Town Offices - Restroom Renovation:	\$180,000
Schools - Secure Entryways & Emergency Egress:	\$877,500
Center School- Partial Roof Replacement:.....	\$130,000
South Row School - Water Heater Replacement:	\$60,000
McCarthy Middle School - Partial Roof Replacement:	\$1,000,000
McCarthy Middle School - Boiler Replacement:.....	\$700,000

; (b.) that to meet this appropriation, \$27,414 shall be transferred from unexpended bond proceeds and an unexpended appropriation from the Fiscal Year 2022 Finance Committee Reserve Fund for projects that are completed and for which no liability remains, as set forth below, which amounts shall be applied to the appropriation for the McCarthy Middle School Boiler Replacement project; and authorize the Treasurer, with the approval of the Select Board, to borrow \$5,941,971 under Chapter 44, Sections 7 or 8 of the General Laws or any other enabling authority and issue bonds and notes of the Town therefor; and (c.) that the Select Board is authorized to contract for and expend any federal or state aid available for the projects; and, that the Select Board and Town Manager are authorized to execute any and all documents, enter into all agreements, and take such other action as may be necessary or convenient to effectuate this vote.



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PROJECT	AMOUNT TRANSFERRED	ARTICLE	DATE APPROVED	SOURCE
Byam, Harrington, So. Row Kitchens	\$7,832	Art. 9	June 22, 2020	Borrow
Harrington School Flooring Replacement	\$9,857	Art. 8	June 17, 2021	Borrow
OSHA Roof Safety Ladders & Grates	\$4,530	Art. 8	June 17, 2021	Borrow
Byam/Harrington School Boilers	\$5,195	Art. 8	June 17, 2021	FY22 Reserve Fund
	TOTAL \$27,414			

SUBMITTED BY: Town Manager
Capital Planning Committee
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 8.

Select Board: Unanimously recommends approval of Article 8.

The electronic voting devices registered the following votes:

YES: 131 NO: 7 Abstentions: 1

MOTION UNDER ARTICLE 8: Carries by two-thirds vote.

ARTICLES 9 & 10. Considered under Consent Agenda

Public Works Director Christine Clancy presented Article 11

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the purchase and equipping of a 10-wheel dump truck for the Department of Public Works Stormwater Division; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 11. I move that the Town appropriate \$290,000 for the purchase and equipping of a 10-wheel dump truck for the Department of Public Works Stormwater Division, including all costs incidental or related thereto; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$290,000 under Chapter 44, Sections 7 or 8 of the General Laws or any other enabling authority and issue bonds and notes of



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the Town therefor; and that while the bonds or notes shall be general obligations of the Town, the annual debt service on such borrowing shall be paid in the first instance from the Town's Stormwater Enterprise Fund, and to authorize the Select Board and Town Manager to execute any and all documents, enter into all agreements, and take such other action as may be necessary or convenient to effectuate this vote.

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 11.

Select Board: Unanimously recommends approval of Article 1.

The electronic voting devices registered the following votes:

YES: 125 NO: 9 Abstentions: 0

MOTION UNDER ARTICLE 11: Carries by two-thirds vote.

ARTICLES 12 - 16. Considered under Consent Agenda

ARTICLE 17. I move that the Town (1) rescind the vote taken under Article 21 of the April 29, 2024 Spring Annual Town Meeting pertaining to the appropriation of money to fund property revaluation services; and (2) transfer \$160,000 from Overlay Surplus to fund property valuation services pertaining to the Town of Chelmsford's Fiscal Year 2026 five-year property valuation certification by the Massachusetts Department of Revenue.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 17. I move that the Town (1) rescind the vote taken under Article 21 of the April 29, 2024 Spring Annual Town Meeting pertaining to the appropriation of money to fund property revaluation services; and (2) transfer \$160,000 from Overlay Surplus to fund property valuation services pertaining to the Town of Chelmsford's Fiscal Year 2026 five-year property valuation certification by the Massachusetts Department of Revenue.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 17.

Select Board: Unanimously recommends approval of Article 17.

The electronic voting devices registered the following votes:

YES: 126 NO: 12 Abstentions: 1

MOTION UNDER ARTICLE 17: Carries by majority vote.

ARTICLE 18. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 22I, which authorizes an annual increase in the amount of the exemption granted for veterans under General Laws Chapter 59, Section 5, Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E, and Clause 22F by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted to any fiscal year beginning on or after July 1, 2025; or act in relation thereto.

SUBMITTED BY: **Town Manager**



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MOTION UNDER ARTICLE 18. I move that the Town accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 22I, which authorizes an annual increase in the amount of the exemption granted for veterans under General Laws Chapter 59, Section 5, Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E, and Clause 22F by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted to any fiscal year beginning on or after July 1, 2025.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 18.

Select Board: Unanimously recommends approval of Article 18.

The electronic voting devices registered the following votes:

YES: 137 NO: 1 Abstentions: 1

MOTION UNDER ARTICLE 18: Carries by majority vote.

ARTICLE 19. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 17F, which authorizes an annual increase in the amount of the exemption granted for seniors under General Laws Chapter 59, Section 5, Clause 17, Clause 17C, and Clause 17D by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue,

to be effective for applicable exemptions granted to any fiscal year beginning on or after July 1, 2025; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 19. I move that the Town accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 17F, which authorizes an annual increase in the amount of the exemption granted for seniors under General Laws Chapter 59, Section 5, Clause 17, Clause 17C, and Clause 17D by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted to any fiscal year beginning on or after July 1, 2025.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 19.

Select Board: Unanimously recommends approval of Article 19.

The electronic voting devices registered the following votes:

YES: 138 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 19: Carries by unanimous consent.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the study of options to fund municipal operations, streamline municipal services, improve



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cost-effectiveness, and enhance customer service, such as, but not limited to, the sale of recreational cannabis, regional public safety dispatching, solid waste and recycling, and the consolidation of the Town's water districts; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 20. I move that the Town raise and appropriate \$50,000 to fund the study of options to fund municipal operations, streamline municipal services, improve cost-effectiveness, and enhance customer service, such as, but not limited to, the sale of recreational cannabis, regional public safety dispatching, solid waste and recycling, and the consolidation of the Town's water districts.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 20.

Select Board: Unanimously recommends approval of Article 20.

The electronic voting devices registered the following votes:

YES: 112 NO: 25 Abstentions: 0

MOTION UNDER ARTICLE 20: Carries by majority vote.

ARTICLE 21. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 70 to authorize the School Committee to enter into an agreement among the Town of Chelmsford Public School District, the Massachusetts Executive Office of Health and Human Services, the Massachusetts

Department of Elementary and Secondary Education, and the Massachusetts Department of Children and Families to report costs and receive Title IV-E allowable federal reimbursement related to the transportation of children eligible under Title IV-E foster care to and from their foster placement and their School of Origin, effective for dates of service on or after July 1, 2025; or act in relation thereto thereto.

SUBMITTED BY: Superintendent of Schools

MOTION UNDER ARTICLE 21. I move that the Town raise and appropriate \$50,000 to fund the study of options to fund municipal operations, streamline municipal services, improve cost-effectiveness, and enhance customer service, such as, but not limited to, the sale of recreational cannabis, regional public safety dispatching, solid waste and recycling, and the consolidation of the Town's water districts.

Recommendations:

Finance Committee: Unanimously recommends approval of Article 21.

Select Board: Unanimously recommends approval of Article 21.

The electronic voting devices registered the following votes:

YES: 136 NO: Abstentions: 0

MOTION UNDER ARTICLE 21: Carries by unanimous consent.

ARTICLE 22. To see if the Town will vote to facilitate compliance with the provisions of Section 6-2. Budget Process of the Town Charter, which reads as follows:

Section 6-2. Budget Process.



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Within a time fixed by bylaw prior to the annual town meeting, the town manager shall submit to the finance committee a proposed budget and capital improvement program for the ensuing fiscal year with an accompanying budget message and supporting documents. The budget message submitted by the town manager shall explain the budget in fiscal terms and in terms of work programs for all town agencies. It shall outline the proposed fiscal policies of the town for the ensuing fiscal year; describe important features of the proposed budget and indicate any major variations from the current budget, fiscal policies, expenditures and revenues together with reasons for such change. The proposed budget shall provide a complete fiscal plan of all town funds and activities and shall be in the form the town manager deems desirable. The preliminary budget as adopted by the school committee shall be submitted to the town manager at least ninety days prior to the spring session of the annual town meeting to enable the town manager to consider the effect of the school department's requested appropriation upon the total town budget which is required to be submitted under this section.

By amending Chapter 35, Section 1 Annual budget process of the Code of the Town of Chelmsford by deleting the number 90 and replacing it with the number 80 so that Section 35-1 shall read as follows:

Section 35-1. Annual budget process.

The Town Manager shall submit to the Finance Committee a proposed budget and capital improvement program for the ensuing fiscal year with an accompanying budget message and supporting documents as set forth in Section 6-2 of the Chelmsford Home Rule

Charter at least 90 80 days prior to the spring session of the Annual Town Meeting.

; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 22. I move that the Town facilitate compliance with the provisions of Section 6-2. Budget Process of the Town Charter, which reads as follows:

Section 6-2. Budget Process.

Within a time fixed by bylaw prior to the annual town meeting, the town manager shall submit to the finance committee a proposed budget and capital improvement program for the ensuing fiscal year with an accompanying budget message and supporting documents. The budget message submitted by the town manager shall explain the budget in fiscal terms and in terms of work programs for all town agencies. It shall outline the proposed fiscal policies of the town for the ensuing fiscal year; describe important features of the proposed budget and indicate any major variations from the current budget, fiscal policies, expenditures and revenues together with reasons for such change. The proposed budget shall provide a complete fiscal plan of all town funds and activities and shall be in the form the town manager deems desirable.

The preliminary budget as adopted by the school committee shall be submitted to the town manager at least ninety days prior to the spring session of the annual town meeting to enable the town manager to consider the effect of the school department's requested appropriation upon the total town budget which is required to be submitted under this section.



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By amending Chapter 35, Section 1 Annual budget process of the Code of the Town of Chelmsford by deleting the number 90 and replacing it with the number 80 so that Section 35-1 shall read as follows:

Section 35-1. Annual budget process.

The Town Manager shall submit to the Finance Committee a proposed budget and capital improvement program for the ensuing fiscal year with an accompanying budget message and supporting documents as set forth in Section 6-2 of the Chelmsford Home Rule Charter at least 90 80 days prior to the spring session of the Annual Town Meeting.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 22.

Select Board: Unanimously recommends approval of Article 22.

The electronic voting devices registered the following votes:

YES: 136 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 22: Carries by unanimous consent.

ARTICLE 23. To see if the Town will vote to amend Chapter 11, Section 5 Licenses fees of the Town Code by amending paragraph H. by deleting the strikethrough text and inserting the underlined text as follows:

H. The following fees shall apply for licenses issued under Chapter 11:

Dog License	Fee
Intact male or female dog	\$20 <u>\$25</u>
Spayed or neutered dog	\$15 <u>\$20</u>
Kennel License	
Domestic charitable corporation kennel	\$0
Commercial boarding or training kennel	\$350 <u>\$425</u>
Commercial breeder kennel	\$350 <u>\$425</u>
Personal kennel	
(1) 4 dogs or less	\$85 <u>\$100</u>
(2) 5 dogs	\$100 <u>\$115</u>
(3) 6 to 10 dogs	\$150 <u>\$165</u>
(4) 11 to 25 dogs	\$250 <u>\$265</u>
Veterinary kennel	\$300 <u>\$365</u>

; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 23. I move that the Town amend Chapter 11, Section 5, License fees, of the Town Code by amending paragraph H. by deleting the strikethrough text and inserting the underlined text as follows:

H. The following fees shall apply for licenses issued under Chapter 11:

Dog License	Fee
Intact male or female dog	\$20 <u>\$25</u>
Spayed or neutered dog	\$15 <u>\$20</u>
Kennel License	
Domestic charitable corporation kennel	\$0
Commercial boarding or training kennel	\$350 <u>\$425</u>



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Commercial breeder kennel ~~\$350~~ \$425

Personal kennel

(1) 4 dogs or less ~~\$85~~ \$100

(2) 5 dogs ~~\$100~~ \$115

(3) 6 to 10 dogs ~~\$150~~ \$165

(4) 11 to 25 dogs ~~\$250~~ \$265

Veterinary kennel ~~\$300~~ \$365

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 23.

Select Board: Unanimously recommends approval of Article 23.

The electronic voting devices registered the following votes:

YES: 126 NO: 7 Abstentions: 0

MOTION UNDER ARTICLE 23: Carries by majority vote.

ARTICLE 24. To see if the Town will vote to amend Chapter 131 Sealer of Weights and Measures, Section 131.1 Sealer of Weights and Measures Fees by deleting the strikethrough text and inserting the underlined text as follows:

Section 131.1 Sealer of Weights and Measures Fees:

Device/Inspection Type	Fee Per Device
Over 10,000 lbs.	\$225.00 \$360.00
5,000 to 10,000 lbs.	\$125.00 \$200.00
1,000 to 5,000 lbs.	\$100.00 \$160.00
100 to 1,000 lbs.	\$75.00 \$120.00
10 to 100 lbs.	\$50.00 \$80.00
10 lbs. or less	\$35.00 \$55.00
Avoirdupois	\$10.00 \$15.00
Gas Pumps	\$40.00 \$65.00
Oil Trucks/per truck	\$50.00 \$80.00
Device/Inspection Type	Fee Per Inspection
Price Verification - 1 - 3 electronic checkouts	\$100.00 \$160.00
Price Verification - 4 - 11 electronic checkouts	\$200.00 \$320.00
Price Verification - 12 or more electronic checkouts	\$300.00 \$480.00

; or act in relation thereto.

SUBMITTED BY: Town Manager



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MOTION UNDER ARTICLE 24. I move that the Town amend Chapter 131, Section 131.1, Sealer of Weights and Measures Fees, by deleting the strikethrough text and inserting the underlined text as follows:

Section 131.1 Sealer of Weights and Measures Fees:

Device/Inspection Type	Fee Per Device
Over 10,000 lbs.	\$225.00 <u>\$360.00</u>
5,000 to 10,000 lbs.	\$125.00 <u>\$200.00</u>
1,000 to 5,000 lbs.	\$100.00 <u>\$160.00</u>
100 to 1,000 lbs.	\$75.00 <u>\$120.00</u>
10 to 100 lbs.	\$50.00 <u>\$80.00</u>
10 lbs. or less	\$35.00 <u>\$55.00</u>
Avoirdupois	\$10.00 <u>\$15.00</u>
Gas Pumps	\$40.00 <u>\$65.00</u>
Oil Trucks/per truck	\$50.00 <u>\$80.00</u>
Device/Inspection Type	Fee Per Inspection
Price Verification - 1 - 3 electronic checkouts	\$100.00 <u>\$160.00</u>
Price Verification - 4 - 11 electronic checkouts	\$200.00 <u>\$320.00</u>
Price Verification - 12 or more electronic checkouts	\$300.00 <u>\$480.00</u>

Recommendations:

Finance Committee: Unanimously recommends approval of Article 24.

Select Board: Unanimously recommends approval of Article 24.

The electronic voting devices registered the following votes:

YES: 136 NO: Abstentions: 0

MOTION UNDER ARTICLE 24: Carries by majority vote.

ARTICLE 25. Considered under Consent Agenda.

ARTICLE 26. To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the Community Preservation Fund, and/or borrow pursuant to General Laws Chapter 44, Sections 7 or 8, and/or Chapter 44B, Section 11, or any other enabling authority, a certain sum of money to fund the suppression of the overhead utility lines and the removal of utility poles in the Town center, including all incidental and related costs; or act in relation thereto.

SUBMITTED BY: Community Preservation Committee

MOTION UNDER ARTICLE 26. I move that the Town appropriate \$2,000,000 for the preservation, restoration and rehabilitation of the historic Town Center under the Community Preservation Act, specifically to remove utility poles and suppress and bury overhead utility lines in the Town Center, including all incidental and related costs, and to meet this appropriation to transfer \$1,000,000 from the Community Preservation Fund General Reserve and authorize the Treasurer, with the approval of the Select Board, to borrow \$1,000,000 pursuant to General Laws Chapter 44B, Section 11, General Laws Chapter 44, Sections 7 or 8, or any other enabling authority, and issue bonds and notes of the Town therefor, and, further, to authorize the Select Board and Town Manager to execute any and all documents, enter into all agreements, and take other such action as may be necessary or convenient to effectuate this vote.

SUBMITTED BY: Community Preservation Committee



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Recommendations:

Finance Committee: Unanimously recommends approval of Article 26.

Select Board: Unanimously recommends approval of Article 26.

The electronic voting devices registered the following votes:

YES: 126 NO: 17 Abstentions: 1

MOTION UNDER ARTICLE 26: Carries by majority vote.

Moderator Jon Kurland skipped **ARTICLE 27** to be taken up first at the start of session II on Thursday, May 1st:

ARTICLE 28. To see if the Town will vote to amend the Town Code, Chapter 195 Zoning, Article XXIV Route 129 Business Amenities Overlay District, Section 195-145.C.(4) by deleting the strikethrough text and inserting the underlined text, as follows:

195-145 Use regulations.

(4) ~~Upscale~~ Fast casual restaurant (fast food) with drive-through in accordance with the below standards.

(a) Located only on main arteries (Mill Road and Billerica Road to the Billerica Town line).

(b) ~~Only one~~ No more than two per property.

(c) ~~Must be~~ Can be free-standing or located on an end cap ~~(not freestanding)~~.

(d) ~~3,500~~ 2,000 square feet minimum gross floor area.

(e) Minimum of ~~50~~ 30 interior seats.

(f) Must provide for consumption of food prepared on the premises.

(g) ~~Must provide reusable dinnerware for on-site/interior consumption.~~

(h g) Must provide for outdoor seating/eating areas.

(i) ~~The drive-through shall only be open from 5:30 a.m. to 10:00 p.m.~~

The Board may waive any provision, Subsection **C(4)(a)** through **(i-h)**, where it determines that the project will be consistent with the purpose and intent of the bylaw. The Board may approve up to three permits.

; or act in relation thereto.

**SUBMITTED BY: Town Manager
Two-Thirds Vote**

MOTION UNDER ARTICLE 28. I move that the Town amend the Town Code, Chapter 195 Zoning, Article XXIV Route 129 Business Amenities Overlay District, Section 195-145.C.(4) by deleting the strikethrough text and inserting the underlined text, as follows:

195-145 Use regulations.

(4) ~~Upscale~~ Fast casual restaurant (fast food) with drive-through in accordance with the below standards.

(a) Located only on main arteries (Mill Road and Billerica Road from Alpha Road to the Billerica Town line).

(b) ~~Only one~~ No more than two per property.

(c) ~~Must be~~ Can be free-standing or located on an end cap ~~(not freestanding)~~.



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(d) ~~3,500~~ 2,000 square feet minimum gross floor area.

(e) Minimum of ~~50~~ 30 interior seats.

(f) Must provide for consumption of food prepared on the premises.

(g) ~~Must provide reusable dinnerware for on-site/interior consumption.~~

(h g) Must provide for outdoor seating/eating areas.

(i) ~~The drive-through shall only be open from 5:30 a.m. to 10:00 p.m.~~

The Board may waive any provision, Subsection **C(4)(a)** through **(i-h)**, where it determines that the project will be consistent with the purpose and intent of the bylaw. The Board may approve up to three permits

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 28 with one abstention

Select Board: Unanimously recommends approval of Article 28.

The electronic voting devices registered the following votes:

Planning Board: Five in favor, two against and two abstentions.

Judy Carven of Precinct 8 made a motion to move the question.

*The electronic voting devices registered the following votes:

The electronic voting devices registered the following votes:

YES: 85 NO: 38 Abstentions: 1

The electronic voting devices registered the following votes:

YES: 55 NO: 63 Abstentions: 3

MOTION UNDER ARTICLE 28: Fails to carry

A motion to adjourn was made by Brian Latina of Precinct 9 and seconded from the floor. The Moderator recognized a majority by a show of hands and adjourned the first session of the 2025 Spring Town Meeting at 10:55 PM to be continued on Thursday, May 1, 2025, at 7:30 PM.



Spring 2025 Annual Town Meeting

May 1, 2025, Session II

The continuation of the 2025 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Thursday, May 1, 2025. There were 110 Town Meeting Representatives present which satisfied the quorum requirement of 83 Representatives. The Town Manager's presentation can be found at the following link: <https://www.chelmsfordma.gov/DocumentCenter/View/19903/2025-Spring-Annual-Town-Meeting-Presentation>
The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/cYeFJ5GzOb0>

The Town Moderator asked the body to vote to appoint an Assistant Town Moderator. He presented Ameena Stack Langford to be appointed as the Assistant Town Moderator. A motion was made and a seconded from the floor.

The electronic voting devices registered the following votes:

YES: 110 NO: 7 Abstentions: 1

The motion carries by majority vote.

As the proponent of the article, Mary Donvan of 7 Tanglewood Drive presented Article 27

ARTICLE 27. Happy Tails Pet Cemetery

We wish to obtain a Town owned parcel of land for the creation of a pet cemetery so our animals may have a location to be placed to rest.

The establishment of a pet cemetery in Town would enable people to say goodbye to their

beloved animals and ability to visit anytime to remember the love and memories cherished of their pets.

The pet cemetery would be maintained by owners with a collection of fees by the Town of Chelmsford for the use of this land and maintenance services provided by the Town.

**SUBMITTED BY: Mary A. Donovan
Citizen Petition**

MOTION UNDER ARTICLE 27. I move that this Town Meeting express its support for the Select Board and Town Manager to take steps to identify a suitable parcel of land for the creation of a pet cemetery, and, further, to develop a financial plan for the use and maintenance of that parcel of land as a pet cemetery for further consideration by Town Meeting.

**SUBMITTED BY: Mary A. Donovan
Citizen Petition**

Recommendations:

Finance Committee: Unanimously recommends against Article 27 with one abstention of Article 27.

Select Board: Majority recommends against Article 27 with three opposed and 2 in favor.

The electronic voting devices registered the following votes:

YES: 100 NO: 18 Abstentions: 4

MOTION UNDER ARTICLE 27: Carries by majority vote.



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May 1, 2025, Session II

ARTICLE 29. To see if the Town will vote to adopt a general bylaw in the following form to be inserted as

Chapter 108 of the Town Code:

CHAPTER 108 Outdoor Lighting

Section 108-1. Purpose

This Bylaw recognizes that the welfare and enjoyment of Chelmsford are associated with its character, including its nighttime ambience. Therefore this Bylaw seeks to (1) minimize *light pollution* to the greatest extent possible, especially blue light, which can cause negative effects on human health and nocturnal organisms; (2) protect residents from *light trespass*, which negatively affects the enjoyment of property; (3) control *glare* to ensure safe navigation for motorists, bicyclists, and pedestrians at night; (4) minimize *skyglow*, to preserve Chelmsford residents' ability to see the stars against a dark sky; (5) provide adequate light for the safety and security for all Chelmsford residents and for the safe performance of outdoor tasks at night; and (6) promote efficient lighting to conserve energy and thus reduce atmospheric carbon emissions.

Section 108 – 2. Definitions and Figures

BUG rating system: A simple lighting classification system (IES TM-15-20 standard or its successor) by the Illuminating Engineering Society (IES) and DarkSky International to describe the light-pollution contributions from outdoor luminaires, including for street and parking-lot lighting. Each letter is attached to a number ranging from 0 (ideal)

to 5 (unacceptable). B describes backlight that often contributes to Light trespass. U describes uplight, which contributes to skyglow, which limits a person's ability to see the stars. G describes glare, which makes it difficult for people to see and thus makes roadways more dangerous and security lighting less effective.

Correlated Color Temperature (CCT): A specification of the color appearance of the light emitted by a light source, measured in Kelvin (K). CCT values are typically provided in lighting manufacturer data sheets. For example, high-pressure-sodium (HPS) streetlights are approximately 2000 K and warm-white *lamps* are 2700 K.

Environmentally Sensitive Area: Sensitive uses include: all residential uses, any land subject to a conservation restriction, legally recognized wetlands, agricultural land, or any land that contains threatened or endangered-species habitats.

Foot-candle: A measurement of illuminance. One (1) foot-candle (fc) is defined as enough light to uniformly illuminate one square foot (1 ft²) with one (1) lumen. Lux (lx) is the SI unit of illuminance; 1 foot-candle corresponds to 10.764 lx.

Fully shielded: An outdoor luminaire constructed so that, in its installed position, all of the light emitted by the luminaire is projected below the horizontal plane that passes through the lowest light emitting part of the luminaire. See Figure 1.

Glare: Intense and blinding light emitted by a *luminaire* that reduces visibility and creates visual discomfort and/or momentary visual impairment. *Discomfort Glare* causes

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a nuisance due to overly bright light sources in the field of view. *Disability Glare* causes interference in the visual process and impairs the viewer's vision.

Illuminance: The intensity of light incident on a surface, often measured on horizontal or vertical surfaces in foot-candles (fc or lumens/ft²). Example: the full Moon casts 0.01 fc on the ground.

IES: Illuminating Engineering Society, the recognized authoritative body on the science and application of lighting, which publishes and promotes recommended practices for a variety of specific lighting applications.

Lamp: The bulb or other light-emitting portion of a luminaire, not inclusive of any reflective or refractive optics used to direct light.

Light Pollution: an adverse and/or obtrusive effect of the use of outdoor light at night.

Light trespass: Any light emitted by a luminaire that shines beyond the property on which the luminaire is installed and increases the illuminance as measured at the lot line in foot-candles.

Lumen: A unit of luminous flux; the flux emitted within a unit solid angle by a point source with a uniform luminous intensity of one candela (the SI unit of luminous intensity).

Luminaire: A complete lighting assembly, consisting of a lamp or lamps, housing, optic(s), and other structural elements, but not including any mounting pole or surface.

Luminance: The amount of light that passes through, is emitted by, or reflected from a particular area, and falls within a given solid angle. The SI (International System of Units) unit of luminance is candela per square meter (cd/m²), also known as a nit.

Nuisance: The unreasonable, unwarranted and/or unlawful use of property, which causes inconvenience, disruption of enjoyment, or damage to others, either to individuals and/or to the general public.

Skyglow: A measurable glow in the night sky deriving from an artificial source.

String lighting: a string of multiple lights hung between two points, often used to decorate outdoor spaces. They are also known as festoon lights, party lights, or café lights.

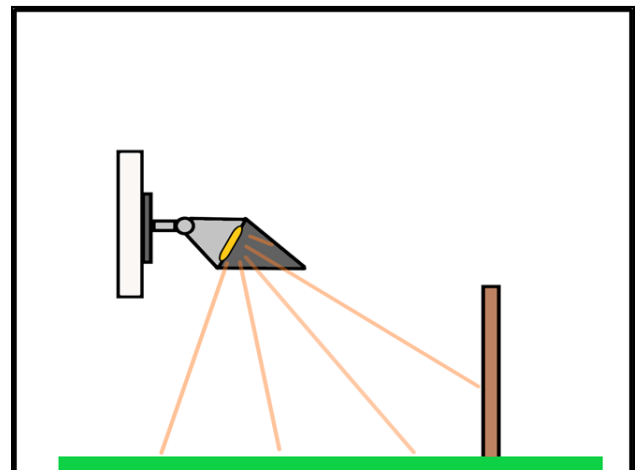


Figure 1: Example of a fully shielded luminaire. No light is emitted above horizontal.



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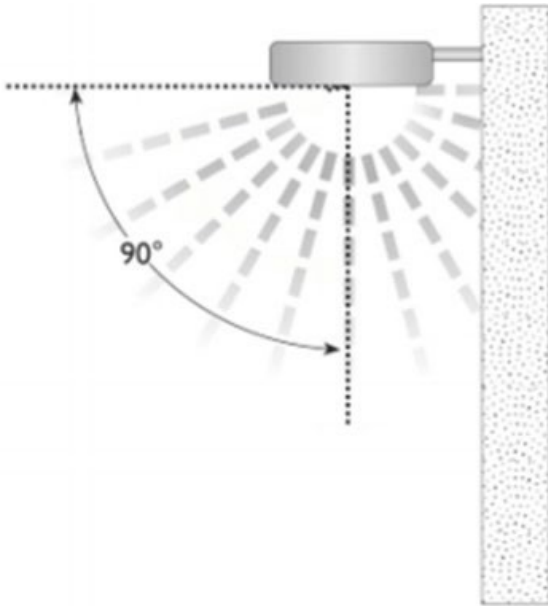


Figure 2: Fully-shielded lighting that is not causing light trespass, glare or skyglow for adjacent property. In the absence of a barrier between properties, the luminaire can simply be pointed more toward the ground to satisfy the requirements of the Bylaw.



Figure 3: Examples of acceptable and unacceptable lighting fixtures or “luminaires.” The intent of this figure is to demonstrate that “acceptable” lighting eliminates or reduces glare by hiding the light emitting portion of the bulb or lamp, not that the general style of fixture is prohibited.

Section 108-3. Scope & Applicability

3.1 Priority of Bylaw Provisions. In case of conflict between any of the provisions of this Bylaw or any other state or federal regulation, the most restrictive shall apply.



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3.2 New Lighting. All outdoor *luminaires* installed in the Town of Chelmsford after the effective date of this Bylaw shall comply with the requirements established by this Bylaw.

3.3 Existing Lighting. All outdoor *luminaires* installed prior to the effective date of this Bylaw that do not comply with the requirements of this Bylaw are declared to be non-conforming. All non-conforming luminaires may continue to be used and maintained after the effective date of this Bylaw but shall be brought into compliance with the requirements herein within ten (10) years of the effective date of this Bylaw or upon the first to occur of any of the following:

3.3.1 A determination by the Lighting Standards Officer (Section 7.1) that the *luminaire* or its installation constitutes a hazard to public safety or otherwise constitutes a *nuisance*;

3.3.2 With the exception of single- and two-family dwellings, expansions exceeding twenty-five percent (25%) of the gross floor area, the number of dwelling units, or the number of parking spaces. The requirements of this section may be reduced by permit issued by the Planning Board upon a simple majority finding that such reduction will not detract from the objectives of this bylaw.

3.3.3 The replacement of more than twenty-five percent (25%) of the existing system of *luminaires* intended to illuminate a specific area, or the replacement of an existing *luminaire* with a brighter one or one with a *high correlated color temperature* that does not conform to this Bylaw.

3.3.4 A property with existing outdoor luminaires that changes ownership for any reason. However, this requirement will not apply to the sale of an individual property that is part of a condominium complex or homeowners association.

Section 108-4. Standards

4.1 Shielding. Unless exempted elsewhere in this Bylaw, all outdoor *luminaires* exceeding eight hundred (800) *lumens* shall be *fully shielded*.

4.2 Light Output.

4.2.1 For single- or two-family dwellings, the output of any outdoor *luminaire* shall not exceed two thousand (2,000) *lumens*. This lumen limit may be exceeded if the luminaire remains on for no more than 10 minutes (Section 6.5).

4.2.2 For multifamily dwellings, commercial and industrial properties, or municipal properties, the output of any outdoor *luminaire* installed at a height below 20 feet shall not exceed five thousand (5,000) *lumens*, except as permitted in Section 4.2.3.

4.2.3 For multifamily dwellings, commercial and industrial properties, or municipal properties, an outdoor *luminaire* may exceed five thousand (5,000) *lumens* if it does not exceed the ground-level *luminance* values recommended by the Illuminating Engineering Society (IES) for the specific application by more than fifty percent (50%). An outdoor *luminaire* exceeding these values



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may be installed by permit issued by the Planning Board upon a simple majority finding that extenuating circumstances related to safety and security justify an exception.

- 4.2.4** Any outdoor luminaire exceeding 2,000 *lumens* shall be equipped with a dimmer or with technology to permit dimming when installed

4.3 Nuisance. No outdoor luminaire shall create a lighting nuisance in the form of light trespass or glare, as defined below.

- 4.3.1 Light trespass.** The maximum vertical *illuminance* at a property line that is adjacent to a residential property or to an *environmentally sensitive area* shall not exceed 0.05 foot-candle. For all other adjoining property, outdoor lighting must be designed and installed so that the illuminance at the property boundary line does not exceed 0.1 foot-candle. Any measurement for compliance shall be taken at the property line at a point five (5) feet above grade. The Lighting Standards Officer may grant exceptions due to extenuating circumstances related to safety and security.

- 4.3.2 Glare.** *Glare* is declared to be a lighting nuisance when it constitutes a hazard to public safety along a public way or causes intense discomfort to occupants of adjacent properties. This determination will be made by the Lighting Standards Officer through a site visit and a visual inspection.

4.4 Correlated color temperature. The

correlated color temperature (CCT) of the light emitted by an outdoor *luminaire* shall not exceed 2700 K unless introduced as part of a façade or landscape lighting scheme used exclusively for decorative illumination or holiday lighting. If an outdoor *luminaire* with a CCT of 2700 K or lower is unavailable, then a *luminaire* with a CCT of 3000 K may be used.

4.5 Outdoor accent lighting. Lighting of landscaping, monuments, plaques, flagpoles, and similar installations are exempted from the shielding requirements in Section 4.1, but shall be focused directly at the target so that the light does not create a *nuisance*. Such lighting shall be designed and installed so that the *luminaire* points downward toward the target where possible, emits no more light than is necessary for the task, and is turned off or dimmed between 12 a.m. and 6 a.m. or within one (1) hour of the posted closing time for that facility, whichever occurs first, unless a safety or security need is demonstrated to the Lighting Standards Officer.

- 4.5.1 Façade lighting.** Façade lighting or other illumination of building exteriors shall be limited to *luminaires* with output not exceeding eight hundred (800) *lumens* and shall be installed and oriented so that their light output points directly toward the feature(s) to be illuminated. Such lighting shall not exceed, in total, two thousand (2,000) *lumens* for residential properties and four thousand (4,000) *lumens* for nonresidential properties.

4.5.2 Landscape lighting. Illumination



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of landscape features shall be limited to *luminaires* with output not exceeding two-hundred fifty (250) *lumens* each and shall be installed and oriented so that their light output points directly toward the feature(s) to be illuminated. Such lighting shall not exceed, in total, two thousand (2,000) *lumens* for residential properties and four thousand (4,000) *lumens* for nonresidential properties.

4.5.3 String lights. Unless fully shielded, string lights shall have an output not exceeding fifty (50) *lumens* per linear foot. Such lighting shall not exceed, in total, two thousand (2,000) *lumens* for residential properties and four thousand (4,000) *lumens* for nonresidential properties.

4.5.4 Flags. Any pole-mounted flag illuminated at night shall utilize no more than three (3) spotlight *luminaires* per flagpole. Each of these *luminaires* shall not exceed six (600) *lumens* in output and be installed and oriented so that their light output points directly toward the flag(s) and incorporates optics to create the narrowest possible beam.

4.6 Height. The maximum height of an outdoor *luminaire* shall not exceed 25 feet. A maximum *luminaire* height of thirty-five (35) feet is allowed by

permit issued by the Planning Board upon a simple majority finding that the increase in *luminaire* height will not negatively impact abutting properties, particularly property used or zoned for residential purposes.

4.7 Lighting in a Public Right of Way. For outdoor *luminaires* used for streetlighting or area lighting installed on poles or structures within a public right of way and whose output is two thousand (2,000) *lumens* or greater, each such *luminaire* shall conform to the following requirements:

4.7.1 The *luminaire* as installed must not exceed the *BUG rating* (as provided by the manufacturer) of B2, U0, and G2

4.7.2 The *luminaire* may not be installed at heights greater than twenty-five (25) feet in residential zones or 35 feet in commercial zones

4.7.3 Exceptions may be granted by the Department of Public Works for installation or replacement of existing decorative or historically designed streetlighting. All other requirements of this Bylaw would still apply.

4.7.4 If the Town of Chelmsford, a utility company serving the Town, or a private developer proposes the installation or replacement of ten (10) or more *luminaires*



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emitting at least two thousand (2000) *lumens* per *luminaire*, then the Select Board must seek public comment prior to installation to identify unforeseen negative impacts. As part of this public-comment process, the project proponent must provide a demonstration installation of at least three (3) *luminaire* options and include at least one option with a *correlated color temperature* of less than 2700 K and at least one option with a *BUG rating* of 1/0/1.

Section 108-5. Prohibitions

The use of searchlights, sky beams, or any outdoor *luminaire* that dynamically varies its output by intermittently fading, flashing, blinking, or rotating is prohibited, except as required by public-safety personnel in temporary situations.

Section 108-6. Exemptions

The following are exempt from compliance with all provisions of this Bylaw, except as noted:

- 6.1 Temporary emergency lighting needed by the Police, Fire, and Public Works departments; Water District personnel; or other law-enforcement and emergency services, as well as all vehicle-mounted *luminaires*.
- 6.2 Lighting employed during repairs of roads, utilities, and similar infrastructure, including unshielded lighting, provided that such lighting is deployed, positioned, and aimed such that to the extent possible

the resulting *glare* and *light trespass* do not extend beyond the work area.

- 6.3 Any form of lighting whose use is mandated or otherwise governed by any legal jurisdiction with broader authority than that of the Town of Chelmsford.
- 6.4 Temporary lighting for events sponsored by the Town of Chelmsford or for which a license or other approval has been issued, such as concerts, fairs, and festivals.
- 6.5 A motion-activated *luminaire* that causes a *nuisance* but otherwise complies with this Bylaw is permitted as long as its output remains on for no more than 10 minutes, does not flicker intermittently, and is not triggered by right-of-way traffic in any form.
- 6.6 *Luminaires* used to illuminate athletic fields or recreational facilities shall, to the greatest extent possible, satisfy the on-field *illuminance* values in the latest version of ANSI/IES RP-6, Recommended Practice: Lighting Sports and Recreational Areas. Further, *luminaires* used to illuminate athletic fields or recreational facilities must be aimed so as to minimize *light trespass* on adjacent properties and must be turned off within one (1) hour after the end of play or by 10 p.m., whichever occurs first. .

Section 108-7. Enforcement

- 7.1 **Lighting Standards Officer.** The requirements of this bylaw shall be enforced by a Lighting Standards Officer appointed or engaged by the Town for this purpose. The Building Inspector shall act



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as the Lighting Standards Officer when no other person has been appointed or engaged.

7.2 Demonstration of Compliance. The owner of any lot or property on which an outdoor *luminaire* subject to this Bylaw is located or proposed to be located shall have the burden of demonstrating that the existing or proposed *luminaire* complies with the requirements of this Bylaw. Any costs associated with such proof of compliance will be paid by the owner of said lot or property. The proponent may be required to pay for third-party review services to be utilized only where the Lighting Standards Officer and/or Planning Board does not have the equipment or expertise to evaluate compliance.

7.3 Submission. The applicant for any permit or exception under this Bylaw shall submit evidence that the proposed work will comply with this Bylaw. Any costs associated with such proof of compliance will be paid by the applicant. The submission shall contain, but shall not necessarily be limited to, the following:

7.3.1 Plans indicating the location on the premises of each outdoor *luminaire*, both existing and proposed.

7.3.2 Description of all *luminaires*, fixtures, lamps, supports, reflectors, both existing and proposed. The description may include, but is not limited to, specification data and illustrations by manufacturers (including sections where required).

7.3.3 Photometric data, such as that supplied by manufacturers, photometric site drawings, and/or on-site calibrated light meter light level readings.

7.4 Appeals. Those aggrieved by a determination of the Lighting Standards officer shall file a local appeal with the Planning Board. The Planning Board's determination shall be final.

7.5 Violations and Penalties. The Lighting Standards Officer is authorized to institute and manage any and all enforcement proceedings seeking injunctive relief and any other appropriate remedy relating to this Bylaw, including fines and penalties. Violation of this Bylaw shall be subject to a penalty of \$100 if not corrected within 14 days. Each day or part thereof that such violation occurs or continues after 14 days shall constitute a separate offense. If the noncompliant lighting is powered off or rendered inactive within 24 hours of notification by the Lighting Standards Officer, it is no longer considered to be in violation of this bylaw. This Bylaw may be enforced through the non-criminal disposition method as provided in M.G.L. c. 40D, § 21D and/or an order to cease and desist until the violation is remedied.

; or act in relation thereto.

**SUBMITTED BY: Kelly Beatty
Planning Board**

MOTION UNDER ARTICLE 29. Withdrawn



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ARTICLE 30. To see if the Town will vote to amend the Town Code, Chapter 195 Zoning, by deleting Section 195-34 Outdoor illumination in its entirety and replacing it as follows:

195-34 Outdoor Illumination

- A. See General Bylaw, Chapter 108, for applicable Outdoor Lighting standards and provisions.

; or act in relation thereto.

SUBMITTED BY: Kelly Beatty
Planning Board
Two-Thirds Vote

MOTION UNDER ARTICLE 30. Withdrawn.

ARTICLE 31. To see if the Town will vote to amend the Town Code, Chapter 195 Zoning by deleting the strikethrough text and inserting the underlined text as follows:

§ 195-61. Special permit required; application procedure.

- (4) ~~B.(4)(b) Public services. Traffic safety and congestion, need for water system improvements, need for public sewerage, need for additional public recreation facilities and need for additional school facilities.~~

§ 195-103. Special permits.

- B. (3) Adequacy of utilities and other public services, excluding the public school system
- (6) Potential fiscal impact, including impact on Town services, tax base and employment, excluding the public school system.

§ 195-108. Word usage and definitions

DWELLING — A building designed and occupied as the living quarters of one or more families. Single- and two-family dwellings shall be designed for and occupied by not more than one or two families, respectively. A multifamily dwelling shall be one designed for and occupied by three or more families. Multifamily dwellings also include three or more family dwelling units, in any configuration whether or not attached, on a single lot, and the buildings accessory thereto and within this context are not subject to § 195-62A and B.

FAMILY — ~~Any number of individuals related by blood, marriage, adoption, foster or legal guardianship living together in one dwelling unit as a single housekeeping unit, but not including more than four persons living together unrelated by blood or marriage.~~
[Amended 4-30-2012ATM by Art. 25]

One or more persons, occupying a dwelling unit and living as a single, non-profit housekeeping unit.

; or act in relation thereto.

SUBMITTED BY: Planning Board

MOTION UNDER ARTICLE 31. I move that the Town amend the Town Code, Chapter 195 Zoning by deleting the strikethrough text and inserting the underlined text as follows:

§ 195-61. Special permit required; application procedure.

- (5) ~~B.(4)(b) Public services. Traffic safety and congestion, need for water system improvements, need for public~~



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sewerage, need for additional public recreation facilities ~~and need for additional school facilities.~~

§ 195-103. Special permits.

- B. (3) Adequacy of utilities and other public services, excluding the public school system
- (6) Potential fiscal impact, including impact on Town services, tax base and employment, excluding the public school system.

§ 195-108. Word usage and definitions

DWELLING — A building designed and occupied as the living quarters of one or more families. Single- and two-family dwellings shall be designed for and occupied by not more than one or two families, respectively. A multifamily dwelling shall be one designed for and occupied by three or more families. Multifamily dwellings also include three or more ~~family dwelling~~ units, in any configuration whether or not attached, on a single lot, and the buildings accessory thereto and within this context are not subject to § 195-62A and B.

FAMILY — ~~Any number of individuals related by blood, marriage, adoption, foster or legal guardianship living together in one dwelling unit as a single housekeeping unit, but not including more than four persons living together unrelated by blood or marriage.~~
[Amended 4-30-2012ATM by Art. 25]

One or more persons, occupying a dwelling unit and living as a single, non-profit housekeeping unit.

SUBMITTED BY: Planning Board
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 31.

Select Board: Unanimously recommends approval of Article 31.

Planning Board: Unanimously recommends approval of Article 31.

Jim Clancy of Precinct 2 made a motion to move the question. However, there was no one in line behind him. There was no vote on this motion.

The first vote was voided as the threshold calculation was wrong. The Moderator called for another vote for clarification with the required two-thirds vote calculation.

The electronic voting devices registered the following votes:

YES: 67 NO: 58 Abstentions: 1

MOTION UNDER ARTICLE 31: Fails to carry.



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ARTICLE 32. To see if the Town will vote to amend the Town Code, Chapter 195 Zoning, Article XV Floodplain District, by deleting the strikethrough text and inserting the underlined text as follows:

ARTICLE XV **Floodplain District**

§ 195-76. Purpose.

The purposes of this district are to:

- A. Provide that the lands in the Town of Chelmsford subject to seasonal or periodic flooding as described hereinafter shall not be used for residence or other purposes in such manner as to endanger the health or safety of the occupants thereof.
- B. Protect, preserve and maintain the water table and water recharge areas within the Town so as to preserve present and potential water supplies for the public health and safety of the residents of the Town of Chelmsford.
- C. Assure the continuation of the natural flow of the watercourse(s) within the Town of Chelmsford in order to provide adequate and safe floodwater storage capacity to protect persons and property against the hazards of flood inundation.
- D. Ensure public safety through reducing the threats to life and personal injury
- E. Eliminate new hazards to emergency response officials
- F. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding
- G. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding
- H. Eliminate costs associated with the response and cleanup of flooding conditions
- I. Reduce damage to public and private property resulting from flooding waters



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§ 195-76.1 Definitions

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOOD BOUNDARY AND FLOODWAY MAP means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.) (if applicable in your community)

FLOOD HAZARD BOUNDARY MAP (FHBM.) An official map of a community issued by the Federal Insurance Administrator, where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E. [US Code of Federal Regulations, Title 44, Part 59] (if applicable in your community)

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:



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(1) By an approved state program as determined by the Secretary of the Interior or

(2) Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement. [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

(a) Built on a single chassis;

(b) 400 square feet or less when measured at the largest horizontal projection;

(c) Designed to be self-propelled or permanently towable by a light duty truck; and

(d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

START OF CONSTRUCTION. The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]



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STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

§ 195-77. Overlay district; boundaries. [Amended 4-28-2003 ATM by Art. 20; 4-26-2004 ATM by Art. 27; 4-26-2010 ATM by Art. 14; 4-28-2014 ATM by Art. 22]

The Floodplain District and Floodway District is herein established as an overlay district. The underlying permitted uses are allowed, provided that they meet the following additional requirements as well as those of the Massachusetts State Building Code dealing with construction in floodplains. The Floodplain District and Floodway District includes all special flood hazard areas within the Town of Chelmsford designated as Zone A and AE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. numbers ~~25017C0118E, 25017C0119E, 25017C0138E and 25017C0231E dated June 4, 2010; and 25017C0232F, 25017C0234F, 25017C0242F, 25017C0251F, 25017C0252F, 25017C0253F, 25017C0254F, 25017C0256F, 25017C0258F, 25017C0261F, and 25017C0262F dated July 7, 2014~~ dated July 8, 2025. The exact boundaries of the District may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated ~~July 7, 2014~~ July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Inspector of Buildings and Conservation Commission.

195-77.5 Designation of community Floodplain Administrator

The Town of Chelmsford hereby designates the position of Community Development Director to be the official floodplain administrator for the Town.



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§ 195-78. Base flood elevation and floodway data. [Amended 4-28-2003 ATM by Art. 20; 4-26-2004 ATM by Art. 27]

- A. A. In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.
- B. B. A-Floodway data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- C. B. Base flood elevation data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A zones.
- ~~D.~~ D. Base flood elevation data for subdivision proposals. When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.

§ 195-79. Notification of watercourse alteration and Requirement to submit new technical data

~~Notify in~~ In a riverine situation, the Floodplain Manager shall notify the following of any alteration or relocation of a watercourse:

- A. Adjacent communities, especially upstream and downstream
- B. Bordering states, if affected
- C. ~~NFIP State Coordinator, Massachusetts Office of water resources, 251 Causeway Street, Suite 600-7-Boston, MA 02114-2104.~~ Department of Conservation and Recreation
- D. ~~NFIP Program Specialist, FEMA Region I, 99 High Street, 6th Floor, Boston, MA 02110.~~ Federal % Emergency Management Agency, Region I [Amended 4-26-2004ATM by Art. 27]

If the Town/City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) to C and D above.



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§ 195-80. Use regulations.

- A. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with MGL c. 131, § 40 and with the following:
 - 1. Section of the Massachusetts State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR);
[Amended 4-26-2004 ATM by Art. 27; 4-26-2010 ATM by Art. 14; 4-28-2014 ATM by Art. 22]
 - 2. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
 - 3. Inland Wetlands Restriction, Department of Environmental Protection (currently 310 CMR 13.00);
[Amended 4-26-2004 ATM by Art. 27]
 - 4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, Department of Environmental Protection (currently 310 CMR 15, Title 5);
- B. Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.
- A. The Town of Chelmsford requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.
- B. The town's permit review process includes the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.
- C. Variances to building code floodplain standards

The Town/City will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance and will maintain this record in the community's files.

The Town/City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts



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as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.

Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

D. Variances to local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP)

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if: 1) Good and sufficient cause and exceptional non-financial hardship exist; 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and 3) the variance is the minimum action necessary to afford relief.

E. Recreational vehicles

In A and AE Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

Ⓔ. F. Except as permitted in section 195-82, in the Floodplain District, no new building shall be erected or constructed and no existing structure shall be altered, enlarged or moved, no dumping, filling or earth transfer or relocation shall be permitted and no land, building or structure shall be used for any purposes except:

- (1) Conservation of water, plants and wildlife.
- (2) Outdoor recreation, including play areas, nature study, boating, fishing and hunting, where otherwise legally permitted, but excluding buildings and structures.
- (3) Noncommercial signs (as permitted in the residential districts), wildlife management areas, foot, bicycle, and/or horse paths and bridges, provided that such uses do not affect the natural flow pattern of watercourses.
- (4) Grazing and farming, including truck gardening and harvesting of crops.
- (5) Forestry and nurseries.

Ⓕ. G. All subdivision proposals must be designed to assure that: [Added 4-28-2014ATM by Art. 22]

- (1) Such proposals minimize flood damage;
- (2) All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
- (3) Adequate drainage is provided to reduce exposure to flood hazards.



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§ 195-81. Floodway regulations. [Amended 4-28-2003ATM by Art. 20]

In the floodway, designated on the Flood Insurance Rate Map, the following provisions shall apply:

- A. All encroachments, including fill, new construction, substantial improvements to existing structures and other development, are prohibited unless ~~certification by a registered professional engineer is provided by the applicant demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the one-hundred-year flood. it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.~~
- B. Any encroachment meeting the above standard shall comply with the floodplain requirements of the State Building Code.
- C. If a property owner questions the location of a floodplain or floodway district, the owner may engage, at the owner's own cost, a registered licensed surveyor with the approval of the Town Engineer to determine if the land in question is within the floodplain or floodway district. The landowner shall be responsible for the cost for this determination. The Board of Appeals, in consultation with the Town Engineer, shall decide whether or not to accept the surveyor's determination. Per section 195-79, if the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.)
- D. No new building or portion thereof located within the Floodplain District shall be allowed to connect to the municipal wastewater system or to a private wastewater system that discharges to the municipal wastewater system.
- E. The portion of any lot within the area delineated in § 195-77 above may be used to meet the area and yard requirements for the district or districts in which the remainder of the lot is situated.

§ 195-82. Special permits.

In the Floodplain District, the Board of Appeals may grant a special permit for exception for uses or structures in addition to those allowed under § 195-80, subject to the following:

- A. The applicant has referred the request to the Planning Board, the Town Engineer, the Board of Health and the Conservation Commission for review and recommendation as provided in MGL c. 40A, § 11;
- B. The land is shown to be neither subject to flooding nor unsuitable for the proposed use because of hydrologic and/or topographic conditions;
- C. The proposed use will not be detrimental to the public health, safety and welfare;



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- D. The proposed use will comply in all respects with the provisions of the underlying district or districts within which the land is located; and
- E. Any loss of floodplain or floodway shall be compensated for at a similar elevation within the same local watershed.

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if:

- 1) Good and sufficient cause and exceptional non-financial hardship exist;
- 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
- 3) the variance is the minimum action necessary to afford relief.

195-82.1 Abrogation and greater restriction section

The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances or codes.

195-82.2. Disclaimer of liability

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

195-82.3 Severability section

If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

; or act in relation thereto.

SUBMITTED BY: Planning Board



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MOTION UNDER ARTICLE 32. I move that the Town amend the Town Code, Chapter 195 Zoning, Article XV Floodplain District, by deleting the strikethrough text and inserting the underlined text as follows:

ARTICLE XV Floodplain District

§ 195-76. Purpose.

The purposes of this district are to:

- D. Provide that the lands in the Town of Chelmsford subject to seasonal or periodic flooding as described hereinafter shall not be used for residence or other purposes in such manner as to endanger the health or safety of the occupants thereof.
- E. Protect, preserve and maintain the water table and water recharge areas within the Town so as to preserve present and potential water supplies for the public health and safety of the residents of the Town of Chelmsford.
- F. Assure the continuation of the natural flow of the watercourse(s) within the Town of Chelmsford in order to provide adequate and safe floodwater storage capacity to protect persons and property against the hazards of flood inundation.
- D. Ensure public safety through reducing the threats to life and personal injury
- E. Eliminate new hazards to emergency response officials
- F. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding
- G. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding
- H. Eliminate costs associated with the response and cleanup of flooding conditions
- I. Reduce damage to public and private property resulting from flooding waters



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§ 195-76.1 Definitions

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOOD BOUNDARY AND FLOODWAY MAP means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.) (if applicable in your community)

FLOOD HAZARD BOUNDARY MAP (FHBM.) An official map of a community issued by the Federal Insurance Administrator, where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E. [US Code of Federal Regulations, Title 44, Part 59] (if applicable in your community)

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:



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(1) By an approved state program as determined by the Secretary of the Interior or

(2) Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement. [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

(a) Built on a single chassis;

(b) 400 square feet or less when measured at the largest horizontal projection;

(c) Designed to be self-propelled or permanently towable by a light duty truck; and

(d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

START OF CONSTRUCTION. The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]



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STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

§ 195-77. Overlay district; boundaries. [Amended 4-28-2003 ATM by Art. 20; 4-26-2004 ATM by Art. 27; 4-26-2010 ATM by Art. 14; 4-28-2014 ATM by Art. 22]

The Floodplain District and Floodway District is herein established as an overlay district. The underlying permitted uses are allowed, provided that they meet the following additional requirements as well as those of the Massachusetts State Building Code dealing with construction in floodplains. The Floodplain District and Floodway District includes all special flood hazard areas within the Town of Chelmsford designated as Zone A and AE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. numbers 25017C0118E, 25017C0119E, 25017C0138E and 25017C0231E dated June 4, 2010; and 25017C0232F, 25017C0234F, 25017C0242F, 25017C0251F, 25017C0252F, 25017C0253F, 25017C0254F, 25017C0256F, 25017C0258F, 25017C0261F, and 25017C0262F dated July 7, 2014 dated July 8, 2025. The exact boundaries of the District may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated July 7, 2014 July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Inspector of Buildings and Conservation Commission.

195-77.5 Designation of community Floodplain Administrator

The Town of Chelmsford hereby designates the position of Community Development Director to be the official floodplain administrator for the Town.



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§ 195-78. Base flood elevation and floodway data. [Amended 4-28-2003 ATM by Art. 20; 4-26-2004 ATM by Art. 27]

- C. A. In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.
- D. B. A-Floodway data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- C. B. Base flood elevation data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A zones.
- E. D. Base flood elevation data for subdivision proposals. When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.

§ 195-79. Notification of watercourse alteration and Requirement to submit new technical data

~~Notify in~~ In a riverine situation, the Floodplain Manager shall notify the following of any alteration or relocation of a watercourse:

- A. Adjacent communities, especially upstream and downstream
- E. Bordering states, if affected
- F. NFIP State Coordinator, Massachusetts Office of water resources, 251 Causeway Street, Suite 600-7-Boston, MA 02114-2104. Department of Conservation and Recreation
- G. NFIP Program Specialist, FEMA Region I, 99 High Street, 6th Floor, Boston, MA 02110. Federal Emergency Management Agency, Region I [Amended 4-26-2004 ATM by Art. 27]

If the Town/City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) to C and D above.



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§ 195-80. Use regulations.

- A. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with MGL c. 131, § 40 and with the following:
5. Section of the Massachusetts State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR);
[Amended 4-26-2004 ATM by Art. 27; 4-26-2010 ATM by Art. 14; 4-28-2014 ATM by Art. 22]
 6. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
 7. Inland Wetlands Restriction, Department of Environmental Protection (currently 310 CMR 13.00);
[Amended 4-26-2004 ATM by Art. 27]
 8. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, Department of Environmental Protection (currently 310 CMR 15, Title 5);
- B. Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.
- C. The Town of Chelmsford requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.
- D. The town's permit review process includes the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.
- C. Variances to building code floodplain standards

The Town/City will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance and will maintain this record in the community's files.

The Town/City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts



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as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.

Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

D. Variances to local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP)

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if:

- 1) Good and sufficient cause and exceptional non-financial hardship exist;
- 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
- 3) the variance is the minimum action necessary to afford relief.

E. Recreational vehicles

In A and AE Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

E. F. Except as permitted in section 195-82, in the Floodplain District, no new building shall be erected or constructed and no existing structure shall be altered, enlarged or moved, no dumping, filling or earth transfer or relocation shall be permitted and no land, building or structure shall be used for any purposes except:

- (4) Conservation of water, plants and wildlife.
- (5) Outdoor recreation, including play areas, nature study, boating, fishing and hunting, where otherwise legally permitted, but excluding buildings and structures.
- (6) Noncommercial signs (as permitted in the residential districts), wildlife management areas, foot, bicycle, and/or horse paths and bridges, provided that such uses do not affect the natural flow pattern of watercourses.
- (6) Grazing and farming, including truck gardening and harvesting of crops.
- (7) Forestry and nurseries.



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D.—G. All subdivision proposals must be designed to assure that: **[Added 4-28-2014ATM by Art. 22]**

- (4) Such proposals minimize flood damage;
- (5) All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
- (6) Adequate drainage is provided to reduce exposure to flood hazards.

§ 195-81. Floodway regulations. [Amended 4-28-2003ATM by Art. 20]

In the floodway, designated on the Flood Insurance Rate Map, the following provisions shall apply:

- F. All encroachments, including fill, new construction, substantial improvements to existing structures and other development, are prohibited unless ~~certification by a registered professional engineer is provided by the applicant demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the one-hundred-year flood. it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.~~
- G. Any encroachment meeting the above standard shall comply with the floodplain requirements of the State Building Code.
- H. If a property owner questions the location of a floodplain or floodway district, the owner may engage, at the owner's own cost, a registered licensed surveyor with the approval of the Town Engineer to determine if the land in question is within the floodplain or floodway district. The landowner shall be responsible for the cost for this determination. The Board of Appeals, in consultation with the Town Engineer, shall decide whether or not to accept the surveyor's determination. Per section 195-79, if the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.)
- I. No new building or portion thereof located within the Floodplain District shall be allowed to connect to the municipal wastewater system or to a private wastewater system that discharges to the municipal wastewater system.
- J. The portion of any lot within the area delineated in § 195-77 above may be used to meet the area and yard requirements for the district or districts in which the remainder of the lot is situated.



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§ 195-82. Special permits.

In the Floodplain District, the Board of Appeals may grant a special permit for exception for uses or structures in addition to those allowed under § 195-80, subject to the following:

- F. The applicant has referred the request to the Planning Board, the Town Engineer, the Board of Health and the Conservation Commission for review and recommendation as provided in MGL c. 40A, § 11;
- G. The land is shown to be neither subject to flooding nor unsuitable for the proposed use because of hydrologic and/or topographic conditions;
- H. The proposed use will not be detrimental to the public health, safety and welfare;
- I. The proposed use will comply in all respects with the provisions of the underlying district or districts within which the land is located; and
- J. Any loss of floodplain or floodway shall be compensated for at a similar elevation within the same local watershed.

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if:

- 1) Good and sufficient cause and exceptional non-financial hardship exist;
- 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
- 3) the variance is the minimum action necessary to afford relief.

195-82.1 Abrogation and greater restriction section

The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances or codes.

195-82.2. Disclaimer of liability

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

195-82.3 Severability section

If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

SUBMITTED BY: **Planning Board**
 Two-Thirds Vote



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Recommendations:

Finance Committee: Unanimously recommends approval of Article 32.

Select Board: Unanimously recommends approval of Article 32.

Planning Board: Unanimously recommends approval of Article 32.

Christine Bowman of Precinct 10 presented an amendment to Article 32

By adding the words:

However, before any special permit application submittal affecting the floodplain district, directly or indirectly, goes to the Planning Board, pre-approval shall be obtained from the Town Engineer (professional engineer), Conservation Commission and the Board of Health without exception and which shall not be waived; and any impacts to the floodplain.

After the words located in section 195-77.5 Designation of community Floodplain Administrator
The Town of Chelmsford hereby designates the position of Community Development Director to be the official floodplain administrator for the Town.

MOTION ON AMENDMENT TO ARTICLE 32:

The electronic voting devices registered the following votes:

YES: 4 NO: 119 Abstentions: 1

MOTION ON AMENDMENT TO ARTICLE 32: Fails to carry

Christine Bowman of Precinct 10 presented an amendment to the amendment to Article 32

Remove the words "Planning Board" from amendment

The electronic voting devices registered the following votes:

YES: 5 NO: 109 Abstentions: 6

MOTION ON AMENDMENT TO THE AMENDMENT ARTICLE 32: Fails to carry

Judy Carter of Precinct made a motion to move the question.

The electronic voting devices registered the following votes:

YES: 116 NO: 2 Abstentions: 1

MOTION TO MOVE THE QUESTION: Carries by majority vote.



Spring 2025 Annual Town Meeting

May 1, 2025, Session II

The electronic voting devices registered the following votes:

YES: 117 NO: 2 Abstentions: 1

MOTION UNDER ARTICLE 32: Carries by majority vote.

ARTICLES 33 & 34. Considered under Consent Agenda

Town Moderator Jon Kurland announced that there will be a Special Town Meeting on Monday, June 23, 2025. Judy Carven of Precinct 10 made a motion to adjourn, the motion was seconded from the floor and the Moderator recognized a majority in favor and adjourned the 2025 Spring Annual Town Meeting at 9:22 PM.

Respectfully Submitted,

Town Clerk



Town Administration

2025 Special Town Meeting

June 23, 2025

The Special Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, June 23, 2025. All stood for the Pledge of Allegiance. There were 94 Town Meeting Representatives present, which satisfied the quorum requirement of 83 Representatives. The Town Manager's presentation can be found at the following link: <https://www.chelmsfordma.gov/DocumentCenter/View/20360/2025-06-23-SPECIAL-TM-Presentation>. The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/VIHiCbS9hGA>

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: https://youtu.be/5LjFD_ZtrTc

Town Manager Paul Cohen introduced Public Works Director Christine Clancy who presented Article 1.

ARTICLE 1. To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Building Committee for a partial replacement of the South Row Elementary School Roof, located at 250 Boston Road, Chelmsford, MA 01824, including removal of existing cold tar pitched roof and installing 39,115 SF of PVC membrane, more or less, as well as the removal and replacement of existing solar panels, including all incidental and related costs, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"); the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.26 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

MOTION UNDER ARTICLE 1. I move that the Town appropriate the amount of Four Million Five Hundred Twenty-Seven Thousand Nine Hundred Fifty-Six (\$4,527,956) Dollars for the purpose of paying costs of a partial replacement of the South Row Elementary School Roof, located at 250 Boston Road, Chelmsford, MA 01824, including removal of existing built up cold tar pitched roof and installing 39,115 SF of PVC membrane, more or less, as well as the removal of existing photovoltaic panels, installation of new panels and required MAAB compliance upgrades, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee; to meet this appropriation the Town Treasurer, with the approval of the Select Board, is authorized to borrow said amount under M.G.L. Chapter 44,



2025 Special Town Meeting

June 23, 2025

Sections 7 or 8 or pursuant to any other enabling authority; the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.26 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

SUBMITTED BY: Town Manager
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 1.

Select Board: Unanimously recommends approval of Article 1.

School Committee: Unanimously recommends approval of Article 1.

The electronic voting devices were not functioning. The Moderator asked for a show of hands and recognized a two-thirds vote:

YES: 141 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 1: Carries by two-thirds vote.

ARTICLE 2. To see if the Town will vote to (a) amend the vote taken under Article 8 of the April 24, 2023 Spring Annual Town Meeting by appropriating an additional sum of money for the High School Elevator Replacement and for the Westlands Community Education Center Elevator Replacement; (b) amend the vote taken under Article 7 of the April 29, 2024 Spring Annual Town Meeting by appropriating an additional sum of money for the McCarthy Middle School Elevator Replacement; and (c) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 2. I move that the Town appropriate \$700,000 to provide supplemental funding for the following capital projects including, but not limited to, any associated equipping, installation, removal or other incidental and related costs:

1. High School Elevator Replacement and for the Westlands Community Education Center Elevator Replacement, approved under Article 8 of the April 24, 2023 Spring Annual Town Meeting;



Town Administration

2025 Special Town Meeting

June 23, 2025

2. McCarthy Middle School Elevator Replacement, approved under Article 7 of the April 29, 2024 Spring Annual Town Meeting;

and to meet this appropriation, that the Treasurer, with the approval of the Select Board, be authorized to borrow said amount pursuant to M.G.L. Chapter 44, Sections 7 or 8 or any other enabling authority, and to issue bonds and notes of the Town therefor; and further, that the Select Board be authorized to contract for and expend any federal or state aid available for said projects; and, that the Select Board and Town Manager be authorized to execute any and all documents, enter into all agreements, and take such other action as may be necessary or convenient to effectuate this vote.

SUBMITTED BY: **Town Manager**
 Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 2.

Select Board: Unanimously recommends approval of Article 2.

Nashoba School Committee: Unanimously recommends approval of Article 2.

The electronic voting devices registered the following votes:

YES: 103 NO: 2 Abstentions: 0

MOTION UNDER ARTICLE 2: Carries by two-thirds vote.

Town Manager Paul Cohen introduced Conservation Commission Chair Karl Bischoff who presented Article 3.

ARTICLE 3. To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for open space purposes, and, specifically, a perimeter survey of four parcels of land containing 41.91 acres, more or less, in total, commonly known as "Koulas Farm", one parcel which is identified as 185 Pine Hill Road, shown as Lot 1 on Assessors' Map 91, Block 321, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 38206, Page 231, another parcel which is bordered by Pine Hill Road, shown as Lot 5 on Assessors' Map 91, Block 362, and more fully described in a deed recorded with said Registry of Deeds in Book 38206, Page 231, another parcel which is located off of Hunt Road and bordered by Interstate 495, shown as Lot 4 on Assessors' Map 91, Block 378, and more fully described in a deed recorded with said Registry of Deeds in Book 38206, Page 231, and another parcel which is bordered by Hunt Road, shown as Lot 3 on Assessor's Map 91, Block 378, and more fully described in a deed recorded with said Registry of Deeds in Book 38206, Page 231; or act in relation thereto.

SUBMITTED BY: **Town Manager**
 Community Preservation Committee



2025 Special Town Meeting

June 23, 2025

MOTION UNDER ARTICLE 3. I move, upon the recommendation of the Community Preservation Committee, that the Town transfer \$33,600 from the Community Preservation Fund General Reserve for open space purposes, specifically, for a perimeter survey of four parcels of land containing 41.91 acres, more or less, in total, commonly known as "Koulas Farm", one parcel which is identified as 185 Pine Hill Road, shown as Lot 1 on Assessors' Map 91, Block 321, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 38206, Page 231, another parcel which is bordered by Pine Hill Road, shown as Lot 5 on Assessors' Map 91, Block 362, and more fully described in a deed recorded with said Registry of Deeds in Book 38206, Page 231, another parcel which is located off of Hunt Road and bordered by Interstate 495, shown as Lot 4 on Assessors' Map 91, Block 378, and more fully described in a deed recorded with said Registry of Deeds in Book 38206, Page 231, and another parcel which is bordered by Hunt Road, shown as Lot 3 on Assessor's Map 91, Block 378, and more fully described in a deed recorded with said Registry of Deeds in Book 38206, Page 231.

SUBMITTED BY: Town Manager
Community Preservation Committee

Recommendations:

Finance Committee: Unanimously recommends approval of Article 3.

Select Board: Unanimously recommends approval of Article 3.

Conservation Commission: Unanimously recommends approval of Article 3.

The electronic voting devices registered the following votes:

YES: 103 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 3: Carries by majority vote.

Town Manager Paul Cohen presented Article 4.

ARTICLE 4. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund the cost items of the first fiscal year of collective bargaining agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 4. I move that the Town raise and appropriate \$55,388 to be used to fund the cost items of the first fiscal year of the collective bargaining agreement between the Town and the Library Employees, Unit A and Unit B for the period of July 1, 2025 – June 30, 2028.

SUBMITTED BY: Town Manager



Town Administration

2025 Special Town Meeting

June 23, 2025

Recommendations:

Finance Committee: Unanimously recommends approval of Article 4.

Select Board: Unanimously recommends approval of Article 4.

The electronic voting devices malfunctioned. The Town Moderator called for a show of hands and recognized a majority vote

MOTION UNDER ARTICLE 4: Carries by majority vote.

Finance Director John Sousa presented Article 5.

ARTICLE 5. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 114, Section 23 to approve regulations made by the Board of Cemetery Commissioners for private family mausoleums at all public burial grounds in Town; or act in relation thereto.

SUBMITTED BY: Board of Cemetery Commissioners

MOTION UNDER ARTICLE 5. I move, in accordance with the provisions of M.G.L. Chapter 114, Section 23, that the Town approve regulations made by the Board of Cemetery Commissioners for private family mausoleums at all public burial grounds in Town as printed in the materials that were distributed to the voters at this Special Town Meeting.

SUBMITTED BY: Board of Cemetery Commissioners

Recommendations:

Finance Committee: Majority recommends approval of Article 5.

Select Board: Unanimously recommends approval of Article 5.

Cemetery Commission: Unanimously recommends approval of Article 5.

The electronic voting devices registered the following votes:

YES: 141 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 5: Carries by majority vote.

Town Moderator Jon Kurland asked for a motion to adjourn. A motion was made and seconded from the floor and the Moderator recognized a majority in favor and adjourned the Special Town Meeting at 8:47 PM.

Respectfully Submitted,

Town Clerk

Election Results



Massachusetts Primary Election September 3, 2024 Official Results

"CHELMSFORD MASSACHUSETTS PRIMARY SEPTEMBER 3, 2024 OFFICIAL RESULTS"														
	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
Registered voters	2325	2524	1196	1218	2550	2031	618	2509	2514	2314	2720	2413	2602	27534
Voters	501	539	266	241	653	503	139	552	490	689	662	484	631	6350
	22%	21%	22%	20%	26%	25%	22%	22%	19%	30%	24%	20%	24%	23%
SENATOR IN CONGRESS (DEM)														
ELIZABETH ANN WARREN	293	368	171	170	431	329	85	368	318	483	435	301	424	4176
Total number of write-ins	1	1	1	4	0	5	2	2	7	3	1	0	6	33
Times Blank Voted	40	32	27	17	55	38	17	39	36	62	48	51	54	516
Total Ballots	334	401	199	191	486	372	104	409	361	548	484	352	484	4725
REPRESENTATIVE IN CONGRESS THIRD DISTRICT (DEM)														
LORI LOUREIRO TRAHAN	299	376	176	176	448	344	92	377	328	491	433	319	441	4300
Total number of write-ins	3	1	1	2	3	4	0	3	2	4	5	0	2	30
Times Blank Voted	32	24	22	13	35	24	12	29	31	53	46	33	41	395
Total Ballots	334	401	199	191	486	372	104	409	361	548	484	352	484	4725
COUNCILLOR THIRD DISTRICT (DEM)														
MARILYN M. PETITTO DEVANEY	177	208	102	117	280	208	44	218	179	254	238	185	230	2440
MARA DOLAN	125	170	77	52	145	122	39	149	146	228	191	130	214	1788
Total number of write-ins	0	0	0	1	0	0	0	0	0	2	0	0	0	3
Times Blank Voted	32	23	20	21	61	42	21	42	36	64	55	37	40	494
Total Ballots	334	401	199	191	486	372	104	409	361	548	484	352	484	4725
SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT (DEM)														
MICHAEL J. BARRETT	288	367	162	162	409	321	84	346	311	449	399	293	396	3987
Total number of write-ins	1	0	0	1	0	5	0	0	1	3	4	0	3	18
Times Blank Voted	45	34	37	28	77	46	20	63	49	96	81	59	85	720
Total Ballots	334	401	199	191	486	372	104	409	361	548	484	352	484	4725
REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT (DEM)														
JAMES ARCIERO				158	422	331								911
Total number of write-ins				1	0	3								4
Times Blank Voted				32	64	38								134
Total Ballots				191	486	372								1049
REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT (DEM)														
SIMON J. CATALDO									309	466	403	296	411	1885
Total number of write-ins									1	2	2	0	1	6
Times Blank Voted									51	80	79	56	72	338
Total Ballots									361	548	484	352	484	2229



Election Results

Massachusetts Primary Election September 3, 2024 Official Results

	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT (DEM)														
RODNEY ELLIOTT	295	371	164				81	348						1259
Total number of write-ins	0	0	0				0	0						0
Times Blank Voted	39	30	35				23	61						188
Total Ballots	334	401	199				104	409						1447
CLERK OF COURTS MIDDLESEX COUNTY (DEM)														
MICHAEL A. SULLIVAN	283	359	161	152	402	314	80	339	293	447	393	293	399	3915
Total number of write-ins	0	0	0	2	0	1	0	0	1	2	0	0	1	7
Times Blank Voted	51	42	38	37	84	57	24	70	67	99	91	59	84	803
Total Ballots	334	401	199	191	486	372	104	409	361	548	484	352	484	4725
REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT (DEM)														
KAREN M. CASSELLA	73	82	49	46	107	103	31	113	80	130	138	99	95	1146
SOKHARY CHAN CHAU	93	119	39	42	119	63	19	119	92	114	101	88	127	1135
JOSEPH D. READY	155	187	108	95	254	200	51	169	179	285	232	157	251	2323
Total number of write-ins	0	0	0	1	0	0	0	0	0	0	1	0	0	2
Times Blank Voted	13	13	3	7	6	6	3	8	10	19	12	8	11	119
Total Ballots	334	401	199	191	486	372	104	409	361	548	484	352	484	4725
SENATOR IN CONGRESS (REP)														
ROBERT J. ANTONELLIS	50	42	15	18	55	34	11	42	35	37	60	37	38	474
IAN CAIN	11	8	3	7	9	8	2	14	8	16	9	6	9	110
JOHN DEATON	94	80	48	22	99	86	17	81	83	83	101	78	97	969
Total number of write-ins	1	1	0	0	1	1	0	0	0	1	3	1	0	9
Times Blank Voted	5	1	1	1	2	1	0	3	2	1	4	7	2	30
Total Ballots	161	132	67	48	166	130	30	140	128	138	177	129	146	1592
REPRESENTATIVE IN CONGRESS THIRD DISTRICT (REP)														
Total number of write-ins	1	2	2	2	2	5	0	5	8	4	14	11	6	62
Times Blank Voted	160	130	65	46	164	125	30	135	120	134	163	118	140	1530
Total Ballots	161	132	67	48	166	130	30	140	128	138	177	129	146	1592
COUNCILLOR THIRD DISTRICT (REP)														
Total number of write-ins	0	1	2	2	1	6	0	3	4	3	11	3	1	37
Times Blank Voted	161	131	65	46	165	124	30	137	124	135	166	126	145	1555
Total Ballots	161	132	67	48	166	130	30	140	128	138	177	129	146	1592
SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT (REP)														
Total number of write-ins	0	1	1	2	2	5	0	3	6	4	10	5	3	42
Times Blank Voted	161	131	66	46	164	125	30	137	122	134	167	124	143	1550
Total Ballots	161	132	67	48	166	130	30	140	128	138	177	129	146	1592

Election Results



Massachusetts Primary Election September 3, 2024 Official Results

	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT (REP)														
Total number of write-ins				2	1	3								6
Times Blank Voted				46	165	127								338
Total Ballots				48	166	130								344
REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT (REP)														
DOREEN ANN DESHLER write-in									4	3	10	3	5	25
Total number of write-ins									4	3	10	4	2	23
Times Blank Voted									120	132	157	122	139	670
Total Ballots									128	138	177	129	146	718
REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT (REP)														
Total number of write-ins	2	1	1				0	4						8
Times Blank Voted	159	131	66				30	136						522
Total Ballots	161	132	67				30	140						530
CLERK OF COURTS MIDDLESEX COUNTY (REP)														
Total number of write-ins	1	1	1	2	1	4	0	3	4	3	10	4	1	35
Times Blank Voted	160	131	66	46	165	126	30	137	124	135	167	125	145	1557
Total Ballots	161	132	67	48	166	130	30	140	128	138	177	129	146	1592
REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT (REP)														
Total number of write-ins	16	15	7	10	14	19	2	12	20	17	23	17	12	184
Times Blank Voted	145	117	60	38	152	111	28	128	108	121	154	112	134	1408
Total Ballots	161	132	67	48	166	130	30	140	128	138	177	129	146	1592
SENATOR IN CONGRESS (LIB)														
Total number of write-ins	1	1	0	1	0	1	2	1	0	1	1	1	0	10
Times Blank Voted	5	5	0	1	1	0	3	2	1	2	0	2	1	23
Total Ballots	6	6	0	2	1	1	5	3	1	3	1	3	1	33
REPRESENTATIVE IN CONGRESS THIRD DISTRICT (LIB)														
Total number of write-ins	1	0	0	2	0	0	2	1	0	1	0	1	0	8
Times Blank Voted	5	6	0	0	1	1	3	2	1	2	1	2	1	25
Total Ballots	6	6	0	2	1	1	5	3	1	3	1	3	1	33
COUNCILLOR THIRD DISTRICT (LIB)														
Total number of write-ins	0	1	0	1	0	1	2	0	0	1	0	1	0	7
Times Blank Voted	6	5	0	1	1	0	3	3	1	2	1	2	1	26
Total Ballots	6	6	0	2	1	1	5	3	1	3	1	3	1	33
SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT (LIB)														
Total number of write-ins	1	0	0	1	0	0	2	0	0	1	0	1	0	6
Times Blank Voted	5	6	0	1	1	1	3	3	1	2	1	2	1	27
Total Ballots	6	6	0	2	1	1	5	3	1	3	1	3	1	33



Election Results

Massachusetts Primary Election September 3, 2024 Official Results

	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT (LIB)														
Total number of write-ins				1	0	1								2
Times Blank Voted				1	1	0								2
Total Ballots				2	1	1								4
REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT (LIB)														
Total number of write-ins									0	1	0	1	0	2
Times Blank Voted									1	2	1	2	1	7
Total Ballots									1	3	1	3	1	9
REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT (LIB)														
Total number of write-ins	0	0	0				2	1						3
Times Blank Voted	6	6	0				3	2						17
Total Ballots	6	6	0				5	3						20
CLERK OF COURTS MIDDLESEX COUNTY (LIB)														
Total number of write-ins	0	0	0	1	0	0	2	0	0	1	0	1	0	5
Times Blank Voted	6	6	0	1	1	1	3	3	1	2	1	2	1	28
Total Ballots	6	6	0	2	1	1	5	3	1	3	1	3	1	33
REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT (LIB)														
Total number of write-ins	2	1	0	2	0	1	4	1	0	1	0	1	1	14
Times Blank Voted	4	5	0	0	1	0	1	2	1	2	1	2	0	19
Total Ballots	6	6	0	2	1	1	5	3	1	3	1	3	1	33

Election Results



State Election November 5, 2024 Official Results

CHELMSFORD STATE ELECTION NOVEMBER 5, 2024														
	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
Registered voters	2364	2607	1216	1231	2571	2061	628	2554	2569	2337	2779	2466	2617	28000
Voters	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
														77.5%
ELECTORS OF PRESIDENT AND VICE PRESIDENT														
AYYADURAI and ELLIS	10	13	11	4	9	11	1	10	8	13	12	6	9	117
DE LA CRUZ and GARCIA	1	3	2	4	4	1	2	1	11	2	3	6	5	45
HARRIS and WALZ	980	1134	527	587	1348	1030	321	1163	1062	1222	1286	960	1317	12937
OLIVER and TER MAAT	7	11	2	2	17	5	1	13	15	14	23	11	15	136
STEIN and CABALLERO-ROCA	10	11	10	3	20	5	6	10	20	20	10	9	16	150
TRUMP and VANCE	715	733	339	330	715	644	188	725	700	567	785	736	724	7901
Chisholm and Quarles	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Descoteaux and Lytle	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sonski and Onak	0	0	0	0	1	0	0	0	1	0	0	0	0	2
West and Abdullah	0	1	1	0	0	0	0	1	0	0	1	0	0	4
Total number of write-ins	12	11	6	7	12	11	4	14	16	12	10	9	13	137
Times Blank Voted	28	18	8	12	32	13	9	28	26	24	25	23	30	276
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
SENATOR IN CONGRESS														
ELIZABETH ANN WARREN	925	1106	504	576	1219	928	283	1046	1022	1132	1177	948	1212	12078
JOHN DEATON	777	788	375	348	869	742	229	835	788	701	900	756	846	8954
Total number of write-ins	3	1	1	0	2	2	1	3	2	0	6	5	2	28
Times Blank Voted	58	40	26	25	68	48	19	81	47	41	72	51	69	645
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
REPRESENTATIVE IN CONGRESS THIRD DISTRICT														
LORI LOUREIRO TRAHAN	1277	1455	684	748	1609	1254	369	1458	1347	1414	1520	1290	1556	15981
Total number of write-ins	28	17	9	10	26	15	3	27	33	13	24	30	23	258
Times Blank Voted	458	463	213	191	523	451	160	480	479	447	611	440	550	5466
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
COUNCILLOR THIRD DISTRICT														
MARA DOLAN	1205	1357	628	701	1483	1144	340	1357	1254	1314	1421	1213	1433	14850
Total number of write-ins	18	14	5	4	21	13	1	19	30	10	16	22	18	191
Times Blank Voted	540	564	273	244	654	563	191	589	575	550	718	525	678	6664
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705



Election Results

State Election November 5, 2024 Official Results

	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT														
MICHAEL J. BARRETT	1190	1367	627	706	1473	1140	347	1355	1256	1319	1436	1209	1437	14862
Total number of write-ins	17	11	6	3	19	15	3	19	28	7	16	27	18	189
Times Blank Voted	556	557	273	240	666	565	182	591	575	548	703	524	674	6654
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT														
JAMES ARCIERO				709	1508	1167								3384
Total number of write-ins				4	17	13								34
Times Blank Voted				236	633	540								1409
Total Ballots				949	2158	1720								4827
REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT														
SIMON J. CATALDO									1266	1323	1451	1223	1455	6718
Total number of write-ins									26	7	16	25	14	88
Times Blank Voted									567	544	688	512	660	2971
Total Ballots									1859	1874	2155	1760	2129	9777
REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT														
RODNEY ELLIOTT	1222	1366	643				342	1377						4950
Total number of write-ins	22	10	6				4	17						59
Times Blank Voted	519	559	257				186	571						2092
Total Ballots	1763	1935	906				532	1965						7101
CLERK OF COURTS MIDDLESEX COUNTY														
MICHAEL A. SULLIVAN	1200	1362	627	701	1488	1151	341	1378	1256	1326	1453	1214	1438	14935
Total number of write-ins	19	7	7	5	14	10	2	15	22	4	14	17	13	149
Times Blank Voted	544	566	272	243	656	559	189	572	581	544	688	529	678	6621
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT														
KAREN M. CASSELLA	1235	1381	635	719	1508	1171	352	1425	1262	1340	1474	1239	1452	15193
JOSEPH D. READY	2	2	3	0	6	6	1	8	6	4	8	4	8	58
Total number of write-ins	20	6	8	3	18	12	2	14	23	10	14	19	13	162
Times Blank Voted	506	546	260	227	626	531	177	518	568	520	659	498	656	6292
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705

Election Results



State Election November 5, 2024 Official Results

	PCT 1	PCT 2	PCT 3A	PCT 3B	PCT 4	PCT 5A	PCT 5B	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
QUESTION 1														
YES	1186	1318	609	660	1409	1141	370	1353	1254	1284	1456	1207	1484	14731
NO	464	505	228	231	615	463	137	481	480	460	549	435	512	5560
Times Blank Voted	113	112	69	58	134	116	25	131	125	130	150	118	133	1414
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
QUESTION 2														
YES	1002	1142	562	494	1181	966	283	1218	1037	1028	1225	1013	1183	12334
NO	713	754	327	433	939	717	240	697	769	809	872	710	910	8890
Times Blank Voted	48	39	17	22	38	37	9	50	53	37	58	37	36	481
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
QUESTION 3														
YES	825	944	430	430	940	764	233	952	912	912	1027	791	1028	10188
NO	837	892	427	451	1117	857	268	898	834	862	994	868	995	10300
Times Blank Voted	101	99	49	68	101	99	31	115	113	100	134	101	106	1217
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
QUESTION 4														
YES	657	781	369	322	765	629	202	782	782	775	850	704	823	8441
NO	1025	1089	500	591	1319	1032	306	1100	1004	1028	1216	996	1247	12453
Times Blank Voted	81	65	37	36	74	59	24	83	73	71	89	60	59	811
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
QUESTION 5														
YES	536	684	286	353	559	481	155	625	641	603	708	570	719	6920
NO	1148	1185	591	560	1520	1174	352	1264	1134	1202	1345	1129	1345	13949
Times Blank Voted	79	66	29	36	79	65	25	76	84	69	102	61	65	836
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705
QUESTION 6														
YES	905	1051	508	535	1174	972	286	1065	1086	1005	1118	950	1162	11817
NO	731	710	326	335	853	638	208	759	636	719	868	666	808	8257
Times Blank Voted	127	174	72	79	131	110	38	141	137	150	169	144	159	1631
Total Ballots	1763	1935	906	949	2158	1720	532	1965	1859	1874	2155	1760	2129	21705



Election Results

Local Election

April 1, 2025 Official Results

ANNUAL TOWN ELECTION April 1, 2025												
	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
Registered voters	2281	2508	2366	2523	2611	2508	2503	2256	2653	2360	2554	27123
Voters	284	346	339	458	518	392	341	455	514	334	490	4471
	12.5%	13.8%	14.3%	18.2%	19.8%	15.6%	13.6%	20.2%	19.4%	14.2%	19.2%	16.5%
SELECT BOARD - Two for three years												
AARON DAVID CUNNINGHAM	182	224	220	301	341	236	201	310	347	220	288	2870
PATRICIA WOJTAS	215	266	258	341	407	271	248	361	377	237	381	3362
Total number of write-ins	3	2	2	3	4	1	2	5	8	2	2	34
Times Blank Voted	168	200	198	271	284	277	231	233	296	209	309	2676
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
SELECT BOARD - One for two years												
JEFFREY A HARDY	225	275	283	342	382	283	249	348	385	245	339	3356
Total number of write-ins	2	1	0	1	4	1	0	1	5	2	1	18
Times Blank Voted	57	70	56	115	132	108	92	106	124	87	150	1097
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
SCHOOL COMMITTEE - Two for three years												
JOHN W MOSES	175	222	213	316	365	272	240	312	323	218	345	3001
MARIA LOURDES SANTOS	188	244	260	352	391	278	237	340	358	238	360	3246
DOREEN ANN DESHLER	96	101	109	111	122	106	96	134	163	97	121	1256
Total number of write-ins	2	0	1	2	0	2	0	2	0	0	1	10
Times Blank Voted	107	125	95	135	158	126	109	122	184	115	153	1429
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
PLANNING BOARD - Two for three years												
JOEL J LUNA	188	227	233	308	351	246	233	318	341	231	314	2990
ANNITA TANINI	206	259	247	321	370	266	226	331	369	243	328	3166
Total number of write-ins	1	0	0	3	3	1	1	3	6	0	0	18
Times Blank Voted	173	206	198	284	312	271	222	258	312	194	338	2768
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
PLANNING BOARD - One for two years												
MARCIE J COMTOIS	125	132	145	183	214	174	122	171	253	175	195	1889
NANCY KAY ARAWAY	90	142	128	150	160	113	144	194	154	86	170	1531
Total number of write-ins	0	2	0	0	1	1	0	1	1	-1	0	5
Times Blank Voted	69	70	66	125	143	104	75	89	106	74	125	1046
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471

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Local Election April 1, 2025 Official Results

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
PLANNING BOARD ASSOCIATE - One for two years												
CERETHA MARIE FERNANDES	217	253	250	324	349	270	237	340	347	227	329	3143
Total number of write-ins	0	0	2	1	0	1	0	1	3	0	0	8
Times Blank Voted	67	93	87	133	169	121	104	114	164	107	161	1320
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
BOARD OF HEALTH - One for three years												
ERIC A MEIKLE	221	267	273	346	392	307	254	353	394	248	352	3407
Total number of write-ins	1	0	1	0	1	0	1	0	0	0	1	5
Times Blank Voted	62	79	65	112	125	85	86	102	120	86	137	1059
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
TRUSTEES OF PUBLIC LIBRARY - Two for three years												
KATHLEEN MARY FOX	209	268	271	341	395	288	252	363	380	242	361	3370
DEBORAH ROBSON	206	261	260	330	382	275	248	346	359	239	345	3251
Total number of write-ins	1	1	0	0	0	2	0	2	0	0	0	6
Times Blank Voted	152	162	147	245	259	219	182	199	289	187	274	2315
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
CEMETERY COMMISSION - One for three years												
KIRK D MARSHALL	215	272	275	341	382	290	247	352	370	244	339	3327
Total number of write-ins	0	0	0	0	0	0	0	1	0	0	0	1
Times Blank Voted	69	74	64	117	136	102	94	102	144	90	151	1143
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
HOUSING AUTHORITY - One for five years												
RODNEY E CLEAVES	28	55	57	72	63	63	46	60	65	73	53	635
JUDITH ELLEN OCONNOR	131	124	117	100	136	109	103	117	139	86	71	1233
MAURA K SNOW	70	102	104	193	198	124	129	203	196	117	271	1707
Total number of write-ins	1	0	1	0	0	1	0	1	2	0	1	7
Times Blank Voted	54	65	60	93	121	95	63	74	112	58	94	889
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
HOUSING AUTHORITY - One for two years												
MICHAEL JOHN MURRAY	203	259	250	314	359	271	234	334	344	221	327	3116
Total number of write-ins	1	1	0	2	1	1	0	1	5	0	2	14
Times Blank Voted	80	86	89	142	159	120	107	120	165	113	161	1342
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471



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Local Election

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	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 1 - Five for three years												
DAVID ELWIN RAND	198											198
JANET O'DONNELL	202											202
WILLIAM JOHN GILET JR	203											203
PAMELA LYNNE ARMSTRONG	203											203
DAVID WILLIAM HADLEY	195											195
Total number of write-ins	4											4
Times Blank Voted	415											415
Total Ballots	284											284
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 1 - One for two years												
CERETHA MARIE FERNANDES	107											107
NATHAN A BAKER	114											114
Total number of write-ins	3											3
Times Blank Voted	60											60
Total Ballots	284											284
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 2 - Five for three years												
COURTNEY ANN BEZANSON		233										233
MICHELLE MARIE DALY		237										237
VALERIE BOGIS DIGGS		232										232
ALBERT G DIGGS		219										219
SUSAN TANNER		240										240
Total number of write-ins		2										2
Times Blank Voted		567										567
Total Ballots		346										346
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 2 - One for one year												
JANET E MURPHY		277										277
Total number of write-ins		1										1
Times Blank Voted		68										68
Total Ballots		346										346

Election Results



Local Election April 1, 2025 Official Results

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 3 - Five for three years												
VIRGINIA E CROCKER-TIMMINS			254									254
MICHAEL F MCCALL			260									260
RUTH ELIZABETH MONAHAN			253									253
Genesse Arlene Schaufus			35									35
Scott Jeffrey Rummel			13									13
Total number of write-ins			15									15
Times Blank Voted			865									865
Total Ballots			339									339
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 4 - Five for three years												
KARIN O BISCHOFF				325								325
JAMES MICHAEL LANE JR				329								329
DAVID WELLER-FAHY				294								294
KARTHIKEYAN NATARAJAN				287								287
KARL F BISCHOFF				308								308
Total number of write-ins				11								11
Times Blank Voted				736								736
Total Ballots				458								458
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 4 - One for one year												
BETH ANN BENOIT				350								350
Total number of write-ins				4								4
Times Blank Voted				104								104
Total Ballots				458								458
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 5 - Five for three years												
GINGER DIANE CARTER SKOOG					316							316
BARRY J BRIGGS					252							252
SUSAN M MACKINNON					360							360
PHILIP STANWAY					345							345
HELAINA MARCIA KAPLAN					311							311
JONATHAN T HASTIE					216							216
Total number of write-ins					5							5
Times Blank Voted					785							785
Total Ballots					518							518



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Local Election April 1, 2025 Official Results

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 5 - Three for one year												
DAVID DANIEL DAVIS JR					374							374
Jonathan T Hastie					4							4
Nicole Marie Bettinelli					3							3
Total number of write-ins					9							9
Times Blank Voted					1164							1164
Total Ballots					518							518
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 6 - Five for three years												
JEREMY PAUL HASTIE						237						237
JEFFREY A HARDY						255						255
MATTHEW GRAY CASTLE						246						246
LOUIS G ROBILLARD JR						255						255
Walker Kibbe Horton						16						16
Total number of write-ins						7						7
Times Blank Voted						941						941
Total Ballots						392						392
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 6 - Three for one year												
SUSANNA DOYLE						282						282
April McCarthy						3						3
Total number of write-ins						10						10
Times Blank Voted						881						881
Total Ballots						392						392
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 6 - One for two years												
DEBORAH L DERY						284						284
Total number of write-ins						5						5
Times Blank Voted						103						103
Total Ballots						392						392
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 7 - Five for three years												
VICTORIA CHATTLEY FOX							240					240
ANNE ELIZABETH WORTH							219					219
PATRICIA WOJTAS							242					242
THOMAS RAYMOND FALL							216					216
GLENN R THOREN							209					209
Total number of write-ins							2					2
Times Blank Voted							577					577
Total Ballots							341					341

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Local Election April 1, 2025 Official Results

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 7 - Two for one year												
Failure to Elect												
Total number of write-ins							5					5
Times Blank Voted							20					20
Total Ballots							8					8
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 8 - Five for 3 years												
JUDITH K CARVEN								327				327
KEVIN B READY								305				305
DONNA LEE READY								303				303
KATHLEEN A TUBRIDY								323				323
JOHN J TUBRIDY								304				304
Total number of write-ins								9				9
Times Blank Voted								704				704
Total Ballots								455				455
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 8 - One for two years												
LAUREN L ROBERTS								270				270
TYLER DOUGLAS TRIBOU								81				81
Total number of write-ins								3				3
Times Blank Voted								101				101
Total Ballots								455				455
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 9 - Five for three years												
NATHAN ANDREW MONTEIRO									196			196
DIANA MARIE LEBEAUX									246			246
BRIAN PETER LATINA									251			251
DEIRDRE M CONNOLLY									291			291
HELEN A MANAHAN									301			301
TRACY E COLE									284			284
RICHARD BERNARD FRATUS									300			300
Total number of write-ins									1			1
Times Blank Voted									700			700
Total Ballots									514			514



Election Results

Local Election

April 1, 2025 Official Results

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 10 - Five for three years												
RODNEY E CLEAVES										185		185
ERIN ELIZABETH SOUSA										243		243
ANNITA TANINI										238		238
ANTHONY F COIT										222		222
SEAN CAMPBELL										204		204
Total number of write-ins										23		23
Times Blank Voted										555		555
Total Ballots										334		334
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 10 - One for one year												
JOHN BAPTIST SOUSA JR										30		30
Total number of write-ins										17		17
Times Blank Voted										287		287
Total Ballots										334		334
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 11 - Five for three years												
RICHARD L LAMONTAGNE											268	268
ROBERT F WALTON											229	229
COLIN P DEMPSEY											222	222
SUSAN BETH GRAVES											331	331
KAREN EFFIE WALTON											263	263
MICHAEL STEPHEN YOUNG											279	279
Total number of write-ins											0	0
Times Blank Voted											858	858
Total Ballots											490	490

Election Results



Local Election April 1, 2025 Official Results

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	PCT 10	PCT 11	TOTAL
REPRESENTATIVE TOWN MEETING MEMBER PRECINCT 11 - One for two years												
JOAN E DILLON											155	155
CRYSTAL STEWART											203	203
Total number of write-ins											0	0
Times Blank Voted											132	132
Total Ballots											490	490
QUESTION 1												
YES	83	106	125	144	165	140	128	172	189	101	189	1542
NO	175	216	187	278	319	232	185	254	282	206	274	2608
Times Blank Voted	26	24	27	36	34	20	28	29	43	27	27	321
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471
QUESTION 1												
YES	83	106	125	144	165	140	128	172	189	101	189	1542
NO	175	216	187	278	319	232	185	254	282	206	274	2608
Times Blank Voted	26	24	27	36	34	20	28	29	43	27	27	321
Total Ballots	284	346	339	458	518	392	341	455	514	334	490	4471



Community Development

Community Development

Evan Belansky, Director



Fiscal Year 2025 was another busy year in the Community Development Department. The three-person Department provides full time administrative and technical staff support to the Planning Board, Conservation Commission, and Zoning Board of Appeals. The Department is also responsible for managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

In addition, the Department collaborated with the following committees:

North Village Strategic Planning Committee
Center Village Master Planning Committee
Housing Advisory Board
Master Plan Update Implementation Committee
Strategic Plan Committee
MVP 2.0 Task Force

During this past year the Department continued its work on a number of planning related activities: Completing updates to the

Housing Production Plan, advancing updates to the Center Village Master Plan with NMCOG, quarterly meetings with the Master Plan Implementation Committee and completion of Phase I MVP 2.0 process.

The Director assisted the Strategic Planning Committee on completing the Town's first plan. This plan included a dedicated section on "Growth Management" with several action items.

The Department applied for and received grants in the amount of \$15,000 from NMCOG for the Chelmsford Street transportation project and property owner survey for Center Village, and a \$60,000 grant from the State to develop Low Impact Development and Nature Based Solutions design guidelines.

The Director continued to provide technical assistance to the Planning Board related to zoning article proposals and regulatory hearings.

In addition the Department continued managing community and economic development projects, grant administration, and interfacing with residents, developers, and other municipal staff.



Planning Board

MEMBERS:

Chris Lavallee
John Sousa, Jr.
Joel Luna
Michael Raisbeck
Michael Walsh (2019–2025)
Annita Tanini
Deirdre Connolly
Marcie Comtois (elected April 2025)
Paul McDougall (2021–2025)
Ceretha Fernandes, Associate Member
(appointed FY25)

STAFF MEMBERS:

Evan Belansky,
Community Development Director
Becky DaSilva-Conde,
Departmental Assistant

Purpose

The Planning Board is responsible for ensuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits. The Planning Board also plays a critical role in drafting zoning bylaws that are voted on by Town Meeting.

Membership

Following the April Town Election, Joel Luna and Annita Tanini were re-elected to the Board. We also welcomed two new members: Marcie Comtois was elected to an unexpired two-year term and Ceretha Fernandes was elected as an Associate Member. At the Board's annual reorganization in April 2025, Chris Lavallee was elected Chair, John Sousa, Jr. Vice Chair, and Joel Luna Clerk. A note of appreciation to Michael Walsh for his service on the Planning Board from 2019–2025 and to Paul McDougall for his service on the Board from 2021–2025.

Planning Board Activities

- ADU zoning bylaw: The Board led drafting, presentation, and passage of the new ADU bylaw at a Special Town Meeting in January, aligning Chelmsford with new Massachusetts ADU law.
- Initiated zoning conflict resolution work, particularly for areas with multiple overlapping district types (e.g., Kate's Corner/Byam Village), leading toward the creation of a new CBLT zoning district to better harmonize commercial-industrial-residential zoning conflicts.
- Worked jointly with the Conservation Commission and Board of Health on an Aquifer Protection District gap analysis to strengthen environmental and aquifer protection.

FY25 Projects

Approved Projects:

- 150 North Road / Gardner School – Though a protected use under state law, the Board engaged to optimize site design, traffic management, and landscaping despite limited jurisdiction.
- 65 Dunstable Road – Major modification and CEIOD Special Permit approved for a two-unit residential building.
- 4 Paillet Drive / 4 Paillet LLC – Site Plan and Special Permit approved for 16 new parking spaces with conditions.
- Old Westford Road – Endorsement of ANR to split the property into 2 lots.
- 103 Drum Hill Road – Special Permit approved for conversion to fast-food restaurant.



Planning Board

- 321 Billerica Road – Special Permit approved for conversion to medical clinic.
- 10 Independence Drive – Special Permit approved for conversion to adult day care.
- 15 Research Place – Special Permit approved for expanded parking area and improved site circulation at an existing industrial building.
- 9 Progress Avenue – Minor modification approved for updated loading dock layout and landscape improvements.
- 40 Grandview – Special Permit granted to allow for a pre-existing contractor's yard and associated site improvements.
- Walter G Weide Drive (adjacent parcels) – ANR plan endorsed to adjust lot lines for land transfer between abutting properties.

Withdrawn or Denied Projects:

- 10 Hildreth Street – Subdivision proposal was denied; Aquifer Protection Special Permit approved separately.
- 313 Littleton Road (Garrison Place) – CEIOD proposal for residential conversion was not approved.

Proposals Continued into FY 26:

- 191–195 Riverneck Road – Proposed outdoor contractor yard.
- 265 Chelmsford Street – Proposed two fast-food restaurants with drive-throughs.

Town Meeting Outcomes

- Spring Town Meeting 2025: An updated floodplain bylaw and map to align with current FEMA standards.
- January 2025 Special Town Meeting: A modernized Accessory Dwelling Unit (ADU) bylaw allowing greater housing flexibility through detached and non-owner-occupied ADUs, aligning Chelmsford with the new state law that designates ADUs as a protected by-right use under the Dover Amendment.

Collaborations & Liaison Roles

Board members collaborated closely with the Conservation Commission, Board of Health, and other town boards and committees to assess gaps and opportunities to strengthen and enhance Chelmsford's zoning bylaws. Liaison roles have been critical in aligning inter-board communication and strategy.

Looking Ahead to FY26

- Final adoption and Town Meeting presentation of the CBLT zoning district, with revised zoning maps.
- Applying the new CBLT zoning district to various areas in town to mitigate zoning conflicts.
- Drafting and public vetting of Aquifer Protection improvements.
- Continuing to improve and strengthen zoning bylaws.
- Improving the Planning Board website for more effective communication.



Inspections Department

José W. Negrón, Building Commissioner, Building Department

Department Personnel:

José Negrón- Commissioner/Zoning Enforcement Official

Vera Clauson- Dept Asst

Paul D'Amore - Building Inspector

Eric Roberts - Building Inspector

Don Morash - Plumbing & Gas Inspector

David Andrade – Wiring Inspector

Noel Sempit – Sealer of Weights & Measures

The Chelmsford Building Department works to protect public safety through enforcement of the State Building, Plumbing, Electrical, Gas and Sanitation Codes. Combined with local ordinances, response to public complaints and potential code/zoning violations, we remain committed to protecting and preserving public safety, quiet enjoyment of residential properties, evaluation of land development/use proposals per the goal and objectives of the zoning board.

The following is a breakdown of new construction permits FY25:

Single family Dwellings	5
Duplex dwellings	1
Multifamily dwellings	2 (13 Units Total)
Institutional:	1 (Preschool)
Municipal:	1 (Food Pantry)
Commercial:	2 (Liquor Store & Warehouse)

Type of Permit:	Number of Permits Issued	Fees Collected
Commercial Building	100	\$956,385.00
Residential Building	1,329	710,026.00
Wiring	1,363	218,646.00
Plumbing & Gas	1,191	120,339.00
Mechanical & Sheet Metal	197	70,610.00
TOTAL:	4,180	\$ 2,076,006.00

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection, Certificates of Occupancy, Maintain/Change Use Inspections, Weights and Measures Inspections amounted to **\$23,115.00**

We would like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.



Community Development

Board of Appeals

MEMBERS:

Brian Reidy, Chair
Charlie Wojtas, Vice Chair
Steve Mendez, Member
Jamie Outland-Brown, Member
Peter Casserly, Associate Member
Glenn Diggs, Associate Member
Rodney Cleaves, Associate Member
Danny Ruiz, Associate Member

STAFF MEMBERS:

José Negron,
Building Commissioner and
Zoning Enforcement Officer
Evan Belansky,
Community Development Director
Becky DaSilva-Conde,
Community Development
Administrative Assistant

The Board of Appeals hears petitions for variances, special permits, comprehensive permits (40B), and administrative appeals of the Building Commissioner's rulings.

During Fiscal Year 2025, the Board saw the following activity and acted upon the following:

Applications	FY21	FY22	FY23	FY24	FY25
Special Permit	5	7	10	9	15
Variance	8	16	6	4	3
Sign Variance	0	0	0	0	0
Limited Accessory Apartment	8	7	4	7	2
Administrative Appeal	3	1	0	2	3
40B Comprehensive Permit	0	0	0	0	3
Administrative Amendments	0	2	6	1	2

Membership

Mr. Brian Reidy continues in the position of Chair and Charlie Wojtas as Vice-Chair. There were no members changes this fiscal year.

Comprehensive Permit, Chapter 40B

There were three 40B Comprehensive Permit applications in FY25.

1. Marose Ave, to construct five rental units, of which four will be in duplexes and one will be a single structure was approved.
2. 39 North Road / 3 Crosby Lane, consists of an existing two-family dwelling and the construction of a new 16-unit two-story apartment building. At the May 8, 2025 meeting the Board voted to invoke Safe Harbor status; that the Board has determined the Town of Chelmsford has achieved one of the statutory minima set forth under G.L. c.40B, §§ 20-23 and 760 CMR 56.03(3) because the Town's Subsidized Housing Inventory (SHI), as maintained by the Executive Office of Housing and Livable Communities (EOHLC), comprises more than 10% of the Town's total housing units as of the date that the Application for a comprehensive permit was received and voted to Deny the 40B application.



Board of Appeals

3. 243 Riverneck Road, consists of 7 single-family dwellings for sale and 16 townhouses for rent. Of the total of 23 housing units, 6 units will be designated as affordable housing consisting of 2 single family and 4 townhouses. At the June 18, 2025 meeting the Board voted to invoke Safe Harbor status; that the Board has determined the Town of Chelmsford has achieved one of the statutory minima set forth under G.L. c.40B, §§ 20-23 and 760 CMR 56.03(3) because the Town's Subsidized Housing Inventory (SHI), as maintained by the Executive Office of Housing and Livable Communities (EOHLC), comprises more than 10% of the Town's total housing units as of the date that the Application for a comprehensive permit was received and voted to Deny the 40B application.

FY2025 Board of Appeals

The Board continues to receive a steady number of applications annually. The number of annual special permits applications and approvals continues to steadily increase compared to previous years. This is indicative of the uprising trend of homeowners who are opting to construct additions to their nonconforming dwellings and/or lots versus moving to larger homes, as the real estate market remains very expensive for buyers in the region.

Limited Accessory Apartment (LAA) applications decreased significantly this year due to the Commonwealth's new Accessory Dwelling Unit (ADU) mandate effective in February. ADUs are now by-right in all municipalities so long as they meet local zoning setback requirements and reasonable/limited local bylaws. The Town's LAA Bylaw became null and void due to the new state

mandate, therefore a new ADU Bylaw was adopted at Spring Town Meeting to reflect these changes. Residents continued to inquire throughout the year about LAA versus ADU eligibility and permitting processes changes. The new ADU mandate has attracted a lot of inquiries, both for personal family reasons and as a new investment opportunity, because unlike LAAs the ADUs may be used as rental properties.

A prominent case considered by the Board was Ledge Road, owner Ledge Road Realty Holdings and Newport Aggregates LLC, requesting an Administrative Appeal under Zoning Bylaw Section 195-102 B(3) of a Cease and Desist Order issued by the Building Commissioner relative to use of Ledge Road for commercial vehicles, and any other relief deemed necessary. Ledge Road is located in the residential RB Zoning District.

The Board did not propose warrant articles for Fall 2023 nor Spring 2024 Town Meetings.

At the June 18, 2025 meeting, the Board made the following Findings:

1. Based upon information provided during the hearing the Board finds that the use of the private portion of Ledge Road by commercial vehicles accessing Newport's quarry is not a permitted use in the RB Zoning District.
2. The Board finds that since the commencement of gravel quarry operations in 2017 by Ledge Road Realty Holdings LLC and Newport Aggregates LLC, truck traffic from this owner / operator has increased substantially in scope and scale as it relates to number and size of trucks and hours of operations resulting



Board of Appeals

in an extremely detrimental impact on the surrounding residential neighborhood.

3. The Board further finds that to the extent such use may be a lawful preexisting nonconforming use, it has expanded dramatically and is different in quality, character and substantial degree from the use existing in 2017, and that such expansion has been conducted without a special permit as required by Section 195-8 (B)(1) of the Zoning Bylaw and is therefore in violation of the Zoning Bylaws.

and voted to Uphold the Building Commissioner/Zoning Enforcement Officer's Cease and Desist Order and to Deny the Appeal; voted 5 in favor and none opposed. The requested relief is hereby denied.

The Board did not propose warrant articles for Fall 2024 nor Spring 2025 Town Meetings.



Chelmsford Public Schools

Dr. Jay Lang, Superintendent



2024-2025 Year in Review

The members of the Chelmsford School Committee at the end of the 2024-2025 school year include the following: Mr. Dennis King, Chair; Ms. Maria Santos, Vice Chair; Ms. Diana Lebeaux, Secretary; and Members at Large, Ms. Susan Mackinnon and Mr. John Moses. Central administration for the Chelmsford Public Schools include the following: Dr. Jay Lang, Superintendent of Schools, Dr. Linda Hirsch, Assistant Superintendent of Curriculum and Instruction, Ms. Joanna Johnson-Collins, Director of Business and Finance, Ms. Diane Carey, Director of Human Resources, Mr. William Silver, Director of Information, Communication and Technology Services, Ms. Amy Reese, Director of Student Support Services, and Mr. Brian Curley, Director of Operations and Maintenance.

District Mission

The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who PERSEVERE through challenges, demonstrate RESPECT and INTEGRITY in their words and actions, are DEDICATED to their community, and display EMPATHY as global citizens while discovering and pursuing their full potential.

District Vision

The vision of the Chelmsford Public Schools is to provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness. We work from a rigorous curriculum that is aligned with state standards using multiple forms of data to inform innovative approaches to teaching. Our students' success is anchored in the high expectations of teachers who are part of a professional, collaborative culture that demands a continuous focus on instructional improvement. It is our responsibility that every student feels safe, cared for, appropriately challenged, and supported in our schools. Our students' successes are celebrated within and across schools as well as throughout the broader community. Parents and the Chelmsford community are connected to the daily life of our schools through consistent, multidirectional and multi-modal communication, which builds external support for and pride in the district, schools, teachers, and students. As a result of high-quality teaching, meaningful partnerships, and well-resourced schools, our students contribute to the Chelmsford community as self-directed, creative, and well-rounded learners who are ready to become the innovative leaders of tomorrow.



Chelmsford Public Schools

District Values

- ✓ Academic Achievement for All Students
- ✓ Positive and Support School Cultures
- ✓ Excellence and Professionalism in Teaching
- ✓ Supportive and Stable Relationships
- ✓ Strong Fiscal and Facility Support

As I reflect on my tenth year leading the Chelmsford Public Schools (CPS), I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make CPS the best public school system in the state.

We have accomplished much over this past year. I am very proud of our work and I thank you for guiding and supporting me and the CPS staff as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting students' needs displayed by our teachers, paraeducators, administrators, and support staff. Following are some highlights of our collective work this year:

FY25 Budget Administration

School Committee members received regular reports on the district's finances throughout FY25, including the local operating budget, grant funds, and revolving funds. After reviewing the FY25 budget, I am pleased to report the district has continued to make great strides in stabilizing its finances. By implementing strict financial practices, it has accrued several reserve fund balances for future budget needs. At the end of FY25, the district can:

- reserve approximately \$ 3.5 million in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (by contrast, when I arrived ten years ago in the fall of 2015, the school department had to request a supplemental appropriation of \$ 500,000 from the town to cover unanticipated special education tuition costs as no reserve fund balance was available).
- reserve \$ 822,000 in a new special education reserve fund in accordance with MGL Ch. 40 § 13E to offset unanticipated/unfunded special education student tuition and/or transportation costs in future fiscal years.
- carry over approximately \$ 3.8 million in food service/school nutrition funds. This is a significant achievement, given that many school districts find themselves operating their food service programs at a deficit. A portion of these funds has been allocated to a FY25 capital improvement project.
- set aside approximately \$ 3.2 million in school choice funds as a reserve for future spending by the School Committee on educational programs and services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall. School choice funds are earmarked annually to support the 1:1 student Chromebook initiative.



Chelmsford Public Schools

FY26 Budget Presentation and Review

In February, the administration presented the FY26 general fund operating budget to the School Committee, including net school spending compliance and comparable community analysis (demographic and financial). We highlighted the assumptions that underlie the FY26 budget, including normal step and lane increases, and funding to support the fourth and final phase implementation of the in-district Language Based Program at the middle school level. The School Committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main budget document. The budget presented and reviewed was in-line with Town Manager Cohen's recommended budget increase of \$ 1.77 million, \$ 73.88 million to \$ 75.65 million, to support the Chelmsford Public Schools.

At the April 28, 2025 town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (near unanimously: 135 - 2) the FY26 funding request of \$75.65 million to support CPS.

Ratification of the Chelmsford Federation of Teachers – Teachers and Nurses

On June 27, 2025, the School Committee ratified a three-year contract with the Chelmsford Federation of Teachers – Teachers and Nurses bargaining unit covering the period from July 1, 2025 to June 30, 2028.

Ratification of the Chelmsford Federation of Teachers – Professional Support Personnel Contract

On June 27, 2025, the School Committee ratified a three-year contract with the Chelmsford Federation of Teachers – Professional Support Personnel bargaining unit covering the period from July 1, 2025 to June 30, 2028.

Ratification of the Chelmsford School Administrators' Association Contract

On June 27, 2025, the School Committee ratified a three-year contract with the Chelmsford School Administrators' Association

bargaining unit covering the period from July 1, 2025 to June 30, 2028.

Ratification of the Chelmsford Schools' Food Service Association Contract

On June 27, 2025, the School Committee ratified a three-year contract with the Chelmsford Schools Food Service Association bargaining unit covering the period from July 1, 2025 to June 30, 2028.

MSBA Eligibility Period Deliverables: Parker Middle School

On December 13, 2023, we received fantastic news that the Massachusetts School Building Authority (MSBA) Board of Directors voted to invite the Town of Chelmsford into the Eligibility Period for the Parker Middle School Statement of Interest (SOI) submitted in April, 2023. This was our sixth application (4 for CHS and 2 for Parker) to the MSBA for funding consideration of a potential new school building project in town. The Eligibility Period officially commenced on April 1, 2024 with the completion of eight (8) required deliverables by December 27, 2024. At the April 29, 2024 town meeting, representatives voted to approve a warrant article authorizing the expenditure of \$ 1.8 million to fund the Feasibility Study (near unanimously with 121 in favor, 3 opposed, and 1 abstention).

MSBA Invitation to Feasibility Study: Parker Middle School

After successfully submitting the eight (8) required deliverables to the MSBA by the December 27, 2024 deadline, the MSBA Board





Chelmsford Public Schools

of Directors voted on December 13, 2024 to invite the Town to conduct a Feasibility Study of the Parker Middle School for a potential new school building project. This is a major step to obtain MSBA funding to support a new school building project in Town. During the Feasibility Study the Town will engage the services of an Owners Project Manager (OPM) and Designer to work with us to explore three potential building options for Parker Middle School. The first option is a 1:1 replacement of Parker Middle School serving two grade levels (5 and 6 – approximately 800 students), the second option is a new school serving all middle school grade levels (5 – 8) in one building (approximately 1,600 students), and the third option is a new school with a grade level reconfiguration serving three grade levels (4 – 6 – approximately 1,200 students). LeftField was selected and approved to serve as the OPM for the project after a successful procurement process during the spring of 2025. The procurement process to obtain the services of a designer is underway and selection is anticipated in early September, 2025.

School Safety and Security Review

In November, 2022, the district contracted with the Edward Davis Company to conduct a security site assessment and policy review of all eight (8) CPS schools. The contract included a comprehensive physical security site assessment/threat vulnerability risk assessment of all eight (8) CPS school facilities. The scope included fact gathering and a technical walk through resulting in a report of identified threats relative to each schools' safety and prioritized recommendations for enhanced day-to-day security. School administration and our district security subcommittee reviewed the report and have incorporated immediate, short- and long-term recommendations to CPS facilities and procedures. In April, 2025, representatives of the Edward Davis Group returned to the district to observe and make recommendations on the secure school entrance capital project and visitor management procedures/process to be implemented throughout the district. Further, in May, representatives were on-site to observe and provide feedback on ALICE options-based

safety drills conducted at each school location. Review and enhancement of school safety procedures and protocols remains a focal point of our work.

Districtwide Strategic Planning

In November of 2021, the district contracted with District Management Group (DMGroup) to develop a multi-year strategic plan for the Chelmsford Public Schools. DMGroup worked with district administrators and a steering committee to assess our current performance and needs, and to clearly articulate priority areas to be the focus of our improvement efforts in the coming years to continue to advance education in Chelmsford. DMGroup hosted staff and community sessions to gather input for the plan and presented updates to the steering committee and school committee throughout the process. In June of 2022, a draft strategic plan was presented and final feedback was sought on the identified priority areas. In July of 2022, the final strategic plan that will guide our work in the Chelmsford Public Schools over the next 5-years: 2022/23 – 2026/27 was approved by the school committee. A steering committee met regularly over the 2022/23, 2023/24, and 2024/25 school years to monitor the implementation of Years 1, 2, and 3 of the strategic plan priority areas. The School Committee received updates throughout the school year from the subcommittees focused on each of the five priority areas (academic achievement, equity, social emotional learning, human capital, and



Chelmsford Public Schools



operations and facilities) as well as mid-year and end-of-year strategic plan updates from DMGroup.

Special Education Opportunities Review: Paraeducator Working Group

In September of 2022, the district contracted with District Management Group (DMGroup) to develop an understanding of current practice related to special education and intervention in the district, explore alignment of current practice with best practice research in order to raise achievement of students with disabilities, and identify opportunities to align staff practices with best practices and effectively manage staffing in order to create sustained change in schools and classrooms and improve the work life of teachers. In May of 2023, the school committee received a report and recommendations detailing the project methodology, data analysis, commendations, and high leverage support areas for CPS to consider implementing to improve support for students with disabilities. Among the top high

leverage opportunity areas for examination was the role paraeducators play in supporting the district's Equity priority work around closing the achievement gap between students with and without disabilities in the district.

In the 2023/24 school year, a working group convened to review the roles and responsibilities of paraeducators throughout the district to 1) understand the gaps in current and ideal responsibilities of paraeducators in the district, 2) outline clear, consistent responsibilities of paraeducators to support students and district priorities, 3) develop a communication and PD plan so all staff understand the role of paraeducators, and 4) develop a progress monitoring plan to ensure consistency of the paraeducators role across the district to ensure consistency. The working group convened periodically throughout the 2024/25 school year to monitor the implementation of the refined roles and responsibilities of paraeducators in the district. The School Committee received mid-year



Chelmsford Public Schools



and end-of-year strategic plan updates from DMGroup, including updates on the work of the Equity priority area and refined role of the paraeducator.

Over this past year, we have accomplished much as we worked together. In addition to the aforementioned actions of the past year, we continued to administer and manage the day-to-day operations of the school district, approved capital plans for FY26, expanded programming, such as the Dual Enrollment and Innovation Pathways Programs at Chelmsford High School, and continued an emphasis on equitable and inclusive practices in our school system.

In addition to the developments already listed, we have taken steps to continue to build confidence in the school administration and school system. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We will close the books on FY25 with a positive fund balance and we will set aside remaining school choice funds as a reserve for School Committee use. Much work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staffs' accomplishments in the district this past year and look forward to a successful 2025/26 school year.

Yours truly,

Jay Lang, Ed.D.
Superintendent of Schools





Chelmsford Public Schools





Public Education

Nashoba Valley Technical High School

Denise P. Pigeon, Superintendent

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
100 Littleton Road, Westford, MA 01886
(978) 692-4711 www.nashobatech.net

2025 NVTHS School Committee & Membership

This year, our 13-member School Committee, which governs NVTHS, included appointed representatives from our eight-member districts. Chelmsford's representatives were Lawrence MacDonald, and Jodie Murphy and Pat Wojtas. Additionally, Jasmine Waddell was appointed as an alternate.

About NVTHS

A cornerstone of the community for over half a century, Nashoba Valley Technical High School (NVTHS) is a four-year public regional technical high school serving students from Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford.

Mission and Vision

Nashoba Valley Technical High School (NVTHS) is dedicated to providing top-tier academic and technical education, preparing students for successful college and career paths in a dynamic technological landscape. The school fosters a safe, inclusive environment that encourages a diverse student population to become engaged and productive community members. NVTHS aims to develop well-rounded individuals who are Respectful, Responsible, Resilient, Resourceful, and Ready for their future.

Key Highlights at NVTHS in 2025:

- **Strong Enrollment:**

The continued growth of Nashoba Valley Technical High School's enrollment demonstrates a strong interest in career and technical education. During the 2024-2025 school year, NVTHS enrolled 764 district students. Enrollment from Chelmsford was 210 students. Chelmsford continues to be our largest sending member district. Over the past several years NVTHS



has experienced an upward trend in district enrollment reflecting the increasing demand for skilled trade professions and NVTHS's reputation as a leading provider of high-quality career and technical education. Enrollment from Chelmsford as of October of 2024 (school year 2024-2025) was 210 students, our largest sending district.

- **Facility Expansion:**

A new 7,000-square-foot addition to the NVTHS facility opened in the fall of 2024. This state-of-the-art instructional space, funded by a \$3.75 million Commonwealth of Massachusetts grant, houses the Programming and Web Development, Engineering, and Robotics technical programs.

- **Technical Program Enhancements:**

Expansion of instructional space for the fastest-growing technical programs, Electrical Technology and Veterinary Science, began this year, supported by a \$2.5 million Commonwealth of Massachusetts grant. The Cosmetology program rebuild was completed and opened in the spring of 2025. This renovated program includes a new salon open to the public.



Nashoba Valley Technical High School

- **Community Engagement:**

NVTHS students actively participate in community service projects, providing valuable services to district towns and gaining real-world experience. In 2025, projects ranged from building sheds for local recreation departments to participating in the construction of a new home in the Town of Ayer through Habitat for Humanity.

- **Chapter 74 Technical Programs:**

NVTHS offers a diverse range of 18 immersive career and technical programs across three clusters, providing students with ample opportunities to explore their passions and develop in-demand skills:

- **Construction & Transportation:**

(47% of student body)

This popular cluster provides hands-on training in fields such as Automotive Collision Repair, Automotive Technology, Carpentry, Electrical Technology, and Plumbing Technology.

- **Health & Services:** (31% of student body)

Students interested in helping others can explore programs like

Cosmetology, Culinary Arts, Hospitality Management, Marketing, Early Childhood Education,

Health Assisting, Dental Assisting, and Veterinary Assisting.

- **Arts & Technology:**

(22% of student body)

This cluster caters to creative and tech-savvy students with programs like Programming and Web Development, Television and Media Production, Design and Visual Communications, Advanced Manufacturing, Engineering Technology, Robotics, and Biotechnology.

This diverse program offering ensures that students with a wide array of interests can find a pathway that aligns with their talents and career aspirations. NVTHS is committed to providing students with the skills and knowledge necessary to thrive in the 21st-century workforce.

Academic Excellence and Early College Opportunities

Nashoba Valley Technical High School provides a comprehensive academic foundation alongside its renowned career and technical programs. Students can pursue a variety of academic pathways, including:

- **Advanced Placement (AP), Honors, and College Preparatory Courses:** NVTHS offers rigorous coursework in all core academic subjects, allowing students to challenge themselves and prepare for higher education.
- **Early College Program:** In partnership with Middlesex Community College, this program provides a unique opportunity for students to earn college credits while still in high school. Many NVTHS students graduate with both a high school diploma and credits towards an associate's degree, gaining a significant head start on their college careers.

Beyond core academics, NVTHS offers a well-rounded education with electives in foreign language, music, and more. These courses are available to interested students throughout their four years at NVTHS, fostering personal growth and exploration.

Extracurricular Activities:

NVTHS continues to offer a wide range of extracurricular activities, including a comprehensive athletic program with varsity teams in various sports. Students can also



Public Education

Nashoba Valley Technical High School

Denise P. Pigeon, Superintendent

participate in numerous clubs, such as Student Council, National Honor Society, SkillsUSA, and many special interest groups.

NVTHS: A Resource for Lifelong Learning

NVTHS is a lifelong learning resource, extending its career and technical education beyond its high school program. Through the state's Career and Technical Initiative (CTI), NVTHS offers evening and weekend adult workforce training, allowing adults to retrain for in-demand jobs (e.g., electrical, plumbing, advanced manufacturing, and automotive collision repair), upskill for career advancement, or explore new career paths. These programs strengthen individuals and the regional economy by helping adults adapt to evolving workforce demands and achieve their career goals.

Looking Ahead:

NVTHS remains committed to adapting to the evolving needs of the workforce and providing students with the skills and knowledge necessary for future success. The school will continue to invest in facilities, expand program offerings, and foster strong community partnerships to ensure that students are well-prepared for their future endeavors.





Police Department

Colin Spence, Chief of Police



I herein respectfully submit the Annual Report of the Police Department for FY 2025. This year's Annual Report reflects the dedication, professionalism, and resilience of the employees of your police department. The department's sworn complement remained at 54 permanent officers. In addition, the department employs 16 civilian support personnel. In preparing this annual report I am constantly reminded of the outstanding work that is done by members of the Chelmsford Police Department. The Chelmsford Police Department is a professional, accredited organization committed to working in partnership with our community to ensure the Town of Chelmsford is a safe, welcoming, and inclusive community. The Chelmsford Police Department is committed to being a model 21st Century Police Department. The philosophy of the department continues to emphasize community policing and community engagement strategies and initiatives that enhance the overall safety of the community.

We recognize that the trust and support of our community are of the utmost importance. It is our mission to work in partnership with all the citizens of Chelmsford to provide transparent, high-quality, fair, inclusive, and equitable police services, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work, and visit Chelmsford. Our top priorities continue to include traffic related complaints, community engagement, community wellness, and disturbance calls. These quality-of-life issues are of paramount importance in maintaining order and providing an overall sense of safety and security throughout the town. As we move forward, we remain steadfast in our commitment to continuous improvement and embracing public safety innovation.

ADMINISTRATIVE DIVISION

CHIEF OF POLICE

Colin C. Spence

DEPUTY CHIEF

Gary Hannagan

PATROL DIVISION SHIFT COMMANDERS

Lieutenant Jason Hanscom

Lieutenant Francis Goode Jr.

Lieutenant William Carlo

Lieutenant Daniel Goguen

Lieutenant Steven Fredericks

PATROL DIVISION SUPERVISORS

Sergeant Matthew Fernald

Sergeant Ryan McCarthy

Sergeant Shawn Brady

Sergeant Brian Richard

Sergeant Keith Leczynski

Sergeant Craig Mead



Public Safety

Police Department

INVESTIGATIVE DIVISION

Lieutenant Todd Ahern
Sergeant Robert Brown
Detective Jeffrey Blodgett
Detective Christopher Mauti
Detective Brian Ubele
Detective Derek Hill

SPECIAL SERVICES DIVISION

Lieutenant Jason Poor

TRAFFIC AND TRAINING UNIT

Sergeant Nicholas Ziminsky
Traffic Officer Riley O'Keefe
K-9 Officer David Leo and K9 Alun

COMMUNITY ENGAGEMENT AND WELLNESS UNIT

Sergeant Kenneth Meehan
School Resource Officer Ashley Rokas – High School
School Resource Officer David Linstad – McCarthy Middle School
School Resource Officer Daniel Sullivan - Parker Middle School
Community Resource Dog Officer Ozzie – Parker Middle School
Co-Response Clinician Rachel Beers
Community Engagement Social Media Officer Aidan Gillis

DEPARTMENT CRIMINAL PROSECUTOR / LOWELL DISTRICT COURT

Sgt. Philip Dube

PATROL DIVISION OFFICERS

Christopher Zaher
Aiden Gillis
Kaleigh Marshall
Steven Conklin
Matthew Sech
Nicholas Thayer
Steven Buckley
Aaron Philaphandeth
Kevin Quinn
Brandon Reedy
Christopher Robinson
Robert Riordan
Christopher Chipchak
Matthew Kilmartin
David Boyle
Andrew Robinson
Alexander Freker
Cory D'Entremont
Jake Hartshorn
Dominic DeSilvio
Haleigh Lucas
Michael Buxton
Andrew Finerty
Ricardo Garcia
Carly Rose
Derek Stark

RECRUIT OFFICERS

Mosab Abdeldaim
Cooper Brown
Barry Doucette
Jack Cerulo

PUBLIC SAFETY DISPATCHERS

Timothy Goode
Lisa Demers
John Poor
Andrew Houmiller
Kevin Anderson
Patrick O'Brien
Gina Dipietro
Kaila Tirone
Lauren Wegener-Farr



Police Department

ADMINISTRATIVE ASSISTANT

Melissa Nolan

RECORDS

Samantha Murnane

ACCOUNTING

Katie Bennett

FACILITY MAINTENANCE

Carl Koch

FLEET MECHANIC

Todd Barry

RECEIPTS TURNED OVER TO THE TOWN

Permits, fines, and fees	\$8,580
Parking Tickets	\$4,165
Towing Receipts.....	\$57,873

BREAKDOWN OF ARRESTS

Adult Arrests	234
Juvenile Arrests	1
Total Arrests	235

MISCELLANEOUS STATISTICS

Total Police Activity – Calls/Interactions	38,061
Summons Served	236
Accidents Reported	1011
Fatal Accidents	2
Citations Issued.....	2142
Motor Vehicle Stops	5287
Parking Violations	274
Restraining Orders Served.....	80
Alarm Calls	1027
Clinician Response/Follow-Up	510
Medical Calls	4569
Opioid Overdoses	18
Suspicious Activity Calls	1034
Disturbance Calls.....	460
Domestic Calls	356
O.U.I. Alcohol.....	25
Motor Vehicle Thefts	18
Fraud Reports.....	215
Hate/Bias Offenses	6



Well-Being Checks	638
Special Services/Community Policing	302

ACHIEVEMENTS

Our officers handled over 38,000 Incidents/ Interactions during FY25. While the Town of Chelmsford continues to maintain a low rate of violent crime for a community our size our officers remain vigilant in addressing ongoing public safety concerns. We continue to respond to incidents involving property crimes, assaults, domestic incidents, shoplifting, vandalism, and an increase in mental health calls for service. These incidents underscore the importance of our proactive policing strategies, community engagement, community partnerships and our commitment to continuously improving our delivery of police services.

The Chelmsford Police Department is accredited by the Massachusetts Police Accreditation Commission. The accreditation process is a voluntary evaluation by which police departments strive to meet and maintain top standards of law enforcement. Accreditation is considered the best measure for a police department to compare itself against the established best practices in law enforcement across the United States.

The Chelmsford Police Department continues to build upon our commitment to community



Police Department

policing, transparency, and proactive public safety. Your officers work tirelessly to strengthen relationships with residents, community organizations, and businesses. Due to the outstanding efforts of our employees the Chelmsford Police Department has an extremely successful community policing and community engagement program which includes the Chelmsford Police Athletic League (CPAL), movie nights, flag football, floor hockey, youth police academies, Touch a Truck events, coffee with a cop, car seat installations, Cops for Kids with Cancer, Officer Feature Friday, birthday parades, Ride to School, internet safety nights, SoberFest, drug take back, overdose vigils, Diversity Equity and Inclusion Committee events, learn to skate events, athletic coaching and various other community events throughout the year.

Chelmsford Police Department's Community Resource Dog, Officer Ozzie is an integral part of the department and has come an integral part of our community. Officer Ozzie interacts with members of our community to reduce anxiety and increase communication between police officers and members of the public. Officer Ozzie will provide comfort for people during times of crisis, and to provide comfort to individuals, groups and communities impacted by violence, tragedy, or traumatic events. The Community Resource Dog Program continues to be a valuable tool in fostering dialog and communications between the Chelmsford Police Department and the community.

The Traffic and Training Unit continues to address the traffic safety issues in the community utilizing a proactive approach and the newest technologies. In addition, this unit directs the police department's advanced training and education to keep our employees on the forefront of all 21st Century Policing practices. The Chelmsford Police Department provides the highest level of training in the

area. The department focuses on training police officers and employees to handle a wide variety of situations. Over 80% of Chelmsford Police Officers have attended a 40-hour Crisis Intervention Training in which officers receive additional training to respond to individuals in crisis. In addition, this unit provides the highest level of use of force training in the area with a concentration on de-escalation tactics for officers to utilize.

The Chelmsford Police Department remains committed to addressing mental health crises and substance abuse issues with compassion, professionalism, and the utmost care. The Chelmsford Police Department works in collaboration with the Tewksbury Police Department, Billerica Police Department, Dracut Police Department, Tyngsboro Police Department, mental health professionals and community partners to implement a follow-up program to address the needs of residents who are suffering from substance use disorder issues, as well as mental health challenges. The Chelmsford Police Department has a full-time clinician and access to clinicians twenty-four hours a day. Through our Behavioral Health Unit Police Collaborative medical clinicians will work in our communities alongside officers to facilitate follow-up medical treatment. We have continued to expand this program, which has resulted in the ability for the Police Department to deploy medical clinicians in the field to deal with persons in need. During these deployments, the clinician can examine persons in need and help decide as to the next steps to assist with proper care and treatment.

The Chelmsford Police Departments Community Engagement and Wellness Unit collaborates with the Behavioral Health Unit Police Collaborative, as well as the Town's Board of Health. The Community Engagement and Wellness Unit directs efforts towards mental health issues, opioid issues,

Police Department

homelessness, community, and department diversity issues, as well as various health and wellness concerns. In addition, the department offers Safe Watch in which the department provides free Safety Net tracking bracelets to individuals who have a tendency wander due to a cognitive issue. The Chelmsford Police Department also embraces technology through the utilization of various social media platforms and one of the areas most advanced and interactive websites.

The Chelmsford Police Department will continue to make officer wellness a priority through the utilization of peer support groups, mental health days, critical incident training, physical fitness incentives, recognition of employee accomplishments and after-action reporting and follow up with officers.



CRITICAL INCIDENT/SCHOOL AND WORKPLACE SAFETY

The Chelmsford Police Department continues to make school and workplace safety a top priority. During FY25 The Chelmsford Police Department conducted training sessions with local schools, businesses, and churches in the community. This training focuses on enabling stake holders to develop and implement safety plans to prepare for and respond to a critical incident.

The Chelmsford Police Department also conducted various training exercises involving active shooters and critical incidents. The focus of this training was to enhance coordination and communication between all first responder agencies that would respond to such an incident.

OFFICER AWARDS

This years' Police Foundation Awards honored thirteen members of the department for meritorious service. Officers receiving 2025 awards:

- Officer Christopher Chipchak
- Officer Christopher Robinson
- Detective Brian Ubele
- Dispatcher Andrew Houmiller
- Officer Derek Tyros
- Officer Jake Hartshorn
- Officer Matthew Sech
- Officer Matthew Kilmartin
- Officer Nicholas Thayer (2 Awards)
- Sergeant Craig Mead

RETIREMENTS

- Lieutenant Jeffrey Bernier
- Sergeant Craig Walsh
- Detective George Tyros
- Detective Rebecca Tyros
- Officer Daniel Reid

GRANTS

The Police Department received the following Grants during Fiscal Year 2025:

State 911 Dispatching Grant.....	\$ 152,760
Emergency Medical Dispatch.....	\$ 31,820
Training Grant	
Municipal Road Safety Grant	\$ 26,651



Police Department

CHIEF'S STATEMENT

As your Chief of Police, I am deeply honored and privileged to lead such an outstanding team of law enforcement professionals and civilian staff who exemplify integrity, dedication, and an unwavering commitment to serving and safeguarding our community. Having served on the Chelmsford Police Department for over 34 years I have come to recognize and acknowledge how the community wants to be policed through community input. As a department we have come to know what the people of this community expect and demand from our Police Department. Our mission is one of transparency, community engagement, community wellness, ensuring safety, building trust, and promoting unity in our community. Our officers engage in rigorous training and strive for excellence every day driven by the shared commitment that we can earn your respect and trust. Together, we are building a stronger, safer Chelmsford.

On behalf of the Chelmsford Police Department, we would like to thank the community for their continued support and trust of our department. Your partnership and engagement are the centerpiece of our policing philosophy. We believe in working in collaboration with our residents, businesses, and local organizations to create a safer community for everyone. As Police Chief, I will ensure that the Chelmsford Police Department continues to be a prepared, highly professional, transparent, responsible, and ethical agency. We will continue focusing on quality-of-life issues and being proactive in the deterrence and prevention of crime. We will also make it a priority that the Chelmsford Police Department deploys resources towards community policing and community engagement efforts. The Chelmsford Police Department will continue to be a responsive, inclusive, and adaptive



agency to the needs of this community. The Chelmsford Police Department will always treat everyone we encounter with dignity, respect, and fundamental fairness. We recognize that public confidence is built through professionalism, integrity, accountability, and transparency which is the hallmark of the Chelmsford Police Department.

We believe that every interaction matters, and everyone must be treated with the utmost care and compassion. The dedicated employees of the Chelmsford Police Department look forward to working as a team with residents and the other departments and entities in town making sure that Chelmsford continues to be a great community to live, work, and visit. The tireless efforts and steadfast service of our officers and civilian employees reflect the highest standards of public duty, and I am proud to stand alongside them in our shared mission to protect and serve the Town of Chelmsford.

Respectfully submitted,

Colin C. Spence
Police Chief

Police Department

Animal Control

Every year, Animal Control is tasked with keeping our residents, domestic animals, and wildlife safe and healthy through education and enforcement of state and local ordinances. Our goal has always been to promote the humane treatment of both domestic and wild animals as we, as a society continue to expand into the habitat of our wild neighbors. We meet these challenges head on and embrace the constant fluidity working for the best outcome of all involved. 2025 has been no exception.

Every year we speak of the animals that have left an impact on us, as well as our plans for the following year. This year we would like to acknowledge the residents and organizations that continue to rely on us and us on them.

We would like to express our sincerest gratitude to all who have helped throughout the year and inform you about what your efforts and generosity have accomplished. This past year Animal Control has made significant improvements to our facility, most notably the expansion of our outside kennel area. We received a donation of fence panels adding another 180 square feet, great for our larger, active animals.

We were fortunate to have all the lighting within our facility upgraded to more energy-efficient LED fixtures. Thanks to the support of Westford Animal Control, we were able to upgrade our washer and dryer, allowing us to properly clean all donated items such as blankets, bedding, harnesses, and more. We also received a refrigerator, which enables us to safely store open food and medications for our guests.

We continued to provide service within Animal Control to our neighboring town, Tyngsboro.

I am greatly appreciative of the support of the town leadership and the police department command staff and fellow officers for their assistance. A special thanks to our Wellness Division for their continued efforts to include Animal Control in their efforts with people in crisis and their pets.

Sincerely,

ACO Mark A. Cianci CPD/TPD

CALLS FOR SERVICE	446
INFORMATIONAL CALLS	2,670
DOG LICENSED IN FY2025	4,418
ANIMALS TAKEN TO POUND	29
ANIMALS RETURNED TO OWNERS	23
ANIMALS TO FOSTER FACILITIES/ADOPTION	22
ROAD KILLS DISPOSED OF	100
ANIMAL BITES	19
CALLS FOR SERVICE TO TYNGSBORO	58

*"You can't change a dog's past...
But you can rewrite their future."*





Public Safety

Police Department

Traffic Control Unit

TRAFFIC CONTROL UNIT ORGANIZATIONAL CHART BREAKDOWN

Director Deputy
Chief Hannagan

Lt Jason Poor

Special Traffic Retired Chief Spinney (Chelmsford)	Special Traffic Retired Lieutenant Roark (Chelmsford)	Special Traffic Retired Lieutenant Bernier (Chelmsford)	Special Traffic Retired Lieutenant Smith (Chelmsford)
Special Traffic Retired Sergeant Richardson (Chelmsford)	Special Traffic Retired Sergeant Teehan (Chelmsford)	Special Traffic Retired Sergeant Walsh (Chelmsford)	Special Traffic Retired Officer Mackenzie (Chelmsford)
Special Traffic Retired Officer Murphy (Chelmsford)	Special Traffic Retired Officer Spinazola (Chelmsford)	Special Traffic Retired Officer G. Tyros (Chelmsford)	Special Traffic Retired Officer Reid (Chelmsford)

Special Traffic Retired Officer Moore (Chelmsford)	Special Traffic Retired Lieutenant Barry (Lexington)	Special Traffic Retired Captain McPadden (Chelmsford)	Special Traffic Retired Officer Mirabella (Lexington)
Special Traffic Retired Officer Rivera (Chelmsford)	Special Traffic Retired Lieutenant Fleury (Dracut)	Special Traffic Retired Officer O'Brien (Dracut)	Special Traffic Retired Superintendent Albert (Cambridge)
Special Traffic Retired Officer Callahan (Lowell)	Special Traffic Retired Captain Crawford (Lowell)	Special Traffic Retired Captain Laferriere (Lowell)	Special Traffic Retired Officer Toumayan (Concord)

Special Traffic
ACO
Cianci
(Lowell)



Police Department *Traffic Control Unit*



MISSION STATEMENT

In partnership with our diverse community, the Chelmsford Police Department Traffic Control Unit is dedicated to fostering trust, inclusion, and collaboration while ensuring the safety and well-being of all who live, work, and visit our town. We are committed to delivering professional, compassionate, and equitable law enforcement services that reflect the values and needs of the people we serve.

We embrace the responsibility of reducing crime and fear through proactive engagement, open communication, and respectful dialogue with all segments of our community. Guided by the principles of dignity, integrity, and constitutional justice, we strive to create a safer and more united Chelmsford.

To achieve this mission, we promote a culture of accountability, continuous learning, and mutual respect within our department, while actively working with community members and partner organizations to address local concerns and build lasting relationships.

Service is our promise. Inclusion is our strength. Honor and integrity are our foundation.

CHELMSFORD POLICE DEPARTMENT TRAFFIC CONTROL UNIT

The Traffic Control Unit is overseen by Deputy Chief Gary Hannagan, who serves as the Director of the Unit. Day-to-day supervision is managed by Lieutenant Jason Poor of the Special Services Division. The Unit consists of approximately 25 active Traffic Control Officers, supported by 12 retired Chelmsford Police Officers, 12 retired Traffic Control Officers from other reputable departments, and 1 Animal Control Officer. The Unit operates within a clearly defined chain of command. The primary mission of the Traffic Control Unit is to plan and coordinate a wide range of special events, including, but not limited to, road races, bike path events, sports tournaments, parades, and other community-wide functions.

Participation in the Unit is strictly voluntary. As an added incentive, Traffic Control Officers are eligible to work paid traffic details throughout the year.

Deputy Chief Gary Hannagan # 32



Police Department

Traffic Control Unit

CHELMSFORD POLICE AUXILIARY UNIT CHANGING TIMES

The Massachusetts Volunteer Law Enforcement Officer Association (MA-VLEOA), in partnership with the Chelmsford Police Department, would like to formally recognize the dedicated members of the Chelmsford Police Department Auxiliary Unit for their years of exceptional volunteer service to the community.

As of June 30, 2024, all remaining Auxiliary Officers in the Chelmsford Police Department Auxiliary Unit have been officially removed from service due to recent changes in state law. New regulations set forth by the Massachusetts Municipal Police Training Committee (MPTC), as part of the statewide police reform initiative, have made it difficult, if not impossible, for most auxiliary officers to continue serving in their traditional volunteer roles.

Over the years, Auxiliary Officers have been an invaluable resource to the Town of Chelmsford. Their efforts have supported community events, road races, parades, and other large-scale town functions. On average, Auxiliary Officers provided traffic direction and supplemental security at more than 30 events annually, working alongside full-time officers to ensure public safety.

The Auxiliary Unit, composed of over 19 members, trained monthly in critical areas such as Use of Force, Firearms, CPR, and Active Shooter Response. These officers frequently attended training on their own time, both indoors and outdoors, to maintain readiness and effectiveness, all at no cost to the town. Many served while also holding full-time civilian employment, underscoring their deep commitment to public service. The Unit has historically served as a pipeline for recruitment, offering the department a valuable opportunity

to assess potential full-time candidates. Several current full-time officers and dispatchers began their careers within the Auxiliary ranks.

Due to new POST (Peace Officer Standards and Training) requirements, which include a 2,400-hour arrest power experience threshold by January 2024 or attendance at a full-time police bridge academy, many reserve and auxiliary units across the Commonwealth have been forced to disband. In response to these regulatory changes and in recognition of the continued need for public safety staffing at large-scale town events, the Chelmsford Police Department has transitioned the Auxiliary Unit into the newly formed Chelmsford Police Department Traffic Control Unit.

The newly established Unit is comprised exclusively of retired Chelmsford Police Officers and POST-certified officers from neighboring communities, all of whom have successfully completed thorough background checks prior to their appointment as Special Traffic Control Officers. Many members are also Chelmsford residents, offering both a deep familiarity with the town and a strong connection to the community. Several of these individuals previously held supervisory or command roles within their respective agencies.

The Town of Chelmsford remains deeply grateful for the contributions of its former Auxiliary Officers and is committed to sustaining public safety operations through innovative staffing solutions, such as the Traffic Control Unit, that honor both community service and the evolving standards of modern policing.



Police Department

Traffic Control Unit

CHELMSFORD POLICE DEPARTMENT TRAFFIC CONTROL UNIT

TRAINING

All Traffic Control Officers will meet MPTC standards and complete annual in-service training, including firearms qualification, use of force, CPR/first responder certification, and conflict-of-interest training, while maintaining full P.O.S.T. certification. Our robust training program, led by Sergeant Nick Ziminsky, ensures that all Traffic Control Officers receive instruction in cutting-edge practices and the most current, best-practice methodologies in law enforcement training.



Fire Department

Gary Ryan, Fire Chief

Chief Gary Ryan

Deputy Chief Ryan Houle

Unit 1: Captain Danielle Koutsoufis

Unit 2: Captain Daniel Manley

Unit 3: Captain Kevin O'Brien

Unit 4: Captain Daniel Funaro

Fire Prevention Captain William Schellbach

Fire Prevention Captain Joshua Abbott

Training Captain Erik Byam

Firefighters

Robert Albon	David Maher
William Amundson	Michael Maher
Justin Aubert	Leo Manley
William Bacon	Patrick McGarry
Gary Baker	Timothy McNiff
William Bennett	Andrew Micu
Edward Boisseau	Michael Nelson
Evan Boudreau	Luis Neves
Michael Bowler	Scott Newcomb
Michael Brothers	Michael Noone
Thomas Brothers	Christopher Oxier
Jeffrey Cancelli	Casey Phelan
Edward Casey	Melvin Doughty Pichardo
Michael Chiasson	Aubrey Pine
Daniel Corey	Alec Racioppi
Patrick Daley	Michelle Sacco
Michael Ducharme	Gregory Segnini
Tyler Evans	Timothy Shanahan
Robert Gardner	Jack Shomphe
Derek Hamilton	Gregory Sparks
Brandon Higgins	Nicholas Spinale
David Houle	Jason Turner
Donald Kohl	Joshua Turner
Kenneth Labrecque	Garrett Walsh
Keith Lindsay	Chelsey Yencho
Michael Young	

Mechanic

Frank Fader

Clerical

Anna Griffin

Robin Bonica

FIREFIGHTERS JOIN THE CHELMSFORD FIRE DEPARTMENT

Chelmsford Firefighters Jack Shomphe and Brandon Higgins graduated from the 10-week Massachusetts Fire Academy on Friday, April 11, 2025. The firefighters were among 36 who graduated with Class #329, representing Arlington, Ashland, Chelmsford, Devens, Framingham, Lakeville, Leominster, Lynnfield, Maynard, Millville, Nantucket, Natick, Northbridge, Plymouth, Shrewsbury, Sudbury, Wellesley, and Westminster. To graduate, recruits must demonstrate proficiency in life safety, search and rescue, ladder operations, water supply, pump operations, and fire attack. Both Jack and Brandon successfully met the national standards of the National Fire Protection Association standard 1001 and are certified to the level of Firefighter I and II, and Hazardous materials first responder operational level. The Massachusetts Fire Training Council oversees the certification process, which is accredited by the National Board on Fire Service Professional Qualifications.





Fire Department

TOWN APPROVED DEBT EXCLUSION FOR TWO FIRE STATION PROJECTS

In the fall of 2021, the Town of Chelmsford established a seven-member Fire Station Study Committee to conduct a comprehensive evaluation of the Fire Department's facilities and operations. The committee's mission was to ensure firefighter health and safety by assessing existing station conditions and determining whether they met modern safety standards, such as those set by the National Fire Protection Association (NFPA) and the Occupational Safety and Health Administration (OSHA).

The committee was composed of a diverse group of stakeholders, including:

- Town Manager Paul Cohen
- Fire Chief Gary Ryan
- Select Board Member and Committee Chair Virginia Crocker-Timmins
- Firefighter and Local 1839 Union President Rob Albon
- Firefighter and Committee Vice Chair Greg Segnini
- Chelmsford resident and Lowell Deputy Fire Chief Robert Destrempe
- Chelmsford resident and retired State Police fire investigator Sheryl O'Donnell

Their work included an in-depth analysis of station living conditions, staffing levels, supervision, historical call volumes, demographic trends, response times, and community risk levels. This analysis was supported by independent third-party fire department assessments completed in 2019 and 2022, as well as comparisons to national benchmarks and input from community members.

The committee ultimately recommended the replacement of two aging fire substations:

- Engine 3, located at 1970 Old Westford Road (constructed in 1970)
- Engine 5, located at 295 Acton Road (constructed in 1966)

These facilities were found to be significantly outdated, lacking critical safety features, decontamination areas, gender-inclusive accommodations, and space to support today's operational demands. The findings were presented at the November 24, 2024, Town Meeting, where the committee emphasized that the current buildings no longer met the needs of a modern fire service or the growing community it serves.

The Town Meeting overwhelmingly supported advancing the committee's \$25 million proposal through a debt exclusion, placing it on the ballot as Question #6 for the general election held on November 5, 2025. On Election Day, voters across all precincts voted in favor of the project, providing a clear and unified mandate for progress.

This exceptional show of support from the community has allowed the Town of Chelmsford to move forward with the replacement of Fire Stations 3 and 5. These new facilities will ensure that Chelmsford's firefighters are equipped with safe, modern, and fully compliant stations—strengthening both firefighter wellbeing and emergency response capabilities for years to come.



Fire Department

WILDFIRE ACTIVATIONS

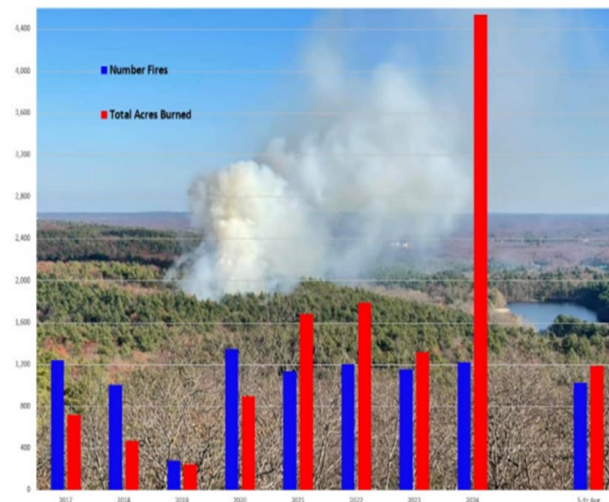
In recent years, Massachusetts has faced increasingly active and destructive wildfire seasons, driven by a combination of persistent drought conditions and human-related activity. The 2024 wildfire season was particularly severe and unprecedented in scope. Beginning in September, the state experienced prolonged dry conditions, an unusually high fuel load from early leaf drop, above-average temperatures, and consistently low humidity levels. These factors combined to create ideal conditions for wildfire ignition and rapid spread.

Between October 1st and the end of November alone, 658 wildfires were recorded across the Commonwealth—accounting for nearly 4,000 of the 4,557 total acres burned statewide in 2024. This marked one of the most active wildfire periods in the state's recorded history.

The Chelmsford Fire Department played an active role in supporting wildfire suppression efforts during this critical time. Crews were deployed on multiple occasions through the Massachusetts Statewide Fire Mobilization Plan to assist overwhelmed local jurisdictions across the state. These deployments required significant logistical coordination, extended work hours, and sustained readiness at home to ensure local coverage was maintained while mutual aid was provided elsewhere.

What made this season particularly challenging was the regional scale of impact. While Massachusetts was able to meet the demand using its statewide fire mobilization task forces, neighboring Connecticut was forced to request assistance from outside the region. For the first time in three decades, Connecticut had to bring in firefighting resources from states as far as New York, California, Idaho, and even Canada. This underscores the extent to which

Massachusetts Wildland Fire Occurrence 2017-2024



the entire New England region was severely impacted, stretching resources and personnel to their limits.

For departments like Chelmsford, these conditions reinforced the importance of regional cooperation, ongoing wildfire training, and investment in wildland firefighting capabilities to respond effectively to the growing threat posed by climate-driven fire behavior in the Northeast.



Fire Department



*Live fire training
December 2024*



Fire Department



Joint training with Lowell Fire Department April 2025



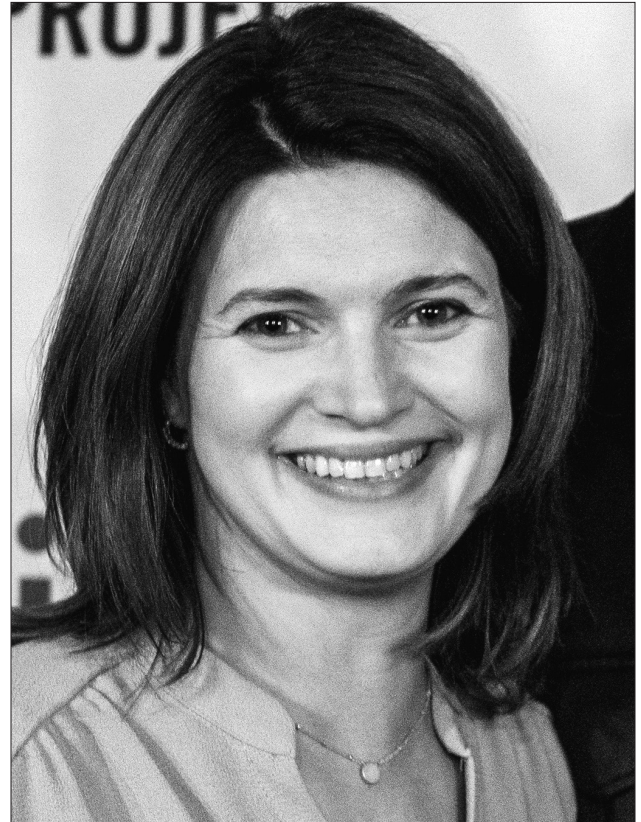


Department of Public Works

Christine Clancy, Director

The Department of Public Works (DPW) maintains and improves the Town's infrastructure to provide a high quality, clean, and safe environment. The DPW has broad responsibilities including: maintenance and repair of the Town's roads, sidewalks, public buildings, streetlights, parks and playgrounds; maintenance and repair of the Town's sewer and stormwater systems; management of collection and disposal of residential and public building solid waste and recycling; maintenance and planning of the Town's public shade trees; snow and ice operations and responding to other emergencies; festival and event support; and collaborating and supporting other Town Departments, boards, and committees for other Town opportunities and needs. The Department promotes safety throughout the Divisions, providing training classes in the classroom and in the field and meeting monthly to discuss safety topics or any related safety concerns.

The DPW, located at 9 Alpha Road, is comprised of the Engineering Division, Highway Division, Facilities/Parks Division, Sewer Division, Stormwater Division, and Solid Waste and Recycling Division. Across all divisions, there are 70 full time and seasonal or part time positions at the DPW. In FY25, DPW added temporary staff through the Senior Tax Credit Volunteer and the Chelmsford High School Senior Internship programs.





Department of Public Works

ENGINEERING DIVISION

The Engineering Division is the technical backbone of the DPW, providing engineering support for the various DPW and Town infrastructure needs. The Engineering Division provides the following DPW operations:

- Maintains and updates the Town's GIS database and updates the Town Assessor map, including use of GPS equipment to verify locations of existing infrastructure.
- Provides design, layout, grades, technical assistance, and/or contract administration for various infrastructure projects within the Town's right-of-way or within public properties.
- Leads procurement of all DPW related projects and materials. Applies for various infrastructure grants through state, federal, or other opportunities. A total of 41 Bids/RFPs were procured through DPW in FY25.
- Participates along with the Town Manager's Office, Police Department, and Highway Department on traffic related matters as / part of a Traffic Committee.
- Reviews and issues permits for work within the public right-of-way and conducts inspections on the permitted work. 296 road opening, trench, utility, driveway and land disturbance permits were issued in FY25.
- Reviews tree locations and coordinates with the Town's Tree Warden, the DPW Director, and consultants for the assessment of town owned trees. Approximately 82 tree requests were evaluated by the Engineering Division in FY25 regarding health, ownership, or other needed actions for trees. Two tree hearings were conducted.
- Installed 121 trees with the Highway Division or through other grant opportunities with contractors. One large planting area includes an area in the Chelmsford High School and Harrington campus, which included the planting of 66 trees. Another grant project included the planting of 25 trees at the Chelmsford Dog Park.
- Monitors the status of double poles located within the Town and coordinates relocation or removal of Town overhead utilities as part of the double pole process. A total of 16 pole locations were worked on in FY25 as part of the double pole process.
- Assists with snow removal operations.
- Completes Site Plan reviews for planning and development projects. Performs ongoing reviews of construction site plans to assure that they meet the standard erosion and sedimentation protection requirements as well as the water quality standards. Proposed projects are reviewed for compliance with the MA Stormwater Standards. In FY25, the following site plan reviews were completed (total 39 reviews):
- 17 Board of Appeals reviews were completed for 32 Billerica Road, 6 Brittany Lane, 16 Castlewood Drive, Courthouse Lane, 9 Columbia Street, 17 Crabapple Lane, 14 Crosby Lane, 2 Indian Drive, 67 Linwood Avenue, 40B Marose Ave, 4 Meetinghouse Road, 5 Morning Glory Circle, 374 North Road, 4 Paillet Avenue, 28 Sixth Lane, 61 Smith Street, 26 Vinal Square, 161 Westford Street, and Westford Quarry/Ledge Road.



Department of Public Works

- 22 Planning Board reviews were completed for 32 Billerica Road, 300 Billerica Road, 321 Billerica Road, 265 Chelmsford Street, 100 Drum Hill Road, 65 Dunstable Road, 10 Hildreth Street, 10 Independence Road, 313 Littleton Road, 150 North Road, 4 Paillet Drive, 66 Parkhurst Road, 9 Progress Avenue, and 15 Research Place.

FY25 Notable Projects

- Developed Contract Drawings and Specifications for the Mill and Overlay, Pavement Reclamation, and Microsealing projects at various streets in Town. A total of 8.7 miles was rehabilitated (\$3.1 million).
- Continued management of pavement and sidewalk databases to plan for future paving and sidewalk projects. The Overall PCI rating for the Town's Roadway increased from 76.9 in FY23, to 78.3 in FY24, and to 79.5 in FY25. This rating is on a scale of 0-100.
- Advanced design of the Turnpike Road sidewalk design between Golden Cove Road and Warren Avenue. \$500,000 in funding was awarded to this project through Complete Streets grant funding. Construction is anticipated to be completed in FY26.
- Advanced design on the addition of sidewalk on Parkerville Road. This project is funded through Federal funds. Construction is anticipated for FY26.
- Advanced design of the Middlesex Street bridge repair. Construction is anticipated to be completed FY26. This project is funded through ARPA.
- Continued coordination with MassDOT on the design of the Westford Street and Gorham Street over I-495 bridge replacement project, and particularly the detours that will be in place during the initial phase of Construction. Construction is anticipated to begin 2026.
- Continued coordination with MassDOT on the 25% design of Vinal Square Improvements.
- Continued coordination on the redesign on Chelmsford Street between Alpine Lane and the Town Center and in coordination with MassDOT's project on Chelmsford Street between Alpine Lane and Golden Cove Road.
- Worked with consultant to begin preliminary design and assessment for roadway, sidewalk, and traffic calming improvements along Main Street between School Street and Groton Road.
- Working with the Sewer Division on Town's Pilot Inflow Removal Program and Pilot Smoke Testing Program.
- Assisted with the design of the McCarthy Court Renovations Project. Construction is anticipated in FY26.
- Completed construction administration for the installation of new post-stressed concrete tennis courts, basketball courts, and pickleball courts at the Chelmsford High School.
- Worked with the Stormwater Division on the completion of a watershed assessment for 3 areas in the Town in the vicinity of Tyngsboro Road/Dunshire Drive, Graniteville Road/Davis Road, and Chelmsford Street near Rt. 3.



Department of Public Works

- Completed Street Acceptance Plans in coordination with a licensed surveyor for the acceptance of Parkhurst Road.
- Completed design and construction oversight for the drainage improvements and rain garden at the intersection of Checkerberry Lane and Overlook Drive.
- Worked on the design on parking lot reconstruction for the Police Station, Adams Library, Chelmsford Forum, and the addition of new parking in the front of McCarthy Middle School. This work is anticipated to be completed FY26.
- Completed traffic calming improvements at Mill Road and Raymond Road and added a crosswalk with a rapid flashing beacon and advanced warning system.
- Completed construction oversight for the installation of drainage improvements for Jessie Road, Ansie Road, Mill Road, and Roberts Field. All of this work was funded by ARPA.
- Continued with the managing and assisting a Licensed Site Professional with remediation of PFAS contamination at 54 Richardson Road.



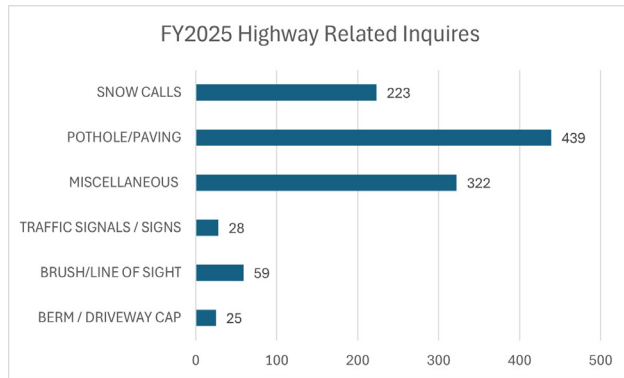
HIGHWAY DIVISION

Daily activities for the Highway Division consist of roadway, sidewalk, and parking lot maintenance, pothole repairs, curb and berm installations, brush cutting, tree pruning and removal, traffic signal and signage maintenance, pavement marking maintenance, fleet maintenance, community coordination with various right-of-way requests, street and traffic sign maintenance and coordination, various event coordination, snow and ice operations, and construction assistance with other various projects throughout the Town.

Many Highway Division related inquiries that are called into DPW are fielded directly by the DPW administration through either email, phone, in person, or the Town's SeeClickFix portal. Below is a summary of the volume and category of inquiries received by the Highway Division in FY25. A total of 1,096 documented inquiries occurred with the Highway Division.



Department of Public Works



Road and Sidewalk Construction

The following roads have been rehabilitated in the calendar year 2025. As part of the rehabilitation efforts, drainage structures and drainage issues have been addressed, areas adjacent to the roadway have been loamed and seeded, and traffic markings were applied where applicable. A total of 8.7 miles were paved as part of this program. Surface treatments included microsealing, mill and overlay, and reclaim.

CHELMSFORD DPW 2025 PAVING PROGRAM			
STREET NAME	TREATMENT	STREET NAME	TREATMENT
Ann's Way	Microsealing	Livery Road	Reclamation
Ansie Road	Mill and Overlay	Locust Road	Microsealing
Baldwin Road	Mill and Overlay	Longview Drive	Reclamation
Buckman Drive	Mill and Overlay	Manwell Road	Mill and Overlay
Burton Lane	Reclamation	Maple Avenue	Mill and Overlay
Checkerberry Lane	Mill and Overlay	Miland Avenue	Reclamation
Columbia Street	Microsealing	Newtowne Way	Reclamation
Dayton Street	Reclamation	Oak Street	Mill and Overlay
Deanna Lane	Microsealing	Overlook Drive	Mill and Overlay
Gallup Drive	Reclamation	Reid Road	Mill and Overlay
Garrison Road	Reclamation	Research Place	Reclamation
Grove Street	Mill and Overlay	Seneca Avenue	Reclamation
Hemlock Drive	Microsealing	Spring Street	Microsealing
Joyce Street	Mill and Overlay	Stillwater Drive	Reclamation
Kensington Drive	Reclamation	Sunset Avenue	Mill and Overlay
Lady Slipper Lane	Microsealing	Whippletree Road	Mill and Overlay
Lauderdale Road	Mill and Overlay	Wilson Road	Microsealing

The following sidewalks have been reconstructed or added in 2025. As part of the reconstruction efforts, curbing is replaced or

reset, areas adjacent to the sidewalk have been loamed and seeded, and necessary transitions have been made to driveways and walkways. ADA complaint concrete panels and crosswalks are also installed as part of these efforts.

List of Sidewalks completed in 2025

- Turnpike Road (Warren Avenue to Golden Cove – December 2025 completion anticipated)
- Cushing Place (New Sidewalk)
- Miscellaneous curb ramp replacements at approximately 30 locations

OTHER MISCELLANEOUS HIGHWAY PROJECTS/EVENTS

- Assisted with demolition of McCarthy Tennis Courts.
- Assisted with development of gravel parking lot at Koulas Farm and other clean up efforts at Koulas Farm.
- Assisted Facilities with electrical conduit installation for irrigation upgrade at Sunny Meadow. Assisted with other various clean up efforts at Sunny Meadow.
- Completed 15 tree plantings in collaboration with the Tree Committee throughout the Town.
- Continued routine maintenance at Freeman Lake Dam and Swain Road landfill.
- Completed pruning and tree maintenance on Bruce Freeman Rail Trail and other locations across Town. Coordinated pruning and tree removal as needed with the Town's tree contractor.
- Installed new planting area at the Adams Library adjacent to Boston Road



Department of Public Works

- Procured steam anti-weed machine that mitigates weeds and invasive species through high heat application only with only water. Began piloting program in FY25.
- Procured new roller and trench paving to allow smaller in-house paving to be completed by the DPW, saving the Town an estimated tens of thousands of dollars annually.
- Continued in-house CDL Training Program and successfully completed training to a few new DPW employees in FY25.
- Replaced the Highway Superintendent's pick-up truck.

SNOW AND ICE

Winter plowing operations are managed by the Highway Division and assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division, Stormwater Division, and the Facilities Division. The plowing is supplemented with private contractors. Snow plowing occurs within the 188 miles of streets, 28 municipal buildings and along 28 miles of sidewalk.

The 2024/2025 winter season was overall a mild winter for snow and icing events. The DPW deployed its fleet, supplemented with plow contractors, for five (5) plowing events and deployed in-house salting trucks for two (2) low accumulation and/or icing events. In total, approximately 65 pieces of equipment operated by plow contractors and DPW were deployed during plowable snow events.

In addition to salting and plowing efforts, DPW continued its brining operations. 100% of Town roadways and all municipal and school parking lots are brined prior to snow events, weather permitting. Brining is a

mixture of salt and water that is mixed at 23% water to salt ratio and applied on dry surfaces up to 24 hours ahead of a storm. The brining mixture is an environmentally and cost-effective pretreatment option that treats the initial snow accumulation that falls on treated surfaces. Brining was applied 4 times throughout the year.

In addition to snow events with some accumulation, Town sanders were deployed 15 times to treat roadways Town-wide. Other areas prone to icing were treated more frequently throughout the winter.

FACILITIES DIVISION

The Facilities Division oversees the operation and maintenance of the Chelmsford Public Schools and Public Buildings, twenty-eight in total. The Division provides in-house services by the Facilities Maintenance Shop including electrical, HVAC, plumbing, painting, carpentry, small engine repair, asbestos/pesticides, truck driving, fields and grounds and general maintenance. Facilities leads efforts on capital and other improvement projects at the Town and School buildings, parks, and grounds. Facilities hires and oversees work implemented by outside vendors to service and maintain building systems as needed. Examples of services contracted to outside vendors include, asbestos, building envelope repair, HVAC building system, roof assessments and repairs, energy controls, fire alarms, generators, pest management, abatement associated with projects, security alarms, solar operations, sprinkler systems, and turf maintenance. The Facilities Division employs a part-time Building Attendant at Town Offices to assist with opening and closing of the building as needed and supervision of the cleaning contractor.



Department of Public Works

The Facilities Division switched to a new work order management system, called Asset Essentials, in January 2025. This new and improved software replaced School Dude and allows DPW to document and prioritize facility related maintenance and repair requests throughout the Town across 22 various trade categories. Asset Essentials includes a mobile function so work orders can be entered remotely and viewed and updated by staff via a mobile phone. This program originally began in the school system but has been expanded to all Town facilities and other municipal spaces and parks. The town side is still being advanced, but quarterly reports of the school work order systems were provided to the School Committee in FY25. A total of 1,540 school work orders were generated through the work order system and approximately 81%, or 1,244 school work orders were completed and closed.

The Facilities Division also provides the following DPW operations:

- Maintains all Town's 28 buildings, parks, and playgrounds.
- Provide snow removal at the school and public buildings.
- The Town's two electricians within the Facilities Division are responsible for the maintenance of approximately 2,220 Town owned streetlights as well as removing abandoned overhead fire alarm wires throughout the Town.
- Maintains all traffic islands and commons in Town as well as the DPW building grounds. The grounds are groomed each spring and prepared for heavy use during the year. The grounds are prepared ahead of various events held throughout the year.

- Updates and maintains integrated pest management reports and Ahera reports for the schools.
- Works with a consultant to maintain a roof assessment inventory, which is updated annually.
- Groom and maintain approximately 80 acres of athletic turf and grass fields for all public-school sporting events and town recreational programs.
- Provide support at festivals and other community events throughout the year.

FY25 Notable Facilities Project

- CHS Kitchen Renovations Project completed September 2024.
- Cleaning Services Contract was procured for FY25 for cleaning of Town Offices and DPW.
- Town field and Park grounds (48.2 acres) Fertilization Contract for FY25 was procured and administered.
- Electrification Study for all School Buildings was completed in FY25.
- CHS Boilers installation was completed in FY25.
- Senior Center HVAC Improvements construction completed in FY25.
- Food Pantry Replacement was completed in FY25. This project was partially funded through ARPA.
- Began elevator replacement design at the McCarthy Middle School, Community Ed Building, and Chelmsford High School. Construction anticipated for summer 2026.



Department of Public Works

- Began design of the Town Offices bathrooms renovation project. This design effort is ARPA funded. The construction will be phased based on availability of funding.
- Procured a contract to repair sprinklers at the Police Station and Adams Library. This project was funded through ARPA.
- Procured project for the repairs, scraping, and painting of the exterior of the CCA. Construction is anticipated to be completed summer 2025. This project was ARPA funded.
- Conducted preliminary assessments for the Adams Library and Police Station HVAC systems to begin planning replacement needs and budgets.
- Worked with a contractor on the design of the installation of a dry sprinkler system at the Town Clerk Offices storage area. Construction anticipated FY26.
- Manage HVAC on-call maintenance contract for Town and School Buildings.
- Began the design for the replacement of the South Row roof. This is a program that is funded through the MSBA accelerated repair program. Construction is anticipated to be completed summer 2026.
- Participated in the feasibility study for the construction of a new Parker School. The feasibility study will continue through 2026.
- Began the design of replacements to Fire Station #3 (260 Old Westford Road) and Fire Station #5 (295 Acton Road). Construction is anticipated to begin in 2026.

- Procured one new Facilities Pick Up Truck to replace aging fleet vehicle.
- Procured gator vehicle for CHS grounds to assist with CHS area tree watering efforts.



Department of Public Works

PLAYGROUNDS COORDINATOR

The Town's Playground Coordinator works within the Facilities Division and manages the maintenance and safety of all 15 public playgrounds and conducts safety inspections on a monthly/annual basis to adhere to all compliance requirements. Various other maintenance, such as new playground safe wood chip installation, was completed at the other playgrounds throughout Town.

The Playground Coordinator worked with Friends of Roberts Field and the Dillon Family for the design and procurement of an addition to a 2-5 age group playground at Friendship Park to be called Junie's Place in memory of Juniper Dillon. Construction was completed in summer 2024 and the park was opened in September 2024.

The Playground Coordinator manages seasonal staff to maintain and clean the parks, beaches, and playgrounds in the spring and summer season. Additionally, the Playground Coordinator facilitates volunteerism by local partners to complete small projects and help maintain Town property. The Playground Coordinator assists with the management of grounds fertilizer contracts and goose deterrent contracts at Town parks and open spaces.



ENERGY MANAGER (SUSTAINABILITY MANAGER)

The Town's Sustainability Manager works within the Facilities Division. The Sustainability Manager oversees the energy management systems for all municipal buildings on a daily basis, coordinates with the schools on energy control needs, manages daily work requests, and coordinates repairs with the controls contractor. The Energy Manager works with the Clean Energy and Sustainability Committee on various clean energy initiatives and grant opportunities. The Energy Manager also works with vendors on the management of the Town's solar panels.

An electrification study for the 9 school buildings was completed. The electrification study included a planning level assessment to estimate capital and operation costs and timeline for how all of the school buildings could become independent of fossil fuel energy by the Town's goal of 2050.

The Sustainability Manager obtained 3 grants through state/federal programming. The first program is an approximately \$2.24 million construction project to install 30 public EV charging stations at Chelmsford Town Offices, Adams Library, Senior Center, Roberts Field, and the Vinal Square Municipal Lot. Construction is anticipated to be completed in FY26.

A grant was obtained through the state to relocate the existing EV charging station from the Adams Library to the MacKay Library. Installation was completed in June 2025. Powering will be completed in FY26.

A third grant was obtained for Fleet (Municipal) charging stations. 6 stations are proposed at the North Fire Station, Police Station, and DPW. Construction is anticipated to be completed in FY26.



Department of Public Works

The Town collects revenue from the Town's electric vehicle charging stations. They are currently located at various Town facilities and parking lots. There are a total of 11 locations, 20 ports throughout the Town. In FY25, the Town collected \$69,528 in total revenue from the charging stations, which is an approximately 33% increase from FY24 (\$52,236).

The Town of Chelmsford became certified as a Climate Leader Community which provides access to grant funding in an amount of up to \$1 million to a municipality to support all or a portion of the cost of the following. Grants are anticipated to be applied for in FY26.

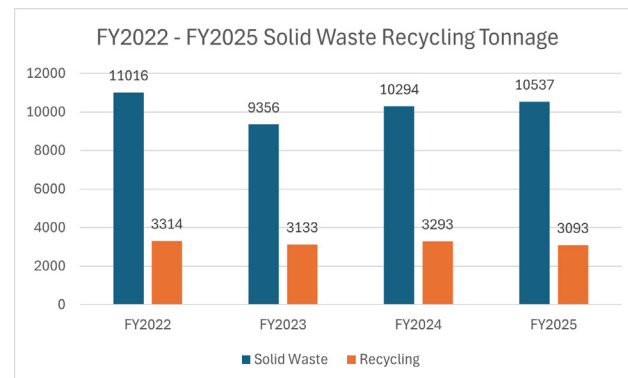
- studying, designing, constructing and implementing energy efficiency activities including, but not limited to, energy efficiency measures and projects
- procuring energy management services
- adopting energy efficiency policies; and siting activities related to and construction of renewable energy generating facilities on municipally owned property.

RECYCLING AND SOLID WASTE DIVISION

The Sustainability Manager oversees the solid waste, recycling, and all other waste stream diversion programs available to residents of Chelmsford. The Division works with the Town's recycling committee to encourage recycling, assuring that programs comply with state waste bans, local bylaws, and other relevant requirements. The Sustainability Manager assists residents with issues and inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse, diversion, and donation options while also monitoring the Town's waste and recycling contract (EL Harvey) for hauling and disposal facility (Covanta).

The following lists FY25 program highlights for the Solid Waste and Recycling Division:

- The Town's "Chelmsford Recycle" app where residents can receive updates about the curbside services and other solid waste and recycling program updates increased in users in FY25 to 5,395 users, which is a 22% annual increase from FY24.
- Below is an overview of the tonnage of solid waste and recycling tonnage from FY25 as well as the previous 3 fiscal years.



- The Sustainability Manager continued to work with the School Department on a composting program. A total of 28.8 tons of food, a 15% increase (25 tons in FY24), was diverted from landfills and was able to be composted as part of this program.
- The pink bag textile recycling program operated by Simple Recycling collected 35,580 pounds of material curbside, which is approximately an 8% increase from FY24 (32,820 pounds).
- The curbside composting program through preferred pricing through Black Earth included 124 subscribers, which is approximately a 25% increase from FY24, which is when the program was launched.



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- E. L. Harvey continued to provide a for-fee pick-up of electronics, appliances and tires.
- The Town conducted five curbside yard waste and leaf pick-up programs for residents in the community.
- The Town held two hazardous waste events, staffed by DPW employees and volunteers. These events served 731 vehicles, which is a 27% increase from FY24 (574 vehicles). Residents who were unable to attend these events had the option of attending other regional collection events available through DEP sponsored reciprocity agreements.
- The Sustainability Manager and volunteers from the Recycling Committee operate the Town's mercury abatement program which is funded by Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs. A total of 1,989 pounds of battery/mercury volume in weight was collected as part of this program.
- The Town held two community shredding events, staffed by DPW employees and volunteers. The events were held at the DPW and served 493 cars.
- The Sustainability Manager launched a program to recycle holiday string lights. In FY25, a total of 1,420 pounds of string lights were collected as part of this program, which is a 58% increase from FY24 (900 lbs.).
- The Sustainability Manager organized the sale of 60 rain barrels and 56 compost bins in partnership with MA DEP SMRP grants.
- The town continued its mattress recycling program with UTEC, INC to keep disposal rates at \$30.00 per mattress. The Town and its residents diverted around 1,193 mattresses in FY25.
- The Sustainability Manager organized a cleanup that was sponsored by the Highway Department and E. L. Harvey during Earth Day. 294 bags were picked up from the DPW by residents who worked diligently in their community to pick up litter over the course of the week.
- A Zero Waste day was held in which 513 vehicles participated and the following material was collected: 303 tires, 2 van loads of textiles, 1 box truck of furniture, and 1 dump truck of batteries and mercury bulbs



SEWER DIVISION

The daily activities of the Sewer Division Operations staff include: preventative maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations staff performs Pump Station building and grounds



Department of Public Works

maintenance, snow removal, and emergency mark outs. The Division staff also oversees and performs repairs and maintenance on all the Town's backup generators at the DPW, Schools, Police, Fire, Library and Town offices. In addition, the Staff assists the Highway Division with snow removal activities and other Divisions as needed. The Departmental Assistant is the primary interface with the public and handles billing, sewer betterments, phone inquiries, concerns and other related matters.

Major accomplishments in FY25:

- A project to remove infiltration from 200 manholes throughout Town was awarded and construction began in spring 2025.
- Completed pilot smoke testing of 306 manholes for a total of 57,030 linear feet (10.8 miles) with consultant, Wright Pierce.
- Kensington Pump Station Upgrades were completed in June 2025.
- Miland Ave Pump Station Upgrades were completed in September 2024.
- Progress Ave Pump Station: two emergency 8" ductal iron force main repairs were completed on 7/26/24 and 10/16/24. 820 linear feet of replacement with HDPE pipe was completed in December 2024. This repair was completed in house and with purchase of new pipe fusion HDPE equipment, saving the Town approximately \$150,000.
- Gravity sewer repairs were completed Prancing Road (September 2024) and Barry Drive (October 2024). A low pressure grinder force main repair was completed on Westford Street in June 2025.
- 110 grinder pump responses for repairs/ core replacements.

- Continued pipeline and manhole inspection program and gravity sewer flushing program.
- Installed 10 new manhole structures and repaired 2 manhole inverts to prevent possible gravity sewer blockages.
- Continued wet well cleaning program for all 41 sewer pump stations.
- Rebuilt/ repaired pumps, valves, transducers on 25 sewer pump stations.
- Installed Mission Controls to 8 sewer pump stations.
- Obtained new flush truck for the Sewer Division and transferred old flush truck to the Stormwater Division.





Department of Public Works

The Town continues to monitor the sewer capacity constraint that the Town is facing. Monthly sewer flows as it relates to rainfall totals were monitored monthly in FY25, depicting the correlation between higher groundwater conditions and rainfall amounts and higher sewer flows. The Sewer Division works with the Engineering Division to assess any sewer capacity needs for proposed change in use projects. 2 commercial properties utilized the sewer credit policy.

FY2025 SEWER CAPACITY FOR CHELMSFORD AND TYNGSBORO (MGD)						
	Rainfall (Inches)	Chelmsford	Chelmsford Monthly Capacity	Tyngsboro	Tyngsborough Monthly Capacity	Chelmsford and Tyngsboro
Jul-24	1.92	64.7	87.0	7.0	7.6	71.7
Aug-24	3.94	63.4	87.0	6.7	7.6	70.2
Sep-24	1.23	66.9	87.0	6.3	7.6	73.3
Oct-24	0.83	66.7	87.0	6.4	7.6	73.0
Nov-24	3.83	68.6	87.0	6.0	7.6	74.6
Dec-24	4.04	66.4	87.0	8.8	7.6	75.2
Jan-25	1.24	71.3	87.0	8.0	7.6	79.3
Feb-25	3.15	64.1	87.0	7.2	7.6	71.2
Mar-25	3.4	80.2	87.0	9.4	7.6	89.6
Apr-25	3.2	77.4	87.0	9.1	7.6	86.5
May-25	5.33	84.7	87.0	10.3	7.6	95.0
Jun-25	1.52	76.4	87.0	9.1	7.6	85.5
Total:	33.63	850.77		94.30		945.07

STORMWATER DIVISION

The Stormwater Division is the newest DPW Division, established in 2019. The Stormwater Division manages and maintains the Stormwater Management Program. The Town of Chelmsford is required to manage the runoff from rainstorms and snow melt and maintain compliance with the EPA Phase II National Pollutant Discharge Elimination System (NPDES) permit. The Phase II NPDES program is designed to reduce the discharge of pollutants in stormwater runoff to the maximum extent practicable, helping to protect water quality and aquatic ecosystems. The Stormwater Division utilizes the Stormwater Master Plan to plan for annual maintenance and repair activities and outlines the responsibilities of various municipal departments in assuring continued success of the plan. The Stormwater Master Plan was reviewed and updated in FY25 to reflect the Town's efforts and intended future goals. The Town's Stormwater system shown in the Town's GIS system is comprised of approximately 107 miles of stormwater pipe, 260 culverts, 4887 catch basins, and 667 outfalls. The Stormwater Division, in coordination with the Engineering Division continue to survey with GPS units the existing stormwater system to further refine the true configuration of the existing stormwater system.

Operations and Maintenance:

All public streets, and municipal parking lots were swept in Spring and Fall. 1,335 catch basins, 209 drainage manholes, and all 14 Town-Owned oil/grit separators were inspected and cleaned utilizing town owned and operated equipment. The Town accumulated 220 cubic yards of material from



Department of Public Works

catch basin cleanings and 400 cubic yards of material from street sweeping activities. The Town disposed of 2,000 tons of street sweeping and catch basin cleanout material. The Town repaired 54 catch basins and manholes in FY25. 1,800 feet of drainage pipe was flushed to remove obstructions and regain functionality. The Stormwater Division responds to necessary stormwater flooding events and follows up after an event to sweep the area as necessary.

Inspections and Stormwater Mapping: The Stormwater Division took delivery of a new camera truck this year. Stormwater crews have utilized this truck to inspect 3 miles (15,800 feet) of drainage pipe. Inspecting the town's drainage helps to map out infrastructure, locate any illicit discharge, inspect conditions of drainage pipes, and culverts and locate any buried manholes. The Figure below shows a damaged pipe located on Overlook Drive. This pipe was inspected due to a catch basin not draining. After the inspection, Stormwater crews replaced 300 feet of new pipe before the road was scheduled to be paved.

The Stormwater Division works closely with the Engineering and Highway Divisions to repair drain manholes and catch basins and address drainage issues across the Town and in particular in coordination with the Town roadway paving program. Three culverts were replaced in FY25. The Stormwater Division maintains Town-owned detention basins and outfalls including removing overgrown vegetation, repairing headwalls, installing riprap stabilization, and locating and uncovering buried outfalls.

The Stormwater Division employed interns to contribute to updating drainage maps, performing outfall inspections, and performing drainage catchment investigations. 78 inlets were investigated in FY25 as part of catchment investigations.



An Illicit Discharge Detection and Elimination (IDDE) program began in 2020 and continued this year, to systematically find and eliminate sources of non-stormwater discharges to its municipal separate storm sewer system and implement procedures to prevent such discharges. 164 outfalls were inspected during FY25. No illicit discharges were found during outfall investigations in FY25.

Flooding:

The Stormwater Division works with Conservation, Board of Health, and beaver consultants to address flooding and drainage issues caused by beaver dams throughout Town. The Board of Health issued the Stormwater Division 8 Beaver Control Permits in FY25. The Division also maintains 3 permanent flow devices designed to control beaver damming and prevent flooding issues.

Department of Public Works

Watershed Analysis, Drainage Improvement Projects:

The Town cleaned approximately 250 linear feet of River Meadow Brook, near Pendleton Street, resulting in the removal and disposal of 127 tons of non-native accumulated material. This work utilized vector technology to reduce localized flooding and improve/restore the flow channel of the existing stream, to near original conditions. This project was funded through ARPA funding.

In coordination with the Engineering Division, the Stormwater Department completed a watershed analysis of three separate watersheds throughout the Town. These three areas were identified as flood prone areas, particularly in 2024. The watershed areas include Deep Brook, Black Brook, and the Area of Town Draining to Lowell watersheds near Chelmsford Street and Route 3.

Public Outreach and Education:

The Stormwater Division has presented stormwater lesson plans to over 400 fifth grade students in Chelmsford public schools. The lessons included information on stormwater pollution, watersheds, and a demonstration of the Enviroscope Model which enables the students to receive a hands-on lesson about point-source and non-point-source stormwater pollution.

DPW Stormwater Social Media:

The Chelmsford DPW Facebook page is primarily managed by the Stormwater Engineer. The Stormwater Division has generated new materials and graphics aimed at educating the public about stormwater pollution, management, and ways to help protect our water resources. In FY25, the Division began running a robust public education, outreach and involvement campaign, sharing 20 posts and beginning



Trivia Tuesday on the DPW Facebook page. In the month of June 2025, Chelmsford DPW Facebook content accumulated 57,268 total views – a 2,969% increase from the previous month – and the page gained 2,163 new followers.





Department of Public Works

Pond/Lake Management:

The Stormwater Division manages Freeman Lake and Heart Pond water quality investigations and treatment plans for invasive plant growth.

Due to excessive, nuisance growth of invasive aquatic plant species, predominantly Eurasian milfoil and fanwort, the Town completed a comprehensive, yearlong assessment of Freeman Lake and published The Freeman Lake Diagnostic and Management Assessment Report in FY25. The report details the diagnostic approach and findings, as well as the management assessment and recommendations that resulted from this effort. The conditions described in the report are not conducive to a healthy aquatic eco-system and require management to improve water quality and habitat. In FY25 the Town submitted 2 Notice of Intent (NOI) Filings for Freeman Lake management. The first NOI was to include mechanical harvesting as part of the Aquatic

Management Program at Freeman Lake. The Chelmsford Conservation Commission issued an Order of Conditions (OOC) for this NOI in FY25. The second NOI was developed based on the treatment program outlined in the Diagnostic and Management Assessment Report. This NOI seeks to implement an Integrated Aquatic Management Program, centered around monitoring, at Freeman Lake. This program will include selective aquatic plant and algae management based on pre- and post-management monitoring reports. This may include treatment of nuisance/ invasive weed or algae growth with of EPA/ MA registered aquatic herbicides/algaecides, shading nuisance/invasive weed or algae growth through benthic barriers, and/or manual removal of nuisance/invasive species using Diver Assisted Suction Harvesting (DASH). The Town aims to implement this management program at Freeman Lake in FY26.

Cemetery Commission

David Boyle, Superintendent

**Members:**

Nancy Sousa, Chair
Candace O. Chase
Kirk Marshall

Cemetery Department Personnel:

David J. Boyle, Superintendent
Jorge De Freitas, Foreman/Backhoe Operator
Nick Zgonis, Driver / Laborer
Randy Houle, Driver/ Laborer
MaryAnn Silva, P. T. Clerk
Chase Caires, Seasonal Laborer
Mike Merrick, Seasonal Laborer

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2025, to the citizens of Chelmsford.

In the Fiscal Year 2025, we recorded a total of 198 interments for the year, 117 full burials and a total of 81 cremation interments, 58 in-ground and 23 Niche Wall In-Urnments. Overall, cremation accounted for just over 40% of total interments. For FY25 there were 107 cemetery lots purchased. Thirty-four (34) lot owners participated in the Prepaid Interment Fee Program.

As in the past, I would first like to take this opportunity to thank the entire staff for each of their contributions, between the increase in interments and the continuous need to keep the cemeteries looking as well as possible, they have done an amazing job. Once winter breaks, our focus is on having the Cemeteries in pristine condition for both Mother's Day and Memorial Day each year. In FY25, the Sale of Cemetery lots stayed above average, we offer lot owners numerous interment options, be it for full casket interments or cremation interments, at Pine Ridge we offer a beautiful Cremation Garden area along with 4 Niche Walls. In November of 2024 a second Niche Wall was installed at Fairview Cemetery, this will add an additional 80 niches. The commission will begin to look at installing Niche Walls at Heart Pond Cemetery as the cemetery is now completely developed for traditional burials as of June of 2025.

With approval of the new Mausoleum Rules & Regulations at the Special Town Meeting held in June for Section O at Pine Ridge Cemetery, it now gives the Cemetery Commission the ability



Public Works

Cemetery Commission

to offer these mausoleum lots to the public. Lot owners will have the option of above ground interment of caskets and urns along with the ability to have ground cremation interments within the mausoleum lot.

At Pine Ridge Cemetery, the final area of paving from the new Riverneck Rd entrance to Section I within the cemetery was completed late Fall of 2024; this ends all site work for the project which began in the Fall of 2016 with the clearing of trees, the entire project was funded completely by the Cemetery by transferring monies from the Sale of Lots account to the Improvement & Development Fund. At the 2024 Spring Town Meeting, approval was given to replace the chain link fencing that borders Strawberry Hill Rd with a granite post rail fence, completion of this project took place during the Spring of 2025, it was funded through the Community Preservation Commission, the Cemetery Commission would like to thank them for supporting this project.

Restoration of the wrought iron fencing that surrounds Pine Ridge continues, it was begun in 2018, with an approximate end date of 2027.

We continue our program to safety prune any trees that need attention at the Town's six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

Beginning November 14, 2025, Cemetery personnel and volunteers from the local Boy Scouts group will be removing all Veterans flags, for the winter season. A flag retirement ceremony will also take place at a time to be determined. New Veteran flags will be placed on all Veterans graves on Armed Forces Day, Saturday May 16, 2026.

The Veteran's Office is always looking for volunteers to remove Veterans Flags in the Fall and the placement of Veteran flags for Memorial Day. If there are any questions, please direct them to Regina Jackson at rjackson@chelmsfordma.gov or David Boyle, Superintendent at dboyle@chelmsfordma.gov

Cemetery Lots are available for sale at Pine Ridge Cemetery, Fairview Cemetery, and West Chelmsford Cemetery.

Please check out the "Chelmsford Cemeteries" Smart Phone App, which works with both Android and the I-Phone, to download the app, please go to our website, cemeteries.townofchelmsford.us and hit the "Search Burial Records tab" there you'll find the link to download the App. Our Facebook page, listed under Chelmsford Cemeteries, is continually updated with information regarding the Town's cemeteries. All cemeteries also have a sign board with a QR code to easily download our App while at the cemeteries.

Please visit the Cemetery web site, cemeteries.townofchelmsford.us or go on the Town's web site chelmsfordma.gov and click on the Town Departments link; then to the Cemetery Department link, here you will find all information pertaining to the Cemeteries.

Respectfully submitted,
David J Boyle,
Superintendent of Cemeteries



Center for the Arts *Executive Director, Lauren Cochran*



The Chelmsford Center for the Arts (CCA) experienced an exceptional year, showcasing a significant team restructuring alongside a diverse array of artistic programs and community engagement initiatives. Under the leadership of Executive Director Lauren Cochran, serving her second consecutive year, a new and dynamic staff was assembled in October. Emma DeWitt joined as Marketing Manager, while Timmy Chase, newly promoted to Assistant Director, took charge of rentals and events. Tim Rose assumed the role of Technical Director, and Rich Laider became the Bar Manager. Notably, both resident bartender Linda Subsick and Rich Laider began their journey as dedicated volunteers, proving

to be invaluable additions to the CCA team. Theodore Jensen Fellows contributed as a docent for the gallery, also assisting with audio and lighting elements. Susan Gates continued her volunteer role as Gallery Curator. The CCA is also proud to have Rebekka (Bex) Rogers, an exemplary high school part-time employee, who has been instrumental in assisting alongside a team of amazing volunteers including Carmelita Zenters, Pat Snow, and Alissa Lord.

A new organization, the Champions of the CCA, has been established with a newly formed board of directors. Under the leadership of Kaitlin Self-Aris, the Champions are currently in the process of securing 501(c)(3) non-profit status. Their mission is dedicated to providing crucial financial support to the CCA and organizing unique and fun-filled events for the community.

This past year, the CCA served as a vibrant and versatile venue, hosting everything from intimate gatherings like baby showers and bridal showers to significant life events, including a wedding (with three additional weddings already booked for Fall 2025). The arts flourished within the CCA's walls, with theatre productions, concerts, comedy nights, jazz performances, opera, engaging open mics, gallery receptions and exhibits, lively karaoke sessions, the 3rd annual jazz brunch, and the 2nd annual drag show and brunch sponsored by the DEI committee. The CCA's beautiful Steinway piano continued to captivate artists, as evidenced by over 17 voice and piano recitals held between April and June.

In addition to performances and events, the CCA expanded its educational offerings. New watercolor classes, expertly taught by Diane Cogliano, were introduced, complementing



Center for the Arts

the consistently popular "Joy of Paint" series led by resident artist Trina Teele. Music lessons with Brian Snow also continued to draw enthusiastic participants.

Renovations to the CCA building are steadily progressing, enhancing both its aesthetic appeal and functionality. A newly painted exterior now makes the building gleam, reinforcing its status as the cornerstone of the town center. The green room has been transformed into a truly green space, complete with refurbished and reupholstered chairs. The bar in the cabaret room has undergone a complete renovation, thanks to the dedicated volunteer service of Charles Cochran and the support of local businesses. The seminar room is currently receiving a makeover and will soon be proudly renamed "Ye Olde Meeting Room," featuring intriguing historical details about Chelmsford adorning its walls.

On the technical side, a new state of the art light control board was installed. The lighting instruments were converted from incandescent bulbs to LED bulbs, saving 5300 watts of power. 16 world-class, wireless theatre microphones now allow the audience to hear singers in musical and musical reviews.

The CCA encourages the community to "stay tuned" for further refurbishing projects in the upcoming year, as the building truly begins to sparkle both inside and out.

Community-focused artistic initiatives are thriving at the CCA. The new Chelmsford Children's Chorus, founded by Christopher McGillicuddy and Martha Robertson,

continues to flourish, providing valuable musical opportunities for young people. During the summer, resident artist Shaun Miskell offered free Shakespeare for teens, fostering a love of classical theatre.

The CCA also served as a welcoming home for various outside theatre groups, enriching the community's theatrical landscape with productions such as "Legally Blonde" (The Music Box), "The Women" (Jakespeare & Co.), "The Importance of Being Ernest" (Roaring Hills Theatre), "The Roommates" (Nashoba Players), and Playwrights Collaborate of Newburyport's Ten-Minute Plays.

The Playground, the CCA's resident theatre company, continues its strong growth trajectory with professional guidance by Donna Dewitt. The 3rd annual ten-minute play festival held in June was a resounding success. Their diverse season also included the 3rd Annual CHS Alumni Talent Show, "Santi and Perch, the musical (Take 2)", the engaging cocktail and comedy series, "Audience" by Michael Frayn, "A Funny Thing Happened on the Way to the Litterbox" by Erin Enwright, and "The 39 Steps". This year, The Playground is dedicated to expanding its offerings, with a particular focus on showcasing even more original works.

The CCA's concert series provided memorable experiences for attendees. Highlights included a sold-out performance by Little Lies (A Fleetwood Mac Tribute Band), a heartfelt tribute to Bob Dylan by Drew Gabbert, and a captivating Pink Floyd tribute by Floydian Trip. The CCA also

Center for the Arts



had the pleasure of welcoming concerts and performances by the Boston Yu Opera, Arthur Bakopolous Jazz Band, Nightflies, Stickman Blues, Todd Pronto, The Sugar Kings, Adam Lavoie, and many more talented artists. Looking ahead, exciting upcoming shows include Dan Fontaine (an Elvis Presley tribute), Mamma Mania (an ABBA Tribute), and a Simon & Garfunkel tribute.

Beyond performances, the CCA supports literary endeavors. The Writer's Group, founded at the CCA, is now in its third year and continues to meet regularly. They are currently publishing their first book, a collective of prose and poetry entitled "Somewhere Stories".

The CCA also serves as a vital meeting place for numerous resident groups within the Chelmsford community, including The Parade Committee, The Chelmsford Community Band, The Chelmsford Jazz Band, The Chelmsford Art Society, The Chelmsford Garden Club, The Rotary, and BNI.

The dedicated team at the CCA remains committed to bringing creative, innovative, and fun opportunities to Chelmsford and its surrounding towns. To better communicate its vibrant activities, "The Arts in Action," the CCA's weekly podcast, has produced over 27 episodes, and the CCA newsletter now reaches an audience of over 2800 subscribers.



Human Services

Center for the Arts



The CCA actively welcomes ideas for new events and is looking to expand its offerings with exciting new programs. "Stay tuned" for upcoming events such as The Dating Game, Speed Dating, The Newlywed Game, Musical Bingo, and Trivia. The CCA is truly the Place to Play!

The CCA would like to thank its partners in the Chelmsford Community for their continued support.



Public Library Lesley Kimball, Library Director



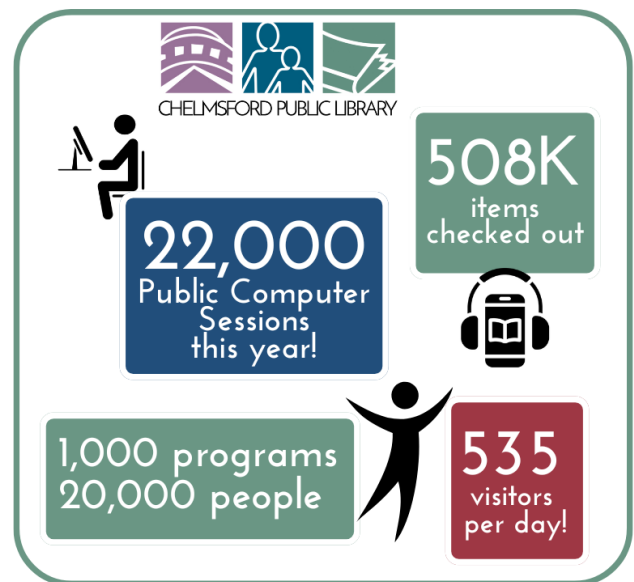
"It is clear that the Chelmsford Public Library is a true cultural hub for our town."

In FY25, we heard from you that library services and programs are part of what makes living in Chelmsford great. From study rooms to sensory story times to learning how to fix your bike, the library got you through the year. The library's doors are open to all, 60+ hours/week, for a place to be, a book to read, a group to join, or a connection to the right person or resource to accomplish whatever you need to do; we invite you to discover all the library has to offer!

FY25 HIGHLIGHTS

- Celebrated the 18th year of One Book Chelmsford with 2024 Pulitzer Prize winning author, Ilyon Woo
- Increased hours and launched 24/7 holds pickup lockers at the MacKay branch library
- New accessibility features: GoodMaps building navigation app and assistive listening technology for in-person programs
- More than 1,400 people visited Pop-Up Library stops all around town including winter visits at some locations

- The Volunteer Fair connected 50 groups with 250 people looking to help
- Fix-It Clinics --- 187 items like toasters, sewing machines, and lamps were given new life and kept from the landfill
- The Chelmsford Friends of the Library donated more than \$65K to support library programs, services, and initiatives





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PROGRAMS AND ACTIVITIES – FUN & LIFELONG LEARNING

"The library's calendar is full of activities for every interest and demographic, constantly looking for more ways to serve more people. Over the years, my children and I have offered ideas for activities, resources or projects and every idea is met with an enthusiastic, 'Great, let's do it!'"

We're all craving connection with others in our community and library programs bring people together. In FY25 we saw that craving for in-person learning, gathering, and discussing. Virtual programs are still very popular, but in-person activities from creative art project workshops to author visits to book groups to mushroom foraging drew increased to pre-pandemic levels and continue to grow.

Chelmsford clearly cares about sustainability, the environment, and wildlife. From environmental/sustainability presentations with Senator Barrett to coneflowers and pollinators, to fix-it clinics, to electric vehicles, events on these topics brought in more than 1,000 people.

VISIT THE LIBRARY – TAKE SOMETHING HOME

"Our library is the best of the best. Everyone who works here is always kind and receptive and there are books no one else has. Better than a bookstore!"

In FY25, visits to the library returned to pre-pandemic lock-down levels with about 535 visits every day. Borrowing books and Library of Things items is still a driving reason people visit – more than 500,000 items checked out! – but you also come to use study rooms, fax important documents, and get help with your



smartphone. Or maybe sitting outside on the Greenway or in the courtyard is what you need on a beautiful day. We're happy to see you and happy to help no matter what brings you in.

MACKAY BRANCH LIBRARY – BETTER THAN EVER

"Using the book locker worked perfectly. It was great to have the book for the weekend!"

Anna C. MacKay was the librarian for the North Chelmsford Library Association from 1906 – 1924. Her brother donated the family home to the Town in 1947 to be used as a library, and ever since the MacKay Branch Library has been open for business on Newfield St. in North Chelmsford. People are discovering and rediscovering the charm and small-town vibe of the MacKay branch featuring outdoor concerts and movies, story times, a seed library, and as a great place to unwind or get some work done.

MacKay now has extended hours on Wednesdays: 12:30 pm – 8:30 pm and you can pick up books 24/7 using new holds lockers. Give us a call to learn how!

Public Library



COMMUNITY CONNECTIONS – WORKING TOGETHER

"The Chelmsford Public Library is truly committed to being a cornerstone of the community where its members can come together, regardless of how much creativity is needed to make that happen."

We gratefully work with our community partners to provide services, information, and activities to all parts of the community. Many thanks to these groups and more for being our partners in serving Chelmsford:

- DEIC: films, discussions, presentations
- HEALTH DEPARTMENT: Free Narcan dispenser, blood drives, health info displays
- SENIOR CENTER: Tech works classes, memory kits, Volunteer Fair

- SCHOOLS: Student Art exhibit, story-writing contests, Read Across America
- AGE-FRIENDLY COMMITTEE: resources for older adults, digital equity initiatives
- RECYCLING COMMITTEE: Fix-It Clinics, string light collection, Environment Fair

LIBRARY STAFF – HERE TO HELP

"The librarians are always helpful in assisting every adult and child find the books they want, but it's the connections we've fostered with the librarians at the Chelmsford Public Library, both the general librarians and the children's librarians, that have made the library such a special part of our town."

Our knowledgeable and friendly staff is always here to help you get things done, whether technology-related, finding a spot to study, work, or meet, getting a reading



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recommendation, or finding a resource. Did you know that the staff at the Chelmsford Public Library has a combined 250+ years of

experience and participated in hundreds of hours of continuing education and training in FY25? Library staff are always exploring innovative services and programs and learning more about how to best serve our community.

AROUND TOWN – THE LIBRARY IS WHERE YOU ARE

"The library building is just one of the many spaces where people in our town can enjoy the wide selection of services. They come to our schools, our senior center, our Center for the Arts, local playgrounds, elderly housing communities, and local access television."

Chances are good that you've spotted the Pop-Up Library truck, around town or seen library staff at the Senior Center, Fall Festival, or the Story Walk at Sunny Meadow. We are your community library and we are out in the community!

In FY25 we saw thousands of people along the 4th of July parade route, cheering on the Pop-Up Library and summer reading activities. You may have bought a raffle ticket for great prizes



from the Friends of the Library at the Country Fair – just one of the many ways they boost our program budget!

READ ALL ABOUT IT – OR WRITE IT YOURSELF

"Every year we look forward to the writing competitions hosted for students. It encourages my kids to write creatively outside of the classroom, they love it."

You can find your next favorite book on a library display, from a library newsletter, coming to Book Brunch, or watching our "Rapid Recs" on Facebook. We host 11 book groups, including for Romance and Sci Fi readers. Or maybe you like to write your own story... More than 200 kids wrote spooky and silly stories in our writing contests and we now host a writers group.

Our "One Book Chelmsford" program, now 18 years strong, brings hundreds of people together through shared reading experiences. In April 2025, Pulitzer Prize winning author, Ilyon Woo, came to the library to talk about her page-turning nonfiction book, "Master Slave Husband Wife." Many thanks to the Chelmsford Friends of the Library who

Public Library

purchased 500 copies of the book to distribute to the community!

WELCOME – YOU BELONG HERE

The library is also unveiling our vision and goals for the next 5 years with a focus on values of community, respect, welcome and inclusion and curiosity and discovery. We're creating spaces and services that invite everyone to connect over their shared love of Chelmsford, enjoyment of reading, learning, and creating, and commitment to making a difference. Come be part of the conversation – you belong here at your library!

"The Chelmsford Public Library always makes me proud to be a card-carrying member of its community. I'm so happy that my children have such a wonderful role model of an institution to visit, a place that makes sure that every adult and child can see themselves in the books on their shelves, and feel at home inside the building itself."

Respectfully submitted,
Lesley Kimball
Library Director





Human Services

Public Library



We want to hear from you!

Give us a shout over email, social media, or on the phone and let us know what you like about what the library is doing, and what you'd like us to do next!

978-256-5521

www.chelmsfordlibrary.org

askus@chelmsfordlibrary.org

Facebook: <https://www.facebook.com/chelmsfordlibrary>



[facebook.com/chelmsfordlibrary](https://www.facebook.com/chelmsfordlibrary)



askus@chelmsfordlibrary.org



978-256-5521



Library Trustees

Deborah Robson, Chair



ELECTED BOARD OF LIBRARY TRUSTEES:

Kevin Hamilton, Chair
 Kathleen Fox, Vice Chair
 Adam Schertzer, Treasurer
 Bina Upadhyay, Corresponding Secretary
 David Braslau, Capital Planning Liaison
 Margaret Marshall
 Deborah Robson

MEMBERS OF THE ADVISORY BOARD:

Eric Maase
 Jeannine Madden
 Kranthi Manchikanti
 Joshua Wimble
 Klara Vaskova,
 Student Representative, Class of 2025
 Samhita Badhri,
 Student Representative, Class of 2026

As stewards of the Chelmsford Public Library, we, the Board of Library Trustees, remain committed to fostering a vibrant and inclusive community resource that supports lifelong learning, literacy, and cultural enrichment for all patrons. We are grateful to partner with the Library Director, Lesley Kimball, the Library staff, and the Friends of the Library to ensure that the Chelmsford Public Library continues to be a cornerstone for community engagement and education in Chelmsford. We are an informed and dedicated group of seven elected volunteer representatives who govern the library for the benefit of all.

This year, we voted to approve the creation of an Advisory Board composed of four appointed non-voting members who broaden Board dialogue and contribute devotedly to service of the Library. We also appointed our second student representative from Chelmsford High School, continuing our effort to encourage youth civic engagement.

We are proud to share that the Library's FY26-FY30 Strategic Plan is complete and will be implemented in the new fiscal year. We're grateful to the many Library staff members, Friends of the Library, town government officials, and community members who participated in its development. This plan will enhance our spaces and services, focusing on upgraded technology, expanded outreach, and community engagement and collaboration over the next five years. We aim to increase the Library's visibility and impact, inviting both current users and new members from across the community to join us. We extend a big thank you to The LeadHumano Collective for their valuable partnership. We remember the beloved Library Director of 22 years, Becky Hermann, who passed away in December 2022. The Trustees have worked to fundraise for and coordinate three projects in her memory. This year, we have reached the conclusion of this effort with a new Reader Services desk, a new circulation desk in the Children's Room, and a stunning art installation in the courtyard.

Town-wide fiscal constraints have challenged the Library's ability to fully meet the community's evolving needs. For the Board of Trustees, effectively allocating our limited funds—from the town, trusts, and the Friends of the Library—is a constant and challenging balancing act. The Friends' steadfast commitment and tireless fundraising allow us to offer extensive programming, yet this reliance also highlights the insecurity posed without their support. To address critical needs like aging infrastructure and to provide the resources our community



Human Services

Library Trustees

deserves, we recognize the need for increased investment. Our new strategic plan aligns our budget with community needs, allowing us to advocate for the funding necessary to deliver essential new services and accessible spaces.

At this time, the Massachusetts Board of Library Commissioners (MBLC) is navigating an uncertain financial future as funding for the Institute of Museum and Library Services (IMLS) faces maximum reduction in the proposed federal budget. While the IMLS comprises a mere 0.003% of the federal budget, its impact is disproportionately significant. In Massachusetts, IMLS funding, administered by the MBLC, supports essential statewide services including comprehensive online databases and e-book platforms. Protecting this vital resource is an investment in the education, well-being, and future of our communities, and we ask for your support in this advocacy effort.

We thank you for the opportunity to share our work, and we especially thank Library Director Lesley Kimball, the Library staff, volunteers, and the Friends of the Library for their important contributions. If you have not visited the Adams Main Library or the MacKay Branch Library in a while, we invite you to join us for a book, a program, or for one of the many services we offer.

We are privileged to be among the citizens of this Chelmsford community, and we are honored to serve them and this beloved public institution as Library Trustees.

With gratitude,

Kevin D. Hamilton
Board Chair
trustees@chelmsfordlibrary.org

Senior Center - Council on Aging & Human Services

Debra Siriani, Director of Human Services



To the residents and town officials of Chelmsford,

This past year, the Chelmsford Senior Center has demonstrably strengthened its commitment to our senior community, offering vital resources, fostering connections, and enhancing the quality of life for our older residents.

We are deeply grateful for the unwavering support of the Council on Aging Board, including our Chair Bob Schneider, Vice Chair Steve Maffetone, Secretary Ruth l'Anson, and members Louise Myers, Diane Boisvert, Jennifer Hardy, Carole Hunt, Sandra Hall, Dale Phillips, Penne Shea, and Craig Bonaceto. The generous financial support from the Friends of the Senior Center Inc. has significantly expanded our programs and services, benefiting countless older adults in our community.

We also extend our sincere appreciation to our dedicated staff, generous volunteers, and the community for making the Senior Center a welcoming and dynamic environment. We remain steadfast in our mission to empower



older adults to live independently and engage fully within our community.

Sincerely,
Debra Siriani

SOCIAL SERVICES

Our social service department remains dedicated to helping seniors live independently and safely in their homes for as long as possible.



Human Services

Senior Center - Council on Aging & Human Services



Meals on Wheels: Our dedicated volunteers delivered over 35,000 low-fat, no-added-salt meals to homebound seniors over the age of 60, Monday through Friday. The drivers also perform a vital wellness check with each delivery, reporting any concerns to the social service coordinator.

Specialty Meals: AgeSpan now offers specialty cardiac, dialysis, and Asian meals, catering to the diverse dietary needs of our clients. Providing a durable medical equipment borrowing program.

Offering referral services, family and caregiver support.

Addressing Food Insecurity: We recognize that food insecurity remains a significant concern. We are incredibly grateful for the generous donations of grocery store gift cards from the Friends of the Senior Center and the Table of Plenty, which were distributed to those in need.

Housing and Financial Assistance: We saw an increase in housing needs due to the

prohibitive cost of rent and a lack of affordable housing options. Additionally, applications for SNAP and fuel assistance also rose. We are committed to helping seniors navigate these challenges and providing support.

NUTRITION PROGRAM

In financial partnership with AgeSpan, and with a beautiful, commercial full-service kitchen and staff onsite, the Chelmsford Senior Center's Nutrition Program provides vital meal services designed to promote the health, well-being, and independence of older adults in our community. This program offers both home-delivered and community group meals, ensuring that seniors have access to healthy and nutritious food, and a vibrant and engaging community of others to share it with.

Congregate Dining Site: we offer a welcoming environment where adults aged 60 and over, as well as adults with disabilities, can enjoy meals together and foster connections.

Theme Lunches: Our lively theme lunches continued to be a popular way for seniors to socialize and enjoy delicious meals. Events

Senior Center - Council on Aging & Human Services

included a Red, White & Blue Lunch & Raffle, Hawaiian Luau-theme, Dog Days of Summer, Corn Day, Halloween, Fall lunch, Turkey Dinner, Holiday Ham Dinner, Chinese New Year, Valentine's Day, National Wear Red Day® Heart Health Lunch, St Patrick's Day Lunch, Opening Day Lunch, Spring Holiday Ham Lunch, Arbor Day Lunch, and our monthly Veterans Breakfast.

Partnership with Table of Plenty: The Chelmsford Senior Center proudly collaborates with Table of Plenty, a local non-profit addressing food insecurity and social isolation. We host their free weekly sit-down meals every Tuesday, from 5:00 PM to 6:00 PM, open to all ages with no registration required. Guests enjoy a restaurant-style meal in a welcoming environment.

Beyond weekly meals, Table of Plenty provides other forms of support, including generous grocery store gift card donations distributed through the Senior Center's social services. This partnership also offers volunteer opportunities, from meal preparation to cleanup. By fostering community and providing nutritious meals, this collaboration enhances the well-being of Chelmsford residents, aligning with the Senior Center's mission.



TRANSPORTATION PROGRAM

The Chelmsford Senior Center Transportation Department provides essential rides for



Chelmsford residents aged 60 and over, as well as ADA clients and our Social Day Program clients.

Fleet and Staff: Our department boasts 6 part-time van drivers, plus one driver for electric vehicles. We are proud to announce the acquisition of two brand new 2025 Honda Prologues for transportation needs. We also have three twelve-passenger vans and will be replacing two of the contracted vans through the LRTA with brand new 2025 twelve-passenger vans. Our drivers all undergo intensive required training.

Fare Free Pilot Program: From December 2024 until September 30th, 2025, a temporary fare-free pilot program was offered through the LRTA.

Service Volume: We provided approximately 5700 rides within the last fiscal year, striving to deliver safe, professional, compassionate, and friendly transportation services to all clients.



Human Services

Senior Center - Council on Aging & Human Services

RESPITE CARE PROGRAMS

Adult Social Day Program

The Adult Social Day Program experienced another successful year, in both census and programming. Our philosophy has shifted to a "here and now" and "meeting folks where they are at" approach, focusing on positive experiences and less on current events. This simpler strategy has been effective in attracting new clients and volunteers, reinforcing our belief that "everyone has something to bring to the table."



Companion Program

The Chelmsford Senior Center's Companion Respite Program continues to flourish, serving families in Chelmsford and six other surrounding towns. We saw an average growth of 4.47% in service hours provided compared to the last fiscal year. For Fiscal Year 2026, a rate increase of \$1.00 has been implemented for Chelmsford residents utilizing the Companion Program, and a \$2.00 increase for residents in towns abutting Chelmsford.

Support Groups and Community Initiatives

Alzheimer's/Dementia Caregiver Support Group: This group meets bimonthly on Mondays at 1 pm via Zoom, with an average attendance of six members, consistent with previous years. co-facilitated by Chelmsford Senior Center staff members.

Our LGBTQ & Friends Social Group (45+) meets twice monthly, experiencing a significant 28.57% attendance increase with an average of nine attendees per meeting, drawing participants from across the region. A new Lesbian/Queer Women Meetup Social Group was launched in December 2024, meeting monthly.

In addressing Hoarding Disorder, we facilitated both Buried in Treasures (BIT) and Cognitive Behavioral Therapy (CBT) workshops. These 15-week programs, open to all Massachusetts residents 18 and older, began at full capacity, and successfully completed by the remaining attendees. Graduates continue to participate in our weekly Hoarding Disorder support group, which boasts an average of 18-20 attendees.

The Middlesex Hoarding Disorder Resource Network (MHDRN) remains committed to de-stigmatizing Hoarding Disorder, educating the public, and helping residents safely remain in their homes. MHDRN actively engages with towns including Chelmsford, Westford, Acton, and others, educating first responders and the public, and offering local workshops and support groups. The network collaborates on individual crisis cases, pooling resources to assist residents.

PROGRAM HIGHLIGHTS



Community Partnerships & Essential Services:

Collaborations provided vital resources like legal guidance (Massachusetts Bar Association), health and wellness initiatives

Senior Center - Council on Aging & Human Services



(Complete Game, American Parkinson's Disease Association Massachusetts Chapter), safety information (Chelmsford Police, Chelmsford Fire Department, Middlesex Sheriff's Office), financial literacy support (Workers Credit Union, AARP), and digital skills training (Chelmsford Library, Chelmsford High School). Partnerships like those with The Atrium at Drum Hill and Chelmsford Crossings fostered social connection.

Music & Entertainment: The center hosted live performances, cultural arts events like "Dancing Joy" and a "Drum Circle", and intergenerational performances by the Chelmsford High School A Cappella Group.

Diverse Programs for Diverse Needs: Educational enrichment included topics like "Thoreau 101" and the Revolutionary War's 250th Anniversary. Resources for aging in place covered estate planning, Medicare, trusts, and exploring continuing care options. Health and wellness focused on fall prevention, memory loss, and STI awareness. Social connections were strengthened through intergenerational game time and holiday support workshops. Specialized groups, like the LGBTQIA+ group, addressed unique needs.

New Groups & Classes: The Lesbian Queer Meetup and Sit, Stand & Tone exercise class were introduced this year.



Popular Classes: Free classes (Jan-March) offered Painting, Zumba Gold, Chair Yoga, Line Dancing, Tai Chi, Stand, Sit & Tone,





Human Services

Senior Center - Council on Aging & Human Services

and Sit & Get Fit. Creative expression was encouraged through Seasonal Craft Classes, Card Making, Cookie Decorating, and Paint and Sober Sip. A Garden Plot Lottery supported gardening enthusiasts.



Expanded Trips Program: Trips included visits to the Brush Art Gallery & Studios, The McAuliffe-Shepard Discovery Center, and the Museum of Fine Arts. Local attractions like Country Creamery were visited, along with shopping trips, dining outings, and educational excursions.



VOLUNTEER SUPPORT

Senior Tax Worker Program: This year, we paid tribute to Nancy Grippo, our long-time volunteer coordinator for the Senior Tax Worker Program, recognizing her dedication and years of service to the Senior Center.

FUTURE FOCUS: CHELMSFORD SENIOR CENTER'S 3-YEAR STRATEGIC PLAN

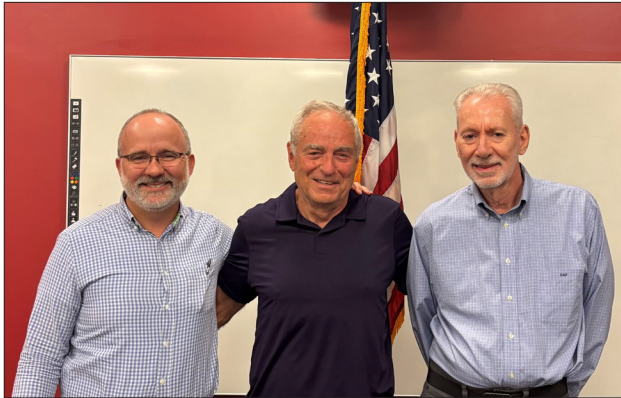
Our 3-year Strategic Plan implementation will include the following areas:

- Maintaining Financial Sustainability
- Retention and Support of Quality Staff
- Diversifying Programs and Services
- Expand Community Engagement and Communication
- Conduct a Facility Needs Assessment for future Capital Plans
- Technology Upgrades



Board of Health

Susan M. Rosa, BSN, RN, CHO Public Health Director



Board Members: From left to right: Vice Chair Eric Meikle, MD; Chair Richard Day; Clerk David Plaquette



*Chelmsford Health Department Staff:
Front row left to right: Darcy Beall, Public Health Nurse;
Taryn Angel, Public Health & Wellness Coordinator*

*Back row left to right: Elise Pierce, Regional Northeast
Public Health Inspector; Nancy Danhay, Department
Assistant; Donna Greenwood, Public Health Director;
Mark Masiello, Senior Health Inspector*

HEALTH DEPARTMENT MEMBERSHIPS

Donna Greenwood, Public Health Director

- Board Member - Greater Lowell Health Alliance
- Chairperson – Region 3C Emergency Preparedness Coalition
- Public Health Emergency Preparedness Middlesex District Attorney Marian Ryan's Opioid Task Force
- Health and Medical Coordinating Coalition
- Massachusetts Health Association

National Environmental Health Alliance

- National Association of County & City Health Officials
- Prevention Partners of Northern Middlesex
- Office of Local Regional Health Interagency
- Northeast Public Health Alliance
- Middlesex Hoarding Task Force
- Age Friendly Committee
- Chelmsford Suicide Prevention Coalition

Darcy Beall, Public Health Nurse

- Northeast Chapter Secretary - Massachusetts Association of Public Health Nurses
- Massachusetts Health Association
- Co-Chair Chelmsford Suicide Prevention Coalition
- Middlesex District Attorney Marian Ryan's Opioid Task Force
- Greater Lowell Health Alliance Wellness and Chronic Disease
- Office of Local Regional Health Interagency
- Northeast Public Health Alliance
- Prevention Partners of Northern Middlesex
- Northeast Region Maternal Health Workgroup
- Upper Merrimack Valley Medical Reserve Corp



Human Services

Board of Health

Taryn Angel, Public Health and Wellness Coordinator

- Massachusetts Health Association
- Chair Chelmsford Suicide Prevention Coalition
- Prevention Partners of Northern Middlesex
- Middlesex District Attorney Marian Ryan's Opioid Task Force
- Middlesex Hoarding Task Force
- Northeast Public Health Alliance
- Greater Lowell Health Alliance Substance Use Prevention Task Force
- Greater Lowell Health Alliance Maternal Mental Health Task Force
- Chelmsford Community Engagement Committee
- National Association of County and City Health Officials Maternal Child Health Policy Innovation Program

Mark Masiello – Senior Public Health Inspector

- MA Health Association
- Massachusetts Environmental Health Alliance
- Northeast Public Health Alliance

BOARD OF HEALTH ADOPTED (1) REGULATION:

Article XVIII Prohibiting The Manufacturing, Sale, And Distribution of Kratom 3/4/2025

The Board of Health updated (1) Regulation

Article III Lifeguard Variance Regulation 4/1/2025

PERMITTING SERVICES

During FY25 524 permits were issued for food establishments, school food service, mobile food and ice cream trucks, temporary food permits, retail food establishments, cottage kitchens, dumpsters, pools, summer camps, tanning facilities, wells, beaches, beaver trapping, tobacco, lodging, body art establishments, septic pumpers, refuse haulers, septic installers, soil percolation testing, disposal system construct, funeral directors, bio-safety compliance, farmers market, frozen dessert, and domestic animals.

INSPECTIONAL SERVICES

During FY25 702 inspections were completed for food establishments, school food service, mobile food and ice cream trucks, temporary food permits, retail food establishments, cottage kitchens, dumpsters, pools, summer camps, tanning facilities, wells, beaches, beaver trapping, lodging, emergency lodging, body art establishments, disposal works construction, housing, domestic animals, and lakes.

Weekly water testing for Heart Pond & Freeman Lake for E. coli levels as well as visual inspections for Algal blooms, and excessive weed growth are performed (weather permitting) when Heart Pond and Freeman Lake are officially open for the season.

In addition to inspections, the health department reviewed (32) lab reports for beach testing, (71) reports from ice cream testing, performed (9) food plan reviews for new and renovating food/retail establishments which includes approving the plan reviews and the stamped architect plans, along with numerous construction site visits during build-out, and (9) Final site approvals for permitting these establishments; and (1) new pool plan review.



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COMPLAINTS ADDRESSED

During FY25 the Health Department received 121 Complaints. The following complaints resulted in at least one inspection: Animals (2), Asphalt (3), Beach (1), Dumpsters (7), Environmental (10), Food Establishments (20), Housing (47), Noise (3), Odor (1), Pools (1), Pests (12), Bed bugs (1), Trash (8), Water (1), and General (4).

WEST NILE/ EEE VIRUS /MOSQUITO SURVEILLANCE/CONTROL PROGRAM

The Board of Health does aerial larvicide of our large wetland areas every spring. This is done in coordination with Central Massachusetts Mosquito Control Project (CMMCP). Mosquito pool collections and testing are performed routinely to monitor virus activity in the town. For information on CMMCP, please visit: www.cmmcp.org



HEALTH DEPARTMENT 3RD ANNUAL FALL FESTIVAL

This vibrant community event combined health education with free, family-friendly fun. Attendees enjoyed a variety of autumn-themed activities, live entertainment for children, and over 30 health-focused vendors offering valuable resources and information.

Highlights included a magical Princess performance and meet-and-greet with superheroes courtesy of Party Palace, a hands-on Touch-a-Truck experience featuring vehicles from the Chelmsford Department of Public Works, Police, Fire, and Trinity Ambulance, plus a petting zoo, free pumpkin painting, face painting, balloon twisting, and much more. The Fall Festival was held in conjunction with the Market on the Common and the Chelmsford Center for the Arts, creating a lively and festive atmosphere. With over 3,000 attendees, the event was a tremendous success.

A heartfelt thank you to our many sponsors—your generous support keeps these activities free and accessible for all to enjoy!

MENTAL HEALTH AWARENESS – PROGRAMS

(Hosted by Taryn Angel and Darcy Beall)

Meditation Series for Individuals in Recovery and Their Loved Ones

This thoughtfully designed meditation series offers a supportive space for individuals navigating recovery from addiction, as well as for the loved ones who walk alongside them. Whether you are healing personally or supporting someone on their journey, each guided session provides an opportunity to cultivate calm, deepen emotional connection, and renew inner strength. Through mindfulness and reflection, participants are encouraged to embrace healing, resilience, and the power of shared support.

Hoarding 101- Understanding Hoarding Disorder

This informative session was thoughtfully developed for community members, families, and friends who wish to deepen their understanding of hoarding disorder. Participants explored the psychological and emotional aspects of hoarding behaviors, their impact on individuals and



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households, and the challenges they present to health and safety.

The session also provided practical guidance on how to offer compassionate support, recognize early signs, and connect with appropriate resources. By fostering awareness and empathy, the program aimed to reduce stigma and promote healthier, more supportive environments for those affected.

Buried in Treasures - Structured Healing Through Education and Empowerment

This 15-week program is specifically designed for individuals living with hoarding disorder, offering a supportive and structured environment to foster personal growth and behavioral change. Grounded in evidence-based practices, each weekly session includes guided readings, hands-on projects, and group discussions that encourage reflection and skill-building.

Participants work through practical strategies to manage clutter, improve decision-making, and strengthen emotional resilience. The program culminates in a meaningful graduation ceremony, celebrating the progress and commitment of each individual on their journey toward healthier living and improved well-being.

Buried in Treasures Cognitive Behavioral Health

This second step in the Buried in Treasures program is a structured, evidence-based intervention designed to support individuals struggling with hoarding disorder. Rooted in cognitive behavioral therapy (CBT), the program helps participants understand the emotional and psychological factors that contribute to hoarding behaviors.

Through guided readings, practical exercises, and peer support, individuals learn strategies to reduce acquiring, manage clutter, and improve decision-making. The program fosters

empowerment, accountability, and long-term behavioral change, offering a compassionate path toward healthier living and improved well-being.

Buried in Treasures Support Group- Continuing the Journey

Following the successful completion of the 15-week hoarding disorder program, participants are invited to join a monthly support group designed to maintain momentum and reinforce the progress they have made. This ongoing group provides a safe and encouraging space for individuals to reconnect, share updates, and continue practicing the skills and strategies learned during the initial program.

Through open discussion, peer support, and continued accountability, participants strengthen their commitment to personal growth and long-term behavioral change. The group fosters a sense of community and continuity, helping individuals stay focused on their goals while navigating the challenges of recovery.

Parent Café – Fostering Hope During the Holiday Season

The Chelmsford Health Department hosted a special edition of its Parent Café focused on navigating holiday stress with resilience and hope. Titled Fostering Hope for the Holidays, this uplifting evening was thoughtfully designed to support parents and guardians during what can be a joyful yet challenging time of year. The event provided a welcoming space for families to connect with one another, build practical skills for managing seasonal stress, and engage in meaningful conversations about self-care and emotional well-being.

Attendees enjoyed a complimentary dinner, creating a relaxed and communal atmosphere. While parents participated in skill-building workshops and discussions, children were cared for through supervised activities that

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included crafts and creative play, allowing everyone to benefit from the evening. The Parent Café emphasized the importance of community, connection, and support, helping families feel empowered and better prepared to embrace the holiday season with confidence and compassion.

Youth Mental Health First Aid – Empowering Adults to Support Young Minds

These sessions provide essential education on how to identify, understand, and respond to signs of mental health challenges and substance use disorders in young people. These evidence-based sessions were designed to equip adults—including parents, caregivers, educators, and community members—with the tools needed to offer compassionate and informed support to children and adolescents who may be experiencing emotional distress or developing behavioral health issues.

Participants learned how to recognize early warning signs, engage in supportive conversations, and connect youth to appropriate professional care and resources. The training emphasized the importance of early intervention, reducing stigma, and fostering a safe and responsive environment for young individuals. By building awareness and practical skills, the program strengthened the community's ability to promote mental wellness and resilience among its youth.

Walking Group – Promoting Wellness through Movement and Connection

The Chelmsford Health Department recognizes the vital role that regular physical activity plays in maintaining a healthy lifestyle. Walking just 30 minutes a day can lead to numerous physical and mental health benefits, including improved cardiovascular health, reduced stress, and enhanced mood.

To encourage community wellness, the department hosts a Summer Walking Group

that meets on the 2nd and 4th Tuesday of each month from May through September. Walks begin at 9:00 a.m. at the 110 Ballfields, conveniently located near the town center at the intersection of Fletcher Street and Chelmsford Street. This initiative offers residents of all ability levels a chance to increase their activity, enjoy the outdoors, learn something new, and connect with others in a friendly and supportive environment.

Plant Positivity: Youth Supporting Seniors through Art and Encouragement

This heartwarming initiative brings together youth and seniors through a creative and meaningful act of kindness. As part of the program, young participants decorate plant pots with uplifting and encouraging messages, using art as a tool to express compassion and community spirit. These beautifully crafted pots are then delivered to local seniors during the Veterans Breakfast held at the Chelmsford Senior Center. The project not only brightens the day of senior attendees but also fosters intergenerational connection, promotes mental well-being, and reinforces the values of empathy and civic engagement among youth.





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Maternal and Child Health Policy Innovation Program

The Chelmsford Health Department was selected to participate in the National Association of County and City Health Officials' (NACCHO) Maternal and Child Health Policy Innovation Program Learning Community (MCH PIP LC). Upon accepting the invitation, the department initiated the planning process to address policy development and implementation in the areas of access to care, and nutrition and food security. These focus areas were identified for their significance among participating health departments and to facilitate targeted technical assistance and meaningful peer-to-peer collaboration.

Depression & Anxiety Support Group (Hosted by Marissa Cameron)

This monthly support group is open to adults aged 18 and older who are navigating the challenges of depression and anxiety and are looking for a safe, inclusive, and supportive environment. Whether you are newly seeking help or have been managing your mental health for some time, this group offers a welcoming space where individuals can come together to share personal experiences, express emotions, and connect with others who understand what they are going through.

Facilitated by Marissa Cameron, a compassionate and experienced mental health professional, the group fosters open and respectful dialogue, encourages mutual understanding, and promotes emotional healing and personal growth. Participants have the opportunity to learn practical coping strategies, explore new perspectives, and build a sense of community in a judgment-free setting.

This group is designed to empower individuals by providing tools for self-care, emotional resilience, and mental wellness, all within a nurturing and empathetic atmosphere.

Healthy Relationships (Hosted by Marissa Cameron)

In recognition of Domestic Violence Awareness Month, this program was designed to raise awareness about the various forms of abuse, promote the importance of establishing and maintaining healthy boundaries, and help individuals identify early warning signs of potentially harmful relationships. Participants were also provided with a range of valuable resources aimed at supporting education, encouraging prevention, and improving access to help for those in need.

Creative Connections for Parents and Youth (Hosted by Marissa Cameron)

This thoughtfully crafted program was developed with the intention of strengthening the lines of communication between youth and their parents or guardians by using art as a powerful and accessible medium. Through a variety of engaging, hands-on art-based activities, participants were encouraged to express themselves creatively, explore their emotions, and communicate in ways that may feel more natural and less intimidating than traditional conversation.

By tapping into the expressive potential of visual art, the program provided families with new tools and techniques to initiate and sustain meaningful dialogue at home. These activities served not only as a bridge for communication but also as a catalyst for deeper understanding, empathy, and emotional connection between generations. Participants discovered innovative approaches to sharing thoughts and feelings, fostering a more open, trusting, and supportive family dynamic.

Ultimately, the program aimed to empower both youth and their caregivers with the confidence and skills needed to maintain ongoing conversations that nurture emotional well-being and strengthen family bonds.

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Clinical Services

(Hosted by Marissa Cameron)

Provided dedicated support to the Police Department's Behavioral Health Team with a focus on enhancing services and outreach efforts that directly benefit community residents experiencing mental health challenges. This involvement is centered on helping individuals and families access appropriate care by assisting with outreach activities, coordinating connections to local mental health and social service resources, and promoting trauma-informed practices that prioritize safety, dignity, and compassion. Through these efforts, the goal was to foster a more supportive and responsive environment for residents in crisis, ensuring they receive the help they need while strengthening overall community wellness.

SUBSTANCE USE PREVENTION AWARENESS AND PROGRAMS

(Hosted by Taryn Angel and Darcy Beall)

Naloxone Training and Community Access – Saving Lives Through Education and Availability

The Chelmsford Health Department has actively hosted Naloxone (Narcan) training sessions at Town Hall and various community health fairs to educate residents on how to recognize and respond to opioid overdoses. These sessions equip participants with life-saving knowledge and provide them with overdose rescue kits, thoughtfully assembled by the Health Department. Each kit includes Narcan, a CPR face shield, gloves, and a step-by-step instruction booklet to ensure individuals feel confident and prepared to act in an emergency.

To further expand access, free Narcan is now available throughout Chelmsford in strategically placed Naloxoboxes. These unlocked boxes are located at all Chelmsford Fire Stations, the Police Station, the

Chelmsford Main Library, and the Chelmsford Center for the Arts (CCA). Each box contains multiple doses of Narcan along with clear usage instructions, making it easy for anyone in the community to access this critical resource at any time. The Health Department obtains Naloxone through the Community Naloxone Program, a state-run initiative managed by the Massachusetts Department of Public Health's Bureau of Substance Addiction Services, reinforcing the town's commitment to harm reduction and public safety.



The Sober Truth – Inspiring Awareness and Dialogue Around Youth Substance Use

The Chelmsford Health Department hosted The Sober Truth, a compelling addiction awareness presentation led by Hunter Flores. Designed specifically for 8th-grade students and staff at McCarthy Middle School, as well as high school students, the presentation offered a powerful and honest account of Hunter's personal experience with substance use disorder, which began at the age of 13. His story resonated deeply with students, providing a relatable and impactful perspective on the risks and realities of addiction.

To extend the conversation beyond the



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classroom, an additional session was held for parents at the Performing Arts Center (PAC). This forum allowed families to engage directly with Hunter, ask questions, and gain valuable insights into prevention, early warning signs, and how to support youth who may be struggling. The event fostered open communication between students, parents, and educators, reinforcing the importance of early intervention, community awareness, and compassionate support in addressing substance use among young people.



Sober Karaoke

A lively and inclusive evening where music, connection, and community take center stage all in a substance-free setting.

This unique event creates a safe and welcoming space for individuals of all backgrounds to come together and enjoy the joy of singing, socializing, and self-expression without the presence of alcohol or other substances. With attendance regularly exceeding 25 participants, the atmosphere is filled with energy, laughter, and heartfelt performances.

Guests are invited to take the stage and share their favorite songs while sipping on a variety of delicious mocktails crafted to enhance the experience. Whether you are a seasoned performer or just there to cheer others on, Sober Karaoke fosters a sense of belonging and celebration.

More than just a night of entertainment, the program promotes wellness, mental health, and positive lifestyle choices. It encourages meaningful connections and supports a vibrant community where fun and friendship flourish in a healthy, alcohol-free environment.





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Annual Overdose Vigil – Honoring Lives and Raising Awareness

On Saturday, August 31, 2024, the Chelmsford Health Department hosted its annual candlelight vigil in recognition of Substance Use Disorder Awareness at the Chelmsford Center Town Common. This deeply moving event brought together community members, families, and local leaders to honor the lives lost to overdose and to stand in solidarity with those affected by substance use disorder. Attendees were invited to write the names of loved ones, which were respectfully read aloud during a heartfelt “Reading of Names” ceremony, creating a powerful moment of remembrance and reflection.

The evening began with opening remarks from Health Director Donna Greenwood and Police Chief Colin Spence, who spoke about the importance of community support, compassion, and continued efforts in prevention and recovery. A highlight of the vigil was a poignant address by guest speaker Scott Landry, who shared his personal journey of recovery and paid tribute to those he had lost along the way, offering hope and resilience to all in attendance.

Before the ceremony, candles were distributed to attendees and lit during a touching musical

performance of “Hallelujah” by John Murphy, adding a layer of unity and emotional depth to the evening. The vigil served not only as a tribute to those who have passed but also as a call to action for continued awareness, education, and support within the Chelmsford community.

NURSING PROGRAMS (Hosted by Darcy Beall)

Flu Clinics and Home-Based Vaccination Services

Throughout Fiscal Year 2025, the Chelmsford Health Department sponsored a series of flu vaccination clinics aimed at protecting residents from seasonal influenza and reducing the spread of illness within the community. A total of 393 flu vaccine doses were administered across multiple clinic locations, reflecting the department’s strong commitment to accessible and inclusive public health services.

Flu vaccines were made available to a broad cross-section of the population, including the general public, residents of senior housing facilities, and individuals who are home-bound due to medical or mobility challenges. By offering services in a variety of settings, the Health Department ensured that vulnerable populations—particularly older adults and those with limited access to transportation—were not left behind during flu season.

In addition to scheduled clinics, the Public Health Nurse provided walk-in flu vaccination opportunities throughout the season, allowing residents to receive their shots without the need for an appointment. This flexible approach helped accommodate busy schedules and encouraged greater participation in the town’s immunization efforts.

By offering flu vaccines in diverse formats and locations, the Chelmsford Health Department



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continues to prioritize public health equity, making it easier for all residents to stay healthy and protected during flu season.

Communicable Disease Program

There was a total of 959 communicable diseases reported to the Health Department from July 1, 2024 – June 30, 2025. COVID-19 accounted for 479 of those cases. Influenza (274 cases), Hepatitis B (79 cases), and Tick-Borne Illness, including Lyme (54 cases).

In Massachusetts, Public Health Nurses play a vital role in the prevention, monitoring, and management of tuberculosis (TB) within their communities. Their responsibilities are guided by state regulations such as 105 CMR 300 and 105 CMR 365, which mandate surveillance, case reporting, and treatment oversight. During Fiscal Year 2025, the Chelmsford Health Department received three Class B1 TB cases —individuals with suspected latent TB infection requiring follow-up. Importantly, no active TB cases were reported during FY25.

Health Education and Literacy

The Public Health Nurse plays a crucial role in safeguarding community health by actively educating residents about communicable diseases, chronic illnesses, and healthy lifestyle choices.

The nurse uses platforms like Facebook, email, and the Town website to share timely updates, prevention tips, and vaccination information. These posts help keep the public informed in real time and encourage healthy behaviors.

The Public Health Nurse also engages directly with residents during clinics, fairs, and walk-ins at the health department. She makes sure there is plenty of printed educational material available for residents on a variety of topics. These materials provide easy-to-understand

information on symptoms, transmission, and prevention strategies.

By combining digital communication with face-to-face engagement and printed resources, the Chelmsford Public Health Nurse ensures that vital health information reaches every corner of the community, empowering residents to protect themselves and others.

Hypertension Screening (Blood Pressure Clinics)

During Fiscal Year 2025, a total of 338 hypertension screenings were conducted—an essential service for the early detection and management of cardiovascular risk factors. Regular screenings play a vital role in identifying high blood pressure, a leading contributor to heart disease and stroke if left untreated.

Residents can receive screenings on the following schedule:

- First Thursday of each month, from 9:00 AM to 12:00 PM at the Board of Health, Town Offices
- Last Thursday of each month, from 8:30 AM to 10:30 AM at the Chelmsford Senior Center, during the monthly Veterans Breakfast
- By appointment with the Public Health Nurse at the Health Department

To schedule a routine screening, please contact the Health Department directly.

Cholesterol Program

In Fiscal Year 2025, a total of 25 cholesterol screenings were conducted as part of our ongoing commitment to preventive health. These screenings play a vital role in assessing cardiovascular health by measuring levels of LDL (low-density lipoprotein, often referred to

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as "bad" cholesterol) and HDL (high-density lipoprotein, known as "good" cholesterol).

Monitoring cholesterol is essential for identifying individuals at risk for heart disease, stroke, and other serious conditions. Early detection through routine screenings allows for timely lifestyle changes and medical interventions that can significantly reduce long-term health risks.

We encourage residents to take advantage of these screenings as part of a proactive approach to maintaining heart health and overall well-being.

ADDITIONAL PROGRAMS

(Hosted by Darcy Beall and Taryn Angel)

American Heart Association Certification Training – Building Lifesaving Skills Across the Community

The Chelmsford Health Department facilitated a comprehensive 4-hour training session,



offering participants the opportunity to earn full certification in Heartsaver CPR, AED, and First Aid through the American Heart Association. This nationally recognized American Heart Association certification is valid for two years and equips individuals with essential skills to respond effectively in emergency situations involving cardiac arrest, respiratory distress, and basic injuries.

A total of 178 individuals participated in the training across multiple formats, including Basic Life Support (BLS), Heartsaver Friends and Family, and Hands-On Training sessions. These programs were tailored to meet the needs of various community members—from healthcare professionals to concerned family members, ensuring that participants gained both the confidence and competence to act in critical moments. The initiative reflects the Health Department's ongoing commitment to public safety, preparedness, and community education.

Youth CPR – Empowering Youth with Lifesaving Skills

These sessions are engaging and hands-on Youth CPR training sessions designed to empower young individuals with essential emergency response skills. Through interactive instruction and practical exercises, participants learned how to perform CPR, use an AED, and respond effectively in critical situations.

The training not only built technical competence but also fostered a sense of responsibility, confidence, and readiness among youth to act in emergencies. This initiative reflects the town's ongoing commitment to public health education and youth empowerment, encouraging young community members to become proactive, informed, and capable contributors to community safety. By investing in early



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training, the program helps lay the foundation for a healthier, more resilient future.



Chelmsford Police Athletic League Movie Night Participation

The Chelmsford Health Department proudly participated in the CPAL Movie Night, joining forces with the Chelmsford Police Athletic League to create a vibrant and welcoming experience for families. This well-attended event offered a relaxed evening of entertainment, where community members gathered to enjoy a movie under the stars. As part of the festivities, the Health Department provided free face painting, temporary tattoos, engaging giveaways, and access to valuable public health resources. Their presence helped promote wellness, build connections, and reinforce the importance of community partnerships in supporting family-friendly initiatives.



PUBLIC HEALTH EDUCATION AND OUTREACH

(Hosted by Taryn Angel)

Monthly Educational Boards

Throughout the year, monthly health education display boards were created and maintained at Town Hall and the Public Library. Topics included Pride history and LGBTQIA+



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health, suicide prevention, swimming safety, food safety, diabetes, and seasonal affective disorder. Public-facing infographics on hoarding, decluttering, and safe medication practices were also developed to increase community awareness. These rotating boards provided residents with timely, relevant health information in easily accessible public spaces, reinforcing key messages throughout the year. By presenting this information visually and in high-traffic locations, the displays served as passive but powerful educational tools, ensuring that residents could engage with public health messages without needing to attend a formal event.

Social Media Education:

The Chelmsford Health Department's social media presence played a critical role in reaching a wide audience with educational messages. Posts shared overdose prevention resources, Narcan training information, and opioid safety tips, as well as broader health awareness content such as UV protection, swim safety, vaping prevention, and mental health awareness. Community events, including the Overdose Vigil, Fall Festival, Sober Karaoke, and library wellness talks, were promoted to increase participation. The "Health Hub" on the town website was also maintained as a centralized location for educational materials and event information. Social media's importance lies in its ability to reach residents quickly and repeatedly, ensuring they have access to resources, event opportunities, and health information in real time.

Monthly Newsletters:

Monthly newsletters offered residents a consistent source of updates on programs, services, and seasonal health topics. These communications featured announcements for upcoming workshops and trainings. They also provided tips on chronic disease prevention,

seasonal mental health strategies, and safe recreation. The newsletters are an important communication channel for reaching residents who may not follow social media and for providing a written record of the department's ongoing services and initiatives.



Various Telemedia Programs

The Health and Wellness Coordinator, along with the Public Health Nurse, actively participated in a variety of Chelmsford Telemedia programs throughout Fiscal Year 2025, helping to raise awareness about important public health topics and community resources. Their appearances provided valuable insights and updates on local health initiatives, services, and wellness strategies tailored to residents of all ages.

Among the featured programs were:

- Age-Friendly Chelmsford – A show dedicated to promoting initiatives that support older adults in living healthy, active, and engaged lives within the community.
- CTM Newsbreak – A local news segment where timely public health updates and announcements were shared with the broader Chelmsford audience.



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- Dacey's Divas – A lively and engaging program that highlights community stories, including health and wellness efforts, with a focus on empowering residents through education and outreach.

These media appearances serve as an important platform for the Health Department to connect with residents, share expert guidance, and encourage participation in local health programs. By leveraging Chelmsford Telemedia, the department continues to expand its reach and foster a more informed and health-conscious community.

Trail Kiosk

The trail kiosk served as a valuable extension of the Health Department's outreach efforts, offering residents easy access to seasonal and safety-related health information in a recreational setting. Strategically placed along Chelmsford's popular trails, the kiosk provided timely resources designed to support outdoor wellness and safety.

Materials available at the kiosk included practical trail safety tips, guidance on UV protection to prevent sun-related health issues, and important information on tick awareness to help reduce the risk of Lyme disease and other tick-borne illnesses. In addition to physical health resources, the kiosk also featured public health materials focused on mental health support and substance use prevention, ensuring a holistic approach to community well-being.

By integrating public health messaging into outdoor spaces, the trail kiosk helped bridge the gap between recreation and wellness. It encouraged residents to adopt healthy habits while enjoying Chelmsford's natural amenities, reinforcing the idea that health promotion can—and should—extend beyond traditional

clinical settings. This initiative reflects the department's commitment to meeting people where they are and fostering a culture of health throughout the community.

Resource Assistance

The Chelmsford Health Department continues to serve as a trusted and compassionate resource for residents navigating a wide range of personal and family challenges. Whether individuals are facing mental health concerns, food insecurity, housing instability, or other pressing needs, our dedicated team is committed to providing guidance, support, and access to essential services.

Our staff works closely with residents to understand their unique situations and connect them with appropriate programs, agencies, and community partners. This includes referrals to mental health professionals, assistance with applying for food benefits or accessing local food pantries, and support in locating safe and affordable housing options. We also help individuals find services related to substance use prevention, elder care, disability support, and emergency financial assistance.

By fostering strong relationships with regional service providers and maintaining up-to-date knowledge of available resources, the Health Department ensures that residents receive timely and effective help. Our goal is to reduce barriers to care and empower individuals and families to improve their health, safety, and overall quality of life.

We encourage anyone in need of assistance—or simply looking for information—to reach out to the Health Department. No concern is too small, and every inquiry is treated with respect, confidentiality, and a commitment to finding solutions.

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Inspiring the Next Generation of Public Health Professionals

The Chelmsford Health Department welcomed UMass Lowell Public Health bachelor's students, providing them with real, hands-on experience in community health programming, inspectional services, and event coordination. As part of this partnership, the Public Health and Wellness Coordinator also served as a panelist for the university's Public Health Student Career Panel, sharing insights about the diverse responsibilities of the role, including mental health programming, substance use prevention, and public health leadership. By engaging students both in the field and in academic settings, the department helped bridge the gap between classroom learning and practical application, fostering the skills and confidence needed for successful public health careers. This collaboration not only supports the future workforce but also strengthens the department's ties with regional academic institutions.



In a meaningful effort to inspire the next generation of healthcare professionals, the Chelmsford Public Health Nurse has opened her doors to nursing students from Middlesex Community College, offering them the opportunity to shadow her and explore the dynamic world of public health nursing.

Through this hands-on experience, students gain firsthand insight into the vital role public health nurses play in promoting wellness, preventing disease, and supporting vulnerable populations. From immunization clinics and health screenings to community outreach, the students witness the broad scope and deep impact of public health work.



Suicide Prevention Coalition

Founded and led by the Public Health and Wellness Coordinator, the Chelmsford Suicide Prevention Coalition is committed to creating a community where no life is lost to suicide. Its mission emphasizes promoting safety and well-being through the engagement of local organizations, individuals, and families in proactive education and initiatives.

The Coalition employs a comprehensive strategy: prevention, early intervention, and crisis response—to support those at risk, offering programs tailored to individual needs. Through collaboration, advocacy, and education, the Coalition works to eliminate stigma around mental health and ensure that no one faces their struggles alone. Members include representatives from the Police and Fire Departments, Public Schools, Veterans Office, Senior Center, Human Resources, the Greater Lowell Health Alliance, and Pridestar Trinity EMS. In moments of crisis, residents are encouraged to call 911 or contact the 988 Suicide & Crisis Lifeline, which provides 24/7 support.



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ADVANCING COMMUNITY HEALTH: PROFESSIONAL ENGAGEMENTS

The Chelmsford Health Department was honored to be selected as a presenter and educator at several distinguished events and professional gatherings. These opportunities allowed our team to share expertise, showcase innovative public health initiatives, and engage with broader audiences on topics that impact the well-being of our community.

National Association of County & City Health Officials Community-Based Suicide Prevention for Local Health Departments:

Darcy Beall and Taryn Angel were honored to serve as featured speakers for the newly launched NACCHO University course titled Community-Based Suicide Prevention for Local Health Departments. Drawing from their extensive real-world experience in public health and community engagement, they shared powerful and insightful stories that helped shape the course content and bring the training to life.

Their contributions added a deep personal and practical perspective to the curriculum, offering learners a meaningful understanding of how local health departments can effectively support suicide prevention efforts within their communities. Feedback from beta testers highlighted their presentations as one of the most valuable and engaging aspects of the course, praising the authenticity and relevance of their insights.

Their involvement not only enriched the learning experience but also underscored the importance of community-driven approaches to mental health and suicide prevention.

Greater Lowell Health Alliance Annual Meeting

The Greater Lowell Health Alliance (GLHA) extended a special invitation to the Chelmsford Health Department to serve as keynote speakers at their Annual Meeting. This honor was a direct reflection of the department's outstanding commitment to public health and the wide variety of innovative initiatives it consistently develops, implements, and executes to support the well-being of Chelmsford residents.

Recognizing the department's ability to make a meaningful impact with limited staffing, the GLHA Board selected the Chelmsford Health Department for its creativity, dedication, and effectiveness in addressing community health needs. Darcy Beall, Taryn Angel, and Marissa Cameron represented the department as keynote speakers, delivering a powerful and inspiring presentation that showcased the many programs and events they lead—each designed to foster a healthier, more connected, and resilient community.

Their presentation not only highlighted the department's accomplishments but also served as a source of inspiration for other organizations, encouraging them to think creatively and collaboratively in their efforts to improve public health.

Greater Lowell Collaborative Advisory Board

The Greater Lowell Community Foundation Advisory Board plays a vital role in supporting initiatives that enhance the quality of life throughout the Greater Lowell area. The foundation is dedicated to connecting generous donors with impactful local nonprofit organizations, while also providing essential resources and funding to drive meaningful community programs and improvements.

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During the Annual Greater Lowell Health Alliance meeting, members of the Advisory Board had the opportunity to learn about the wide range of initiatives and events led by the Chelmsford Health Department. They were deeply impressed by the department's ability to accomplish so much with a relatively small staff, demonstrating creativity, dedication, and a strong commitment to public health.

Inspired by the innovative and resourceful approach taken by our team, the Advisory Board extended a special invitation for us to present at one of their upcoming meetings. The goal was to share our story and inspire other organizations and leaders to think outside the box when addressing community needs.

Darcy Beall and Taryn delivered a truly awe-inspiring presentation that highlighted our department's accomplishments, strategies, and impact. We were honored and proud to be invited to share our work, and grateful for the opportunity to contribute to a broader conversation about community health and collaboration.

Health Fair Participation

The Chelmsford Health Department proudly participated as a table vendor at several key community and organizational health events, including the Chelmsford High School Health Fair, the Greater Lowell YMCA, the Greater Lowell Health Alliance, the Gustavo Preston Company Employee Health Fair, and the Town of Chelmsford Employee Benefits Fair. At each of these events, Darcy Beall and Taryn Angel provided engaging and informative education to attendees on critical public health topics such as hands-only CPR, opioid overdose response, and upcoming department programs and initiatives.



Their presence helped raise awareness, promote safety, and strengthen connections with residents and employees across various sectors, reinforcing the department's commitment to proactive health education and community outreach.

MEDICAL SHARPS DISPOSAL FOR CHELMSFORD RESIDENTS

Medical waste regulations strictly prohibit the disposal of sharps—such as needles and syringes—in household trash. Residents are not permitted to place any sharps into the town's curbside trash collection system, as doing so poses serious health and safety risks to sanitation workers and the community.

To support safe and responsible disposal, the Chelmsford Health Department has established designated drop-off dates for Chelmsford residents only. These events provide a secure and compliant way to dispose of medical sharps. Please note that businesses, medical offices, and commercial entities are not eligible to participate in this residential program.

Sharps must be brought in puncture-resistant containers that are clearly labeled. Containers



Board of Health

should be at least three-quarters full before drop-off. This initiative helps prevent accidental injuries and environmental hazards, while promoting public health and safety. For upcoming collection dates and guidelines, visit the Chelmsford Health Department's Medication and Sharp Disposal page.

UNWANTED MEDICATION DROP BOX (CHELMSFORD POLICE STATION):

Help Keep Our Community Safe and Our Environment Clean: Dispose of Unused Medications Responsibly. Unused or expired medications should never end up in the wrong hands—or in our water systems and landfills.

To support safe disposal, the Town of Chelmsford offers a convenient Unwanted Medication Drop Box located in the Chelmsford Police Station lobby (2 Olde North Rd., Chelmsford). This secure drop box is available 24 hours a day, 7 days a week.

Residents can safely dispose of prescription and over-the-counter medications—no liquids or sharps allowed. To use the drop box:

- Remove medications from their original containers and place them in a sandwich-sized ziplock bag.
- Do not overfill the bag, and ensure it is properly sealed so it fits easily into the kiosk slot.
- Drop the sealed bag into the slot—no questions asked.

Please note: Prescription bottles are not recyclable and should be placed in the regular trash. For liquid medications, it is recommended to mix them with a non-edible substance such as coffee grounds or kitty

litter before sealing them in a container and disposing of them in the trash.

This program helps prevent misuse, protects our environment, and promotes public health. Thank you for doing your part!

EMERGENCY PREPAREDNESS

The Chelmsford Health Department remains deeply committed to promoting emergency preparedness throughout the community. In collaboration with the Region 3C Public Health Emergency Preparedness Coalition, Chelmsford's Emergency Manager, Chelmsford Police Department, Chelmsford Fire Department, and the Upper Merrimack Valley Medical Reserve Corps (UMVMRC), the department continues to stay educated and prepared for a wide range of emergency situations—from natural disasters to public health crises.

Over the past year, Region 3 Public Health Coalitions continue to strengthen partnerships with key stakeholders, including regional hospitals, long-term care facilities, emergency medical services (EMS), and community health centers. The goal is to ensure that services are delivered efficiently and effectively when residents need them most.



To further support community readiness, the Chelmsford Public Health Nurse regularly hosts educational sessions focused on



Board of Health

emergency preparedness. These community classes provide practical guidance on critical topics such as evacuation procedures, sheltering in place, assembling emergency supply kits, and understanding local emergency response systems. By equipping residents with this knowledge, the Health Department empowers individuals and families to take proactive steps in safeguarding their health and safety.

In addition to her role within the department, the Chelmsford Public Health Nurse has proudly served as a volunteer with the UMVMRC for several years. The UMVMRC is a vital volunteer organization that plays a key role in disaster response and public health support across the region. Volunteers may be called upon to assist during emergencies, public health events, vaccination clinics, and community outreach initiatives.

The UMVMRC is actively recruiting new members and welcomes individuals from all backgrounds, both medically trained professionals and those without medical experience. Volunteers receive training and have opportunities to contribute meaningfully to the health and resilience of their communities. Whether helping at a shelter, supporting logistics, or providing health education, every volunteer plays an essential role.

Residents interested in learning more or joining the UMVMRC can visit www.UMVMRC.org for additional information and application details.



Human Services

Veterans' Services

Regina Jackson, Veterans' Agent

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible Veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy Veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Executive Office of Veterans Services. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

FY2025 (July 1, 2024 – June 30, 2025) was a year of a number of changes on the Federal, State and Local level. We continue to administer the Chapter 115 financial support program through the State. The overall number of Veterans/surviving spouses receiving Chapter 115 monetary and medical reimbursement payments has been level with the past years. The need has increased for support but often beyond what the Chapter 115 program scope. We helped many Veterans who weren't eligible for Chapter 115 assistance with basic needs such as food, housing, medical access and transportation. We work closely with many agencies and social service organizations in the local area and state wide, particularly the Bedford VA medical Center, Lowell VA Clinic, the Lowell Vet Center, Age Span, Merrimack Valley Veterans Collaborative. This past year our relationship with Clear Path Inc., located in Devens, MA and Lawrence, MA has expanded.

In fiscal year 2025 Chelmsford paid out a total of \$86,750.00 to Veterans and widows/surviving spouses eligible for Chapter 115 assistance. The benefit is paid out monthly. We assisted an average of 25 benefit requests per month – paid out to about 14+ Veterans

& surviving spouses. The Town will get back \$64,875.00 of that amount. This is the maximum 75% reimbursement allowed by the State. Chapter 115 program provides a limited but crucial safety net for Veterans.

FEDERAL: The VA has rolled out changes to both Benefits and VA Healthcare eligibility the past year. The PACT ACT significance continues to be felt. The true impact of the new administration change will not be fully realized for a year or so. We will monitor for all changes. We assist all our local Veterans with initiating the claims process; submitting Intent to File documents and filing claims for service-connected compensations as well as VA healthcare enrollment.

The number of Veterans eligible for Federal VA benefits is always a small percentage of the total number of Veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford Veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, hearings with the Regional Office or hearings before the Board of Veterans Appeals, etc....The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. These figures are updated for CY 2024. The amount of Federal VA money that flows annually into Chelmsford for Veterans / Beneficiaries is \$10,125,930.00 as disbursed to over 515 Veterans / surviving beneficiaries. Many of our Veterans are also enrolled in the VA Health Care system – which is also a financial benefit for the Veteran.

STATE: The Executive Office of Veterans Services (EOVS) launched a state wide effort to have VSO's become accredited through the VA to serve as recognized Agents. This is a



Veterans' Services

comprehensive training program and testing through the VA. We are close to completion of this process.

The big news from the State was the passage of the "Hero Act" in August 2024. Among the many positive provisions in the "Hero Act" is the increase in the State Annuity to certain (100% service connected disabled) Veterans and surviving spouses to \$2,500.00 annually. The Hero Act also has a provision to increase the Veteran tax exemption clauses and to add the COLA to these exemptions. These changes are local option- and the Town did approve the COLA increases at the Spring 2025 Town meeting.

LOCAL: Chelmsford Veteran Services strives to help any Chelmsford Veteran with any issue related to their Veteran status. We assist Veterans and family members of Veterans in obtaining benefits, services, information, and health care enrollment. We work collaboratively with other local VSO offices and service providers to host/cohost numerous Veterans events. Our partners include Merrimack Valley Veterans Collaborative, Merrimack Valley Vietnam Veterans Inc., Chelmsford Veterans Park Committee, American Legion Posts, Clear Path Inc., and NE Center for Veterans and Families, our State representatives, and Congressional offices.

The last Thursday of each month we have a Veterans Breakfast hosted by the Chelmsford Senior Center. We began this tradition over 20 years ago. The breakfast is well attended by our local Veterans with an average attendance of 65 Veterans every month. Generous monetary donations from the community, along with the wonderful, dedicated volunteers who serve breakfast, will help sustain this popular – and much appreciated Veteran community program. All Veterans are welcome.

March 2025-June 2025, Regina was unexpectedly out on medical leave. Amy stepped in and did an outstanding job continuing to assist our Veterans. Amy was responsible, along with the Merrimack Valley Vietnam Veterans Inc., for the Memorial Day parade and program at the Chelmsford Center Common on Monday 5/26/2025.

Veterans Day Observance was held on Monday (11/11/2024) at 11:00am. The program was held at Chelmsford Veterans Memorial Park. We had a very large turnout as the Memorial Park Committee dedicated the first of two new stones with 72 new names. It was a beautiful day to honor all who have served.

We are also responsible to ensure that a flag is placed on the graves of all deceased Veterans in our 6 public cemeteries. We start to place the flags in May - the Saturday prior to Memorial Day weekend (Armed Forces Day) and will pull the flags the week after Veterans Day (November 11). We are fortunate to have a robust Boy/Girl Scout volunteer group to assist with the flags placement and removal.

Veterans Services is located at Town Offices, 50 Billerica Road. We are on the first floor, Room 109. The office is open Monday, Wednesday, Thursday 8:30AM- 4:00PM, and Tuesday 8:30AM – 7:00PM and Friday 8:30AM- 1:00PM. If you are unable to visit the office, please call and we would be happy to schedule a home visit. Thank you.

Regina B. Jackson #978-250-5238, Rjackson@Chelmsfordma.gov

Amy Bronkema #978-250-5238, Abronkema@Chelmsfordma.gov



Human Services

Veterans' Services



Merrimack Valley Vietnam Veteran Mike Kendrick being honored at the State House for his involvement in the Chelmsford community, alongside his wife Debbie Kendrick and State Representative Simon Cataldo in May of 2025.



Merrimack Valley Vietnam Veterans, Inc. marching in the Memorial Day parade. Picture taken by Elaine Dalessandro.

Veterans' Services



Frank Peabody placing a wreath at the POW/MIA Stone at Chelmsford Veterans Memorial Park.



Regina Jackson, Veterans Services Director and Amy Bronkema, Veterans Services Assistant.



Members of the American Legion Post 313 at the Memorial Day Ceremony. Picture taken by Elaine Dalessandro.



Boards & Committees

Board & Committee Descriptions

AGRICULTURAL COMMISSION

Serve as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agriculturally based economic opportunities in Town, act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands and pursue all initiatives appropriate to creating a sustainable agricultural community.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

ARTS & TECHNOLOGY EDUCATION FUND COMMITTEE

The Arts and Technology Education Fund consists of nine members appointed by the Town Manager including: the superintendent of schools or his/her designee thereof, eight residents of the Town of Chelmsford that will include at least three parents who presently have children in the Chelmsford public schools, a member of the business community, a senior citizen, and a member-at-large. The purpose of the fund is to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford public schools. Applicants for funds must be a school counsel or member of the professional teaching staff employed by the Chelmsford public schools. The school committee, as a body, may apply through the superintendent of schools who is a member of the ATEF Committee.

Meeting Frequency: once per month
January – June

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

BPAC works to improve bicycling and pedestrian conditions, coordinates maintenance, policing and enhancements to any bicycle/pedestrian paths. They facilitate coordination of activities that involve or affect non-motorized transportation.

Meeting Frequency: third Thursday of each month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

BOARD OF APPEALS

To interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

Meeting Frequency: first Thursday of each month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

BOARD OF ASSESSORS

The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessor's office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-



Board & Committee Descriptions

certification requirements of property valuation every three years. The assessor's office collects and maintains a database on each parcel of property in town.

Meeting Frequency: every other week as needed.

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 3

BOARD OF HEALTH

The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 3

BOARD OF REGISTRARS

Registrars assist the Town Clerk's office in promoting voter registration, maintaining voter registration, certifying signatures on nomination papers and petitions, issuing party enrollment certificates, certifying absentee voter applications, investigating challenges to local nomination papers, conducting recounts, assisting in the preparation of the street list, and being present at all elections as part of the reporting process.

Affecting Legislation: M.G.L. ch. 51 §15

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 3

CAPITAL PLANNING COMMITTEE

The committee studies proposed capital outlays having a useful life of at least five years. The committee promulgates rules and regulations, makes investigations, and holds public hearings as it deems appropriate. In conjuncture with the town manager, the committee develops an annual capital budget.

Meeting Frequency: once weekly as needed
November - December

Term Limit: 3 year term, unlimited number of terms.

Appointed Positions: 2 citizen reps, School Committee, Library, Finance Committee, Treasurer and Accountant

CEMETERY COMMISSION

The three-member elected Board of Cemetery Commissioners is responsible for the governance of all town cemeteries. The Cemetery Commission appoints a superintendent to manage daily department operations.

Meeting Frequency: approximately 6 per year

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 3

(CCA) TOWN HALL ADVISORY COMMITTEE

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5



Boards & Committees

Board & Committee Descriptions

CENTER VILLAGE MASTER PLAN IMPLEMENTATION COMMITTEE

Ad Hoc Committee to carry out the action items in the 2013 Center Village Master Plan.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Positions: 5

CHELMSFORD HOUSING AUTHORITY

The Chelmsford Housing Authority is dedicated to meeting the needs of the elderly, disabled and families in need of affordable housing. Supportive services tailored to the needs of each group are considered of the utmost importance. Families will be offered support to continuously improve themselves, achieve self-sufficiency and eventually towards homeownership. The disabled will be directed to the appropriate local services to meet their individual needs. The elderly will be offered supportive services to maintain their highest level of independence in a community environment and age in place. Everyone that meets the Chelmsford Housing Authority will be treated with respect, dignity and understanding. The Chelmsford Housing Authority recognizes the importance of a compassionate and dedicated staff to meeting the needs of diverse populations. Together with the support of the Board of Commissioners, employees, residents and community members, the Chelmsford Housing Authority will strive to assist everyone in securing affordable housing and an environment in which they can continue to be valuable members of the community.

Meeting Frequency: once monthly

Term Limit: 5-year terms, unlimited number of terms.

Elected Positions: 3

Appointed Positions: 1 Governor appointee, 1 annual resident appointee.

CHELMSFORD LIBRARY BOARD OF TRUSTEES

Trustees ensure that the library supports the needs of our community and reflects the community's values. The Trustees are authorized to set policies for the library.

Meeting Frequency: second Wednesday of each month

Term Limit: 3-year Terms, unlimited number of Terms.

Elected Positions: 7

CLEAN ENERGY AND SUSTAINABILITY COMMITTEE

The Committee is charged with studying and making recommendations for specific strategies and actions for Chelmsford to achieve a goal of net-zero greenhouse gas emissions by 2050, and to recommend intermediate targets that are consistent with the overall final objective. The Committee will provide a report of findings and recommendations to the Select Board annually and will provide an overall assessment of Chelmsford's progress toward net-zero emissions to the Select Board every five years.

Meeting Frequency: once monthly

Term Limit: 3-year Terms, unlimited number of Terms.

Select Board Appointed Positions: 7



Board & Committee Descriptions

COMMISSION ON DISABILITIES

The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

COMMUNITY PRESERVATION FUND COMMITTEE

The Community Preservation Act is administered by the Community Preservation Committee (CPC), a nine-member committee. The CPC holds an annual public hearing to receive comment on the proposed plan. The CPC then finalizes the plan for use of the funds and annually presents its plan in town meeting for approval. Town meeting then votes on the proposed recommendations.

Meeting Frequency: third Wednesday of each month

Affecting Legislation: M.G.L. ch. 44B §5 Town of Chelmsford Code ch. 19 §§ 1-6

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

CONSERVATION COMMISSION

The Chelmsford Conservation Commission promotes the protection and management of the town's diverse natural resources. The Commission is the permitting authority specifically charged with the conservation and protection of wetland resource areas.

The Commission also provides educational resources for residents to be actively involved in the use and enjoyment of Chelmsford's open spaces. The Commission manages more than 900 acres of town-owned open space, including nine reservations with public trail systems.

Meeting Frequency: Second and fourth Tuesday of each month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

COUNCIL ON AGING BOARD

Members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services.

Meeting Frequency: once monthly

Term Limit: 3-year Terms, unlimited number of Terms.

Appointed Positions: 9

CULTURAL COUNCIL

The council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs. Membership consists of 9 - 21 members.

Meeting Frequency: once monthly

Affecting Legislation: M.G.L. c10 §58

Term Limit: 3-year terms, limited to 2 Consecutive Terms, then 1 year break.

Appointed Positions: Up to 21



Boards & Committees

Board & Committee Descriptions

DOG PARK ADVISORY COMMITTEE

The Chelmsford Dog Park Advisory Committee (DPAC) is a five-member committee tasked with the oversight of the park's maintenance needs and ensuring a safe and enjoyable environment for all visitors. The committee is also responsible for managing a grant program aimed at funding capital improvements for the park, with resources generated from the rental of the training area and other grant awards. Collaborating closely with the Chelmsford Dog Association and other community groups, the committee plays a pivotal role in planning future events and upkeep of the park.

Meeting Frequency: Monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

FINANCE COMMITTEE

The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

Meeting Frequency: once weekly 8 to 10 weeks ahead of Town Meeting

Term Limit: 3-year terms, unlimited number of terms.

Moderator Appointed Positions: 7

FIRE STATION STUDY COMMITTEE

This ad hoc committee will study the future capital and operational needs of the Chelmsford Fire Department related to buildings and apparatus and offer its

recommendations to the Select Board by June 30, 2022.

The Committee shall consist of seven members as follows:

Fire Chief, Town Manager, (1) Select Board Member, (2) Firefighters' Union Members, (1) Chelmsford Resident appointed by the Select Board, (1) Chelmsford Resident appointed by the firefighters' union. Each member shall be appointed for a partial-year term expiring on June 30, 2022.

After fulfilling its purpose, the Fire Station Study Committee was dissolved on January 29, 2025.

HISTORIC DISTRICT COMMISSION

The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

HISTORICAL COMMISSION

The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

Meeting Frequency: once per month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7.



Board & Committee Descriptions

HOLIDAY DECORATING COMMITTEE

The Holiday Decorating Committee arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common and the Chelmsford Center Village.

Meeting Frequency: seasonally as needed.

Term Limit: 1-year terms, unlimited number of terms.

Appointed Positions: 9

HOUSING ADVISORY BOARD

This is a permanent standing committee, whose mission is: To conduct pre-application meetings, as requested by potential applicants, to ensure housing proposals are consistent with the housing goals stated in the adopted master plan and affordable housing master plan documents. To provide advisory opinions, as requested by Town Boards during the permitting process, to ensure the proposals are consistent with the housing goals stated in the adopted master plan and affordable housing master plan documents. To work with the Community Development Department, Housing Authority, and applicants, to implement the actionable components of the Affordable Housing Plan in order to meet the desired levels of affordable housing units established in Chelmsford. Perform research as requested on new initiatives pertaining to housing.

Meeting Frequency: once monthly

Term Limit: 2-year Terms, unlimited number of Terms.

Positions: 5 in total.

MIDDLESEX CANAL COMMISSION

The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

Meeting Frequency: annual meeting

Term Limit: 2-year terms, unlimited number of terms.

Appointed Positions: 1

MILITARY COMMUNITY COVENANT TASK FORCE

The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families. Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford and approaching the business community in town to provide discounts or other gestures of appreciation to military families.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT SCHOOL COMMITTEE

Nashoba Valley Technical High School serves our eight District towns of Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford. We are governed by the school committee members appointed by their individual towns: Nashoba Valley Technical High School District School Committee

Meeting Frequency: monthly

Term Limit: 3-year terms, unlimited number of terms.



Boards & Committees

Board & Committee Descriptions

Select Board and School Committee Appointed
Positions: 3, plus 1 alternate member.

NORTH TOWN HALL ADVISORY COMMITTEE

Term Limit: 3-year terms, unlimited number
of terms.

Positions: 7

Parade Committee

The Parade Committee plans and executes the
annual Fourth of July Parade in Chelmsford

Meeting Frequency: once monthly

Term Limit: 1-year terms, unlimited number
of terms.

Appointed Positions: unlimited.

PERMANENT BUILDING COMMITTEE

The Permanent Building Committee assists
the Town Manager with the development
of financial estimates, project design and
supervision of construction of municipal
building projects.

Meeting Frequency: once monthly.

Term Limit: 3-year terms, unlimited number
of terms.

Appointed Positions: 6

PERSONNEL BOARD

The Personnel Board works in conjunction with
the Town Manager in developing Personnel
Rules and Regulations and the classification
and compensation system of the town.

Meeting Frequency: as needed.

Term Limit: 2-year terms, unlimited number
of terms.

Appointed Positions: 4, plus one elected
employee representative.

PLANNING BOARD

(a) Composition, Term of Office. There shall
be a planning board composed of seven
members elected for terms of three years
each, so arranged that the terms of as nearly
an equal number of members as is possible
expire each year. There may be one associate
member of the planning board when the
board is designated a special permit granting
authority under the town's zoning by-law.

The associate member of the planning board
shall be elected at the annual town election. If
the position becomes vacant or is unfilled the
position shall be jointly appointed by members
of the Board of Selectmen and the Planning
Board. The associate member of the Planning
Board shall be elected for a term of two years.

(b) Powers and Duties. The planning board
shall have the responsibility to make studies
of the resources, possibilities and needs of the
town and to make plans for the development
of the town. The board shall have the power
to regulate the subdivision of land within the
town by the adoption of rules and regulations
governing such development. The planning
board shall have all the powers and duties
given to planning boards by the laws of the
commonwealth, the charter, bylaw or other
town meeting vote.

Meeting Frequency: Second and fourth
Wednesday of each month

Term Limit: 3 year Terms, unlimited number
of Terms.

Elected Positions: 7, plus 1 Associate Member



Board & Committee Descriptions

PUBLIC RECORDS ADVISORY COMMITTEE

The responsibilities of the Public Records Advisory Committee would include, but are not limited to, helping to establish a Records Management Program based on the MA Public Records Retention Schedule for Town Departments to follow; providing advice, guidance, and support to the records program and Records Management Administrator (Town Clerk); working with local government officials and their professional associations promoting an understanding of the program's goals and the value of the program; promoting public awareness of the program; advising the Records Management Administrator on records management problems or issues that might arise; providing advice or appraisal on archival records; and reviewing the disposition of records where there are questions or the historical value needs review. This committee would be represented by the Town Clerk as chairman, either the Town Finance Director or Town Accountant, a member of the Historical Commission, a Library Representative, and one citizen representative. The committee would assist the Town Clerk in prioritizing and resolving upcoming record management issues and in realizing the goals of the records management program.

Meeting Frequency: Monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

RECYCLING COMMITTEE

The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number

of recycling participants.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

ROBERTS FIELD ADVISORY COMMITTEE

Reporting to the Town Manager, the Roberts Field Advisory Committee shall provide citizen input towards the implementation of the Roberts Field Master Plan. The Department of Public Works (DPW) shall consult with the advisory board regarding the maintenance and capital improvements to Roberts Field, the planting and protection of trees, and the establishment of park rules and regulations. In cooperation with the DPW, the advisory board may explore grants, sponsorships, donations, and other revenue sources, as well as volunteer contributions for the enhancement of Roberts Field.

Meeting Frequency: monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

After fulfilling its purpose, the Roberts Field Advisory Committee was dissolved on October 17, 2024.

SCHOOL COMMITTEE

The Chelmsford School Committee is a legislative body comprised of five members elected for three-year terms at the Town Election in April, whose primary responsibility is to: ~ oversee the annual school budget ~ develop school system policies ~ hire and review the performance of the Superintendent ~ advocate for the school system with citizens,



Boards & Committees

Board & Committee Descriptions

town government, and state government
The School Committee is responsible for setting priorities (through the budget) and for establishing local policy to ensure that the schools are properly run in accordance with state law and regulations.

Meeting Frequency: every other Tuesday

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 5

SELECT BOARD

(a) Composition, Term of Office. There shall be a select board composed of five members elected for terms of three years each, so arranged that the terms of as nearly an equal number of members as is possible shall expire each year.

(b) Powers and Duties. The executive authority of the town shall be vested in the select board which shall be deemed to be the chief executive office in the town. The select board shall be the chief policy making agency of the town and shall have all the powers and duties given to boards of selectmen or select boards as may be authorized by the laws of the commonwealth, the charter, bylaw or other town meeting vote, except those powers granted to the town manager under this charter. The select board shall prepare reports of town business and distribute such reports to all town meeting members. The select board shall act by the issuance of policy guidelines and directives. It is the intention of this provision that the select board shall act only through the adoption of policy directives and guidelines which are to be implemented by the officers and employees appointed by or under its authority. The town manager shall be the primary officer responsible for the implementation of policy directives and guidelines adopted by the select board. The

daily administration of the affairs of the town shall be the exclusive responsibility of the town manager. (c) Appointment Powers. The select board shall appoint Town Manager, a Town Counsel, Town Accountant, Personnel Board, Public Celebrations Committee and a Board of Registrars of voters (but not including the Town Clerk). The select board shall also appoint all multiple member policy advisory committees and may appoint ad hoc committees not specifically provided by bylaw. (d) Licensing Authority. The select board shall be the licensing authority of the town and shall have all the power to issue licenses as otherwise authorized by law, to make all necessary rules and regulations regarding the issuance of such licenses and to attach conditions and restrictions on any such license it may issue as it deems to be in the public interest, and to enforce all laws relating to all such businesses for which it issues any licenses.

Meeting Frequency: bimonthly

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 5.

TREE COMMITTEE

The Tree Replacement, Establishment, and Enhancement (TREE) Committee facilitates and encourages the long-term health of Chelmsford's public trees. The TREE Committee is charged with developing and administering a comprehensive tree management program to guide the Town and the Committee's activities. Such activities include, but are not limited to, the following:

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5



Board & Committee Descriptions

VINAL SQUARE STRATEGIC ACTION PLAN COMMITTEE

Create an implementation strategy based on town policy documents, including: 2010 Master Plan 2011 Affordable Housing Plan 2012

NMCOG Vinal Square Traffic and Circulation Report 2013 Historic and Cultural Preservation Plan The plan will address economic development, land use/zoning, traffic/circulation, open space, recreation, historic preservation, and housing. This plan will build on existing investments in Vinal Square, such as the renovation of the North Town Hall and Varney Park/Playground improvements.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

TOWN MEETING REPRESENTATIVE – ALL PRECINCTS

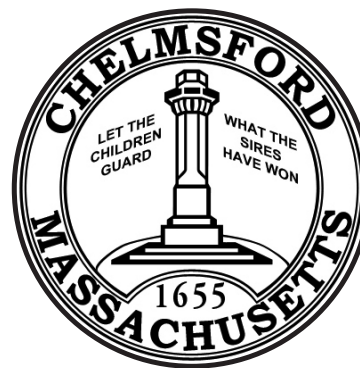
The legislative body of the Town of Chelmsford is a Representative Town Meeting, consisting of 165 elected Town Meeting Representatives, 15 from each of 11 precincts. The April Town Meeting is expected to be primarily concerned with the determination of matters involving the expenditure and commitment of Town funds, including but not limited to the adoption of an annual operating budget for all Town agencies. All warrant articles shall be in the hands of the Board of Selectmen no later than the first Monday in January for the Town Meeting to be held in April and the first Monday in August for the Town Meeting to be held in October. The Board of Selectmen may waive this requirement if deemed in the best interest of the Town or as required by statute. The warrant article shall be included in the Finance Committee report which shall be made

available to Town Meeting members and the public not less than one week before either Town Meeting. The warrant articles for any Special Town Meeting shall be made available to the Town Meeting Representatives not less than 14 days before the Special Town Meeting.

Meeting Frequency: Annual Town Meetings begin on the last Monday in April and the third Monday in October each year. Adjourned sessions of any Town Meeting shall be scheduled for only a Monday or Thursday, unless an alternate date is approved by a two-thirds vote of the Town Meeting representatives present and voting.

Affecting Legislation: Town Charter, Municipal Codes & Bylaws

Term Limit: 3-year terms, unlimited number of terms.





Boards & Committees

Age-Friendly Chelmsford Implementation Committee



In May 2021, the Age-Friendly Chelmsford Implementation Committee (AFCIC) was formed to address the goals and accomplish the actions in the Age-Friendly Chelmsford Action Plan that was approved by the Town and subsequently by AARP. The Age-Friendly Chelmsford Implementation Committee is chaired by Debi Siriani and Fred Brusseau. Subcommittees (or domains) are led by the following committee members: Connie Donahue (Housing), John Bowles (Transportation), Jen Melanson (Community Supports and Health Services), Steve Callaghan (Outdoor Spaces and Buildings), Debi Siriani (Social Participation, Respect and Inclusion), Lisa Marrone (Civic Engagement and Employment), Lesley Kimball (Communication and Information). Police Chief Colin Spence (also an AFCIC member) and the Chelmsford Police Department had several age-friendly accomplishments across multiple domains in FY25.

As a member of the AARP Network of Age-Friendly Communities, Chelmsford assessed its age-friendliness across seven domains of livability. During FY25, these domains were very successful in making Chelmsford even more Age-Friendly.

The vision of the Age Friendly Initiative in Chelmsford is to inspire efforts for community improvements and innovations that promote healthy aging for residents of all ages and abilities. The success of this initiative is dependent on the involvement of a dedicated and passionate group of Town officials, Town staff, residents and stakeholders that proactively continue to spearhead our age-friendly effort. These individuals actively collaborate with each other, civic, businesses, and non-profit organizations as well as state and local government officials to heighten awareness of the Town's age-friendly movement and implementation of the accomplishments outlined in this report—all to spur sustained positive change for the Town of Chelmsford.

AFCIC domain accomplishments during FY25 are listed as follows:

Housing

Improvements/updates at three Senior housing locations were completed with a total rehabilitation at a fourth site in progress.

Availability of affordable housing was increased and 51 units of affordable housing stock were preserved/improved.



Age-Friendly Chelmsford Implementation Committee

To address the shortage of availability of local affordable housing, Chelmsford will continue to work diligently to obtain the needed finances and land whenever related funding opportunities are presented.



Transportation

ChelmsfordRIDE, launched in May of 2023, continued to provide low-cost rides for adults (18+) anywhere in Chelmsford and to/from medical appointments in Lowell, Tewksbury, Billerica, Carlisle, Westford, Tyngsboro, Lahey Clinic, Emerson Hospital, and the Bedford V.A. Clinic. The program operated from 2-6pm, Monday-Friday, in order to extend the services of the Council on Aging transportation program. ChelmsfordRIDE was able to accommodate mobility devices such as canes, walkers, and light, manual wheelchairs. ChelmsfordRIDE saw increased usage in FY25. Utilizing a fully-electric vehicle (provided by the Town), volunteer drivers gave a total of 380 rides to 14 different types of destinations in FY25. Volunteer drivers who were eligible received up to a \$1,500 rebate from their property taxes in exchange for volunteer hours with ChelmsfordRIDE. Unfortunately, due to funding shortfalls, the ChelmsfordRide service was suspended in March 2025.

Outdoor Spaces & Buildings

The AFCIC continued to work with the

Chelmsford Department of Public Works (DPW) to improve/renovate/install playgrounds, exercise areas, sidewalks and ramps at Friendship Park, Varney, Harrington, Parker and Center School to help maintain and improve their status of ADA Compliance.

The new "pocket park" at the intersection of Worthen Street and North Road continued to be enjoyed by many.

Two outdoor fitness areas continue to be used by the public. One, at Roberts Field, has 4 stations of age-friendly exercise equipment along with a 1/3-mile walking trail. The other, just outside Chelmsford Center on Rt. 110, is by the softball field.



Through the partnership with Boy Scout Troop 75, the Friends of the Senior Center, and the Chelmsford Open Space Stewards, 8 additional raised bed garden beds were installed in front of the Senior Center. These now make 20 raised beds for Chelmsford seniors and volunteers to garden, allowing accessibility and ease of use and fresh produce for older adults who may not have space to do so where they currently are living. Inter-departmental collaboration was enhanced between the DPW and Police Department for increased safety mechanisms at playgrounds.



Boards & Committees

Age-Friendly Chelmsford Implementation Committee



Community Supports & Health Services

Volunteers with "Grow-a-Row" and "Gardens for Good" continued to grow, maintain, harvest and deliver fresh produce to the food insecure at several Town locations, including the Chelmsford Food Pantry, Table of Plenty, and the Chelmsford Housing Authority. In FY25, the value of delivered produce was estimated to be approximately \$10,000. at no cost to recipients.

The Chelmsford Police Department (CPD) conducted banking crime seminars at several Senior Housing complexes.

Communication & Information

An enhanced community outreach program continued with an Age-Friendly Chelmsford webpage (<https://www.chelmsfordma.gov/agefriendly>), an Age-Friendly Chelmsford Telemedia (CTM) show (<https://www.chelmsfordtv.org/episodes/age-friendly-chelmsford-premiere-episode/>), and an information kiosk on the Bruce Freeman Rail Trail.

The Chelmsford Public Library continued its seasonal use of a mobile pop-up library - a specially equipped vehicle that provides library services weekly at various Town locations.

An AARP-funded Trails and Tails project continued. This project has been an intergenerational effort bringing mini-libraries to the community.

The Library continued its digital literacy and techworks programs and initiated a monthly "Learning & Retirement" series.

Social Participation, Respect & Inclusion

A new sensory garden, installed at the Senior Center in FY24, continued to be enjoyed by both visitors to the Center and residents who live in the area.

The Senior Center continued to host a monthly Veterans breakfast that is open to all veterans. An LGBTQ & Friends social group continues to be hosted twice monthly at the Senior Center, and a Lesbian Queer Women Meetup was added in FY25.

The "Know Your Neighbor" project was started. Its objective is to foster stronger community bonds by encouraging residents to connect with each other. Know Your Neighbor Socials were offered all over town including at the Senior Center, the Library, the Center for the Arts, and in collaboration with the Police Department, Board of Health, Table of Plenty, and the Friends of the Senior Center, Inc.

In partnership with the DEI Committee, the Senior Center offered the following programs in FY25:

Black History Month African Style Drumming Workshop

"Beyond the Headlines and Stereotypes: Get to Know your Asian American Neighbors".

A 4-week series:

Cambodian Americans

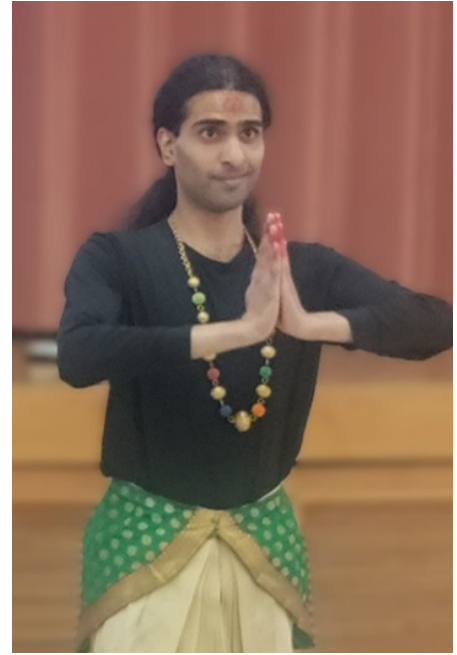
Chinese Americans

Indian Americans

Filipino Americans



Age-Friendly Chelmsford Implementation Committee



Other workshops and classes at the Senior Center in FY25 focusing on Social Participation, Respect & Inclusion included Paint & Sober Sip, Women's Role in the Military, Dance Caliente, Inca Civilization, Free Massage for Caregivers, Speaker Series for Caregivers, LGBTIA+ Legal Tools, and Student Tech Help for Seniors.

Civic Engagement & Employment

A partnership was continued with MassHire to provide age-friendly job fairs which have been very successful and are now annual events. The Chelmsford Police Department (CPD) continues to offer bracelets for their Safety Net Program. These bracelets allow the CPD to locate, in a timely manner, at-risk individuals who have wandered off, helping to avoid injury to the individual. There are currently over 14 people in the program.





Boards & Committees

Age-Friendly Chelmsford Implementation Committee

An Age-Strong Job Fair was conducted at Chelmsford Town Hall. This event was successful and deemed important as an annual event.





Arts & Technology Education Committee

The Arts & Technology Education Committee was established in 1996. It is financially supported by donations either through the tax check offs in your real estate bill, your excise tax bill or a separate check. The committee has a staff recognition program that a parent, grandparent, or legal guardian may donate to the ATEF in a staff member's name. The committee notifies the staff member of this gift. Donations may also be made in someone's memory.

There are nine members of the committee. Eight members of the committee are appointed by the Town Manager for staggered three year terms. The ninth member is always the Superintendent of the Chelmsford Public Schools or his/her designee according to Massachusetts General Laws.

The purpose of the committee is to award grants to staff of the Chelmsford Public Schools through an application process that provides supplemental funding to support educational initiatives and projects that enhance the existing curriculum of the Chelmsford Public Schools. The committee has also extended applications to the clubs.

The committee is submitting a warrant article for Fall 2025 Town Meeting consideration. This article proposes to delete section 51-5A (Chelmsford Bylaws) and replace it with "Grant requests shall be presented in the format specified by the Chelmsford ATEF."

After approval by Town Meeting and the Massachusetts Attorney General, applications will be available on the town website and through the Chelmsford Public Schools for the next award cycle. Applications will still be available January 2026. Emails will be sent to

the staff of the Chelmsford Public Schools informing them of the new application process and deadlines.

The awards for 2025-2026 were made at the Select Board meeting held on June 16, 2025. There was one award this year to Mary Ellen Forty for the CHIPS program entitled, "Fostering Fine Motor Fun" for the amount of \$370.

Submitted by Evelyn S. Thoren, Chair



Board & Committee Reports

Bicycle and Pedestrian Advisory Committee

Robert Klinkhammer – Chair

Over the past year, the Bicycle and Pedestrian Advisory Committee (BPAC) has actively worked to improve bicycling and walking conditions in the community through infrastructure projects, public engagement, and regional coordination. The committee welcomed new members Sarah Maggio and Matthew David Ramon, which helped bring fresh energy and perspectives. Leadership roles saw transitions, including liaison appointments to the Department of Public Works and the Friends of the Bruce Freeman Rail Trail, ensuring continued collaboration with key partners. BPAC also maintained its involvement in regional planning groups such as the Northern Middlesex Council of Governments Bicycle & Pedestrian Advisory Committee.

A significant focus has been on improving trail infrastructure, particularly advancing plans for year-round portable toilets at important trail locations like Heart Pond and Cushing Place. These efforts gained positive public feedback and progressed through formal requests in 2025. The committee explored creative ways to enhance the trail experience by proposing the addition of railroad memorabilia, including sections of track and plaques, to celebrate the area's history. Routine trail maintenance was coordinated, addressing issues such as root damage, signage, and safety concerns, alongside organizing fall

and Earth Day cleanup events. Efforts to repair and repaint sections of the trail tunnels under major roads were also pursued.

Community outreach remained a priority with BPAC's participation in the Chelmsford Health Department Fall Festival, where the committee organized educational booths, provided safety materials, and engaged attendees with giveaways and interactive elements. The annual trail user counts were conducted with improvements in logistics and data processing to better understand usage trends. BPAC supported regional events including Bike to Work Day and the Summer Solstice Ride. These activities helped increase BPAC's visibility and connection with the public.

The committee worked to improve communications by enhancing the BPAC website with additional resources like event handouts, partner links, and winter cycling safety tips. Branding and outreach materials such as banners and informational signage are being developed to support these efforts. On the regional transportation front, BPAC engaged with the Lowell Regional Transit Authority on service updates and fare initiatives, and contributed to regional transportation planning through advisory committee participation and public information sessions. Collaboration with local agencies including the DPW, Police Department, and conservation groups helped advance safety and infrastructure goals.

Looking ahead, BPAC intends to continue focusing on enhancing trail amenities, expanding community programming, and strengthening partnerships with town departments and regional agencies. Key priorities include completing infrastructure projects, increasing volunteer involvement, and promoting safety education to support safe and enjoyable active transportation in the community.

Robert Klinkhammer
BPAC Chair



Clean Energy and Sustainability Committee

Badhri Uppiliappan – Chair

The CEAS Committee has four central themes of action as follows - (1) Increasing Clean Energy usage and supply, (2) Modernizing and Increasing the energy efficient operations of residential and commercial buildings, (3) Encouraging policy and support for efficient mobility with accessibility considerations, and (4) Influencing policies related to Zoning and Land Use that drive benefits for the community health, optimal resource usage and economic vitality.

In Fiscal Year 2025, the CEAS committee created headway in two of these areas while participating in other areas while also being recognized by the state of Massachusetts.



Chelmsford was recognized and inducted into the first cohort of the Climate Leader Program – a next generation Green Communities designed to recognize, fund the aspirations of towns and municipalities desiring to have their communities modernize and increasing the energy efficiency while decreasing their impact on the environment. This recognition comes with grant opportunities designed to make municipal operations more efficient and reduce financial burdens by eliminating waste in the long run.



Board & Committee Reports

Clean Energy and Sustainability Committee

In terms of activity, firstly, Chelmsford applied in 2024 and was awarded in February 2025, a MassSave Community First Partnership (MassSave CFP) award. This award funds a three (3) year Energy Advisor (EA) position within the Town of Chelmsford to liaison with the Low- and Middle-Income residents as well as commercial building operators to collate, assist and create information dissemination and programmatic approaches to modernizing the energy efficiencies of the residents and tenants. The energy advisor is supported by the CEAS committee members Bern Kosicki and Peter Spawn, along with Chris Haley, Chelmsford Town Sustainability Manager. The overall program is run by All In Energy, a MassSave designated advisory and program management non-profit organization. Chelmsford is the peer-leader town and collaborates with the Town of Billerica in this program designed for impact at scale. The committee and EA have begun work on outlining the roadmap of activities and milestones for the years ahead.

Secondly, in the early part of 2025, CEAS member Sean McGuigan worked on executing a cohesive information and data collection activity regarding Chelmsford Choice – a program that has been active for nearly 7+ years, which aggregates town electricity demands and procures the best long-term pricing possible. This program attempts to provide long-term stable rates for electricity supply. While savings are not guaranteed over National Grid Basic rates which fluctuate every 6 months, historical analysis has shown general savings to the consumers. In 2025, CEAS informed and collaborated with the Town Manager and Select Board to finalize a forward-looking contract for Nov. 2025 to Nov. 2028 with a Default option for all Chelmsford Choice users that will provide nearly 20% higher greener electricity compared to the prior 2 years at a lower cost than previously. We achieve savings and lower our community's demand on variable fossil fuel-based electricity and a lower environmental impact. A win for today and for the future generations of Chelmsford.

In addition, CEAS members participated in several planning organization meetings regarding Greater Boston Area Decarbonization strategies, NMCOG studies and surveys.

CEAS is gearing for an active FY26 program including the launch of collective efforts around residential rooftop Solar, increased adoption of Cold climate capable Heat pump technology to deliver further savings to the community. Additionally, CEAS will be participating in Low Impact Development task force, Municipal Vulnerability Planning and similar efforts.



Chelmsford Commission on Disabilities

Joanne Stanway, Chair
Katrina Schmidt, Vice Chair
Matt Pellegrino, Member
Francis Gilroy, Member
Jose Negron, ADA Coordinator

The Commission on Disabilities is empowered to coordinate and carry out programs that meet the needs of people with disabilities in the Town of Chelmsford. The commission is an appointed committee which strives to deal with issues impacting and of interest to people with disabilities, including, but not limited to, providing information, advocacy, referrals, guidance, awareness, education, coordination of activities, and technical assistance.

CCOD Role with the OSRP

With the majority of the Chelmsford Commission on Disabilities members trained and certified as Community Access Monitors by the Massachusetts Office on Disabilities, the Commission was asked to lend expertise in ADA Assessment as part of the Town's Open Space & Recreation Plan. This resulted in CCOD's help with the 45 onsite surveys to ensure ADA compliance. In addition, we brokered the expertise of Vinny Vignaly from Northborough Conservation Commission who met with members of CCOD and OSRP to share his insight on complying with the State with regard to these assessments.

In addition, CCOD shared resources offered by Jim Lyons of the Northeast Independent Living Program, an organization that provided ADA consultation for businesses, city and town governments, housing authorities, educational institutions, etc. to assist with completing requirements for Section 504/Americans with Disabilities Act (ADA) self-evaluation monitoring reviews, and Transition Plans. NILP was responsible for the ADA section of the Open Space Plan for the Town of Townsend and conducted comprehensive ADA Training for municipal officials and volunteers in the Town of Groton.

CCOD also shared the availability of the Massachusetts Office on Disabilities FY26 Municipal ADA Improvement Grant to support capital improvements specifically dedicated to improving programmatic access and removing barriers encountered by people with disabilities in applicant facilities. Grant applications were accepted May 1 to June 15, 2025.

Accessible Parking

As in many municipalities, parking spots to accommodate people with disabilities remains a consistent issue. Seasonally, CCOD requests additional temporary marked accessible parking for Election Day, Memorial Day parade, July Fourth activities, and the Holiday Prelude which the Town provides. Ongoing, municipal parking spots remain in need of attention such as adding accessible parking where required, replacing signage and re-marking designated parking spaces. These include at Town Hall, the 110 ball fields – that since has been rectified – Vinal Square, and Chelmsford Public Library.





Board & Committee Reports

Chelmsford Commission on Disabilities

CCOD continues to advocate for an accessible parking spot at Garden B at Sunny Meadow Farm as requested by gardeners with disabilities. In accordance with Title II of the Americans with Disabilities Act, state and local governments must ensure their services, programs, and activities are accessible to individuals with disabilities. CCOD presented a request for one accessible parking sign as a reasonable accommodation to ensure program access for the gardeners citing this option is "readily achievable."

Meeting Guests

The Chelmsford Commission on Disabilities welcomed Town Manager Paul Cohen to a meeting who emphasized his commitment to CCOD and our efforts. We used this as an opportunity to discuss the Town's new ADA Grievance Policy and expressed our appreciation that CCOD suggestions were part of the final version. We also agreed on the value of a live spreadsheet of issues and concerns as an efficient way to communicate effectively with the ADA Coordinator and track progress and resolution.

Sharon Ouellette joined a meeting, representing her son Robert – a wheelchair user, photographer and blogger – who is creating a disability awareness campaign. The mobile exhibit involves book recommendations in cooperation with the Chelmsford Public Library, Robert's blog and photography, and an opportunity to engage with Robert by email with questions about living with a disability. CCOD offered to serve as a resource as needed.

CCOD Scholarship Awards

We revitalized the CCOD scholarship program, creating a detailed timeline and new outreach materials for local schools. As a result, this fiscal year we awarded two scholarships of \$1,500 each to students entering Salve Regina University and Rivier University.

ADA Improvement Budget Allocation

CCOD was encouraged that Spring 2025 Town Meeting approved \$150,000 for ADA Improvements. These funds are earmarked for accessibility improvements at public parks, playgrounds, and open spaces based on recommendations developed from the Town's updated Open Space & Recreation Master Plan. The Commission looks forward to being part of the discussion with the Town about priorities.



Chelmsford Commission on Disabilities

Accessibility Around Town

The Commission discussed a variety of topics related to advocacy and accessibility, including:

- The need for elevator improvements at Town Hall
- Ensuring ADA compliance at 44 Central Square (future steak restaurant site) and the Alexan residences off Drum Hill
- Town requirement for Day Program liability insurance in public places
- Zesty's parking lot restriping, accessible parking, fixing holes, and accessible signage
- The Town's Safe Watch Program coordination with Chelmsford Police Department
- Bartlett Park entrance and new accessible seating area
- Proposed accessibility-friendly site design at Highland Field in N. Chelmsford

Outstanding Humanitarian Service Award

The Commission started planning for a humanitarian service award and challenge coin for individuals who have a positive impact on the lives of people with disabilities. We expect the program will be launched before the end of 2025.

CCOD Treasurer's Report

We ended FY25 with the following balance:

\$3,635 plus an additional \$300 in our Administrative Account

Need for Additional Members

As of this writing, the Commission on Disabilities has openings for three additional members. We encourage interested residents to apply on the Town of Chelmsford website to be a member. We meet the third Tuesday of the month at 6:30 p.m. at Town Hall and over Zoom.



Board & Committee Reports

Conservation Commission

Members (FY25) and Staff:

Karl Bischoff (chair), Chris Garrahan (vice-chair), Bill Vines, Marc Gibbs, John Swenson, Peter Spawn, Allie Hayden

Conservation Agent: David Koonce

Recording Secretary: Vivian Merrill

The Chelmsford Conservation Commission welcomes new member Allie Hayden (June 2025)!

The Commission held 22 meetings, in FY25. The Conservation Commission reviewed 23 joint applications under the Massachusetts Wetlands Protection Act (MGL c. 131, §40) and Chelmsford Wetlands Bylaw (Chapter 187) during FY25. The Commission issued 12 Orders of Conditions, 1 Amended Order of Conditions, 1 Enforcement Order, and 11 Determinations of Applicability in FY25.

The Commission would like to remind residents and property owners, that any planned disturbance of land (soil, trees, vegetation) within 100 feet of a wetland should be, at a minimum, discussed with our conservation agent prior to the activity commencing.

Open Space and Recreation Plan

The Commission formed a sub-committee to develop and submit an updated version of the Chelmsford Open Space and Recreation Plan. This sub-committee included Pat Wojtas (Select Board), Dave Sperry (Chelmsford Land Conservation Trust), Peter Spawn (Conservation Commission), Karl Bischoff (Conservation Commission), Jerry Schmidt, and Brian Stripp. We were ably supported by David Koonce (Conservation Agent), and Christine Clancy (DPW Director), as well as Michael Asciola and Meghan Tenhoff from Northern Middlesex Council of Governments (NMCOG). The Open Space and Recreation Plan document has been submitted to the state for review and approval.

Bylaws and Regulations

The Commission formed a sub-committee to review the existing Chelmsford Conservation Commission bylaws and regulations and consider any changes. The last changes to these bylaws and regulations were around 2008. This sub-committee will continue into FY26.

Continuing Education and Development

Multiple members of the Commission attended the semi-annual conferences hosted by the Massachusetts Association of Conservation Commissions (MACC). These conferences are excellent sources of information for various topics and issues in the world of conservation.

Webpage

The Conservation Commission is working to improve its webpage to include more information on the Commission's current projects, particularly the management of its popular Reservations. The Commission strongly encourages anyone interested in this topic to visit its webpage for updates on a regular basis.

Open Space and Land Management

The Warren-Pohl conservation restriction was completed and submitted to the state for review and approval. The Commission continues to work on the development and implementation of land management plans to enhance biodiversity at Warren-Pohl, including plans to reduce and control



Conservation Commission



*Front row, left to right: Chris Garrahan, Marc Gibbs, Karl Bischoff, Bill Vines
Back row, left to right: Peter Spawn, Allie Hayden, John Swenson*

invasive species of vegetation, increase the number and variety of native species of vegetation, and, hopefully, re-introduce species of grassland-nesting birds, especially bobolinks, once found on the Reservation.

The town voted at the Fall 2023 town meeting (article 7) to acquire four parcels of land (~42 acres) on Pine Hill Road and Hunt Road, known as The Koulas Farm property. The Conservation Commission is working to develop the conservation restriction for this site. There are a number of trails and meadows on this property, and two portions of this property are being farmed by local Chelmsford farmers. The property at 185 Pine Hill Road is open to the public.

Additionally, the Commission issued several event permits for private groups' use of Conservation reservations.

The open space in town is maintained by a combination of volunteers, including general volunteers, the Chelmsford Open Space Stewards, Friends of Roberts Field, New England Mountain Bike Association, Chelmsford Youth Soccer Association, and the DPW. The Commission is very grateful to all those who support keeping Chelmsford's open space usable for the public.

Joint Membership

Members of the Conservation Commission also participate in the Community Preservation Fund Committee (CPC), the Master Plan Implementation Committee, the Town Strategic Planning Steering Committee, the Open Space and Recreation Plan committee, and the Cranberry Bog Sub-committee (with the town of Carlisle).



Board & Committee Reports

Community Preservation Committee

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing. The total CPA fund balance is \$6.8 million. Total revenue in FY25 was \$1,788,830.00. The Town received \$266,474.00 in matching funds from the State.

Committee Members:

Evan Belansky, Director of Community Development
Connie Donahue, Housing Authority Appointee
Karl Bischoff, Conservation Commission Appointee
Pat Maloney, Select Board Appointee
Judy Carven, V. Chairman, Citizen Appointee
Ruth Luna, Citizen Appointee
Christine Clancy, Dept of Public Works
John Sousa, Planning Board Appointee
Linda Prescott, Historical Commission Appointee, Chairman

Committee met six times during this fiscal year.

Grant Requests

1. Karl Bischoff, Warren-Pohl Property-Wetlands Delineation and Wetland Management - \$5,000.00
2. David Hedison, Chelmsford Arms Redevelopment, Smith St. - \$3,600,000
3. Stephen Mayotte, behalf of CGAC, update electric service to accommodate an electric pump at Sunny Meadows Community Gardens - \$4,500
4. Paul Cohen, Town Manager, Village Center Underground Utility Project - \$2,000,000
5. Paul Cohen, Town Manager - Koulas CR Perimeter Survey - \$33,600
6. Conservation Commission, Warren-Pohl Meadow Land Management Study, \$1,200
7. Conservation Commission, Warren-Pohl Invasive Plant Control, \$4,500



Cultural Council

Michael L Rigney – Chair



Statistics:

Members: 7

Meetings: Typically once a month on the second Wednesday at the CCA

Length of term: 3 years, rolling enrollment

Description of the Council

The Chelmsford Cultural Council awards grant funding annually to local artists and organizations that help build and contribute to Chelmsford's cultural community.

We support funding projects that:

- Support local artists, cultural organizations, and community events.
- Promote collaboration among local artists, cultural groups, and community organizations.
- Celebrate Chelmsford's cultural diversity and promote inclusiveness.
- Bring new artists and/or cultural opportunities to Chelmsford.

In 2025 the Chelmsford Cultural Council awarded over \$19,000 in grants. Most of that money came from the Massachusetts Cultural Council's local allotment and supported local events. Awardees included the Chelmsford Community Band for a series of concerts on the Common, the Chelmsford Art Society to support their annual 4th of July show, the Chelmsford Library for their Summer Series of Concerts at MacKay Library, the Discovery Museum in Acton to support access for low income Chelmsford residents, and Clear Path for Veterans New England for a series of music events for veterans and their families.

Council Members

Mike Rigney — Chair

Elaine D'Alessandro — Co-Treasurer and Outreach Director

Roberta Witts

Kathy Kliskey

Patrick Demers

Barbara Acheampong - Co-Treasurer

Patrick Snow



Board & Committee Reports

Diversity, Equity, and Inclusion Committee

Mission Statement:

The Diversity, Equity, and Inclusion Committee (DEIC) supports Chelmsford's efforts to become a welcoming town that recognizes diversity, pursues racial equity, and fosters inclusion. We strive to identify and promote activities designed to further efforts of these core values, and to advocate for the human and civil rights of all.

The Committee will provide guidance to local governing bodies, municipal organizations, businesses, and residents on diversity-related issues, discourage prejudices and discrimination, and encourage unity in our community.

The Committee is comprised of 9 members appointed by the Selectboard.

FY2025

The Diversity, Equity, and Inclusion (DEI) Committee is dedicated to fostering a welcoming and inclusive community. This year, we have organized and participated in numerous events that celebrate diversity, promote equity, and encourage inclusion. Here is a summary of our key activities and accomplishments over the past year.

SEPTEMBER

Fall Fest/International Day of Peace – Health Department:

Collaborated with the Health Department to promote wellness and healthy living. The event included information booths, health screenings, and activities for all ages, highlighting the importance of equity in healthcare. The DEIC booth focused on kids' games and educational activities with prize giveaways promoting diversity and celebrating the International Day of Peace.

OCTOBER

Indigenous People's Day Celebration collaboration with Greater Lowell Indian Cultural Association (GLICA) and the Enterprise Bank

The DEIC collaborated with the Enterprise Bank and GLICA to sponsor an event on the Chelmsford Common celebrating Indigenous People's Day. It included a speaker, Chief Eagle Rising Tom Libby, a drumming exhibition, and Native American dancing. Also, the DEIC submitted, and the Select Board accepted, an Indigenous People's Day Proclamation to be announced annually.

NOVEMBER

Transgender Day of Remembrance – collaboration with First Parish:

The DEIC assisted the First Parish Unitarian Church to sponsor their annual solemn event at the Chelmsford Center for the Arts (CCA) to honor the memory of transgender individuals who lost their lives to violence. The ceremony included speeches, candlelight vigils, and a moment of silence.

DECEMBER

Middlesex DEIB Practitioners' Group Retreat

Several DEIC members attended this one-day DEIB retreat at the Lowell Health Center that provided information about, and strategies to promote DEI in organizations and communities.

FEBRUARY

Black History Month:

The committee organized several events:

African Drum Circle: Drums were provided and a workshop led by an experienced drum instructor was held at the Chelmsford Senior Center

3rd Annual Jazz Brunch: A brunch featuring live jazz music by Arthur Bakopolus Jazz Ensemble, culinary magic by Anna Jabar, and Lexy Lattimore as the keynote speaker.

Black History Trivia Night focused on Black history and achievements was held online in collaboration with the Chelmsford Library



Diversity, Equity, and Inclusion Committee

Sponsored a showing of "Shared Legacy" a documentary on the Jewish Community's role in the civil rights movement at the McCarthy Middle School

MARCH

Transgender Day of Visibility – Collaboration with First Parish Unitarian Church

Over 120 people attended a compelling panel discussion led by Transgender individuals and family members who graciously shared their personal stories and opinions on current issues, raising awareness and fostering understanding for all who attended.

APRIL

Collaborate/Support The Peacemakers Network's protest rally organizing.

The DEIC assisted The Peacemakers Network with their sponsoring of the April 5th "Hands Off" protest rally and the April 14th "No Kings" protest rally at the Chelmsford Common.

Collaboration with the Town of Chelmsford to update the web page on the Town's website.

Worked with James Geraghty – Chelmsford Operations Assistant – to update the DEI web page and ensure that DEIC events are included on the town's event calendar. Improving the user-friendly aspects of the web page was a priority, including promoting the anti-hate pledge. James setup a specific email address on the web page DEIC@chelmsfordma.gov for the DEIC Chair.

MAY

Asian and Pacific Islander American (APIA) Heritage Month:

The DEI celebrated the contributions and cultures of the APIA community through weekly cultural performances, food tastings, and workshops at the Chelmsford Senior Center:

- Friday, May 9 The Chinese Americans
- Friday, May 16 The Indian Americans
- Friday, May 23 The Filipino Americans

- Saturday, May 31 The Cambodian Americans tastings, and educational workshops.

JUNE

Pride Month – Collaboration with Community Services and the Chelmsford Center for the Arts:

This year's PRIDE month events included:

2nd annual family-friendly drag brunch, which included a catered brunch and delighted attendees of all ages!

PRIDE at the Market took place on the Town Common prior to the brunch where the DEIC sponsored a booth with games and prizes, celebrating the LGBTQ community.

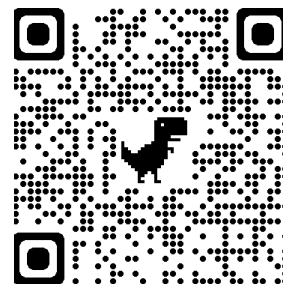
The 3rd annual adults-only Drag Show was held at the Center for the Arts in the evening with those in attendance enjoying a wonderfully fun night out.

Juneteenth Celebration:

This year's Juneteenth event was held on the Chelmsford Common and included:

- Keynote Speakers: Pastor Karina Fontanhez & Jennifer Turner from Robbins House
- Liturgical Dancing from Nadege Esparance.
- Storytime with Marjorie
- Celebratory music provided by DJ Tony
- Numerous vendors offered art, clothing, jewelry, quilting, and free kids' activities.

TAKE THE ANIT-HATE PLEDGE!





Board & Committee Reports

Dog Park Advisory Committee



The Chelmsford Dog Park is open to the public year round. The Park is located at 52 Richardson Rd., North Chelmsford.

The Dog Park Advisory Committee (DPAC) has five members who are responsible for monitoring the maintenance and capital improvement needs of the Chelmsford Dog Park. The Committee works with the Chelmsford Dog Association and other interested community groups to coordinate future programming and maintenance of the Chelmsford Dog Park. The Committee will work with community members interested in promoting the welfare of the Chelmsford Dog Park.

This year there were 25 trees planted courtesy of a grant award through the Cooling Corridors Program sponsored through the Executive Office of Energy & Environmental Affairs. We thank the DPW for their assistance in successfully implementing this project. Future projects at the Dog Park will entail improvements to the main walking path in the "All Dog" section, and

landscaping to the front section of the park near the main Park sign.

The Town of Chelmsford will accept private donations to fund Chelmsford Dog Park initiatives. The donated money is held in a special account that can be used for only that purpose. The DPAC makes recommendations to the Town Manager about projects to be funded from that account. Donations can be made payable to: **"Town of Chelmsford"**, with "Dog Park Improvements" written on the memo line.

Please send your donations to the Town Manager's Office at:

Town of Chelmsford
50 Billerica Rd.
Chelmsford MA 01824



Fire Station Study Committee

Virginia Crocker Timmins – Chair

BACKGROUND AND MEMBERS

The Fire Station Study Committee (FSSC) was established in November 2021 by the Select Board to evaluate current conditions and provide recommendations regarding the future of the Town's fire stations.

The Committee consisted of seven members: Management representatives Fire Chief Gary Ryan and Town Manager Paul Cohen; Firefighters and Union representatives Robert Albon and Gregory Segnini; Residents Sheryl O'Donnell and Robert Destrempe; and Select Board representative Virginia Crocker Timmins.

Virginia Crocker Timmins served as the Chair with Sheryl O'Donnell as Vice Chair and Gregory Segnini as Clerk.

TOWN MEETING AND VOTER APPROVAL TO FUND DESIGN AND RECONSTRUCTION OF STATIONS 3 AND 5

FY24 POINT OF DEPARTURE:

Following an extensive multi-year study summarized in the FY24 Annual Report, the end of FY24 brought with it FSSC recommendations to raise \$25 million through excluded debt service for the design and reconstruction of Station 3 located at 260 Old Westford Road and Station 5 located at 295 Acton Road. This would require approval for a Proposition 2½ override through a town wide ballot vote and a temporary increase to property taxes. At that time, it was estimated that the average household, with an assessed value of \$629,000, would see an initial increase of \$157 per year or \$3 per week. That additional tax levy would be reduced as the debt is paid off. The debt exclusion needed to pass by a 2/3 Vote at the 2024 Annual Fall Town Meeting and by a Majority Vote on the

2024 Fall State Election Ballot. In June 2024 the Select Board voted unanimously in favor of placing a debt exclusion question on the Fall State Election Ballot.

FY25 RESULTS

As stated previously, the following two conditions needed to be met in order to fund the design and reconstruction of the two fire stations.

Annual Fall Town Meeting – October 21 & 24, 2024: Warrant Article 16 submitted by the Town Manager asking if the Town would approve raising and appropriating funds for the two new fire stations required a 2/3 (66.66%) favorable vote to pass. The FSSC presented the results of the Committee's analysis and final recommendations to raise and appropriate \$25M for the design and reconstruction of Stations 3 and 5. Article 16 passed with 117 (95.12%) In Favor, 6 Against, and 2 Abstentions.

State Fall Election Ballot – November 5, 2024: Question 6 on the State Election Ballot asked if the voters would approve the Proposition 2½ override to fund the two new fire stations. A Majority Vote was required to pass. Question 6 passed with 11,817 in favor, 8257 against, and 1631 blanks.

PUBLIC EDUCATION

From July through October 2024, the FSSC planned and executed a Public Education campaign to provide multiple opportunities and methods for the Town Meeting Representatives and Residents to become informed about the decisions they would be asked to make at the October Fall Town Meeting and November Election, respectively.



Board & Committee Reports

Fire Station Study Committee

This effort included:

- A public FSSC website located under the Town's Fire Department website page giving the public access to the work of the FSSC, FSSC presentations, educational documents, and educational videos. This website was constantly updated during these five months as information became available with notices being pushed out through the Town's website home page and social media pages.
- The logging and production of educational documents
 - Committee study overview and supporting analysis details
 - Response time analyses (multiple sources)
 - Operational scenarios
 - Stages of a Fire
 - OSHA standards
 - Debt exclusion property tax impact
 - Debt service projections and history
 - Standards, requirements and supporting organizations
 - Past Chelmsford studies
 - FSSC presentations
- The production of educational videos with Chelmsford Telemedia
 - On-site with firefighters at Stations 3 and 5
 - Roundtable discussion with the FSSC hosted by Kelly Beatty
 - Motor vehicle accident extrication demonstration
 - Recordings of FSSC presentations

- FSSC hosted events
 - Station 3 and Station 5 Tours
 - Public and Town Meeting Information Session at Station 3
 - Public Open Q&A Session prior to the State Election Ballot Vote
- FSSC presence at Town Events:
 - Town's Strategic Plan Community Engagement Forum Open House Tables
 - Historical Society Farm Fair at the Barrett-Byam Homestead
 - Chelmsford Health Department's Annual Fall Festival on the Town Common
 - Chelmsford Fire Department Fire SAFE Open House at Station 1
 - Town Manager's Fall Town Meeting Preview for Town Meeting Representatives

FINAL REPORT

In the months following the State Election, the FSSC developed a Final Report. This report is accessible at the FSSC website described above.

INFORMATION REPOSITORIES

In concluding its work, the FSSC captured the information created during the study and recommendations periods in two information repositories.

The majority of the Committee's work resides in the public facing FSSC website under the Town's Fire Department website page.

The Committee also established a SharePoint site on the Town's IT system which contains the documentation on the website along with other documents used or created during the Committee's meetings and study efforts.



Fire Station Study Committee

COMMITTEE DISSOLUTION

The work to execute the design and reconstruction of new Stations 3 and 5 is under the purview of the Permanent Building Committee. With that, the Fire Station Study Committee appointments expired in June 2025 and were not renewed.

Respectfully Submitted,

Virginia Crocker Timmins, Chair
Fire Station Study Committee



Board & Committee Reports

Historic District Commission

MEMBERS

Brenda Lovering, Chair
Debra Belden, Vice Chair
Janet Askenburg
Lisa Grasso
Donna Ready
Deborah Taverna
Vivian Merrill, Recording Clerk

The Historic District Commission functions as a regulatory commission for the benefit of the Town of Chelmsford under MGL Chapter 40C and under the regulations outlined in the Review Standards of the Chelmsford Historic District Commission. An area of the Town's center is under the Commission's authority. The objective of the Historic District Commission is to provide an expeditious application and review process relative to proposed exterior modifications to residential and commercial properties within the District.

The Commission works closely with property owners, architects, project managers and contractors, including early project concept discussions, building design and materials, to create successful projects

Progress on the complete renovation of the former Odd Fellows Hall located at 41 Central Square continues. The Historic District Commission and the property owner have worked together over the past few years to preserve the historic elements of the building. When completed, the building will house eight apartment residences and a new restaurant, Prime 41, scheduled to open in the fall of 2025.

Other smaller projects were approved and completed at various locations within the District including minor exterior renovations, minor additions and signage.

The Historic District Commission welcomes input from residents and businesses located within the District to improve the regulations and the review process for applicants. The Commission continues to work to improve the Town of Chelmsford while also preserving and protecting our Town's history.



Historical Commission

MISSION STATEMENT

- Research, compile and maintain an inventory of the town's historic assets.
- Encourage community awareness and interest in Chelmsford's historical heritage and maintain a presence on the Internet in conjunction with the Town's website in order to promote preservation of those assets.
- Act as a historical resource in cooperation with other town Boards and Committees as needed.
- Advise the town of Chelmsford in all matters pertaining to the proposed destruction or relocation of historical assets in accordance with Chelmsford Demolition Delay Bylaw 16.2.

The Historical Commission continues to research and prepare inventories on the oldest houses in Chelmsford. The houses researched are offered a wooden sign for their house with the original owner and the date it was built. Requested demolitions on buildings over 75 years old are reviewed throughout the year. Our website is updated frequently with the complete inventories as well as providing information about the Demolition Delay Bylaw. The "Meet Your Ancestors" tour is successfully held in October each year and introduces Chelmsford residents to past residents and their stories. The 1802 Schoolhouse and Middlesex Canal Toll House are opened to the public several times annually. The Commission welcomes questions and information from residents on maintaining their older homes.



Board & Committee Reports

Holiday Decorating Committee



The Holiday Decorating Committee is responsible for organizing the Town's Annual Holiday Prelude and Tree Lighting, which is held on the first Sunday of December every year, in the Town's Center Common. Highlights of the event include the lighting of two large Trees on the Common and in the Town Center at 5:00PM, roaming carolers, table displays by various local groups, an artisan fair hosted by Old Mill House Coffee, free food and activities sponsored by local businesses, a Visit with Santa, Horse-drawn carriage and tractor rides, and sometimes other surprises. We will have a return of a larger performance stage with several local singing groups entertaining the masses. Many families from the greater Chelmsford area attend this event as a kickoff to the December Holiday Season.

For 2025, the Committee has taken a more active role in fundraising for some of the activities during the event, such as the Horse-Drawn Wagon rides, and equipment for the Common. This year, we hosted a Calendar Raffle for the month of August. Prizes were donated by local businesses and residents. We also hosted several Flea Markets at the Garrison House during the Summer months, which were open to the public.

Volunteers to help organize this event are always welcome!

There is also a separate Tree Lighting Event hosted on the North Chelmsford Town Common. This event is organized by a different group of local residents, and offers many of the same activities.



Housing Advisory Board

The Housing Advisory Board has worked with NMCOG over the past year to develop a new Housing Production Plan. The draft plan is now being reviewed for changes and/or corrections. The Board continues to work with the Chelmsford Housing Authority and other regional housing organizations to provide residents with information and plans to help make housing more affordable in Chelmsford.



Board & Committee Reports

Military Community Covenant

The current members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas
Brian Fredriksson
Brad Panton
Chuck Fidler
Niles Cocanour
Rick Cockley
Pan Du

The Chelmsford Military Community Covenant mission statement reads:

Together, we are committed to building strong communities.

We, the Community, recognize:

- The commitment Service Members and their families are making every day
- The strength of Service Members comes from the strength of their families
- The strength of their families comes from the strength of the Community
- The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

We, the Community, are committed to:

- Building partnerships that support the strength, resilience, and readiness of Service Members and their Families
- Assisting in the implementation of the Military Covenant

During the past year, we have begun limited outreach to local businesses to invite them to join our newly-formed Chelmsford Military Community Network. All we ask is a commitment to support local military families, in any way that seems appropriate for the member. Those who agree to the commitment are presented with a decal that can be displayed at their place of business, or on their website. The commitment requires a welcoming presence for military families and veterans. If desired, the business can go further, and offer discounts, or other benefits to military and veterans, and/or financial support to the Network. In addition, we will recognize those who reach out to us, by maintaining a complete roster which will be published on our Town web page. This database will be used to call upon when various resources are required to accomplish our mission.

One of our favorite traditions continued for its eleventh year: our annual hosting of a cookout to show appreciation to all Veterans, active military, and their families. This year, once again, we served well over 100 hungry participants. Thanks go to the Chelmsford Lodge of Elks, who again graciously donated the use of their pavilion for this event. Everyone who showed up enjoyed each others' company, as well as the delicious food prepared by members of our committee and generous volunteers. Look for notification of next year's event, which is usually scheduled for the second Tuesday in August.

We held our annual Remembrance Ceremony to acknowledge the attacks of September 11, 2001, with moving remarks by retired Air Force Colonel Niles Cocanour, who also happens to be a very active member of our Military Community Covenant Task Force. The Chelmsford Police Honor Guard was supplemented by local members of Scout Pack



Military Community Covenant

45. Vocalist Karen Khela led the attendees in singing the Star Spangled Banner and America the Beautiful. A rendition of Taps was performed by High School student Brian Miller, and echoed by Veronica Littlefield. As has been our practice since we began this ceremony, we read the names of all who perished that day who were from Massachusetts or New Hampshire. We will continue to conduct a public ceremony each year, as we strive to be sure those who perished that day are never forgotten.

As always, please feel free to reach out to us for assistance with tasks for local veterans, active military, and their families. We have volunteers ready, willing, and able to help in many ways.

We are hoping to post more Welcome Home banners for troops returning from deployments; so let us know if you are aware of anyone that we can recognize in this manner.

We continue to be amazed and grateful for the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford, who are ready to step forward with financial aid and volunteer hours, as needed.

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Board & Committee Reports

Northern Middlesex Council of Governments

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of 13 regional planning agencies in the Commonwealth. NMCOG serves the following member communities: Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough, and Westford.

The Council has a 15-member staff who work with member communities to support and enhance a wide range of planning objectives related to transportation, land use, zoning, housing, economic development, climate resiliency and environmental sustainability, municipal service delivery, regionalization, and data and mapping services. The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration. NMCOG promotes the interests of the local communities at the state and federal levels, serving as a liaison between member communities and other levels of government. In this past year, NMCOG adopted a three-year Strategic Plan and updated its bylaws. These documents can be viewed on the NMCOG website.

The Council's governing body is comprised of one Select Board or City Council member, one Planning Board member, and one alternate from each member community. Chelmsford's 2025 designees were: Pat Wojtas, Select Board; Annita Tanini through May 2025 and John Sousa beginning in June 2025, Planning Board; and Douglas Bruce, Alternate. Pat Wojtas also served as the Council's representative to the Northern Middlesex Metropolitan Planning Organization (NMMPO). The Council meets on the third Wednesday of every month at its office at 672 Suffolk Street, Suite 100, Lowell.

All meetings have a remote option and are open to the public.

Each NMCOG member community pays a per capita assessment, which is used to provide the local match for various state and federal grant programs. The Council's FY25 annual budget includes \$115,799.83 in member community assessments. Chelmsford's share is \$13,593.76.

NMCOG has a large focus on transportation planning through a continuing, comprehensive, and cooperative planning process. It is designed to engage the public and stakeholders in establishing shared goals and a vision for each member community and the region. This year, NMCOG staff continued implementing Envision 2050: the Greater Lowell Long-Range Transportation Plan, assisted with programming federal and state funding in the Transportation Improvement Program for FFY 2025-2029, and programmed and managed a \$1,296,293 Unified Planning Work Program to carry out planning efforts at the local and regional levels. In addition, the NMMPO endorsed the Greater Lowell Vision Zero: Regional Comprehensive Safety Action Plan – this plan was funded by a federal Safe Streets and Roads for All grant. NMCOG started its implementation immediately.

Locally, NMCOG continues to assist the Town in advancing projects including traffic signal installation at Route 110 and Route 495, improvements on Chelmsford Street (Route 110), improvements on Route 3A from Richardson Road to Technology Drive, and maintaining Vinal Square Safety Improvements in the Transportation Improvement Plan. Chelmsford has a running total of \$88,160,923 in project funding programmed in the TIP from 2015 through 2029, with the Town receiving the second highest percent of funding for transportation projects in the NMCOG region.



Northern Middlesex Council of Governments

NMCOG also continued to monitor truck traffic on Ledge Road as part of the annual traffic counting program. NMCOG collected over 100 counts at various locations throughout the region, including counts at 16 locations in Chelmsford. Once the traffic counting season is complete, the data can be viewed on the Traffic Volume Dashboard available on the NMCOG website.

NMCOG also provided Chelmsford comprehensive land use, housing, and economic development assistance. This includes local planning efforts funded by the District Local Technical Assistance (DLTA) Program such as the Chelmsford Housing Production Plan for 2025-2030 and a comprehensive study of Center Village with a focus on Chelmsford Street and nearby key properties to address land use, transportation, safety, accessibility, and future growth. Both projects are ongoing. NMCOG also completed the Chelmsford Open Space and Recreation Plan for 2025-2035, which was funded by the DLTA program and the Massachusetts Executive Office of Energy and Environmental Affairs.

In spring 2025, NMCOG began the regional Northern Middlesex Regional Housing Services Office (RHISO) Pilot Program under the guidance of its member communities, including Chelmsford Town staff and volunteers. Town staff and volunteers also supported development of a regional housing strategy called At Home in Greater Lowell and the Greater Lowell Digital Equity Plan. The latter resulted in an implementation grant application for programming and equipment at the Chelmsford Senior Center and Public Library. Lastly, the Town Manager participated in monthly meetings with Town/City Managers

and Administrators to discuss regionalization and funding opportunities, legislative matters, and current housing, economic development, and land use topics.

In addition to these programs, NMCOG assists the Town with sustainability initiatives. Utilizing the MA Department of Energy Resources Regional Energy Planning Assistance program, NMCOG assisted the Town with Green Communities efforts, including supporting the annual reporting process. NMCOG also led workshops on electric vehicles and net zero planning.

NMCOG worked with Chelmsford and 10 other municipalities in addressing the U.S. Environmental Protection Agency's Small Municipal Separate Storm Sewer System (MS4) permit requirements through the Northern Middlesex Stormwater Collaborative (NMSC). The NMSC focuses on permit compliance by undertaking public education and outreach that is customized by each participating community; providing training for municipal staff and boards; developing a regional GIS system for mapping stormwater infrastructure across municipal boundaries; and assisting with the procurement of stormwater-related goods and services. The NMSC signed off on a new Memorandum of Understanding (MOU) effective for Fiscal Year 2026. The NMSC also completed the Northern Middlesex Comprehensive Watershed Study: Phase 1, which included a comprehensive, GIS-based inventory of stormwater infrastructure across all NMSC communities to assist in regional management. The second phase will develop a hydrologic and hydraulic (H&H) model to further support stormwater resilience and infrastructure investment. This project was made possible with funding provided by the



Board & Committee Reports

Northern Middlesex Council of Governments

Massachusetts Department of Environmental Protection.

Finally, NMCOG continued economic development efforts to support local and regional business, housing, and infrastructure through creating Greater Lowell Stronger Together, a new five-year Comprehensive Economic Development Strategy (CEDS). The CEDS summarizes Greater Lowell's economic resources, establishes a regional economic development vision, and establishes a regional Action Plan with goals and priority projects. A current CEDS enables member communities to qualify for several grant programs from the U.S. Economic Development Administration (EDA). NMCOG completed the CEDS with funding provided by the EDA.

North Town Hall Advisory Committee

The Chelmsford Community Center (CCC) at North Town Hall continues to serve successfully as a multifaceted resource for the community and town. The CCC offers a variety of programming in support of the community including yoga, dance and meditation classes, community events for all ages, seasonal events such as the Memorial Day celebration following the Parade, and the annual Halloween Parade. CCC consistently operates within budget, meeting its operational costs as originally designed.



Parade Committee

TOWN OF CHELMSFORD 2025 – 4TH of July Parade

The 57th Annual Town of Chelmsford 4th of July Parade was held on Friday, July 4th. We had a lovely day, not too hot with beautiful sunny skies and a nice breeze!

This year's parade did not disappoint the many that came to see the great group of bands, marchers, fire trucks, antique cars, floats, politicians and a very impressive display of tractors from the many farmers in Chelmsford!

The Chelmsford Parade Committee members, who are appointed by the Town Manager, include: Candy Chase, Sam Chase, Paige Gilet, Jeff Hardy, Sean Hannaway, Nick Hood, Eric Linstad, Chuck Marcella, Lynn Marcella, Kirk Marshall, R.J. McGowan, Karen Reidy and Rick Romano. This committee works tirelessly year round to put together what we think is one of the best 4th of July parades in New England. We are always looking for committee members, so please feel free to contact any of us if you would like to get involved.

The parade committee would like to thank the following who help us with so many things that need to be taken care of to put this great event on: Town Manager Paul Cohen who is always there to lend a helping hand with whatever we need; Select Board Member Pat Wojtas who is our liaison on the Select Board; Lieutenant Jason Poor from the Chelmsford Police Department who coordinates everything to ensure we have a safe parade; Chief Colin Spence and the members of the Chelmsford Police Department who work to be sure traffic and safety issues are handled as needed along with having a great group of participants from the department in the parade; Officer Kenny Meehan who sang the National Anthem at the flag raising and at the start of the parade; Chelmsford Fire Department members Ryan Houle and Josh Abbott who reviewed fire

department safety planning procedures for the parade and put together a great group of fire trucks from our town along with those from other communities – the kids just love the fire trucks! Special thanks to the Department of Public Works, Christine Clancy, Joe Erickson, and their great team who assists us in so many ways including traffic issues, signage, putting together the reviewing stand and camera stand and hanging banners on the light poles around the town – the parade would not happen without their assistance! Thanks also to Chelmsford Telemedia and the team headed by Tom Peterson and Pete Pedulla. Thanks to Kelly Beatty for his broadcasting of the parade along with Jeff Hardy and Lynn Marcella. The Telemedia team works for days prior to the parade to get things set up so you can view the parade live and then show it again on your local cable station. Finally, thanks to Superintendent of Schools Dr. Jay Lang and his department for coordinating everything we need as far as using the schools for staging of the parade. There are many more people involved and hopefully we have not missed anyone – please, just know everyone is so very much appreciated! As they say “it takes a village” and we have a fabulous “village” in the Town of Chelmsford.

Our Parade Marshal this year was George Dixon. George is a life-long Chelmsford resident who graduated from CHS in 1964. His bio is quite impressive including serving six consecutive terms on the Select Board from 2009 to 2025. George is best known for his love of Chelmsford and its residents. No problem was ever too small or a resident's concern too trivial for George to jump in and “get it done”. He is the epitome of the “good friend” and he exemplifies exactly what a public servant and town leader should be.

Our Hometown Heroes this year were our Vietnam Veterans. The Merrimack Valley Vietnam Veterans wish to express their sincere



Board & Committee Reports

Parade Committee

thanks to the Chelmsford Community for 40+ years of welcoming us home. Every Memorial Day these vets hold a "Flags to Remember" event – when they place flags that represent a soldier who has fallen since 9/11/2001. We are certainly honored to be able to say these ladies and gentlemen are our true "Hometown Heroes". Thank you for your service!!

As you may know, the Chelmsford Parade Committee does not receive any funding from the town. It is supported by local business and citizens who sponsor summer and winter banners and who are parade sponsors. We had over 70 summer banners purchased this year - wish we had room to name them all! We also had a fabulous group of parade sponsors including:

Red Sponsors:

Chelmsford Blake Funeral Home
Enterprise Bank

White Sponsors:

C.A. Parlee Farm – Charlene Parlee,
Chelmsford Business Association
Christopher's Towing
Dolan Funeral Home
John A. Hunnewell Trust
Northern Bank & Trust Company
PrideStar Trinity EMS
Tesco Associates
Village Electric and Home Services

Blue Sponsors:

3E Moving and Storage
Brian Boyle Electric
Chelmsford Lumber Company
Ciardi Plumbing
Doug Anderson Plumbing
E.L. Harvey & Sons
Holcim
Lamacchia Realty
Milltown Plumbing

We have already started to plan for the 2026 parade and hope you will join us as a participant or spectator! Again, thanks to all!!



Permanent Building Committee

Members

Timothy Powderly, Chair

Michael Donoghue, Vice Chair

Debra Belden

Christine Clancy, Director of Public Works

Michael Moore

Steven Roberts

Gary Ryan, Fire Chief

Evelyn Thoren

Vivian Merrill, Recording Clerk

The Permanent Building Committee assists the Town Manager with the supervision of design and construction of municipal building projects, including selecting professional assistants, developing contract documents for feasibility studies, preparing design plans and specifications and obtaining bids for the construction, remodeling, alteration and/or renovation, and equipping and furnishing of municipal buildings. The Committee also assists in the development of a long-term capital plan for municipal buildings, including the possible lease and sale of surplus municipal buildings.

Areas that the Permanent Building Committee is currently working on include:

- Major renovation of the Engine 3 fire station located at 260 Old Westford Road and Engine 5 fire station located at 295 Acton Road
- Partial roof replacement project at South Row School through the MSBA Accelerated Repair Program
- Assist the School Building Committee when needed with regard to a potential school building project

The Permanent Building Committee will continue to look ahead and anticipate the needs of the facilities of the Town and work to ensure improvements and building projects are planned and completed in a fiscally responsible manner.



Board & Committee Reports

Recycling Committee

The Chelmsford Recycling Committee is dedicated to reducing the volume of solid waste generated in the Town of Chelmsford. The Committee strives to promote waste reduction, reuse, recycling, repairing, and composting among the residents, businesses, and institutions in the Town of Chelmsford. The Recycling Committee is comprised of seven appointed town residents and the Chelmsford Sustainability Manager. We typically meet monthly on the second Thursday of the month starting at 6:00 p.m. with a remote connection option. We are always looking for new ideas and new members that want to become involved.

WASTE REDUCTION

Each month, the Committee tracks the amount of solid waste our town generates, detailing textile recycling, curbside recycling, mattress recycling, high school and townwide compost, batteries, and trash. As seen in the chart below, Chelmsford is unfortunately heading in the wrong direction. During the past fiscal year, 22.9% of our total solid waste was diverted from incinerators and landfills through recycling, the lowest number of the past 7 years. Concerningly, our trash weight has increased for the last 3 years in a row. Please suggest more ideas by visiting <https://www.chelmsfordrecycles.com/> to contact the Committee – we need your help to turn around this troubling trend!

FIXIT CLINICS

In partnership with the Chelmsford Public Library, the Committee promoted multiple resident repair FixIt clinics. Chelmsford residents were invited to bring their household items in need of repair, including digital devices, clothing and textiles, jewelry, small electrical items, bicycles, and knives for sharpening. Volunteer repair experts were available to help make all possible repairs free of charge.

FixIt clinics were held on September 7, 2024, November 10, 2024, and February 2, 2025. The Committee assisted by volunteering at the FixIt Clinics and publicizing the events. The Committee donated repair tool kits to the library's Library of Things for use at these repair events. These tool kits are then available to circulate in the community for residents to make their own repairs throughout the year. The Committee also donated a bin of consumable repair items such as tapes and glues for use by fixers at the clinics.

ZERO WASTE DAY

The Committee held its third annual Zero Waste Day for residents and non-residents on Saturday, October 26, 2024, at McCarthy Middle School. This is a free "one-stop drop" event that allows homeowners to donate used items to multiple non-profits. Attendees were invited to drive through the parking lot and drop off usable goods to donate to various organizations, in addition to paper shredding and fluorescent bulb/battery collection. Approximately 512 cars participated by dropping off reusable goods in the following categories: food (Chelmsford Food Pantry), bikes (Lowell Bike Connector), books (Friends of the Library, Bay State Books), furniture (Household Goods of Acton), textiles and small home goods (Simple Recycling), mattresses and box springs (UTEC). All these items were diverted from the waste stream and were destined for reuse or recycling. For the first time, the Chelmsford DPW collected used tires. This was a very successful addition. The Committee was thrilled with the community response to this popular annual event.



Recycling Committee

TOUR OF BLACK EARTH

The Town of Chelmsford has a preferred pricing agreement with Black Earth for its curbside compost collection service. On July 18, 2024, the Committee visited the Black Earth facility in Groton, MA, for a tour of their composting operation. The full composting process takes about 6-7 months, from delivery of food scraps to turning in aerated static piles, curing, and screening. The finished compost is bagged for retail sale. Residential customers do a good job, but businesses and school cafeterias have more contamination. Common contaminants include fruit stickers, ketchup packets, condiment cups, straws, and non-compostable utensils.

TOUR OF REWORLD

Solid waste from the Town of Chelmsford is delivered to ReWorld's waste-to-energy incinerator facility in Haverhill, MA. On June 9, 2025, the Committee visited ReWorld for a tour, receiving a broad overview of the facility, the process by which waste is converted into energy, and how byproducts of this process are dealt with. Items that should never be put in the trash include: mercury products, tree trunks and limbs (get stuck in the machinery), yard waste (creates nitrogen oxide), tires (toxic when burnt), latex paint that has not solidified (makes a mess), large 5-gallon propane canisters (these explode, even if empty, and damages the equipment), white goods like washers and water heaters, non-alkaline batteries, hazardous waste, recyclables, and waste-ban items like mattresses and textiles.

EDUCATION AND OUTREACH

The Committee continued its engagement with Chelmsford residents by holding tabling events at the July 4 Country Fair, the Chelmsford Fall Festival, Weston Nursery's Winter Farmers Markets, and the Chelmsford Library Volunteer

fair. At these events, Committee members strive to inform residents and answer their questions about recycling and composting in Chelmsford.

The Country Lane Garden Club requested a presentation on solid waste in Chelmsford for their March meeting, which expanded into trash and recycling destinations as well as a discussion on the Chelmsford Compost program with Black Earth. The presentation was given March 10, 2025 on Zoom. There were many questions and a lively discussion ensued. The Waste to Energy plant in Haverhill, MA, as the destination for solid waste, was of interest, as was the functioning of the Billerica MRF, as the destination for Chelmsford's curbside recycling. Most attendees were appreciative of the weekly curbside recycling pickup. The Black Earth curbside composting program was presented as gardeners are very interested in composting. Finally, information on why, how, and where to recycle plastic film was discussed.

The Committee maintains an online presence at www.chelmsfordrecycles.org, which provides up-to-date, local information and resources on recycling topics. It also provides Chelmsford residents with an ability to send questions and get answers about recycling and trash. The Committee replies to several inquiries each month.

RECYCLING DROP-OFF EVENTS

The Committee works hand-in-hand with the Chelmsford Sustainability Manager. We assist at various recycling drop-offs including Paper Shredding (two events this fiscal year with a total of 493 residents) and Household Hazardous Waste (two events this fiscal year with a total of 731 residents) by checking for residency, collecting non-resident fees, providing instructions, sorting latex paint from oil-based paint, and directing traffic.

The Committee also staffs the Fluorescent Bulb and Battery Sheds on the first Wednesday



Board & Committee Reports

Recycling Committee

of each month from April through November to help our fellow residents to responsibly dispose of fluorescent lights, batteries, mercury thermostats, and other products containing mercury. In August 2024 and May 2025, the Bulb and Battery Sheds were staffed by the Committee on a Saturday to offer an additional service to our fellow residents. Between July 2024 and June 2025, there were 454 visits to the Bulb and Battery Sheds. When residents were allowed to drop off bulbs, batteries, etc. in the Town Hall Lower Level, the Committee monitored the collection area and moved the material to the Bulb and Battery Sheds. The Committee is no longer allowed to provide the collection area in the Town Hall to our fellow residents.

TOWN-WIDE CLEANUP

The 2025 Chelmsford Town-Wide Cleanup was held April 19-27. This year, 63 individuals and groups volunteered. The DPW provided gloves for safety and 340 yellow trash bags for easy curbside collection with the volunteers' regular weekly haul. The Committee helped to promote the event and to register individuals, businesses, and scout groups. We surveyed the participants to receive feedback on the event and areas in town that need more attention. The most common items collected were mini alcohol bottles and plastic water bottles. Unusual items included car parts, a pick axe, and a whole coconut. Town-Wide Cleanup beautifies Chelmsford and protects our soil and water from contamination. Thank you to everyone who participated!

RECYCLING AND COMPOSTING AT PUBLIC EVENTS

The Committee started a pilot effort to collect recyclables and food scraps at town-wide public events. At the 2024 Country Fair, we set up a waste station with a recycle bin, compost bin, and trash barrel. Volunteers monitored the station to help people sort their waste into the appropriate containers and to prevent contamination. At the Fall Festival in September 2024, the Committee set up three waste stations. Again, volunteers monitored each station. These efforts resulted in collecting only a modest amount of recyclables and food scraps, but they provided valuable opportunities for outreach and education. Many attendees expressed appreciation for the chance to recycle and compost.

PARTNERSHIPS

The Chelmsford High School Eco Club students assisted the Committee by volunteering at town recycling drop-off events. The Eco Club also champions the collection of food scraps from the cafeteria for composting. The Committee has been impressed with the enthusiasm and dedication of the students during these events and throughout the year.

The Committee maintains a list of "Friends of the Recycling Committee" - residents who want to volunteer and support recycling efforts. Some of these Friends attended the Committee's monthly meetings, monitored the waste stations at the Country Fair and Fall Festival, and attended the ReWorld tour. Email us to join as a Friend!



Recycling Committee

FUTURE PROJECTS

During the coming year, Committee members will continue to work on our long-term goals to increase reuse, repair, recycling, and composting in Chelmsford. Our focus this year will be to encourage more recycling and composting at town-wide public events and to provide more outreach and volunteer opportunities to our growing group of Friends of the Recycling Committee.

The Recycling Committee would like to thank Chris Haley, Chelmsford's Sustainability Manager, for his encouragement and ongoing support for this Committee. We would also like to thank the Chelmsford Department of Public Works, town officials, and all town residents for their support in our joint effort to reduce waste and make Chelmsford a more sustainable community.

Respectfully submitted,
Chelmsford Recycling Committee

2024-2025 RECYCLING COMMITTEE MEMBERS:

Norm Eisenmann, Secretary

David Foley

Rebecca Gore, Vice Chair

Christopher Haley, Chelmsford Sustainability Manager

Lindsey Sieber

Lee Williams, Chair



Board & Committee Reports

Tree Committee

Members

Peter Spawn, Chair
Ian Farley, Vice Chair
Christine Enger McNamara, Clerk
John W. Thompson
James F. Martin



High School Eco Club Planting trees with Chelmsford's Tree Warden and Tree Committee

The Committee's charter is to promote tree canopy and support tree improvement projects in town. The Tree Committee continues to work closely with our town Tree Warden who has the legal authority over our public trees.

Highlights of the past year include:

- Planting of 151 trees under state funding at the Dog Park, High School, and a few other locations in town
- Partnering with the high school Ecology Club to help promote interest in trees
- Securing funding from Town Meeting for a tree and invasive management plan for scenic roads in town

- Developed a Memorial Tree Program. The first tree was planted this spring at Roberts Field, and the full program will be rolled out in the near future.
- Adding a recommended tree list and planting guidance to the Tree Committee town web site to help guide residents interested in proper tree selection and planting
- Work with a Chelmsford condo association to improve their tree canopy with a goal of fostering interest in other condo and multi-family housing
- Helped place "Tree Canopy" as a key Town goal in the new Strategic Plan.
- Participating in workshops and training with state leaders for invasives management and proper tree planting methods.
- Reviewed tree by-laws and policies in other towns that may be applicable to Chelmsford.

This past year, two residents joined us as unofficial members and took on important projects to help advance committee goals. The Committee welcomes members of the public who have an interest in trees.



Vinal Square Strategic Action Plan

Virginia Crocker Timmins – Chair

MEMBERS

Virginia Crocker Timmins, Chair
Joseph Tierney, Vice Chair
Lauralynne Morey, Clerk
Brian Creamer
Laura Lee
Mike Walsh
William Gilet
Joan Walters, Business Representative
Ceretha Fernandes,
Planning Board voting member

In addition to the appointed members of the VSSAPC, the Committee benefits from the support and dedication of North Chelmsford volunteers and several others, including Town staff leaders, their departments, and officials:

Evan Belansky,
Community Development Director
Christine Clancy,
Department of Public Works Director
Lieutenant Jason Poor,
Chelmsford Police Department
Lesley Kimball,
Chelmsford Public Library Director
Debra Siriani,
Senior Center Director
Paul Cohen, Town Manager
Aaron Cunningham,
Select Board Liaison
The Honorable Rodney Elliott,
MA House of Representatives, 16th District
Countless residents and businesses

In June 2025, Michael Walsh and Virginia Crocker Timmins were appointed as resident members to the VSSAP, transitioning from their previous roles as Planning Board voting member and Select Board liaison, respectively. Joe Tierney stepped down as Chair of the Committee after 9 years serving in that capacity. We

are extremely grateful to Joe for his unwavering commitment to the Committee's work along with his passionate engagement of residents, businesses, and town staff during every project, event, and initiative the Committee has undertaken. We are excited to have Joe continue his service in the Vice Chair capacity.

BACKGROUND

Following a 2-year development phase, the Planning Board and Select Board approved the final Vinal Square Strategic Action Plan (VSSAP) in 2015. The VSSAP Committee was established to assist and serve in an advisory capacity during the implementation of the Plan. The VSSAP study areas and the Committee's work address the Historic Village of North Chelmsford including the core Vinal Square area, the Southwell Fields, The Senior Center, Freeman Lake, Varney Park, the Historic Mills, and surrounding neighborhoods.

MAJOR ACTIVITIES

The Committee's major efforts during FY25 included the following.

Vinal Square Holiday Tree Lighting Event Always a big draw, our resident and business volunteers kicked off the holiday season celebration in the North Village. This year's event did not disappoint with Santa arriving in Fire Department Engine 2 and our local businesses providing food and beverage refreshments.





Board & Committee Reports

Vinal Square Strategic Action Plan



Vinal Square Transportation Improvement Plan (MassDOT)

The Committee hosted a public input session with the DPW and Howard Stein Hudson regarding the 25% design the Town submitted to MassDOT. Under DPW's leadership, the Committee and DPW continue to process resident inputs and track our progress to the next phase of design with MassDOT.

Vinal Square Beautification Urn Plantings

Our volunteers and local businesses continued the tradition of providing and caring for seasonal plantings.

North Chelmsford Parks and Neighborhood Security

The Chelmsford Police Department and DPW provided enhancements to our parks, increased patrols at the Varney Playground park, and engaged with residents and volunteers for improvements as well as improved safety.

Freeman Lake Health Improvement and Maintenance

The Committee hosted a public input session with the DPW and participation from the Conservation Commission regarding Mechanical Harvesting and Aquatic Management recom-

mendations to improve the health of Freeman Lake. The DPW subsequently submitted Notice of Intent applications for each of these under the jurisdiction of the Conservation Commission.



Vinal Square Clock Tower Project

Resident volunteers organized to accomplish fundraising for a new Vinal Square Clock Tower as part of the beautification efforts. The Clock was ordered during FY25 with installation planned in FY26. The Select Board unanimously endorsed the installation plans in June 2025.



Vinal Square Strategic Action Plan

Library Strategic Plan

The Committee hosted sessions with the Library leadership to provide input to the Library's strategic planning process. MacKay Library updates and programming were also addressed with the committee continuing to support promotion of MacKay events through its social media pages.

Town of Chelmsford Strategic Plan

Several members of the Committee, North Chelmsford residents, and the Senior Center participated in the public input mechanisms organized as part of the Town's Strategic Planning effort.

GRANTS AND EARMARKS

The Committee appreciates the efforts of town staff and officials to secure supplemental funding in support of the VSSAP implementation.

Vinal Square Transportation Improvement Project Assistance:

The Massachusetts Executive Office of Housing and Livable Communities awarded the Town a \$60,000 Housing Choice Grant to fund a portion of this project.

Tree Beautification:

The Town received earmarks for community beautification, including \$100,000 for town-wide tree beautification. Plantings include 66 locations in the Chelmsford High School and Harrington soccer field areas and 25 trees at the Richardson Road Dog Park.



OTHER AREAS OF INTEREST

The Committee members continued to support,



Board & Committee Reports

Vinal Square Strategic Action Plan



track and provide input as appropriate on other areas of interest to the North Village:

- Wayfinding signs ordered with installation in FY26 pending MassDOT Traffic Improvement plans
- North Town Hall's Halloween Parade
- Traffic Safety, Ledge Road Truck Traffic
- Relationships with existing and new businesses including ribbon cuttings
- Installation of charging stations at MacKay Library; parking lot paving planned FY26
- Parade Banners
- North Fire Station façade renovations (Station 2, 35 Princeton Street)
- Wotton Street Boat Ramp replacement project (Massachusetts Department of Fish and Game, Office of Fishing and

Boating Access)

- Roads and Sidewalks – FY25 Paving Program, including initiation of Main Street redesign and Middlesex Street Bridge repair
- Watershed studies and improvements
- Middle School Feasibility Study with the Massachusetts School Building Authority
- Richardson Road to Technology Drive Improvements Including Signalization (MassDOT); DPW preliminary design submitted with public input planned in FY26

Respectfully submitted,

Virginia Crocker Timmins, Chair
Vinal Square Strategic Action Plan Committee

Board & Committee Reports



Cover Photographs:

Christine Clancy (DPW Director)

Other Photographs:

"We would like to thank all elected and appointed officials, town volunteers, and town employees for their contributions to Chelmsford's FY2025 Annual Town Report, including their written contributions and many photographs."

Town of Chelmsford Website:

www.chelmsfordma.gov

Town Related Links:

Chelmsford Police Department
www.chelmsfordpd.com

Chelmsford Public Schools
www.chelmsfordschools.org

Chelmsford Public Library
www.chelmsfordlibrary.org

Chelmsford Telemedia
www.chelmsfordtv.org

Chelmsford Parade Committee
www.chelmsfordparade.com

Merrimack Valley Medical
Reserve Corp.
www.merrimackvalleymrc.org

Chelmsford Center for the Arts
www.chelmsfordarts.org

The Town Manager's Office is continuously seeking photographs of any events or places around Town. These should reflect iconic images of our Town or historically significant events that took place within the fiscal year. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to:

TMOffice@chelmsfordma.gov



Christine Clancy (DPW Director)



Christine Clancy (DPW Director)

Town Directory



Town Departments & Services..... 978-250-5200

Accounting	978-250-5215
Animal Control.....	978-256-0754
Assessors	978-250-5220
Appeals, Board of	978-250-5231
Auditor.....	978-250-5215
Building Inspector.....	978-250-5225
Cemeteries	978-250-5245
Center for the Arts	978-250-3780
Clerk, Town	978-250-5205
Community Development	978-250-5231
Conservation Commission	978-250-5200 x5248
Community Education.....	978-251-5151
Community Services.....	978-254-0446
Council on Aging / Senior Center	978-251-0533
Emergencies (Police, Fire, EMS)	9-1-1
Emergency Management.....	978-250-5280
Engineers, Public Works	978-250-5228
Fire Department.....	978-250-5265
Fire Prevention.....	978-251-4288
Gas Inspector	978-250-5225
Health Department.....	978-250-5241
Highway Division, Public Works	978-250-5228
Housing Authority, Chelmsford	978-256-7425
Human Resources	978-250-5288
Internet Technology.....	978-250-5204
Libraries: Adams (Main).....	978-256-5521
MacKay.....	978-251-3212
Municipal Facilities	978-250-5228
Permits, Building	978-250-5225
Planning Board	978-250-5231
Plumbing Inspector.....	978-250-5225
Police Department	978-256-2521
Public Buildings	978-250-5228
Public Works	978-250-5228
Recycling & Solid Waste.....	978-250-5203
Schools, Chelmsford Public.....	978-251-5100
Select Board	978-250-5202
Senior Center	978-251-0533
Sewer Office.....	978-250-5233
Solid Waste/Recycling	978-250-5203
Stormwater	978-250-5228
Tax Collector/Treasurer.....	978-250-5210
Telemedia (CCTV).....	978-251-5143
Town Clerk & Registrars	978-250-5205
Town Engineer.....	978-250-5228
Town Manager	978-250-5202
Treasurer/Tax Collector.....	978-250-5210
Veterans' Agent	978-250-5238
Voter Registration	978-250-5205

Utilities & Other Useful Numbers

Cable Television/Comcast	888-663-4266
Chelmsford Water Districts	
Center District	978-256-2381
East District	978-453-0121
North District	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Center for the Arts	978-250-3780
Chelmsford Community Center	978-656-1853
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink	978-670-3700
Fuel Assistance (CTI)	877-451-1082
National Grid (Gas)	800-548-8000
National Grid (Electric)	800-322-3223
Trash & Recycling (EL Harvey).....	800-321-3002
Trinity EMS, Inc	978-441-9999
Post Office (Center)	978-256-2670
Post Office (North)	978-251-3146
Registry of Motor Vehicles	800-858-3926
Verizon (Telephone, Internet).....	800-922-0204

Federal and State Officials

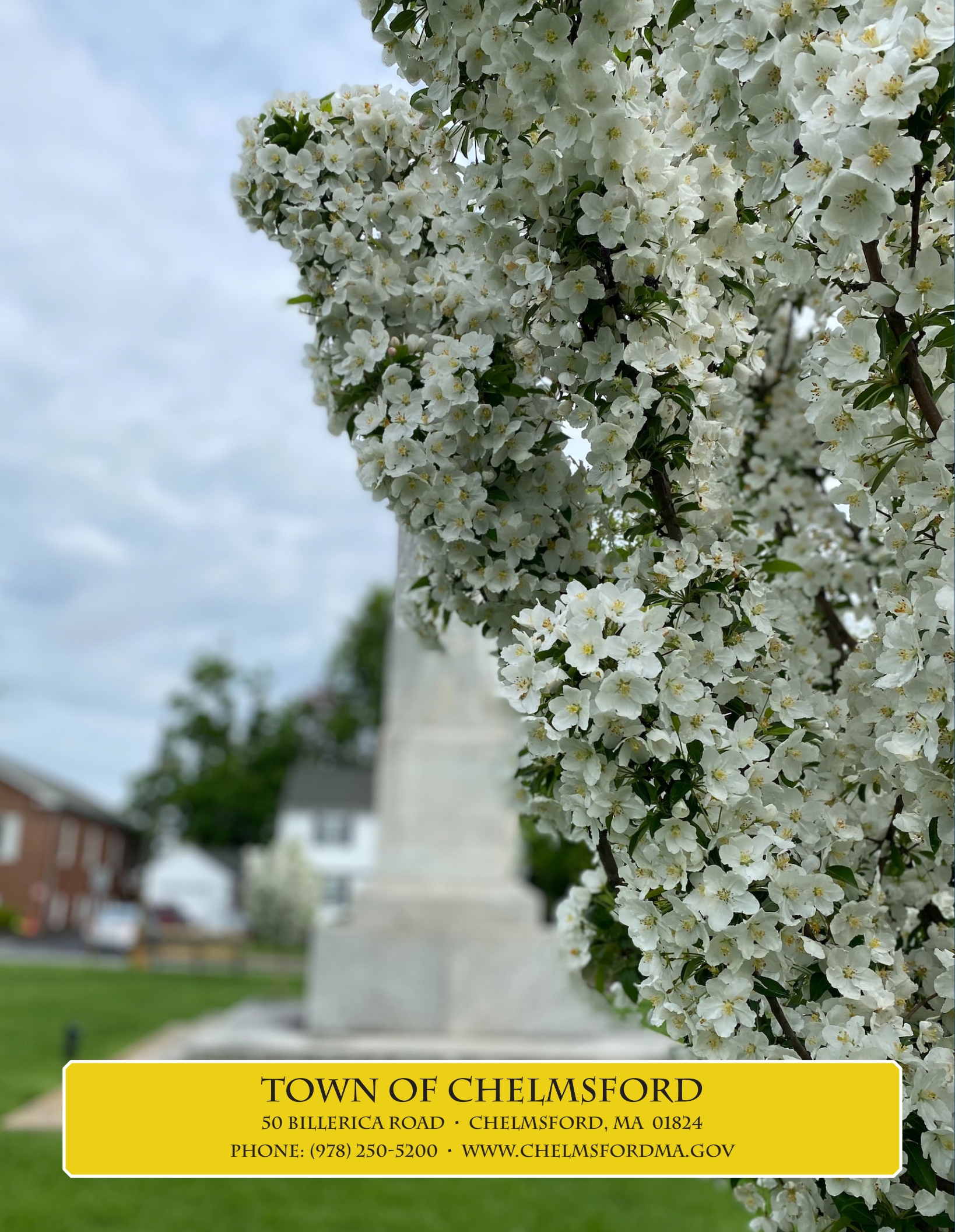
U.S. Sen. Edward Markey	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Lori Trahan	202-225-3411
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Simon Cataldo	617-722-2000 x8676
(Precincts 7-11)	
Rep. Rodney Elliot	617-722-2080
(Precincts 1,2,3A,5B, 6)	
Rep. James Arciero	617-722-2575
(Precincts 3B,4 5A)	

Town of Chelmsford Official Website:

www.chelmsfordma.gov

Massachusetts State Government: www.mass.gov

United States Government: www.usa.gov



TOWN OF CHELMSFORD

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